CATALOGUING PRACTICE

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TO

K M SIVARAMAN

RANGANATHAN'S FIVE LAWS OF LIBRARY SCIENCE

1 *Books are for use*

2 *Every reader his/her book*

3 *Every book its reader*

4 *Save the time of the reader*

5 *A library is a growing organism*

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PART A
INTRODUCTION

CHAPTER AA

SCOPE OF THE BOOK

1 Not a Catalogue Code

This book is primarily a book in practical cataloguing. It does not give a code of cataloguing rules. Such a code is given as Volume 2 of the Ranganathan Series in Library Science. It is entitled *Classified catalogue code with additional rules for dictionary catalogue code* (Ed 5, 1964). It is a twin code. It will be referred to hereafter as CCC.

2 Not Theory of Catalogue

This book is not expounding the theory of catalogue. Volume 7 of the Publication Series of the Madras Library Association, published in 1938 and entitled *Theory of library catalogue*, is occupied with that subject. The canons, principles, and laws guiding the theory and practice of cataloguing were first expounded in that book. They were later extended and applied to a comparative study of catalogue codes, in the *Heading and canons* (1955) published from Madras.

3 Not Cataloguing Routine

This book does not describe the routine involved in cataloguing the books in a library. This has been detailed in some of the sections of Chap 25 of the *Library administration* (Ed 2, 1959) forming Volume 3 of the Ranganathan Series in Library Science. They deal with the planning of the cataloguing section of a library and the job analysis and a detailed specification of the routine involved in the cataloguing of books. That book contains also a theory of administration.

CHAPTER AB

GENESIS OF EDITION 1

1 Logical *Vs* Psychological Development

While teaching cataloguing in the School of Library Science in Madras from 1929 onwards, it was brought home to my mind that the books mentioned in Chap AA were not by themselves sufficient to meet the requirements of the beginner, although they were all necessary. Few students have the mental set to study and understand the theory of the subject without the background of practical experience. Fewer still are able to read and assimilate the cataloguing rules presented in the logical sequence and with the thoroughness of a formal code. The rules have to be introduced to the students in a sequence quite different from the one in such a code. This is the usual difference between the logical development in books on theory and the psychological development needed while teaching.

2 Practical Cataloguing the Hub

From the point of view of teaching, cataloguing is a subject in which the practical performance by the student himself must be the hub from which everything else should radiate and should get irradiated -- whether they be theoretical principles, or the rules of the code, or the details of routine.

3 Fifteen Years of Trial and Error

I did not find any book making such an approach to the teaching of cataloguing. During all the first fifteen years of teaching the subject, I had been experimenting on the relative merits of different sequences in the presentation of the rules. The most difficult task was the selection of graded books for examples and exercises. After fifteen years of trial and error, the work got stabilised. I then hoped that this might be of some help to others engaged in teaching cataloguing and to the students themselves in learning it. This made me commit my experience to writing. This was the genesis of Ed 1 of this book. It was then entitled *Library catalogue : Fundamentals and procedure.* It was published in 1950 as Volume 15 of the Publication Series of the Madras Library Association.

CHAPTER AC

PLAN OF THE LESSONS

1 Class Room Work in Lesson 1

Each of the 55 chapters in Parts C to K is planned to correspond roughly to two or three lessons. In this plan each group of lessons centres round a few books. Each of these books presents nearly the same new problems and calls for the same new rules of the Catalogue Code used. One of these books is taken for demonstration. The entries appropriate to it are elicited from the students and are written on the blackboard. The relevant rules of the Code are cited for

1 Each entry;
2 Writing each section of it;
3 Choice of the heading;
4 Rendering the chosen elements in the conventional way;
5 The place of writing each of them;
6 Style of writing each of them; and
7 Punctuation marks.

This is done for both the Classified Catalogue and the Dictionary Catalogue. The students are then turned on to practical work. Each one catalogues the remaining books of the group.

2 Class Room Work in Lesson 2 Onwards

In lesson 2 onwards, the catalogue slips written by the students are scrutinised by the class as a whole. My practice is to take out the main entry slips of one of the books from the bunch of slips of each student and fan them out so that the Leading Section alone is visible. The students scrutinise them digit by digit or letter by letter and word by word, as the case may be, and as a whole. If a student mentions any fault found in any slip, the rule violated is cited by him. If any other student opposes him, he too should base his opposition on the relevant rule of the Code. This procedure is followed even for apparently trivial details, such as punctuation marks, the shapes of letters, use of capitals and smalls, space between the words and between the letters in a word or between digits, the place of writing, the indention of lines, faithfulness to the title-page of the book, and

legitimate or illegitimate omission of any word or other marks. Then, the slips are fanned out so that the first and the second sections alone are visible. These are scrutinised with equal thoroughness. This procedure is followed for each section of the entry and for each of the related added entries. This is done for the entries of each of the books catalogued by the students.

3 Court Room Atmosphere

In this collective scrutiny of the catalogue slips, each student gets habituated to undivided concentration on the successive points. It develops in them an "X-Ray Eye", as one of my students called it. Such sensitiveness to faults is necessary in cataloguing work — and in fact, in everything we do. The discussion in such a lesson reminds one of the atmosphere of a court of law where opposing parties cite substantive law and case law and fence against each other. Numerous occasions arise for mirth. Such occasions used to make me feel fully avenged against the boring hours I had to spend in my own life in the cataloguing classes of the library school attended by me about half a century ago. In those classes, the teacher would read out a title-page and write out the entries on the blackboard. If any student suggests an alternative, "That too is possible" would be the reply!

4 Separation of Theory from Practice

The practical class was conducted by another teacher. The Code used in the practical class was different from the Code used in the theory class. In the practical class itself, each student will be called by himself and the corrections made in his catalogue slips would be shown to him — no citation of rules; no chance for the student to detect mistakes; and no discussion. It was all a case of judgement without enquiry. Unfortunately even today, the theory and the practice of cataloguing are taught by different persons in some library schools. This is done often on grounds of prestige; it is regarded *infra dig* for a senior to conduct practical classes! Probably, this is in imitation of demonstrators supervising practical work in Physics and Chemistry. Sound educational principles and the interest of the students are either not understood or are sacrificed at the altar of prestige!

Instead of practical work being a help to understand theory and *vice versa*, each is made an independent load in the curriculum. This practice must be dropped.

5 The Theory and the Code Covered in Slow Degrees

Each group of lessons accustoms the student to a new set of rules in the Code; and by the end of the course, he will learn all the rules. Further, the discussion in each lesson introduces the students to some relevant laws, canons, and principles in the Theory of Library Catalogue. By the time the lessons corresponding to Part K are finished, the theory of library catalogue will be covered in a pragmatic way and in small doses. This makes the systematic development of the theory in the last term of the course meaningful, easy, and quick.

CHAPTER AD

STUDENT'S WORK

1 First Month

Chap CA to CC have simple examples and exercises, each having only three entries for the Classified Catalogue and only two for the Dictionary Catalogue. Each book belongs only to a main subject; thus, the subject entry is the simplest possible. The author entry also is simple. The next two chapters differ only in having two or three authors with simple names. Thus, the student does not have to learn any complica ed rules. But he will have to learn all the basic, though simple, rules. He must learn them thoroughly during the first month.

2 Reflex Action

Another important use for the first month is to acquire competence in the correct use of punctuation marks, correct place of writing each section of each entry, and the correct style of writing it. This must be practised slowly and with full attention. The old methods of writing should be taken out of habit. The bold, upright, detached library hand should be woven into the new habit. Indeed, the correct way of writing should come by reflex action before the end of the first month. Otherwise, mistakes at this relatively trivial level will continue to pester and distract attention from the more substantial part of cataloguing work.

3 Repetition of Citation

The student should do each of the examples and exercises systematically. In each case, he must give exhaustive citations of all the rules involved. He should not feel that he had already cited them earlier and that it would be sufficient to cite only the new rules turning up. Repetition of the citation of the rules will help the observance of these rules being nearly reduced to reflex action. It does happen if the student patiently cites all the rules for all the 315 examples and exercises, as fully for the last book as for the first.

CHAPTER AE

EQUIPMENT FOR PRACTICAL WORK IN CATALOGUING

1 Book, Notebooks, and Other Requirements

For practical work in cataloguing each student should equip himself with the following:—

1 A copy of the latest edition of CCC;

2 Five thousand standard catalogue slips, 125 × 75 mm. with 10 horizontal rules and two vertical rules in the conventional positions;

3 A pen with a sharp nib, a hard pencil, such as the one usually used for shorthand, and an eraser;

4 One quarto notebook to jot down points needing elucidation and the notes gathered on them;

5 One quarto notebook to function as diary of the work done;

6 One leather pouch, capable of holding about 200 catalogue slips, divided into two equal compartments. One of the compartments is to hold the blank slips; and the other, the written ones;

7 One box to hold slips, with inner dimension of 125 × 75 mm when closed and with the lid and the lower half of equal size, so that when the box is opened, the lid and the bottom will rest on the table evenly; and

8 One wooden tray 60 cm long or two card board boxes each about 30 cm long; the inside of each of these should be as to allow catalogue slips being filed vertically.

CHAPTER AF

DEVELOPMENT OF EDITION 2

1 Change in Cataloguing Rules

Edition 1 of this book was based on edition 2 (1952) of CCC. During the last fifteen years, several inadequacies in the CCC came to light. Books presenting new cataloguing problems also appeared. These required some new concepts in cataloguing. All such happenings have called for changes in the Rules of CCC. Indeed, the demand for amendment of some rule or other is continually arising and will do so for ever. For example, edition 5 was published in 1964. And yet, already several amendments have become necessary. These are given in the annexure forming Part N of this book. These will be incorporated in edition 6 of CCC. Changes in CCC have by now become sufficiently large to call for a new edition of the book on Practical Cataloguing.

2 Change in Classification

As time moves on, new formations appear in the universe of subjects. Now and then, these call for slight changes in the class numbers of a few of the older subjects. During the fifteen years, after edition 1 of this book was published, a considerable advance has been made in the Theory of Classification. These too call for a few changes of class numbers here and there. The Theory of Classification has, in particular, clarified some of the ideas about the manifestations of the five fundamental categories — Personality, Matter, Energy, Space, and Time — postulated as the basis for classification. This has called for a change in the connecting digits of some facets. Although these changes do not call for change of place for many subjects, the class number must be changed wherever needed in the examples and exercises given in this book. This too calls for a new edition of the book.

3 New Experience in Teaching

During the last fifteen years, new experience has been gained in teaching Practical Cataloguing. In each of two suc-

cessive summers, a batch of teachers of Practical Cataloguing spent a couple of months with us in the Documentation Research and Training Centre in Bangalore, discussing improved methods of teaching cataloguing in general and Practical Cataloguing in particular. The incorporation of such experiences also calls for a new edition of the book.

4 Demand for the Book

Further, edition 1 had been out of print for some time and both teachers and students ask for a new edition. With all this in view, edition 2 has been developed by slow degrees during the last few years

5 Present Policy

It has now become a policy with me to take the assistance of one or other of my younger colleagues in preparing new editions of any book of mine. This is done in the hope that it will help them to develop into competent authors. It will also give me the satisfaction that there is some competent young colleague of mine who can take care of the future editions of such of my books as may continue to be of value and in demand.

6 Acknowledgement

In this edition, Shri Ganesh Bhattacharyya, formerly my student and now Senior Lecturer in the Documentation Research and Training Centre in Bangalore, has shared with me the work of revision. His assistance has been of immense help. He took the responsibility of rewriting the catalogue entries of all the 315 examples and exercises. I record my thanks to him.

I should also record my acknowledgement of the help given by Mrs Maya Bhattacharyya, Librarian, Documentation Research and Training Centre, in the preparation of added entries for the 315 books and checking them; Shri A K Gupta, Research Scholar, Documentation Research and Training Centre, in checking the catalogue entries and in preparing the bibliographical references; Shri M A Gopinath, my Research Assistant, in checking the catalogue entries and in the preparation of the bibliographical references and the index; and Miss K Padma, my Personal Assistant, for the care with which the press copy of the book has been prepared.

7 Man-Hours

The work of revising the text of edition 1 and preparing the re-organised text for edition 2 has taken about 1,600 man-hours. This does not include the time taken by secretarial work.

CHAPTER AG

CONSPECTUS

1 Presentation of the Text

During the last ten years, thought has been turned on the presentation of the text of a book and of an article. During the last three years, the Research Cell of the Documentation Research and Training Centre in Bangalore has clinched the findings in a few papers (1, 9, 15, 16, 39). The findings have been discussed in Standards Conventions and at meetings of the Documentation Section of the Indian Standards Institution. The findings have also been incorporated in a draft standard under consideration by the same Section (11).

2 New Features

Therefore, this edition differs from edition 1 in several respects. It has been completely rewritten and re-organised. Its lay-out has been changed. In the place of the 30 chapters of edition 1, this edition has 100 chapters. These have been grouped into 14 Parts in the place of the 8 Parts in edition 1. This re-organisation has made each chapter short. The unit of idea in it is obvious. It is of the lowest level. The unit of idea in each Part is of a higher level as it comprehends many chapters. The unit of idea in the book as a whole is of the highest level. Any later reference to any idea in the book will consequently become easier than what it was in edition 1.

3 Numbering System

31 Experiment in Numbering the Sections

In my publications I have been for some years making some experiments in the numbering of parts, chapters, and sections. As a result of this experiment, I now use literal notation to represent parts and chapters. Normally, each part is numbered by a Roman capital; and the number of each chapter by two Roman capitals; the first letter denotes the part to which the chapter belongs and the second letter denotes the chapter itself. Numeral notation is used to denote a section, a sub-section, its

sub-section, and so on. These are all hereafter referred to merely as 'Sec'. Their numbers should be read as if they were pure decimal fractions — in other words, a decimal point is taken as understood before the first digit. For example, in Chap BA Purpose of Catalogue, we have the following sections numbered consecutively as,

1 Shelf-list
2 Library catalogue
21 Purpose stated in general terms
22 Cutters list of purposes
3 Deeper purpose.

Here it can be seen that Sec 21 and 22 come between Sec 2 and 3. This is possible only if the numbers are used as pure decimal fractions. If they be read as integers, the sequence would have been 1, 2, 3, 21, 22.

32 ADVANTAGE OF DECIMAL FRACTION NOTATION

The advantage of the decimal fraction notation is that the thought in each section is subordinate to the thought in its parent section.

33 SPECIAL CONVENTION

The numbering of the sections in the chapters in Parts C to K is according to the following convention about the last digit in the section numbers:

1 Leading Section
2 Heading Section / Second Section / Directing Section
3 Title Section / Locus Section / Referred-to-Section
4 Note Section
5 Index Number Section
6 Accession Number Section
7 Annotation Section.

34 INDEX NUMBER OF SECTION HEADING

To facilitate the location of the correct section while working from the index, the index numbers include also the Part and Chapter Numbers. For example, this very section will get the Index Entry:

Index Number AG34

4 Accession Number

The Serial Numbers of the books given as examples and exercises are taken to be their respective Accession Numbers.

5 Top and Bottom Lines of the Pages in the Text

51 TOP LINE

Inclusive sec numbers are printed in the left hand top corner and the right hand top corner of an open double page. The sec number in the left hand top corner is that of the section to which the first line of the page belongs. The index number in the right hand top corner is that of the section to which the last line of the page belongs. This system of printing the Inclusive Sec Numbers in the top line of the pages enables the reader to know what sections fall within the open double page concerned.

52 PAGINATION OF THE TEXT

The number of each page is given in its bottom line.

6 Lay-Out

The lay-out of the book is clearly indicated by the titles of the chapters, set forth in the contents page. Parts A, B, and M are of a general nature. Parts C to L give the examples and exercises. Part N gives the amendments to the Rules in seven of the parts of CCC Part P is a look-forward part.

7 Reflections

Part ' M Reflections" may not at first sight appear to be strictly relevant in a book on Practical Cataloguing. It is directed towards a comparison of the Classified Catalogue and the Dictionary Catalogue. Chap MA to MJ compare the equivalent entries in the two kinds of catalogue. Chap ML to MR give an overall comparison. These will be most meaningful to a student who has just completed the two kinds of catalogue of the same 315 books. That is the special reason for inclusion of Part M. A more general reason is explained in Chap MK. Chap MT gives a procedure for changing a Dictionary Catalogue into a Classified Catalogue.

CHAPTER AH

LIST OF THE AMENDED RULES OF THE CLASSIFIED CATALOGUE CODE, ED 5, 1964

0 In any citation of Rule, an asterisk (*) preceding the number of the Rule of CCC indicates the amended Rule given in Part N of this book.

1 While working out the examples and exercises given in this book — *Cataloguing practice* — need was felt to make 142 amendments to the Rules of CCC. Chapter BC and Rules JC631, JC632, JD17 to JD177, JE4, JF4, KB93, K 94, KF25, and MK416 are new; the amendments to Rules J[illegible]3, MD33, ME33, MF113, and NC3 are substantial; and the remaining 120 amendments are merely to make the existing rules explicit.

2 The following is a list of the Rules of the CCC, so amended.

3 The amendments are given in Part N of this book.

BC Canon of Recall Value (The later Chapters of Part B are renumbered)

ED43 Style of writing the Index Number

ED51 Typography for Heading

ED8 Punctuation Marks

ED81, ED82 Comma

ED83 Circular Brackets

ED84 Inverted Commas

ED85 Semicolon

ED86 Full stop

ED87 No full stop

JC631 Use of Inflexional Ending in Rendering the Name of an Administrative Department

JC632 Word with Inflexional Ending occurring First in the Name of an Administrative Department

JD17 Entry Element in the Name of an Institution

JD171 Secondary Element in the Name of an Institution

JD172 Use of Dash in Rendering the Name of an Institution

JD173 Use of Inflexional Ending after Dash

JD174 Word with Inflexional Ending Occurring First

JD175 Rendering of the Name of a University Etc
JD176 Language of the Entry Element in the Name of a University
JD177 Rendering of the Name of an Institution not mentioning its Subject or Speciality
JE4 Rendering of the Name of a Conference without a Specific Name
JE6 Rendering of the Name of an Organ of a Conference
JF4 Entry Element in a Title
JF41 Capitalisation of First Two Words in a Title
JG1 Occurrence of the Name of a Series
JG52 Author's Name individualising the Name of a Series
JH0 Occurrence of the Name of a Pseudo-Series
JH1 Rendering of the Name of a Pseudo-Series of Kind 1
JH2 Rendering of the Name of a Pseudo-Series of Kind 2
JH3 Rendering of the Name of a Pseudo-Series of Kind 3

KB93 Pseudo-Chain
KB94 Pseudo-Link
KD1 Choice of Class Index Entry
KF0 Sections of a Class Index Entry
KF2 Directing Section of a Class Index Entry
KF25 Directing Section of a Class Index Entry when the Heading is derived from a Pseudo-Link
KJ1 Two Entries for the Last Link in the Case of a Commission Report
KZD60 Sections of a *See also* Subject Entry
KZD62 Directing Section of a *See also* Subject Entry

LA1 Sections of a Cross Reference Index Entry
LA2 Directing Section of a Cross Reference Index Entry
LD2 Rendering of Referred-from-Heading in a Pseudonym-Real-Name Entry
LE2 Rendering of Referred-from-Heading in an Editor-of-Series Entry

MD32 Two Joint Authors as Heading
MD33 Three or More Joint Authors as Heading
MD422 Pseudonym Subordinated to Real Name as Heading

MD61 Title as Heading

ME1 Rendering of the Title in the Title Section

ME221 Rendering of the Information about a Numerically Distinguishable Edition

ME222 Rendering of the Information about an Edition with Descriptive Name

ME223 Rendering of Edition in Sense 1 within Edition in Sense 2

ME3 Rendering of the Name of a Collaborator in the Title Section

ME301 Rendering of the Title Section for a Translation

ME32 Rendering of the Names of Two Collaborators of the Same Kind in the Title Section

ME33 Rendering of the Names of Three or More Collaborators of the Same Kind in the Title Section

ME34 Rendering of the Name of a Collaborator of each Two or More Kinds in the Title Section

ME35 Rendering of the Names of Two Collaborators of each of Two or More Kinds in the Title Section

ME36 Rendering of the Names of Three or More Collaborators of each of Two or More Kinds in the Title Section

MF0 Choice of Note Section

MF01 Sequence of Two or More Kinds of Note

MF02 Style of Writing the Note Section

MF10 Rendering of the Name of a Series in the Note Section

MF11 Single Series Note

MF113 Rendering of the Names of Two or More Editors in the Single Series Note Section

MF115 Serial Number in the Single Series Note

MF120 Kinds of Multiple Series

MF121 Independent Series Note

MF122 Note for Series with Alternative Names

MF123 Dependent Series Note

MF1233 Serial Number in a Dependent Series Note

MF20 Rendering of the Name of a Pseudo-Series in the Note Section

MF21 Pseudo-Series Note of Kind 1

MF22 Pseudo-Series Note of Kind 2

MF23 Pseudo-Series Note of Kind 3
MF30 Rendering of the Name of a Thesis-Series
MF31 Thesis-Series Note
MF4 Extract Note
MF421 Specification of an Extract in a Periodical Publication
MF422 Specification of an Extract in a Book
MF5 Extraction Note
MF52 Specification of an Extract in an Extraction Note
MF521 Specification of More than One Extract in an Extraction Note
MF6 Change-of-Title Note
MF62 Different Earlier and Later Names in a Change-of-Title Note
MH4 Tracing of Cross Reference Entry
MH91 Style of Writing the Tracing Section
MJ0 Sections of a Cross Reference Entry
MJ03 Sections of a Locus Statement in a Cross Reference Entry
MJ11 Choice of the Leading Section for a Cross Reference Entry
MJ12 Source of a Referred-from-Number
MJ2 Directing Section of a Cross Reference Entry
MJ31 Rendering of the Call Number of a Referred-to-Document in a Cross Reference Entry
MJ32 Rendering of the Heading of a Referred-to-Document in a Cross Reference Entry
MJ33 Rendering of the Title of a Referred-to-Document in a Cross Reference Entry
MJ34 Rendering of the Information about Edition of a Referred-to-Document in a Cross Reference Entry
MJ35 Reference to a Whole Document
MJ36 Reference to a Part of a Document
MJ37 Reference to Two or More Editions of a Document
MK0 Sections of a Book Index Entry
MK1 Leading Section of a Book Index Entry
MK11 Leading Section of a Book Index Entry derived from the Heading of a Main Entry
MK12 Leading Section of a Book Index Entry derived from the Title Section of a Main Entry

MK13 Leading Section of a Book Index Entry derived from the Series Note of a Main Entry

MK14 Leading Section of a Book Index Entry derived from the Pseudo-Series Note of a Main Entry

MK15 Leading Section of a Book Index Entry derived from the Thesis-Series Note of a Main Entry

MK17 Leading Section of a Book Index Entry derived from the Change-of-Title Note of a Main Entry

MK18 Rendering of the Heading of a Collaborator Index Entry

MK2 Second Section of a Book Index Entry

MK20 Rendering of the Information about Edition in the Second Section of a Book Index Entry

MK211 Second Section of a Book Index Entry when its Heading is derived from the Heading of a Main Entry

MK2111 Second Section of a Book Index Entry when a Title is the Heading of the Main Entry

MK212 Second Section of a Book Index Entry when the Name of Collaborator(s) is its Heading

MK2125 Second Section of a Book Index Entry when a Title is its Heading

MK213 Second Section of a Book Index Entry when the Name of a Series is its Heading

MK2141 Second Section of a Book Index Entry when the Name of a Pseudo-Series of Kind 1 is its Heading

MK2142 Second Section of a Book Index Entry when the Name of a Pseudo-Series of Kind 2 is its Heading

MK2143 Second Section of a Book Index Entry when the Name of a Pseudo-Series of Kind 3 is its Heading

MK215 Second Section of a Book Index Entry when the Name of a Thesis-Series is its Heading

MK217 Second Section of a Book Index Entry when it is derived from a Change-of-Title Note

MK3 Index Number Section in a Book Index Entry

MK416 Note Section in an Author Index Entry for an Extract

MK417 Note Section in an Author Index Entry for a Work with Change-of-Title

MK5 Consolidation of Book Index Entries

MK513 Consolidation of Series Index Entries

MK514 Consolidation of Pseudo-Series Index Entries
MK515 Consolidation of Thesis-Series Index Entries
MZD14 Non-Series Note in the Main Entry for a Dictionary Catalogue
MZD23 Second Section of a Specific Subject Entry
MZD24 Locus Section of a Subject Analytical
MZD25 Index Number Section in a Specific Subject Entry and in a Subject Analytical
MZD30 Other Book Index Entries for a Dictionary Catalogue
MZD311 Leading Section of a Book Index Entry for a Dictionary Catalogue
MZD4 Cross Reference Entry for a Dictionary Catalogue

NA21 Special Cross Reference Entry for an Ordinary Composite Book
NA22 Chain Cross Reference Entry for an Ordinary Composite Book
NA62 Contributor Index Entry
NA63 Collaborator-to-Contributor Index Entry
NB21 Special Cross Reference Entry for an Artificial Composite Book
NB22 Ordinary Cross Reference Entry
NB5 Book Index Entry for an Artificial Composite Book
NC15 Book Index Entry for a Multivolumed Book of Type 1
NC3 Call Number of a Multivolumed Book

PART B

FUNDAMENTALS

CHAPTER BC

TITLE-PAGE AS THE SOURCE FOR ENTRIES

1 Title-Page

Page of a book or a volume of it, containing its Title-Statement. Usually, it also contains the Author-Statement, the Collaborator-Statement, and the Imprint. It also indicates the Edition in many cases (41).

2 Overflow of Title-Page

Page(s) immediately succeeding or preceding the title-page of a book or a volume of it and containing part of the information usually given on the title-page and/or some of the statements mentioned in Sec BC1, and information about other additional factors such as the Series to which the book may belong (35).

3 Information Given by Title-Page

The Title-Page and occasionally its Overflow Pages usually give in succession, in display type, the following pieces of information:—

1 Name of the Series to which the book may belong;

2 Name(s) of the Editor(s) of the series;

3 Title of the book;

4 Name(s) of the Author(s) of the book with his (their) academic qualification(s), position(s) held, and any other detail;

5 Name(s) of Collaborator(s) — that is, other persons who had taken part in the preparation of the book, such as Reviser, Commentator, Editor, Translator, Compiler, Epitomiser, Director, Assistant, Illustrator, Writer of Foreword or Preface or Introduction — with an indication of their respective academic qualifications, positions held, and any other detail;

6 Name and/or number of the edition of the book; and

7 Imprint of the book — that is,

71 Name(s) of the publisher(s);

72 Name(s) of the place(s) of publication; and

73 Year of publication.

We shall denote each piece of information by the term 'Element'.

4 Element Not Contributing an Entry

Of the nine elements, likely to be found in the title-page of a book, it is usual to exclude the elements 6, 71, 72, and 73, given in Sec BC3, from the privilege of contributing an entry of the book in a library catalogue. Thus, we do not have either an Edition Entry or a Publisher Entry or a Place-of-Publication Entry or a Year-of-Publication Entry in a library catalogue. These are not Sought Entries. This negative statement is made not merely for simulating thoroughness; for, it is usual to allow some of these entries in bibliographical catalogues.

5 Element Mostly Not Contributing an Entry

Title Entry is allowed only in a case where the title is fanciful and almost amounts to a proper name for the book. Such a title does not usually indicate the subject of the book. If the title is fairly descriptive of the subject of the book or indicates it to some extent, the title is denied the privilege of contributing an entry of the book. One reason for this is that the Subject Entry of the book, derived directly from its subject itself, will serve the purpose better. Further, a descriptive title is usually flabby, verbose, and without a proper focal word — called 'Catch Word' in German practice — at its beginning.

Collaborator Entry is, as a rule, allowed for Revisers, Commentators, Editors, Assistants, Translators, and Epitomisers. But, it is not usually allowed for the other classes of collaborators except for some special and overwhelming reason.

6 Element Leading to Variation in Practice

The Name of the Series and the Name(s) of the Editor(s) of the Series of a book have led to a difference in cataloguing practice. An extreme school would definitely exclude them. Some would allow Series Entry and Editor of Series Entry in the case of certain kinds of series only and deny them in the case of the others. But CCC stands at the other extreme and prescribes such entries being given invariably. It prescribes Series Entry even when the Name of the Series can be found from outside the book; it would thus even violate the Canon of Ascertainability (19).

7 Element Always Contributing an Entry

Thus, there is only one more element to be considered — *viz*. Name(s) of Author(s). This is the only element invariably and universally allowed the privilege of contributing an entry of its own. Historically, the Author Entry was evolved very early. Consequently the Rules for Author Entry have been very fully worked out. In fact, in the minds of the uninitiated, a catalogue entry often means only an Author Entry and a library catalogue means only an Author Catalogue.

8 Improvisation of Author Entry

The tradition of Author Entry is so deep-rooted that even in the case of a book, without a personal author mentioned in the title-page, something else is improvised to take the place of the name of the author in order to provide the Author Entry. Sometimes it is a Pseudonym. Except in Germany, the concept of Corporate Authorship has been developed and the place of the name of the author is filled up by the name of a Corporate Body — an institution or a conference or a government — which is to be constructed according to an elaborate set of rules. Now German practice too is falling in line with this. This kind of Author Entries is considered in Part H of this book. When neither a personal author nor a corporate author nor a pseudonym was indicated in the title page, till about fifty years ago the practice was to use the term 'Anon' as the heading. When I entered college in 1909, the librarian put us the puzzle question, "Which person has written the largest number of books ? Look into the catalogue and answer." After a few minutes of search through the pages of the printed catalogue, out came the reply, "Mr Anon"! According to CCC, the name of a collaborator, if any, or if even that is not available, the first two words of the title of the book should be made to officiate in the place of the name of the author. Any such officiating element is called 'a substitute for the name of the author' and the resulting entry is by courtesy classed with Author Entries.

91 Irony of Order 1

There is an irony, as it were, in the inclusion or exclusion of the elements in the title-page from the privilege of contributing

an entry in the library catalogue. Modern publishing practice, perhaps influenced by the requirements of press law, is to give the Imprint without fail. All the three constituents of this element, which are thus sure to occur in the title-page, are denied this privilege. Again, every book is sure to have a Title; but the Title is denied this privilege in many cases. Indeed it is doubtful if more than 20 per cent of modern books have fanciful titles so as to receive Title-Entry. The Names of Authors should invariably be given entries; but these do not always occur in the title-pages of books. Again, according to CCC, Names of Series and of Editors of Series should invariably be given entries; but these do not always occur in the title-page and they do not always occur even in the overflow of title-page of a book. In fact, in an ordinary library collection about 10 per cent of the books may not have personal authors, about 60 per cent may not belong to any series, and about 90 per cent may not have editor of series.

92 Irony of Order 2

The Name of the Specific Subject of a book is the one element that should invariably have an entry of its own. The irony of order 2 — the greatest irony — is that its name seldom occurs in the title-page of a book. One has to swim through the text of the book and fish for it. To remove this irony, I have been recommending in the name of the Canon of Ascertainability (19) that the Name of the Specific Subject should be printed on the back of the title-page of each book in the classificatory language — that is, in the form of class number.

93 Exercise

Get from the teacher about 50 suitable books and for each of them:

1 State which of the nine elements enumerated in Sec BC3 occurs in the title-page;

2 Find out if the names of series and editors of series occur anywhere else in the book — say, in the half title-page or its back or at the end of the book; and

3 Name the kinds of entry which should be given.

CHAPTER BD

ENTRIES DERIVED FROM THE SUBJECT OF A BOOK

1 Specific Subject Entry

In addition to the author entry, collaborator entry, and the series entry indicated in Chap BC, as derivable from the title-page of a book, the library catalogue should include also an entry derived from the subject of the book. For, books are resorted to by readers for their subjects only; and indeed, for readers, books are only embodied expressed subjects. A library catalogue should, therefore, tell readers which book contains which subject. An entry in a catalogue that does this work is called a 'Specific Subject Entry'. In conformity with this name, an entry of this kind begins with the name of a subject; in other words, the leading section of such an entry is occupied by the name of a subject. The next section of the entry usually mentions the name of each of the books in the library, that may be looked up for information on the subject.

2 Mode of Deriving Specific Subject Entry

The Specific Subject Entry for a book has to be derived by a perusal of it. Before classification had made a sufficient progress and had succeeded in representing the specific subject of a book by what is now called 'Class Number', the cataloguer himself had to read the book and decide the heading for its Specific Subject Entry. Apart from the task of reading the book, he experienced much difficulty in naming the Specific Subject in a consistent way. To meet this difficulty, authoritative lists of Standard Subject Headings were published by the cataloguing profession; and the cataloguer was supposed to pick out from one of these lists that heading which answered best the Specific Subject of the book catalogued. Such a forced preference was found to be the only means of securing consistency in the headings of Specific Subject Entries. Lists of Subject Headings are mostly of American origin. The two basic lists are:

1 *List of subject headings for use in dictionary catalogues* by the American Library Association; and

2 *Subject headings used in the dictionary catalogues of the Library of Congress* by the Library of Congress.

There are also abridged lists published to suit libraries of different standards. The *List of subject headings* by Sears is an example.

3 Derivation from Class Number

Another mode, of deriving the Specific Subject Entry of a book, utilises the services of the classifier. In recent years, it has become quite common to classify the books of a library according to a standard scheme for classification. Classification is regarded as specialised a piece of work as cataloguing itself. Classification has developed an elaborate technique. The classifier notes the Specific Subject of the book on the back of its title-page in classificatory language. This is called the Class Number of the book. The Specific Subject Entry is derived from this Class Number.

4 Formation of Two Systems of Cataloguing Practice

41 Dictionary Catalogue

The Specific Subject Entry has been responsible for the formation of two systems of cataloguing practice. In one System of Cataloguing, the name of the Specific Subject of a book, and indeed of any subject whatever, occurs at the beginning of a Subject Entry in the natural language forming the language of the library. Thus each of the entries, derived from the subject as well as from the title-page of a book begins with a word. The result is that all the entries can be arranged in one alphabetical sequence. The catalogue has thus only one part; in other words, it is Uni-Partite. A catalogue of this kind is called a Dictionary Catalogue.

42 Classified Catalogue

In the second System of Cataloguing, the name of the subject occurring at the beginning of the Specific Subject Entry of a book is not in words, but in the form of class number — that is, in the form of an ordinal number. But each of the entries derived from the title-page begins with a word. In arrangement, therefore, all the entries beginning with an ordinal number get separated from all those beginning with a word. The entries in the first group will have to be arranged among themselves by ordinal numbers — that is, in a Classified Sequence; while those of the second group will have to be arranged in an Alphabetical Sequence.

The catalogue thus consists of two parts; in other words, it is Bi-Partite. The first part is called the Classified Part and the second part is called the Alphabetical Part. This kind of catalogue is called a Classified Catalogue.

5 General Subject Entry

51 Classified Catalogue

In both kinds of catalogue, certain additional Subject Entries, not mentioning the name of any book, become necessary. They are called General Subject Entries. Let us take the Classified Catalogue first. We have stated that a Specific Subject Entry begins with a class number. Let us for definiteness think of a Specific Subject Entry which begins with the class number 'B6' which is the Colon translation of the word 'Geometry'. A reader, looking up the catalogue to find the books on Geometry, will not know that their Specific Subject Entries begin with the number 'B6'. He will only look for it under 'Geometry' in the Alphabetical Part. It must, therefore, have an entry beginning with the word 'Geometry' and directing him to look under 'B6' in the Classified Part. An entry of this type is a Class Index Entry. As such an entry begins with a word, it will have to occur in the Alphabetical Part. In the Dictionary Catalogue, there is no need for this special type of Subject Entry, as the Specific Subject Entries for books on Geometry will all begin with the word 'Geometry', and the reader therefore gets the needed help at once.

52 Dictionary Catalogue

Let us next consider the Dictionary Catalogue. The reader wanting books on Geometry should be helped by the catalogue not only to the books whose Specific Subject is Geometry but also to those whose Specific Subjects are any of the sub-divisions of Geometry — say, Analytical Geometry, Differential Geometry, Projective Geometry, Pure Geometry, Conics, Cubics, Quartics, Quintics, and so on. Thus there must be a new kind of Subject Entry beginning with the word 'Geometry' and directing the reader to look up entries beginning with words such as 'Analytical Geometry' and so on. This kind of entry is a *See also* Subject Entry. It is a General Subject Entry. Its

function is thus to link up related Specific Subject Entries lying scattered alphabetically in the Dictionary Catalogue.

In the Classified Catalogue, there is no need for this type of Subject Entry, since all the related Subject Entries occur in it together as a pack, in a filiatory or some other helpful sequence.

CHAPTER BE

CARD CATALOGUE

1 Implication of Law 5

Law 5 of Library Science is, "A Library is a Growing Organism". Its implications are many (28). We are now concerned with its implications in respect of cataloguing practice. To see these implications, we begin with the fact of the number of books in a library growing day by day. We shall use the term 'Preserving Library' to denote a library with preservation of documents for posterity as its distinctive and essential function. For example, a National Central Library is a Preserving Library. So also is a State Central Library in a vast country such as India. We shall use the term 'Service Library' to denote a library without the function of preserving documents for posterity. In a Preserving Library there will be continuous growth in the number of documents and no weeding out. In a Service Library, there will be continuous addition of new documents as well as periodical weeding out of some of the documents in the library. An implication of the addition of each volume to the stock of a library is the insertion of its entries in the catalogue of the library. These entries may have to be interpolated anywhere among the entries already existing or extrapolated at either of the ends of the sequence of entries in the catalogue. So also, an implication of the weeding out of each volume from the stock of a library is the weeding out of its entries from the catalogue of the library. These entries may have to be weeded out from anywhere among the entries or from either of the two ends of the sequence of entries in the catalogue. This is a physical necessity arising out of Law 5.

2 Implication of Insertion and Weeding

Insertion of new entries among the old entries is not possible in a catalogue with its entries closely written or printed as in a book. In such a catalogue, weeding out of an entry can

be done only by striking it out; and this will soon make the catalogue unseemly. The only way to meet this problem is to make each entry an independent physical unit. This is done by writing, typing, or printing each entry in a separate sheet or in a separate card. In the former case, the catalogue is called a 'Sheaf Catalogue'. In the latter case, the catalogue is called a 'Card Catalogue'. In a Sheaf Catalogue, the leaves are kept together in series of Loose Leaf Binders. In a Card Catalogue, the cards are kept together in drawers in a cabinet of drawers. A card is much stronger than a sheet; it is more durable; and it can be handled with greater ease. Therefore, a library generally prefers the Card Catalogue to a Sheaf Catalogue. A Card Catalogue needs more space than a Sheaf Catalogue, and much more space than a Catalogue in Book Form. And yet, Law 5 indicates that the Card Catalogue is the most serviceable. After the invention of methods of Micro Reprography and Computerisation, old Preserving Libraries replace the Card Catalogue by one of these compact forms of catalogue in the case of the older documents; for, these are not much in demand. These catalogues may also be printed in book form. Perhaps, this may be done for the books accessioned one century earlier. It may be convenient to use the century of the calendar of the Christian Era for reckoning. For example, in 2000 A D, a library can produce, in a compact form, the catalogue of all the documents accessioned before 1900 A D. Any such replacement of Card Catalogue will be necessary only in Preserving Libraries. Even such compact forms require the prior preparation of a card or sheaf catalogue as and when the documents arrive in the library.

3 Card Technique

As indicated in Sec BE2, the cataloguing of current accessions should be done in cards. Therefore, catalogue codes of today provide elaborate Rules for making catalogue entries in cards. This book also is devoted to card technique. When each Service Library prepares its own Card Catalogue, the economical way is to write in hand or to type the entries on cards. The instructions in this book use the term 'Write'. The instructions will be equally valid for typing the entries on cards. In typing, time will be required to insert and remove each card.

operative. In respect of a Specific Added Entry only, the directions concerning the Heading will be operative. The directions concerning the Main Entry should be fully followed. So also the directions concerning the General Added Entries — namely, the Class Index Entries of the Classified Catalogue, the *See also* Subject Entries of the Dictionary Catalogue, and the Cross Reference Index Entries of both — should be fully followed. In fact, each participating library will have to prepare the general added entries all by itself.

5 Local Cataloguing

As stated in Sec BF3, the average number of cards for a book, including the Main Card, may be taken to be five. In a Local Service Library it is not economical to print or to reprograph the Main Card for using copies as Specific Added Entry Cards. Each Specific Added Entry Card should be produced independently. According to the Law of Parsimony, it is not wise to write any Specific Added Entry with all the details prescribed for the Main Entry Card. Each Specific Added Entry should be made as short as practicable. The shortening will take different forms in different Specific Added Entries. Therefore, the directions for them will have to be different; and so they are in Parts C to K of this book.

6 Multiple Card System

According to the Law of Parsimony, each of the several catalogue cards for a book should be prepared separately in Local Cataloguing. This system of non-centralised local cataloguing is called 'Multiple Card System'. In the Multiple Card System of cataloguing all the directions contained in Parts C to K of this book will be operative.

7 International Co-operation

The Law of Parsimony has begun to make libraries think in an international way. Modern technology is of help in this matter. Catalogue-on-Tape, in a micro form, prepared in one country can be passed on the other countries. By a proper organisation, this will minimise the cost and labour of cataloguing to a considerable extent. Probably, the use of teletyping may also be explored in connection with this matter.

CHAPTER BG

CATALOGUE CODE

1 Classified Catalogue Code

The directions contained in Parts C to K are oriented to the *Classified catalogue code* (with additional rules for Dictionary Catalogue Code), Ed 5, 1964 (23). This Code will hereafter be denoted by the abbreviation 'CCC'. The terminology used in those parts is fully explained in CCC and in the *Indian standard glossary of cataloguing terms* (10). The Rules referred to in those parts are those of CCC. Each Rule is referred to by its whole section number in CCC — that is, the number made of the two Roman capitals forming the number of the chapter and the Indo-Arabic numerals forming the number of the section.

2 Amendments and Additions

Since 1964, the year of publication of edition 5 of CCC, experience had indicated the need for some amendments and additions. For the convenience of cataloguers, these are given in "Part N Amendments" in this book itself. As a sample, the reasons for one set of the amendments and additions have been explained in a paper published in the quarterly *Library science with a slant to documentation* (43).

3 Amended Code

The catalogue of the examples and exercises in this book are in accordance with the CCC as amended in Part N in this book.

PART C

MAIN SUBJECT AND PERSONAL AUTHOR

CHAPTER CA

SIMPLE TITLE WITH SINGLE WESTERN AUTHOR

1 Example 1

1.0 TRANSCRIPT OF TITLE-PAGE

The problem is to catalogue the book whose title-page reads as follows with the Accession Number and the Call Number as shown at the left end and the right end respectively of the line at the end of the transcript:—

The Science of | Biology | Paul B. Weisz, Professor of Biology, Brown University | McGraw-Hill Book Company, Inc. New York. Toronto. London 1959

1 G N59

1.C CLASSIFIED CATALOGUE

1.C1 *Main Entry* (*Specific Subject Entry*, *Call Number Entry*)

N59
WEISZ (Paul B).
Science of biology.

Read the following Rules and cite them as the authority to make the above entry:—

FN1, FN11, FN31, FN41, FN51, FN52, MA1, MB0.

1.C11 LEADING SECTION (CALL NUMBER)

Read the following Rules and cite them as the authority for writing the Leading Section in the way in which it has been done:—

For Choice:— FQ1, MC1, MC2.
For Rendering:— MC3.
For Place of Writing:— MC5, ED25(1) and (2), ED3.
For Style of Writing:— MC5, ED22, ED23, *ED87(1).

The Call Number of the book has been entered by the classifier on the back of the title-page. Copy it in pencil on the Leading Line (*See* Rule ED25(1) for definition). Begin it at the

First Vertical (*See* Rule ED25(2) for definition). Leave two spaces between the Class Number and the Book Number. Write the digits in a bold, upright hand, detached from one another. Note that no full stop should be put after the Class Number or after the Book Number — that is, either in the middle or at the end of the Call Number.

1.C12 HEADING SECTION

Read the following Rules and cite them as the authority for writing the Heading Section in the way in which it has been done:—

For Choice:— FQ2(2), MD1(1).

For Rendering:— MD21, JA6, HE6, HE7.

For Place of Writing:— MD25, ED25(2) and (3), ED41.

For Style of Writing:— MD25, ED21, ED23, *ED5 , ED54, ED6, ED7, *ED83, *ED86.

Choose the name of the Author for the Heading Section. Write it in ink on the second line. Begin it at the Second Vertical (*See* Rule ED25(3) for definition). Write in capital letters the Entry Element — often the last word in the name — first. Write the letters in a bold, upright hand, detached from one another. After the Entry Element, write, within circular brackets, the Secondary Element — the remaining words in the name. Write the words in the Secondary Element in the sequence of their occurrence in the title-page. Write them in ordinary hand, except that the initial letter of each word should be in capital, as it is a proper noun. Here also, write all the letters in a bold, upright hand, detached from one another. Put a full stop after the end-bracket.

1.C13 TITLE SECTION

Read the following Rules and cite them as the authority for writing the Title Section in the way in which it has been done:—

For Choice:— FQ3, ME0(1).

For Rendering:— *ME1, JF3.

For Place of Writing:— ED25(2) and (3), ED41.

For Style of Writing:— ED21, ED23, ED54, ED6, ED7, *ED86.

Choose the title for the Title Section. Omit the initial article. Write the remaining words in the title in the sequence in which they occur in the title-page. Write the words in ink on the line immediately following the one in which the Heading Section ended. Begin it at the Second Vertical (*See* Rule ED25(3) for definition). Write the Title as if it were a sentence in ordinary prose, in a bold, upright hand, with all the letters of each word detached from one another. Put a full stop at the end of the Section.

Read the commentary under Rule ME0 and take note of the items of information in the title-page to be ignored in writing the Title Section.

1.C14 NOTE SECTION

The book being catalogued does not require any Note to be added. Read the following Rules and cite them as the authority for making this decision:—

FO4, MB0(4), *MF0.

1.C16 ACCESSION NUMBER SECTION

Read the following Rules and cite them as the authority for writing the Accession Number Section in the way in which it has been done:—

For Choice:— FQ5, MG1.

For Rendering:— MG1.

For Place of Writing:— MG2, ED25(2), ED45.

For Style of Writing:— MG2, ED21, ED23, ED55, *ED87(2).

The Accession Number has been written by the accessioner on the back of the title-page. Copy it in ink at the bottom-most line of the catalogue card. Begin it at the First Vertical (*See* Rule ED25(2) for definition). Write the digit in a bold, upright hand. Note that no full stop is to be put after the Accession Number.

1.C3/.C6 *Book Index Entry*

1.C3 *Author Index Entry*

WEISZ (Paul B).
Science of biology. G N59

Read the following Rules and cite them as the authority to make the above entry:—

FN1, FN11, FN32, FN41, FN42, FN43, *MK0, *MK1, *MK111.

1.C31 LEADING SECTION (HEADING SECTION)

Read the following Rules and cite them as the authority for writing the Leading Section — that is, Heading Section — in the way in which it has been done:—

For Choice:— FQ1, FQ2(1), *MK1, *MK111.

For Rendering:— *MK1, *MK111.

For Place of Writing:— ED25(1) and (2), ED3.

For Style of Writing:— ED21, ED23, *ED51, ED54, ED6, ED7, *ED83, *ED86.

Transcribe the Heading of the Main Entry on the Leading Line beginning at the First Vertical (*See* Rule ED25(2) for definition). Write it as it occurs in the Main Entry. For, the Rules for the Rendering and Style of Writing the Heading Section of this Entry are the same as those for the Heading Section of the Main Entry. Put a full stop at the end of the Section.

1.C32 SECOND SECTION

Read the following Rules and cite them as the authority for writing the Second Section in the way in which it has been done:—

For Choice:— FQ92, JF6, *MK2, *MK211, FB4.

For Rendering:— FB4, JF6.

For Place of Writing:— ED25(2) and (3), ED41.

For Style of Writing:— ED21, ED23, ED54, ED6, ED7, *ED86.

Choose the title 'Science of biology' for the Second Section. For, the title cannot be rendered more brief than this without prejudice to its intelligibility and help in identifying the work. Write the title in ordinary hand as in prose in the line next to the one in which the Heading Section ended, beginning at the Second Vertical (*See* Rule ED25(3) for definition). Write the letters in each word in a bold, upright hand, detached from one another. Put a full stop at the end of the Section.

1.C35 INDEX NUMBER SECTION

Read the following Rules and cite them as the authority for writing the Index Number Section in the way in which it has been done:—

For Choice:— FQ93(1), *MK3.
For Rendering:— *MK3.
For Place of Writing:— *ED43.
For Style of Writing:— ED22, ED23, *ED87(1).

Choose the Call Number of the book as the Index Number. Write it in pencil as far to the right as possible on the line in which the Second Section ended, leaving at least four spaces between the Second Section and the Index Number Section. If sufficient space is not left there, write it as far to the right as possible in the next line. Leave two spaces between the Class Number and the Book Number. Note that no full stop should be put after the Index Number Section.

1.C7 *Class Index Entry*

BIOLOGY.
For documents in this Class and its Subdivisions see the Classified Part of the catalogue under the Class Number G

Read the following Rules and cite them as the authority to make the above entry:—

FN1, FN12, FN32, FN42, FN44, FN51, FN54, FP6, KD1, *KF0.

1.C71 LEADING SECTION (HEADING SECTION)

Read the following Rules and cite them as the authority for writing the Leading Section — that is, Heading Section — in the way in which it has been done:—

For Choice:— FQ1, FQ2(1), KF1, KF11, *KD1.
For Rendering:— KF11, KE1.
For Place of Writing:— ED25(1) and (2), ED3.
For Style of Writing:— ED21, ED23, *ED51, *ED86.

Choose the Standard Term equivalent to 'G' as the Heading. It is given in Chap 1 of Part 2 of the *Colon classification*. Write it in ink in the Leading Line beginning at the First Vertical (*See*

Rule ED25(2) for definition). Write it in capital letters. Write the letters in a bold, upright hand, detached from one another. Put a full stop at the end of the Section.

1.C72 DIRECTING SECTION

Read the following Rules and cite them as the authority for writing the Directing Section in the way in which it has been done: –

For Choice:– FQ91, *KF2.
For Rendering:– *KF2.
For Place of Writing:– ED25(2) and (3), ED41, D42.
For Style of Writing:– ED21, ED23, *KF2, KF20, * :D87(3)

Write in ink the directing words 'For documents . . Class Number' in the line next to the one in which the Heading Section ended, beginning at the Second Vertical (*See* Rule ED25(3) for definition). Write it in ordinary hand with capitalization as shown in Rule *KF2. Write each letter of each word i a bold, upright hand, detached from one another. Do not underline the words. An economical plan is to use cards with the directing words 'For documents . . . Class Number' printed in the fourth and sufficient number of subsequent line(s) and to fill up only the Heading Section and the Index Number Section by hand.

1.C75 INDEX NUMBER SECTION

Read the following Rules and cite them as the authority for writing the Index Number Section in the way in which it has been done:—

For Choice:— FQ93(2), KF3.
For Rendering:— KF3.
For Place of Writing:— *ED43.
For Style of Writing:– ED22, ED23, *ED87(1).

Choose the Class Number representing the name of the subject in the Heading, as the Index Number. Write it in pencil as far to the right as possible on the line in which the Directing Section ended leaving at least four spaces between the Directing Section and the Index Number Section. If sufficient space is not left there, write it as far to the right as possible on the next line. Note that no full stop should be put after the Index Number.

1.CB *Tracing Section*

Biology.

Weisz (Paul B).

Read the following Rules and cite them as the authority for writing the Tracing Section in the way in which it has been done:—

For Choice:— FQ6, MH1(2) and (3), MH5, MH6.

For Rendering:— MH5, MH6.

For Place of Writing:— MH2, MH3, MH5, MH6.

For Style of Writing:— *MH91, MH93.

Turn the Main Entry on its lower edge till you get its back in position to write upon. On the right half of it, write in ink 'Biology' in the first line and in a line, a little lower down, write similarly 'Weisz (Paul B)'. They are to be written in ordinary hand subject to the rules of grammar on the use of capitals. Put a full stop at the end of each of the Headings.

1.D DICTIONARY CATALOGUE

1.D1 *Main Entry (Author Entry)*

WEISZ (Paul B).
Science of biology. G N59
1

Read the following Rules and cite them as the authority to make the above entry:—

FN1, FN11, FN32, FN41, MZD10, MZD11, MA1, MB0

1 D11 LEADING SECTION (HEADING SECTION)

Read the following Rules and cite them as the authority for writing the Leading Section — that is, Heading Section — in the way in which it has been done:—

For Choice:— FQ1, FQ2(1), MZD10, MZD11, MD1(1).

For Rendering:— MZD10, MD21, JA6, HE6, HE7.

For Place of Writing:— ED25(1) and (2), ED3.

For Style of Writing:— ED21, ED23, *ED51, ED54, ED6, ED7, *ED83, *ED86.

The direction to write the Heading Section is the same as that for the Heading Section of the Main Entry of the Classified Catalogue given in Sec CA1.C12, except that the Heading is to be written in the Leading Line, beginning at the First Vertical (*See* Rule ED25(2) for definition).

1.D13 TITLE SECTION

Read the following Rules and cite them as the authority for writing the Title Section in the way in which it has been done:—

For Choice:— FQ3, MZD10, ME0(1).

For Rendering:— MZD10, *ME1, JF3.

For Place of Writing:— ED25(2) and (3), ED41.

For Style of Writing:— ED21, ED23, ED54, ED6, ED7, *ED86.

The direction to write the Title Section is the same as that for the Title Section of the Main Entry of the Classified Catalogue given in Sec CA1.C13.

1.D14 NOTE SECTION

The book being catalogued does not require any Note to be added. Read the following Rules and cite them as the authority for making this decision:—

FO4, MZD10, MB0(4), *MF0.

1.D15 INDEX NUMBER SECTION

Read the following Rules and cite them as the authority for writing the Index Number Section in the way in which it has been done:—

For Choice:— FQ93(5), MZD10, MZD11.

For Rendering:— MZD10, MC3.

For Place of Writing:— *ED43.

For Style of Writing:— ED22, ED23, *ED87(1).

The direction to write the Index Number Section is the same as that for the Index Number Section of the Author Index Entry of the Classified Catalogue given in Sec CA1.C35.

1.D16 ACCESSION NUMBER SECTION

Read the following Rules and cite them as the authority for writing the Accession Number Section in the way in which

it has been done:—
For Choice:— FQ5, MZD10, MG1.
For Rendering:— MZD10, MG1.
For Place of Writing:— ED25(2), ED45.
For Style of Writing:— ED21, ED23, ED55, *ED87(2).

The Direction for writing the Accession Number Section is the same as that for the Accession Number Section of the Main Entry of the Classified Catalogue given in Sec CA1.C16.

1.D2 *Subject Entry*

1.D21 SPECIFIC SUBJECT ENTRY

BIOLOGY.

Weisz (Paul B).
Science of biology. G N59

Read the following Rules and cite them as the authority to make the above entry:—
FN1, FN11, FN32, FN41, FN42, FN43, FN51, FN52, MZD2.

1.D211 Leading Section (Heading Section)

Read the following Rules and cite them as the authority for writing the Leading Section — that is, Heading Section — in the way in which it has been done:—
For Choice:— FQ1, FQ2(1), MZD21, KZD4, *KD1.
For Rendering:— KZD5, KE1.
For Place of Writing:— ED25(1) and (2), ED3.
For Style of Writing:— ED21, ED23, *ED51, *ED86.

1.D213 Second Section

Read the following Rules and cite them as the authority for writing the Second Section in the way in which it has been done:—
For Choice:— *MZD23.
For Rendering:— *MZD23.
For Place of Writing:— ED25(2) and (3), ED41, *MZD23.
For Style of Writing:— ED21, ED23, ED54, ED6, ED7, *ED83, *ED86, *MZD23.

1.D215 Index Number Section

Read the following Rules and cite them as the authority for writing the Index Number Section in the way in which it has been done:—

For Choice:— FQ93(3), *MZD25.
For Rendering:— *MZD25.
For Place of Writing:— ED43.
For Style of Writing:— ED22, ED23.

1.DB *Tracing Section*

Biology.

Read the following Rules and cite them as the authority for writing the Tracing Section in the way in which it has been done:—

For Choice:— FQ6, MZD161.
For Rendering:— MZD161(1).
For Place of Writing:— MZD16, MH2, MH3, MZD161.
For Style of Writing:— MZD16, *MH91, MH93.

E Exercise

1 For each of the Books 1 to 8,

1 Prepare the Classified Catalogue;
2 Prepare the Dictionary Catalogue; and
3 Cite the authority for making each Entry and for the Choice, Rendering, Place of Writing, and Style of Writing of each Section of each Entry.

1 A General Course of | Pure Mathematics | from Indices to | Solid Analytical Geometry | By | Arthur L. Bowley, Sc.D. | Professor of Mathematics at University College, Reading | And Reader in Statistics in the University of London | Author of 'Elements of Statistics' etc. | Oxford | At the Clarendon Press | 1913

2 B N13

2 Introduction to | Theoretical Physics | By | Leigh Page, Ph.D. | Professor of Mathematical Physics in Yale University | Macmillan and Co., Limited | St. Martin's Street | 1929

3 C N29

3 A | Botany for India | By | P. F. Fyson, B.A., F.L.S. | Indian Educational Service | The Christian Literature Society | For India (Madras Branch)|London, Madras, and Colombo | 1912

4 I N12

4 An Introductory Course | Philosophy | By | J. A. Nicholson | University of Illinois | Rule Block | Rule | The Macmillan Company | New York | 1939

5 R N39

5 The Psychology of Human Behaviour | By | Joseph Henry Griffiths Ph.D. | Professor of Psychology | Lawrence College | New York | Farrer & Rinehart, Inc. | 1935

6 S N35

6 I Believe | In Education | By | Edward A. Fitzpatrick | Dean of the Graduate School | Marquette University | President | Mount Mary College | New York and London | Rule | Speed and Ward | 1938

7 T N38

7 Man and the State | By | William Ernest Hocking | Alford Professor of Natural Religion, Moral Philosophy, | And Civil Reality, Harvard University | Block | New Haven | Yale University Press | London: Humphrey Milford: Oxford University Press | MCMXXVI

8 W N26

8 Elements of Economic Theory | By | Erich Roll Professor of Economics and Commerce | In the University College of Hull Oxford University Press | London: Humphrey Milford | 1937

9 X N371

CHAPTER CB

TITLE WITH PUFF

To understand what is meant by the term 'Puff' in a Title and how it is to be handled in the Main Entry, read the following Rule and particularly the commentaries and the examples under it:—

JF5.

1 Example 1

1.0 TRANSCRIPT OF TITLE-PAGE

The problem is to catalogue the book whose title-page reads as follows, with the Accession Number and the Call Number as shown at the left end and the right end respectively of the line at the end of the transcript:—

The Practical | Guide to Health Double Rule | A Popular Treatise on Anatomy | Physiology and Hygiene, with a Scientific Description of Diseases, | Their Causes and Treatment. | Rule Designed for Nurses and for Home Use | Double Rule | By Frederick M. Rossiter, B.Sc., M.D | Author of "The Story of a Living Temple" | Member of the American Medical Association | and the Chicago Medical Society, Superintendent of the North Yakima (Wash.) Sanatorium | Signs Publishing Company Limited | Melbourne, Victoria, Australia

10 L N13

1.C CLASSIFIED CATALOGUE

1.C1 *Main Entry (Specific Subject Entry, Call Number Entry)*

L N13
ROSSITER (Frederick M).
Practical guide to health etc.
10

1.D DICTIONARY CATALOGUE

1.D1 *Main Entry (Author Entry)*

ROSSITER (Frederick M).
Practical guide to health etc. L N13
10

Compare the Title in these entries with the Title as it is given in the transcript of the title-page. See how much puff has been omitted and how its omission is indicated by 'etc'.

The Short Title to be used in the Added Entries may be 'Practical guide to health'.

E Exercise

1 For Example 1,

1 Complete the Classified Catalogue;
2 Complete the Dictionary Catalogue; and
3 Cite the authority in detail for each step.

2 For each of the Books 1 to 8,

1 Prepare the Classified Catalogue;
2 Prepare the Dictionary Catalogue; and
3 Cite the authority in detail for each step.

1 Mathematics Manual | Methods and Principles of the Various | Branches of Mathematics for Reference, | Problem Solving, and Review | Frederick S. Merritt, Senior Editor, | Engineering News-Record McGraw-Hill Book Company, Inc., New York Toronto London, 1962

11 B N62

2 The Mechanism of Nature | Being a simple approach to Modern Views, on the Structure of Matter | and Radiation, By, E. N. da C. Andrade, D.Sc., Ph.D., Quain Professor of Physics in the | University of London, London | G. Bell & Sons Ltd., 1930

12 C N30

3 Modern | Biology | A review of the Principal Phenomena of Animal Life in Relation to Modern | Concepts and Theories, By, J. T. Cunningham, M.A. (Oxon). A.L.S., Sometime Fellow of the University, College, Oxford; Formerly Lecturer in Zoology at Last | London College, University of London | London | Kegan Paul, Trench, Trubner & Co., Ltd., Broadway House: 68-74 Carter Lane, E.C., 1928

13 G N28

4 College Botany With Special Reference to, Liberal Education | By | George B. Rigg, Ph.D., | Professor of Botany in the University of Washington, | Seattle, Washington | Illustrated with 157 Engravings, Block | Lea & Febiger, Philadelphia | 1930

14 I N30

5 The Principles, Of | Rational Agriculture Applied to India, and its staple products. | By Eugene C. Schrottky, G.C.U.G. | Rule Bombay: | Times of India Office | 1876

15 J M76

6 Introductory | Philosophy | A Text-Book | For Colleges And | High Schools | By | Charles A. Dubray, S.M., Ph.D. | Professor of Philosophy at the | Marist College, Washington, D.C. | Longmans, Green, and Co. | 39, Paternoster Row, London | New York, Bombay, and Calcutta | 1912

16 R N12

7 The New Field | of Psychology | The Psychological Function and their Government | By | Madison Bently | Sage Professor of Psychology | Cornell University | Block | D. Appleton-Century Company | Incorporated | New York, London

17 S N34

8 The Education of The Whole Man A Plea for a New Spirit in Education | By L. P. Jacks | This book is a sequel to the Inner Sentinel, which presents a background here connected with the practice of | education University of London Press, Ltd. | 10 & 11 Warwick Lane, London, E.C. 4 1931

18 T N31

CHAPTER CC

LATER EDITION

For definition of 'Edition' *see* Chap FK of CCC.

1 Example 1

1.0 TRANSCRIPT OF TITLE-PAGE

The problem is to catalogue the book whose title-page reads as follows, with the Accession Number and the Call Number as shown at the left end and the right end respectively of the line at the end of the transcript:—

Economics | By James Cunnison, M.A. | Lecturer in Social Economics in the University of Glasgow | Hon Director of the Glasgow School of Social Study and Training | Second Edition, Revised | Block | Methuen & Co., Ltd. | 36 Essex Street W.C. | London

19 X N28

1.C CLASSIFIED CATALOGUE

1.C1 *Main Entry* (*Specific Subject Entry, Call Number Entry*)

X N28
CUNNISON (James).
Economics. Ed 2.
19

1.C13 TITLE SECTION

1.C132 Information Regarding Edition

Read the following Rules and cite them as the authority for writing the statement about the Edition in the way in which it has been done:—

For Choice:— ME21.
For Rendering:— *ME221.
For Place of Writing:— ME0.
For Style of Writing:— *ME221. ED55.

1.C3/.C6 *Book Index Entry*
1.C3 *Author Index Entry*

CUNNISON (James).
Economics. Ed 2. X N28

1.C32 SECOND SECTION
1.C322 Information Regarding Edition

Read the following Rule and cite it as the authority for specifying the Edition in the way in which it has been done:—
*MK20.

1.D DICTIONARY CATALOGUE

The Dictionary Catalogue does not differ from the Classified Catalogue in regard to the statement about the Edition.

2 Example 2
2.0 TRANSCRIPT OF TITLE-PAGE

The problem is to catalogue the book whose title-page reads as follows, with the Accession Number and the Call Number as shown at the left end and the right end respectively of the line at the end of the transcript:—

Elementary | Economics | By | J. Harvey, B.Sc. (Econ) | Economics Master, St. Clement Danes Grammar School | First Edition | London | Macmillan & Co. Ltd. | New York. St. Martin's Press 1957
20 X N57

2.C CLASSIFIED CATALOGUE
2.C1 *Main Entry* (*Specific Subject Entry, Call Number Entry*)

X N57
HARVEY (J).
Elementary economics.
20

2.C13 TITLE SECTION

Read the following Rule and cite it as the authority for not writing the statement about the First Edition in the Title

Section:—

ME?1.

3 Example 3

3.0 Transcript of Title-Page

The problem is to catalogue the book whose title-page reads as follows, with the Accession Number and the Call Number as shown at the left end and the right end respectively of the line at the end of the transcript:—

Modern Physics | A Second Course in College Physics | By | G. E. M Jauncey, D.Sc. | Professor of Physics, Washington University, St. Louis | Formerly Associate Editor of the Physical Review | Rule | Second Printing | Rule | London | Chapman & Hall, Ltd. | 11 Henrietta Street, W.C. 2

21 C N33

3.C Classified Catalogue

3.C1 *Main Entry (Specific Subject Entry, Call Number Entry)*

C N33
JAUNCEY (G E M).
Modern physics etc.
21

3.C13 Title Section

The title-page of the book mentions it only as 'Second Printing' and not as 'Second Edition'. The edition is not, therefore, mentioned in the Title Section.

E Exercise

1 For each of the Examples 1 to 3,

1 Complete the Classified Catalogue;
2 Prepare the Dictionary Catalogue; and
3 Cite the authority in detail for each step.

2 For each of the Books 1 to 6,

1 Prepare the Classified Catalogue;
2 Prepare the Dictionary Catalogue; and
3 Cite the authority in detail for each step.

1 Manual | of | Library Economy | By | James Duff Brown | Borough Librarian, Islington, London | Author of "Subject Classification", "Manual

of Library Classification" | "Biographical Dictionary of Musicians" etc. | With illustrations, Forms etc. | Revised Edition | London | The Library Supply Co. | 181 Queen Victoria Street, E.C. | 1907

22 2 N07

2 A Text-book | of the | Principles of Physics | By | Alfred Daniell, M.A., LL.B., D.Sc., F.R.S.E. | of the Inner Temple, Barrister-at-Law | Member of the Faculty of Advocates in Scotland | Formerly Lecturer of Physics in the School of Medicine, Edinburgh | Third Edition | (Seventh Thousand) | New York | And London | Macmillan and Co. | 1895

23 C M95

3 The Science of Biology | An Introductory Study | By | George G. Scott, Ph.D. | Professor of Biology in the College | of the City of New York | Revised Edition | Thomas Y Crowell Company | Publishers | New York

24 G N30

4 Psychology | An Introductory Study of the Structure and | Function of Human Consciousness | By | James Rowland Angell | Head of the Department of Psychology in the University | of Chicago | Second Edition, Revised London | Archibald Constable & Co., Ltd. | 1905

25 S N05

5 Modern Developments in Educational Practice | By | John Adams, M.A., B.Sc., LL.D. | Sometime University Professor of Education | In the University of London | Second Impression | London | University of London Press, Ltd. | 17 Warwick Square, E.C. 4 | 1922

26 T N22

6 Economic Principles | Problems and Policies | By | William H. Kiekofer, Ph.D. | Professor of Economics | in the | University of Wisconsin | Block | Library Edition | D. Appleton-Century Company | Incorporated | New York, London | 1936

27 X N36

CHAPTER CD

TWO AUTHORS

1 Example 1

1.0 TRANSCRIPT OF TITLE-PAGE

The problem is to catalogue the book whose title-page reads as follows, with the Accession Number and the Call Number as shown at the left end and the right end respectively of the line at the end of the transcript:—

General physics | By Wm. S. Franklin, Sc.D. | Professor of Physics in Rollins College, formerly Professor of Physics in the Massachusetts Institute of Technology | and G.E. Grantham, Ph.D. | Assistant Professor of Physics in Cornell University, formerly Associate Professor of Physics in the Postgraduate School of the United States Naval Academy | Lancaster, Pennsylvania | Franklin and Charles 1930

28 C N301

1.C CLASSIFIED CATALOGUE

1.C1 *Main Entry (Specific Subject Entry, Call Number Entry)*

C N301
FRANKLIN (Wm S) and GRANTHAM (G E).
General physics.
28

1.C12 HEADING SECTION

Read the following Rules and cite them as the authority for writing the Heading Section in the way in which it has been done:—

For Choice:— FQ2(2), MD1(2), MD32.

For Rendering:— MD21, JA6, HE6, HE7, MD32.

For Place of Writing:— MD25, ED25(2) and (3), ED41, ED42.

For Style of Writing:— MD25, ED21, ED23, *ED51, ED54, ED6, ED7, *ED83, *ED86.

Choose the names of both the authors for the Heading. Follow the direction for writing the Heading of the Main Entry

of the Classified Catalogue for Example 1 given in Sec CA1.C12. Do not put a full stop after the name of the first author, but write 'and' in ordinary hand. Write the letters in it in a bold, upright hand, detached from one another. After this connecting word, write the name of the second author in the same way as that shown for the first author. Then put a full stop.

1.C3/.C6 *Book Index Entry*
1.C3 *Author Index Entry*

FRANKLIN (Wm S) and GRANTHAM (G E).
General physics. C N301

GRANTHAM (G E) and FRANKLIN (Wm S).
General physics C N301

Read the following Rules and cite them as the authority to make the above entries:—
FN1, FN11, FN32, FN41, FN42, FN43, *MK0, *MK1, *MK111, *MK112.

1.C31 LEADING SECTION (HEADING SECTION)

Read the following Rules and cite them as the authority for writing the Leading Section — that is, Heading Section — in the way in which it has been done:—
For Choice:— FQ1, FQ2(1), *MK1, *MK111, *MK112.
For Rendering:— *MK1, *MK111, *MK112.
For Place of Writing:— ED25(1) and (2), ED3.
For Style of Writing:— ED21, ED23, *ED51, ED54, ED6, ED7, *ED83, *ED86.

For the first entry, reproduce the Heading of the Main Entry except that you begin it at the First Vertical of the Leading Line.

For the second entry, permute the names in the Heading of the Main Entry and write them beginning at the First Vertical of the Leading Line.

1.D Dictionary Catalogue

1.D1 *Main Entry (Author Entry)*

FRANKLIN (Wm S) and GRANTHAM (G E).
General physics. C N301
28

1.D11 LEADING SECTION (HEADING SECTION)

Read the following Rules and cite them as the authority for writing the Leading Section — that is, Heading Section — in the way in which it has been done: –

For Choice: FQ1, FQ2(1), MZD10, MZD11, MD1(2), MD32.
For Rendering:– MZD10, MD21, JA6, HE6, HE7, MD32.
For Place of Writing:– ED25(1) and (2), ED3.
For Style of Writing:– ED21, ED23, *ED51, ED54, ED6, ED7, *ED83, *ED86

The direction for writing the Heading Section is the same as that for the Heading Section of the Main Entry of the Classified Catalogue, given in See CD1.C12 except that it is to be written on the Leading Line, beginning at the First Vertical.

1.D3/.D6 *Book Index Entry*

1.D3 *Author Index Entry*

GRANTHAM (G E) and FRANKLIN (Wm S)
General physics C N301

Read the following Rules and cite them as the authority to make the above entry: –
FN1, FN11, FN32, FN41, FN42, FN43, *MZD311.

1.D31 LEADING SECTION (HEADING SECTION)

Read the following Rules and cite them as the authority for writing the Leading Section — that is, Heading Section — in the way in which it has been done:—

For Choice: FQ1, FQ2(1), *MZD311.
For Rendering: *MZD311.
For Place of Writing: – ED25(1) and (2), ED3.

For Style of Writing:— ED21, ED23, *ED51, ED54, ED6, ED7, *ED83, *ED86.

1.D32 SECOND SECTION

Read the following Rules and cite them as the authority for writing the Second Section in the way in which it has been done:—

For Choice:— FQ92, *MZD30, *MK2, *MK211, JF6, FB4.
For Rendering:— *MZD30, JF6, FB4.
For Place of Writing:— ED25(2) and (3), ED41.
For Style of Writing:— ED21, ED23, ED54, ED6, ED7, *ED86.

E Exercise

1 For Example 1,

1 Complete the Classified Catalogue;
2 Complete the Dictionary Catalogue; and
3 Cite the authority in detail for each step.

2 For each of the Books 1 to 6

1 Prepare the Classified Catalogue;
2 Prepare the Dictionary Catalogue; and
3 Cite the authority in detail for each step.

1 Biology | And | Human Welfare | By | James Edward Peabody, A.M. | Head of the Department of Biology, | Morris High School, | New York City | And | Arthur Ellsworth Hunt, Ph.D. | Head of the Department of Biology, Manual Training High School, |Brooklyn| New York | The Macmillan Company | 1927

29 G N27

2 Introduction | to Geology | By | E. B. Branson, Ph.D. | Professor of Geology and Palaeontology | University of Missouri | And | W. A. Tarr, Ph.D., Sc.D. Professor of Geology and Mineralogy | University of Missouri | First Edition | Second Impression | McGraw-Hill Book Company, Inc. | New York and London | 1935

30 H N35

3 Agriculture | The Science and Practice of | British Farming | By | James A. S. Watson | Sibthorpian Professor of Rural Economy, University of Oxford | And | James A. More | Lecturer in Agriculture, University of Edinburgh | Third Edition Revised and Enlarged | Oliver & Boyd | Edinburgh : Tweeddale Court | London: 33 Paternoster Row, E.C. | 1933

31 J N33

4 An Introduction to | Psychology | By | John J. B. Morgan, Ph.D. Associate Professor of Psychology, Northwestern University | And | A. H. Gilliland, Ph.D. | Professor of Psychology, Northwestern University | New York | The Macmillan Company | 1928

32 S N28

5 Elementary Principles | of | Education | By | Edward L. Thorndyke | And | Arthur I. Gates | The Macmillan Company | New York | 1929

33 T N29

6 Economic Problems | of | Modern Life | By | S. Howard Patterson, A.M., Ph.D. | Professor of Economics, Wharton School of Finance and Commerce, University of | Pennsylvania, Author of "Family Desertion and Non-Support" and "Social Aspects of Industry" and Co-author of "American Social Problems", "Problems of American Democracy", and "The School in American Society" And | Karl W. H. Scholz, A.M., Ph.D Professor of Economics, Wharton School of Finance and Commerce, University of Pennsylvania, Co-author "Rudiments of Business Finance" and "The Science and Practice of Urban Land Valuation" | Third Edition | McGraw-Hill Book Company, Inc., | New York and London | 1937

34 X N37

CHAPTER CE

THREE OR MORE AUTHORS

1 Example 1

1.0 TRANSCRIPT OF TITLE-PAGE

The problem is to catalogue the book whose title page reads as follows, with the Accession Number and the Call Number as shown at the left end and the right end respectively of the line at the end of the transcript:

Problems in | Economics | Based on | Contemporary Developments
By William Howard Steiner | Ezra Bowen | Charles H. Hession | Brooklyn
College, | New York | Block | New York | Henry Holt and Company

35 X | N34

1.C CLASSIFIED CATALOGUE

1.C1 *Main Entry (Specific Subject Entry, Call Number Entry)*

X N34
STEINER (William Howard) and others.
Problems in economics etc.
35

1.C12 HEADING SECTION

Read the following Rules and cite them as the authority for writing the Heading Section in the way in which it has been done:—

For Choice:— FQ2(2), MD1(2), *MD33.

For Rendering:— MD21, JA6, HE6, HE7, *MD33.

For Place of Writing:— MD25, ED25(2) and (3), ED41.

For Style of Writing:— MD25, ED21, ED23, *ED51, ED54, ED6, ED7, *ED83, *ED86.

Choose the name of the author mentioned first on the title-page. Render and write it in the usual way. At the end of it, add 'and others'. Put a full stop at the end of the Section.

1.D Dictionary Catalogue

1.D1 *Main Entry (Author Entry)*

Steiner (William Howard) and others.
Problems in economics etc. X N34
35

1.D11 Leading section (hlading section)

Read the following Rules and cite them as the authority for writing the Leading Section that is, Heading Section — in the way in which it has been done:—

For Choice: FQ1, FQ2(1), MZD10, MZD11, MD1(2), *MD33.

For Rendering:— MZD10, MD21, JA6, HE6, HE7, *MD33.

For Place of Writing:- ED25(1) and (2), ED3.

For Style of Writing:— ED21, ED23, *ED51, ED54, ED6, ED7, *ED83, *ED86.

E Exercise

1 For Example 1,

1 Complete the Classified Catalogue;
2 Complete the Dictionary Catalogue; and
3 Cite the authority in detail for each step.

2 For each of the Books 1 and 2,

1 Prepare the Classified Catalogue;
2 Prepare the Dictionary Catalogue; and
3 Cite the authority in detail for each step.

1 Unified Physics | Matter in Motion | By | Gustev L. Fletcher | Chairman, Department of Physical Science | James Monrow High School | New York City | Irwing Mosbacher | Late Chairman, Department of Physical Science | Morris High School | New York And | Sidney Lehman | Department of Physical Science | James Monroe High School | New York City | McGraw-Hill Book Company, Inc. | New York and London

36 C N36

2 Botany | An Introduction to Plant Science | Wilfred W. Robbins | T. Elliot Weier | C. Ralph Stocking | John Wiley and Sons, Inc., New York | London

37 I N57

CHAPTER CF

TITLE WITH A SINGLE COLLABORATOR

1 Example 1

1.0 TRANSCRIPT OF TITLE-PAGE

The problem is to catalogue the book whose title-page reads as follows, with the Accession Number and the Call Number as shown at the left end and the right end respectively of the line at the end of the transcript:—

Geology | By Albert Percy Brigham, Sc.D., L.H.D., LL.D., | Professor of Geology in Colgate University | Revised by Frederick A. Burt, B.S., P.A.A.S., | Associate Professor of Geology in the Agricultural | and Mechanical College of Texas.

38 H N28

1.C CLASSIFIED CATALOGUE

1.C1 *Main Entry (Specific Subject Entry, Call Number Entry)*

H N28
BRIGHAM (Albert Percy).
Geology. [Rev ed]. Rev by Frederick A Burt.
38

1.C13 TITLE SECTION

Read the following Rules and cite them as the authority for writing the Title Section in the way in which it has been done:—

For Choice:— FQ3, ME0(1), (2), and (3), ME21.

For Rendering:— *ME1, JF3; *ME221, *ME3.

For Place of Writing:— ED25(2) and (3), ED41, ED42, ME0.

For Style of Writing:— ED21, ED23, ED54, ED55, ED6. ED7, *ED86, *ME221.

The edition statement 'Rev ed' is implied in the collaborator statement on the title-page. Put it explicitly within square brackets after the title. At the end of the edition statement put a full stop. Then add the descriptive word 'Rev'. Then add "by Frederick A Burt'. Put a full stop at the end of the Section.

1.C3/.C6 *Book Index Entry*
1.C5 *Reviser Index Entry* (*Collaborator Index Entry*)

BURT (Frederick A), *Rev.*
Brigham: Geology. [Rev ed]. H N28

Read the following Rules and cite them as the authority to make the above entry:—
FN1, FN11, FN32, FN41, FN42, FN43, *MK0, *MK121.

1.C51 LEADING SECTION (HEADING SECTION)

Read the following Rules and cite them as the authority for writing the Leading Section — that is, Heading Section — in the way in which it has been done:—
For Choice:—FQ1, FQ2(1), *MK121.
For Rendering:— *MK121, JA6, HE6, HE7, *MK18.
For Place of Writing:— ED25(1) and (2), ED3.
For Style of Writing:— ED21, ED23, *ED51, ED53, ED54, ED6, ED7, *ED82, *ED83, *ED86.

Choose the name of the Reviser for the Heading Section and follow the direction for writing the Heading Section of the Main Entry of the Classified Catalogue for Example 1 given in Sec CA1.C12, except that it is to begin at the First Vertical of the Leading Line. Add the descriptive element '*Rev*'. Begin it with a capital letter. Underline it. It will be in italics if printed. Write all the letters of each word in a bold, upright hand, detached from one another. Put a full stop at the end of the Section.

1.C52 SECOND SECTION

Read the following Rules and cite them as the authority for writing the Second Section in the way in which it has been done:—
For Choice:— FQ92, *MK2, *MK20, *MK212.
For Rendering:— *MK20, *MK212, JF6, FB4.
For Place of Writing:— ED25(2) and (3), ED41, *MK20, *MK212.
For Style of Writing:— ED21, ED23, ED54, *MK20, *MK212, *ED86.

Choose 'Brigham' which is the Entry Element of the name of the author. Write it in the line next to the one in which the

Heading Section ended, beginning at the Second Vertical. Put a colon after it. Choose 'Geology' as the Short Title of the book. Write it after the colon with the initial letter in capital. Write 'Rev ed' within square brackets after it. Write the words in the Section in ordinary hand as in prose. Write the letters of each word in a bold, upright hand, detached from one another. Put a full stop at the end of the Section.

1.C55 INDEX NUMBER SECTION

Follow the authority and the direction given in Sec CA1.C3 for writing the Index Number Section in the way in which it has been done.

1.D DICTIONARY CATALOGUE

1.D1 *Main Entry (Author Entry)*

BRIGHAM (Albert Percy).
Geology. [Rev ed]. Rev by Frederick A Burt. H N2
38

1.D13 TITLE SECTION

Read the following Rules and cite them as the authority for writing the Title Section in the way in which it has been done:—

For Choice:— FQ3, MZD10, ME0(1), (2), and (3), ME21.

For Rendering:— MZD10, *ME1, IF3, *ME221, *ME3.

For Place of Writing: - ED25(2) and (3), ED41, ED42, MZD10, ME0.

For Style of Writing:— ED21, ED23, ED54 ED55, ED6, ED7, *ED 86, MZD 10, ME0.

Follow the direction given in Sec CF1.C13 for writing the Title Section in the way in which it has been done.

1.D3/.D6 *Book Index Entry*

1.D5 *Reviser Index Entry (Collaborator Index Entry)*

BURT (Frederick A), *Rev.*
Brigham (Albert Percy): Geology. [Rev ed]. H N28

Read the following Rules and cite them as the authority to make the above entry:—

FN1, FN11, FN32, FN41, FN42, FN43, *MZD30, *MZD311, *MK0, *MK121.

1.D51 LEADING SECTION (HEADING SECTION)

Read the following Rules and cite them as the authority for writing the Leading Section — that is, Heading Section — in the way in which it has been done:—

For Choice:— FQ1, FQ2(1), *MZD30, *MZD311, *MK121.

For Rendering:— *MZD311, *MK121, JA6, HE6, HE7, *MZD30, *MK18.

For Place of Writing:— ED25(1) and (2), ED3.

For Style of Writing:— ED21, ED23, *ED51, LD53, ED54, ED6, ED7, *ED82, *ED83, *ED86.

Follow the direction given in Sec CF1.C51 for writing the Leading Section — that is, Heading Section.

1.D52 SECOND SECTION

Read the following Rules and cite them as the authority for writing the Second Section in the way in which it has been done:—

For Choice:— FQ92, *MZD30, *MK2, *MK20, *MK212.

For Rendering:— *MZD30, *MK20, *MK212, JF6, FB4, MZD32.

For Place of Writing:— ED25(2) and (3), ED41, *MZD30, *MK20, *MK212.

For Style of Writing:— ED21, ED23, LD54, *MZD30, *MK20, *MK212, *ED86.

2 Example 2

2.0 TRANSCRIPT OF TITLE-PAGE

The problem is to catalogue the book whose title-page reads as follows, with the Accession Number and the Call Number as shown at the left end and the right end respectively of the line at the end of the transcript:—

Modern Physics | A General Survey of its Principles | By | Theodor Wulf, S.J. | Ignatius Kolleg, Valkenburg, Holland | Translated from the Second German Edition by | C. J. Smith, Ph.D., M.Sc., A.R.C.S. | Lecturer in Physics, Royal Holloway College, Englefield Green, Surrey | With 202 Diagrams | Block | Methuen & Co., Ltd. | 36 Essex Street, W.C. | London

2.C Classified Catalogue

2.C1 *Main Entry (Specific Subject Entry, Call Number Entry)*

C N302
WULF (Theodor).
Modern physics etc. Tr from the second German ed by C J Smith.
39

2.D Dictionary Catalogue

2.D1 *Main Entry (Author Entry)*

WULF (Theodor).
Modern physics etc. Tr from the second German ed by C J Smith
C N302
39

E Exercise

1 For each of the Examples 1 and 2,
1 Complete the Classified Catalogue;
2 Complete the Dictionary Catalogue; and
3 Cite the authority in detail for each step.

2 For each of the Books 1 to 8,
1 Prepare the Classified Catalogue;
2 Prepare the Dictionary Catalogue; and
3 Cite the authority in detail for each step.

1 Lectures | on | Elementary Mathematics | By Joseph Louis Lagrange | Translated by Thomas J. McCormack | Rule | Chicago | The Open Court Publishing Company | London | Agents: Kegan Paul, Trench Truebner & Co. | 1898

40 B M98

2 Elements | of | Physiophilosophy | By | Lorenz Oken, M.D. | Professor of Natural History at the University of Zurich: | &c. &c. | From the German | By | Alfred Tulk, | Member of the Royal College of Surgeons of England. | London: | Printed for the Ray Society. | MDCCCXLVII

41 G M47

3 The Life | of the Plant | By C. A. Timiriazeff | Professor Emeritus Moscow University | Corresponding Member of the Academy of Science, St. Petersburg | LL.D. Glasgow, Sc.D., Cambridge | D.Es.Sc. Geneva | F.M.R.S. | Translated from the | Revised and corrected Seventh Russian

Edition by | Miss Anna Cheremeteff | With Illustrations | Longmans, Green And Co. | 39, Paternoster Row, London | New York, Bombay, And Calcutta 1912

42 I N121

4 Elements of | Agriculture | A Text-book Prepared under the | Authority of the Royal | Agricultural Society | of England | By the late W Fream, LL.D. | Twelfth Edition | (Ninetieth Thousand) | Edited by | Prof. Sir Rowland H. Biffen, F.R.S. | Cambridge University School of Agriculture | London | John Murray, | Albemarle Street, W. | 1932

43 J N32

5 The Problems of |Philosophy| By | Harold Hoffding | Translated by | Galen M. Fisher | New York | The Macmillan & Co., Ltd. | 1906

44 R N06

6 Outlines | of | Psychology | By | Harold Hoffding | Professor at the University of Copenhagen | Translated by | Mary E. Lowndes | Macmillan and Co., Limited | St. Martin's Street, London | 1908

45 S N08

7 Principles | of | Social Economy | By | Yves Guyot | Minister of Public Works and Hon. Member of the Cobden Club | Translated from the French | By C. H. D'Eyncourt Leppington | Second (Block) Edition |London.| Swan | Sonnenschein & Co. | New York: Charles Scribner's Sons | 1892

46 X M92

8 Political Economy | By Charles Gide | Professor of Social Economics in the | Faculty of Law in the University of | Paris | Authorised Translation from the Third | Edition (1913) of the "Cours D'Economie | Politique" | By Constance H. M. Archibald, M.A. | George G Harrap & Co., Ltd. | London Calcutta, Sydney

47 X N24

CHAPTER CG

TITLE WITH TWO COLLABORATORS OF SAME KIND

1 Example 1

1.0 TRANSCRIPT OF TITLE-PAGE

The problem is to catalogue the book whose title-page reads as follows, with the Accession Number and the Call Numb as shown at the left end and the right end respectively of the li at the end of the transcript:—

Felix Klein | Elementary Mathematics | From an Advanced Stand-point | Arithmetic-Algebra-Analysis | Translated from the third Germ Edition by | E. R. Hedrick and C. A. Noble | Professor of Mathematics | the University of California | At Los Angeles. At Berkeley | With 125 Figur Macmillan & Co., Limited | St. Martin's Street, London | 1932

48 B N32

1.C CLASSIFIED CATALOGUE

1.C1 *Main Entry* (*Specific Subject Entry*, *Call Number Entry*)

B N32
KLEIN (Felix).
Elementary mathematics etc. Tr from the third German ed by E R Hedrick and C A Noble.
48

1.C13 TITLE SECTION

Follow the authority and the direction given in Sec CF1 .C13 for writing the Title Section in the way in which it has been done. Read the following Rules and cite them as the additional authority:—

*ME301, *ME32.

1.C3/.C6 *Book Index Entry*

1.C5 *Translator Index Entry* (*Collaborator Index Entry*)

HEDRICK (E R) and NOBLE (C A), *Tr.*
Klein: Elementary mathematics. B N32

NOBLE (C A) and HEDRICK (E R), *Tr.*
Klein: Elementary mathematics. B N32

E Exercise

1 For example 1,

1 Complete the Classified Catalogue;
2 Prepare the Dictionary Catalogue; and
3 Cite the authority in detail for each step.

2 For each of the Books 1 and 2,

1 Prepare the Classified Catalogue;
2 Prepare the Dictionary Catalogue; and
3 Cite the authority in detail for each step.

1 Introduction to Philosophy | A Handbook for Students of | Psychology, Logic, Ethics, Aesthetics | and General Philosophy | By | Oswald Kulpe Professor of Philosophy and Aesthetics in the University of Wurzburg | Translated from the German (1895) | By | W. P. Pillsbury | Instructor in Psychology in the Cornell University | And | L. B. Titchner | Saga Professor of Psychology in the Cornell University | Block | London: Swan Sonneschein & Co., Limited | New York: The Macmillan Co. | 1904

49 R N04

2 The | National System | of | Political Economy | By | Friedrich List | Translated | From the Third Edition (1903) | By William Smart and Constanse H.M. Archibald | Longmans, Green and Co. | 39. Paternoster Row, London | New York and Bombay | 1909

50 X N09

CHAPTER CH

TITLE WITH THREE OR MORE COLLABORATORS OF SAME KIND

1 Example 1

1.0 Transcript of Title-Page

The problem is to catalogue the book whose title-page reads as follows, with the Accession Number and the Call Number as shown at the left end and the right end respectively of the line at the end of the transcript:-

Elements of Physics | for Canadian Schools By | F. W. Marchant, M.A., D.Paed., LL.D. | Formerly Chief Director of Education for Ontario, And | C. A Chant, M.A., Ph.D, LL.D. | Emeritus Professor of Astrophysics and | Director of the David Dunlap Observatory | University of Toronto | New Edition | Revised with the Assistance of | A. C. Lewis, M.A., B.Paed. Headmaster, University of Toronto Schools | D S. Ainslie, M.A., Ph.D. | Associate Professor of Physics, University of Toronto R.J Lang, M.A | Ph.D. | Professor of Physics, University of Alberta Block | Authorised by the Minister of Education for Ontario | Toronto | The Copp Clark Company, Ltd.

51 C N37

1.C Classified Catalogue

1.C1 *Main Entry (Specific Subject Entry, Call Number Entry)*

C N37

Marchant (F W) and Chant (C A).

Elements of physics etc. New ed. Assis by A C Lewis and others.

51

1.C13 Title Section

Follow the authority and direction given in Sec CF1.C13 for writing the Title Section in the way in which it has been done. Read the following Rule and cite it as the additional authority:—

*ME33.

1.C3/.C6 *Book Index Entry*
1.C5 *Assistant Index Entry* (*Collaborator Index Entry*)

LEWIS (A C) and others, *Assts.*
Marchant and Chant Elements of physics C N37

E Exercise

For Example 1,

1 Complete the Classified Catalogue;
2 Prepare the Dictionary Catalogue; and
3 Cite the authority in detail for each step.

CHAPTER CJ

TWO OR MORE KINDS OF COLLABORATORS

1 Example 1

1.0 TRANSCRIPT OF TITLE-PAGE

The problem is to catalogue the book whose title-page reads as follows, with the Accession Number and the Call Number as shown at the left end and the right end respectively of the line at the end of the transcript:—

Natural Philosophy | for | General Readers and Young People | Translated and Edited from | Adolphe Ganot's "Cours Elementaire de Physique" | (With the Author's Sanction) | By | E. Atkinson, Ph.D., F.G.S. | Formerly Professor of Experimental Science in the Staff College | Tenth Edition, Carefully Revised | By| A. W. Reinold, M.A., F.R.S., | Professor of Physics | in the Royal Naval College, Greenwich | Longmans, Green And Co. | 39, Paternoster Row, London | New York and Bombay | 1905

52 C N05

1.C CLASSIFIED CATALOGUE

1.C1 *Main Entry (Specific Subject Entry, Call Number Entry)*

C N05

GANOT (Adolphe).

Natural philosophy etc. Ed 10. Tr and ed from 'Cours elementaire de physique' by E Atkinson; rev by A W Reinold.

52

1.C13 TITLE SECTION

Follow the authority and direction given in Sec CF1.C13 for writing the Title Section in the way in which it has been done. Read the following Rules and cite them as the additional authority:—

*ME301, *ME34.

1.C3/.C6 *Book Index Entry*

1.C5.1 TRANSLATOR AND EDITOR INDEX ENTRY (COLLABORATOR INDEX ENTRY)

ATKINSON (E), *Tr* and *Ed.*
Ganot: Natural philosophy. Ed 10. C N05

1.C5.2 REVISER INDEX ENTRY (COLLABORATOR INDEX ENTRY)

REINOLD (A W), *Rev.*
Ganot: Natural philosophy. Ed 10. C N05

E Exercise

1 For Example 1,

1 Complete the Classified Catalogue;
2 Prepare the Dictionary Catalogue; and
3 Cite the authority in detail for each step.

2 For Book 1,

1 Prepare the Classified Catalogue;
2 Prepare the Dictionary Catalogue; and
3 Cite the authority in detail for each step.

1 Natural Value | By | Friedrich Von Wieser | Edited by | William Smart M.A., LL.D. | The Translation by | Christian A. Malloch | London and New York | Macmillan and Co | 1893

53 X M93

CHAPTER CK

OTHER COMBINATIONS OF COLLABORATORS

0 Possible Combination

The following are the other possible combinations of Collaborators that may occur in the title-page of a book:

1 Two Collaborators of each of two or more kinds; and

2 Three or more Collaborators of each of two or more kinds

It is difficult to get examples of such combinations of Collaborators However, read the following sections to deal with such combinations.

1 Two Collaborators of Each of Two or More Kinds

If two names occur under each of two or more kinds of collaborator, these names should be entered on the analogy of the Rules *ME32 and *ME34.

Follow the authority and direction given in Sec CF1.C13 for writing the Title Section. Read the following Rules and cite them as the additional authority:—

*ME35, *ME32 (analogy), *ME34 (analogy).

2 Three or More Collaborators of Each of Two or More Kinds

If three or more names occur under each of two or more kinds of collaborator, these names should be entered on the analogy of Rules *ME33 and *ME34.

Follow the authority and direction given in Sec CF1.C13 for writing the Title Section. Read the following Rules and cite them as the additional authority:—

*ME36, *ME33 (analogy), *ME34 (analogy).

CHAPTER CL

HINDU AUTHOR

0 Features of a Hindu Name-of-Person

Read Chap HA in CCC and take note of the features of a Name-of-Person creating problems in cataloguing. Pay special attention to the sections dealing with the features of a Hindu Name-of-Person belonging to the different cultural groups in India.

1 Attachment

11 IRREMOVABLE ATTACHMENT

Read the following Rules and pay special attention to the List of Irremovable Attachments to become familiar with those peculiar to a Hindu Given Name belonging to the different cultural groups in India:—

HB33, HB331.

12 REMOVABLE ATTACHMENT

Read the following Rules and pay special attention to the List of Removable Attachments to become familiar with those peculiar to a Hindu Name-of-Person belonging to the different cultural groups in India:—

HB34, HB341.

2 Compound Family Name

21 WITH STARTER WORD

Read the following Rule and pay special attention to the List of Starter Words to become familiar with those peculiar to a Bengali Two-worded Family Name:—

HC3.

22 WITHOUT STARTER WORD

Read the following Rule and pay special attention to the List of Compound Family Names Without Starter Word to

become familiar with those peculiar to a Gujarathi, Kannada, and Marathi Name-of-Person:—

HC4.

3 Given Name

31 COMPOUND GIVEN NAME

Read the following Rule and pay special attention to the commentary on it and take note of the problems in recognising a Hindu Compound Given Name belonging to the different cultural groups in India:—

HC5.

32 SPLIT GIVEN NAME

Read Chap HD in CCC and take note of the peculiarities of a Hindu Split Given Name belonging to the different cultural groups in India. Pay special attention to the

1 Discussion on the multi-worded Gujarathi and Marathi names without a Family Name (*See* Sec HD4 of CCC); and

2 List of Second Words occurring in a Two-worded Punjabi or Hindi Given Name (*See* Sec HD5 of CCC).

E Exercise

For each of the Books 1 to 12,

1 Prepare the Classified Catalogue;

2 Prepare the Dictionary Catalogue; and

3 Cite the authority in detail for each step.

1 Granthalayasastracha o-na-ma | Raghunath Satananda Parkhi | [Two lines giving qualification] | Assistant Librarian, Fergusson College, Bai Jerbai Wadia Library, Poona | Upodgatlekhak | S. R. Ranganathan, M.A., L.T., F.L.A., | Poona | International Book Service | 1933

54 2 155N33

2 Elementary | General Science | For Form IV | By | T. A. Rama Iyer V. Srinivasan, B.A., L.T., | and S. Swaminathan, B.A., L.T., | Hindu High School, Madras | Humphrey Milford | Oxford University Press | 1937

55 A N37

3 A School Course | In Physics | (theoretical and practical) | By | T. S. Krishnaswami Ayyar, M.A., L.T. | Lecturer in Physics, Government College, Kumbakonam | with Illustrations | Longmans, Green & Co., Ltd., | 17, Chittaranjan Avenue, Calcutta | Nicol Road, Bombay | 36-A Mount Road, Madras | 1938 | All Rights Reserved

56 C N38

4 Text-Book | of | Pre-University Physics | By | R. S. Venkoba Rao M.Sc. | A. Venkataram, M.Sc. | A. Ranganna, M.Sc. | C. K. Venkatanarasimhaiya, M.Sc. | K. Srinivasan, M.Sc. | Editor | L. Sibaiya, D.Sc. | Principal & Professor of Physics, | Yuvaraja's College, Mysore, | Sri Ramachandra Book Depot | Devaraja Market, Mysore

57 C N59

5 A hand-book | Of S.S.L.C. Chemistry | R. Sankara Aiyar, B.A., L.T., | And V. Srinivasa Aiyar, B.A., L.T., | Science Assistants, | The Muthialpet High School, Madras. | Third Edition (Revised and Enlarged) | Published by | R. Tirumalai & Co., | 49, Bunder Street, | Post Box No. 1234, | Madras. | All Rights Reserved | 1933 | Rs. 2

58 E N33

6 General Chemistry | Revised and Enlarged | (Physical, Inorganic, Organic, Analytical) | (For B.Sc. students with Chemistry Minor) | by | K. Subbabhatta, M.Sc. | N. S. Vasan & Co. | Bangalore 2

59 E N62

7 A Class Book of Botany | (for intermediate and medical students) | By A. C. Dutta, M.Sc. (Gold Medalist) | Professor of Botany, Cotton College, Gauhati | Formerly of Ripon College, Calcutta | Second Edition | (Revised and Enlarged) | Oxford University Press | Bombay, Calcutta, Madras | 1933

60 I N33

8 College Botany | A | Text-Book for Intermediate Students | By | V. Satyanarayana Rao, M.Sc., | Head of the Department of Botany | V.R. College, Nellore | With 388 Drawings | and | 20 Photographs | Rupees Seven | V. D. Murthi | Educational Publisher | Nellore

61 I N54

9 Tenth Edition | A Text-Book | of Zoology | R. D. Vidyarathi | La Martiniere College, Lucknow | Agrasia | Publishers | Daresi 2, Agra-4 | 1965

62 K N65

10 Education | In | Practice | By | S. Balakrishna Joshi | Headmaster, The Hindu Theological High School, Madras | Block | The Little Flower Company | Madras-17

63 T N65

11 Rajakiya sastramu | Rule | Grantha karta | Manthana Subbaraju, B.A., L.T., | Nammalvars | 21. Strotten Muthia Mudali Vidhi | Madras | 1938

64 W 35N38

12 Political Theory | Ideas and Institutions | Amal Ray | Department of Political Science and Economics | St. Xavier's College, Calcutta | Mohit Bhattacharyya | Research Fellow, Institute of Public Administration, | New York | Calcutta | The World Press Private Ltd | Second Revised Edition | 1964

65 W N64

CHAPTER CM

ISLAMIC AUTHOR

1 Indian and Pakistani Name-of-Person

11 Family Name

Read the following Rule and pay special attention to the List of Family Names occurring in an Islamic Name of India and Pakistan:—

HD3.

12 Two-Worded Given Name

Read the following Rule and pay special attention to he List of Second Words to become familiar with those peculiar to a Two-Worded Islamic Given Name of India and Pakistan.

HD5

2 Arabic Name-of-Person

21 Parts

Read the following Rule and take note of the different possible parts of an Arabic Name-of-Person:—

HF0.

22 Rendering

Read the following Rules to deal with the different parts of an Arabic Name-of-Person : –

For Entry Element (*Ism*) :— HF2, HF21.
For Secondary Element (*Kunyah*) :— HF3.
For Omission of Conferred Title (*Laqab*) :— HF4.
For Use of Nick-Name (*Urf*) :— HF5.
For Individualising Element (*Nisbah*) :— HF6.
For Treatment of Pseudonym (*Takhallus*) :— HF7, MD41, MD421, MD422, MD423, MD424, MD425.
For Use of Definite Article :— HF8.

E Exercise

For each of the Books 1 to 8,

1 Prepare the Classified Catalogue;
2 Prepare the Dictionary Catalogue, and
3 Cite the authority in detail for each step.

Note.— The Class Index Entries, Specific Subject Entry, and *See also* Subject Entries for each of the Books having a Compound Class Number are to be prepared as an exercise to the chapter mentioned in the Note under the Book concerned.

1 Animal Production | in Bihar | M. Fahimuddin | B.Sc. Agri. (Pak.), M.Agri.Sc.(N.Z.) | Block | Asia Publishing House | Bombay. Calcutta. New Delhi. Madras | London. New York | 1963

06 KX.4473'N5 N63

Note. Subject Index Entries. Chap FB

2 The Faith of an | Educationist | A Plea for Humane Values | K. G Saiyidain | B.A. M.Ed. D.Litt. | Block | Asia Publishing House | Bombay Calcutta. New Delhi. Madras | Lucknow. Bangalore. London New York | 1965

67 T N65

3 Falsafa Taleem-o-Tarbiat (Rooh-oot-tarbiat-oot-Taleem) | Taleef Mohammad Atiyal-Abrashi (of Oxford University) | Professor Tarbiat-o-Ilm-Nafas, Daar-ul-uloom, Misar | Mutarajuna Rayees Ahmed Jaafari | Kheemat Chhae Roopiyae | Nashir Chaman Book Depot, Urdu Bazar, Delhi | Matbooa, Khwaja Press, Delhi

68 T 168N60

4 Ziya-ul-Hasan Faruqi | The Deoband School | and | The Demand For Pakistan | Block | Asia Publishing House | Bombay: Calcutta: New Delhi Madras | London: New York | 1963

69 V,44,4D'N4 N63

Note.- Subject Index Entries: Chap FC.

5 The Destiny | of | Indian Muslim | S. Abid Hussain | Block | Asia Publishing House | Bombay. Calcutta. New Delhi. Madras | Lucknow Bangalore. London. New York | 1965

70 V,44;4(Q7)'N5 N65

Note.— Subject Index Entries: Chap FC.

6 Capitalism | Essays in Understanding | Zakir Hussain | Vice-President of India | Block | Asia Publishing House | Bombay. Calcutta. New Delhi Madras. Lucknow | Bangalore. Chandigarh. Hyderabad. London. New York | 1967

71 X9F N67

7 Outlines of | Roman Law | By | Hamid Ali | Block | Asia | Publishing House | Bombay. Calcutta. New Delhi. Madras | Lucknow. London. New York | 1963

Back of the Title-Page.— Third Edition 1963

72 Z,1-52 N63

Note.— Subject Index Entries: Chap FA.

PART D

SERIES NOTE

CHAPTER DA

SERIES WITHOUT EDITOR

1 Example 1

1.0 TRANSCRIPT OF TITLE-PAGE

The problem is to catalogue the book whose title-page reads as follows, with the Accession Number and the Call Number as shown at the left end and the right end respectively of the line at the end of the transcript:—

Sammlung Schubert 1 | Double Rule | Elementare | Arithmetik und Algebra | Von | Dr. Hermann Schubert | Professor an der Gelehrtenschule des Johanneums in Hamburg | Zweite Auflage | Block | Leipzig G. J. Goschen'sche Verlagshandlung | 1910
73 B 113N10

1.C CLASSIFIED CATALOGUE

1.C1 *Main Entry* (*Specific Subject Entry*, *Call Number Entry*)

B 113N10
SCHUBERT (Hermann).
Elementare Arithmetik und Algebra. Ed 2.
(Sammlung Schubert. 1).
73

1.C14 SERIES NOTE SECTION (NOTE SECTION)

Read the following Rules and cite them as the authority for writing the Series Note Section in the way in which it has been done:—

For Choice:— FQ4, *MF0(11), *MF11.

For Rendering:— *MF1, JG4, *MF11, *MF115(1).

For Place of Writing:— *MF02, ED25(2) and (3), ED41, *MF11.

For Style of Writing:— *MF02, ED21, ED23, ED54, ED55, ED6, ED7, *ED83, *ED86, *MF11.

Choose the name of the Series and the Serial Number of the book, for the Series Note Section. Write the Series Note Section as the fourth section. Write it in ink. Begin it at the Second

Vertical in the line next to one in which the Title Section ended. Write the name of the Series as it occurs in the title-page. Put a full stop after it. Write the Serial Number thereafter. Enclose the Section in circular brackets. Write it in ordinary hand. Write each letter in each word in a bold, upright hand, detached from one another. Put a full stop at the end of the Section.

1.C3/.C6 *Book Index Entry*
1.C6 *Series Index Entry*

SAMMLUNG SCHUBERT.
1 Schubert: Elementare Arithmetik und Algebra. Ed 2.
B 1[illegible]3N10

Read the following Rules and cite them as the authority to make the above entry:—
FN1, FN11, FN32, FN41, FN42, FN43, *MK0, *MK1, *MK131.

1.C61 LEADING SECTION (HEADING SECTION)

Read the following Rules and cite them as the authority for writing the Leading Section — that is, Heading Section — in the way in which it has been done:—
For Choice:— FQ1, FQ2(1), *MK1, *MK131.
For Rendering:— *MK1, *MK131.
For Place of Writing:— ED25(1) and (2), ED3.
For Style of Writing:— ED21, ED23, *ED51, ED6, *ED86.

Choose the name of the Series, as given in the Series Note Section of the Main Entry, for Heading. Write it in ink. Begin it at the First Vertical of the Leading Line. Write each letter in each word in capital in a bold, upright hand, detached from one another. Put a full stop at the end of the Section.

1.C62 SECOND SECTION

Read the following Rules and cite them as the authority for writing the Second Section in the way in which it has been done:—
For Choice:— FQ92, *MK213.
For Rendering:— *MK213; JF6, FB4; *MK20.

For Place of Writing:— ED25(1) and (2), ED44, *MK213, *MK20.

For Style of Writing:— ED21, ED23, ED54, ED55, *ED86, *MK213, *MK20.

Choose the Serial Number, the Entry Element of the name of the Author, the Short Title of the book, and the information about Edition for the Second Section. Write the Section in ink. Begin it at the First Vertical in the line next to the one in which the Heading Section ended. Write the Serial Number first. Thereafter, or beginning at the Second Vertical if the Serial Number ends before it, write the Entry Element of the Name of the Author of the book. Put a colon after it. Then write the Short Title beginning it with a capital letter. Put a full stop after it. Thereafter, add 'Ed 2'. Write the whole Section in ordinary hand with each letter in each word in a bold, upright hand, detached from one another. Put a full stop at the end of the Section.

1.D DICTIONARY CATALOGUE

1.D1 *Main Entry (Author Entry)*

SCHUBERT (Hermann).
Elementare Arithmetik und Algebra. Ed 2.
(Sammlung Schubert. 1). B 113N10
73

1.D3/.D6 *Book Index Entry*

1.D6 *Series Index Entry*

SAMMLUNG SCHUBERT.
1 Schubert (Hermann). Elementare Arithmetik und Algebra. Ed 2.
B 113N10

1.D62 SECOND SECTION

Read the following Rules and cite them as the authority, along with those given in Sec DA1.C62, for writing the Second Section in the way in which it has been done:—

*MZD30, MZD32.

E Exercise

1 For Example 1,

1 Complete the Classified Catalogue;

2 Complete the Dictionary Catalogue; and

3 Cite the authority in detail for each step.

2 For each of the Books 1 to 7,

1 Prepare the Classified Catalogue;

2 Prepare the Dictionary Catalogue; and

3 Cite the authority in detail for each step.

1 Library Manual | For Library Authorities, Librarians, and Honorary Library Workers | by | S R Ranganathan | Block | Asia Publishing House | Bombay. Calcutta. New Delhi Madras | London. New York

Back of the Title-Page Edition 1 1954 | Edition 2 1960.

Half Title-Page. Ranganathan Series in Library Science, 6.

74 2,2 N60

Note. –

1 Five Laws of Library Science (Class Number 2, a) forms Chap 11-15 of the book. The Cross Reference Entry, Subject Analytical, and other Subject Index Entries for the referred-from-document are to be prepared as an exercise to Chap KA.

2 The Subject Index Entries are to be prepared as an exercise to Chap FA.

2 Experimental Physics | A Text-Book of | Mechanics, Heat, Sound and Light | By Harold A. Wilson | Cambridge: | at the University Press | 1915

Half Title-Page.— Cambridge Physical Series | Experimental Physics | A Text-Book of | Mechanics, Heat, Sound and Light

Note.— Take this as the 9th in the Series.

75 C N15

3 Problems of Philosophy | An Introductory Survey By | G. Wat Cunningham | George G. Harrap & Company Ltd. | London Calcutta Sydney

Half Title-Page. - Modern Thinkers' Library | Problems of Philosophy | By G. Watts Cunningham

Back of the Half Title-Page. — Problems of Philosophy | By B. Watts Cunningham | Modern Thinkers and Present Problems | By Edgar A Singer | Things and Ideals | By N. C. Otto

76 R N25

4 Experience | and | Nature | By | John Dewey | Lectures upon the Paul Carus Foundation | First Series Chicago : London | Open Court Publishing Company | 1926

77 R N26

5 Stonyhurst Philosophical Series | Rule | Psychology· | Empirical and Rational | By Michael Maher | Ninth Edition | Longmans, Green and Co. | 39, Paternoster Row, London, E.C. 4. | New York, Toronto | Bombay, Calcutta, and Madras | 1925

Back of the Half Title-Page.— It gives a complete list in which the above book occurs as the 6th.

78 S • N25

6 What is General | Education ? | by | S. Abid Husain | General Education Reading Material Project, | Aligarh Muslim University, Aligarh | Block | Asia Publishing House | Bombay, Calcutta, New Delhi, Madras | London New York

Half Title-Page.— General Education Reading Material Series | No. 1 | What is General Education?

79 T N59

7 Authority in the | Modern State | By | Harold J. Laski | Block | New Haven Yale University Press | London. Humphrey Milford. Oxford University Press | MCMXIX

Overflow of the Title-Page. The Theodore I. Glasgow | Memorial Publication | Fund |

Note.— The present volume is the first work published.

80 W N19

CHAPTER DB

SERIES WITH ONE EDITOR

1 Example 1

1.0 TRANSCRIPT OF TITLE-PAGE

The problem is to catalogue the book whose title-page reads as follows, with the Accession Number and the Call Number as shown at the left end and the right end respectively of the line at the end of the transcript:—

The Dynamics of | Education | A Methodology of Progressive Educational Thought | By | Hilda Taba, Ph.D. | London | Kegan Paul, Trench, Truebner & Co., Ltd. | Broadway House, 68 74 Carter Lane, E.C | 1 32

Back of the Half Title-Page.— International Library of Psychology Philosophy and Scientific Method | General Editor, C.K. Ogden, M (Magdalene College, Cambridge) | [Then follows a list of 68 other earlier books in which Book 3 and Book 4 of the Exercise occur as the 1st and 4th respectively]

81 T N32

1.C CLASSIFIED CATALOGUE

1.C1 *Main Entry* (*Specific Subject Entry, Call Number Entry*)

T N32
TABA (Hilda).
Dynamics of education etc.
(International library of psychology, philosophy, and scientific method. Ed by C K Ogden. 69).
81

1.C14 SERIES NOTE SECTION (NOTE SECTION)

Follow the authority and direction given in Sec DA1.C14 for writing the Series Note Section in the way in which it has been done.

1.C3/.C6 *Book Index Entry*

1.C6 *Series Index Entry*

INTERNATIONAL LIBRARY OF PSYCHOLOGY, PHILOSOPHY, AND SCIENTIFIC METHOD.
69 Taba: Dynamics of education. T N32

Follow the authority and direction given in Sec DA1.C6, DA1.C61, and DA1.C62 for writing the above entry in the way in which it has been done.

1.C8 *Editor-of-Series Index Entry (Cross Reference Index Entry)*

OGDEN (C K), *Ed.*
See
INTERNATIONAL LIBRARY OF PSYCHOLOGY, PHILOSOPHY, AND SCIENTIFIC METHOD.

Read the following Rules and cite them as the authority to make the above entry:—
FN1, FN12, FN32, FN42, FN44, FN45, *LA1, LA3(4), LE1.

1.C81 LEADING SECTION (REFERRED-FROM-HEADING)

Read the following Rules and cite them as the authority for writing the Leading Section — that is, Referred-from-Heading - in the way in which it has been done:—
For Choice:— FQ1, FQ2(1), LA11, LE1.
For Rendering:— *LE2, JA6, HE6, HE7.
For Place of Writing:—ED25 (1) and (2), ED3.
For Style of Writing:— ED21, ED23, *ED51, ED53, ED54, ED6, ED7, *ED82, *ED83, *ED86.

Follow the direction given in Sec CF1.C51 for writing the Leading Section — that is, Referred-from-Heading. Use '*Ed*' in place of '*Rev*'' for the Descriptive Element.

1.C82 DIRECTING SECTION

Read the following Rules and cite them as the authority for writing the Directing Section in the way in which it has been done:—
For Choice:— FQ91, *LA2.
For Rendering:— *LA2.
For Place of Writing:— ED25(2) and (3), ED41.
For Style of Writing:— ED52, *ED87(3).

Choose '*See*' as the Directing Element. Write it in ink in the line next to the one in which the Referred-from-Heading ended. Begin it at the Second Vertical. Write the letters in the word in

4

a bold, upright hand, detached from one another. Underline it. Do not put a full stop after it.

1.C83 REFERRED-TO-HEADING

Read the following Rules and cite them as the authority for writing the Referred-to-Heading in the way in which it has been done:—

For Choice: FQ2(4), LF3.
For Rendering: — LF4.
For Place of Writing: ED25(2) and (3), ED41, ED42.
For Style of Writing:— ED21, ED23, *LD51, ED6, ED7, *ED86.

Choose the name of the Series, as found in the Series Note of the Main Entry concerned, for the Referred-to Heading. Write it in ink in the line next to the one in which the Directing Section ended. Begin it at the Second Vertical. Write the letters in each word in capital or a bold, upright hand, detached from one another. Note that it is a Heading (See Rule LR0 and LQ2 for definition of Heading and Heading Section respectively). Put a full stop at the end of the Section.

1.D DICTIONARY CATALOGUE

1.D8 *Editor-of-Series Index Entry* (*Cross Reference Index Entry*)

In the Dictionary Catalogue the Editor-of-Series Index Entry is identically the same as that in the Classified Catalogue. In fact, this is the only type of entry in which the two kinds of catalogue agree absolutely.

E Exercise

1 For Example 1

1 Complete the Classified Catalogue.
2 Complete the Dictionary Catalogue; and
3 Cite the authority in detail for each step.

2 For each of the Books 1 to 6,

1 Prepare the Classified Catalogue.
2 Prepare the Dictionary Catalogue; and
3 Cite the authority in detail for each step.

1 Loyola Mathematical Series | General Editor: Rev. Fr. L. Vion, S.J. | A New Model Text-Book of | Elementary Mathematics | A Complete

text-book according to 1929 S.S.L.C. Examination Syllabus | With over 260 illustrations | By | A. Ramanuja Aiyengar, B.A., L.T. | Retired Headmaster | Pachaiyappa's College School, Madras | And A. Singaracharlar, B A., L.T. | Senior Mathematics Assistant | Pachaiyappa's High School, Madras. | G. Srinivasachari and Sons | Narasingapuram Street, Mount Road, Madras

Note.-- Take this as the 1st in the Series.

82 B N37

2 Know Thyself | By | Barnardino Varisco | Translated by Guglieme Salvadori | London | George Allen and Unwin, Ltd. | 1915 | All rights reserved

Half Title-Page. Library of Philosophy | Edited by J. H. Muirhead | Double Rule | Know Thyself.

Note.— Take this as the 15th in the Series

83 R N15

3 Philosophical Studies | G.L. Moore | London | Kegan Paul, Trench Truebner & Co., Ltd., New York: Harcourt, Brace & Co., Inc. | 1922

[*See* Example 1 of this Chapter].

84 R N25

4 Integrative Psychology | A Study of Unit Response | By | William M. Marston | C. Daly King | And Elizabeth H.Marston | London | Kegan Paul, Trench, Trueonet & Co., Ltd. | New York : Harcourt, Brace and Company | 1931

[*See* Example 1 of this Chapter].

85 S N31

5 An Introduction | to the | Fields of Psychology | By | Emily S. Dexter | and Katherine T. Omwake | New York | Prentice Hall Inc. | 1938

Back of the Half Title-Page.— Prentice Hall Psychology Series | F.A. Moss, Editor [Then follows a list in which this occurs as the 22nd].

86 S N38

6 Principles of Teaching | Rule | George Drayton Strayer | George Willard Frasier | And | Winfield Dockery Armentrout | Rule | New York | Cincinnati | Chicago | American Book Company | Boston | Atlanta | Dallas | San Fransisco

Half Title-Page. American Education Series | Rule | George Drayton Strayer, General Editor

Note.— Take this as the 1st in the Series.

87 T N36

CHAPTER DC

SERIES WITH TWO EDITIORS

1 Example 1

1.0 TRANSCRIPT OF TITLE-PAGE

The problem is to catalogue the book whose title-page reads as follows, with the Accession Number and the Call Number as shown at the left end and the right end respectively of the ine at the end of the transcript:—

An Introduction to | Teaching | By | William C. Bagley | and | John A. H. Keith | New York | The Macmillan Company | 1924 | All rights reserved

Back of the Half Title-Page.— American Teachers College Series | John A. H. Keith and William C. Bagley, *Editors* |[Then follows a list in which the above book occurs as the 1st].

88 T N24

1.C CLASSIFIED CATALOGUE

1.C1 *Main Entry* (*Specific Subject Entry*, *Call Number Entry*)

T N24
BAGLEY (William C) and KEITH (John A H).
Introduction to teaching.
(American Teachers College series. Ed by John A H Keith and William C Bagley. 1).

1.C14 SERIES NOTE SECTION (NOTE SECTION)

Follow the authority and direction given in Sec DA1.C14 for writing the Series Note Section in the way in which it has been done. Read the following Rule and cite it as the additional authority:—

*MF113(1).

1.C3/.C6 *Book Index Entry*

1.C6 *Series Index Entry*

AMERICAN TEACHERS COLLEGE SERIES.
1 Bagley and Keith: Introduction to teaching. T N24

Follow the authority and direction given in Sec DA1.C6, DA1.C61, and DA1.C62 for writing the above entry in the way in which it has been done.

1.C8 *Editor-of-Series Index Entry* (*Cross Reference Index Entry*)

KEITH (John A H) and BAGLEY (William C), *Ed.*
See
AMERICAN TEACHERS COLLEGE SERIES

BAGLEY (William C) and KEITH (John A H), *Ed.*
See
AMERICAN TEACHERS COLLEGE SERIES.

Follow the authority and direction given in Sec DB1.C8, DB1.C81, DB1.C82, and DB1.C83 for writing the above two entries in the way in which it has been done. Read the following Rule and cite it as the additional authority:—

LE11.

1.D DICTIONARY CATALOGUE
1.D3/.D6 *Book Index Entry*
1.D6 *Series Index Entry*

AMERICAN TEACHERS COLLEGE SERIES.
1 Bagley (William C) and Keith (John A H). Introduction to teaching.
T N24

1.D8 *Editor-of-Series Index Entry* (*Cross Reference Index Entry*)

In the Dictionary Catalogue the Editor-of-Series Index Entries are identically the same as those in the Classified Catalogue.

E Exercise

1 For Example 1,

1 Complete the Classified Catalogue;
2 Complete the Dictionary Catalogue; and
3 Cite the authority in detail for each step.

2 For Book 1,

1 Prepare the Classified Catalogue;
2 Prepare the Dictionary Catalogue: and
3 Cite the authority in detail for each step.

1 Crop Management | And | Soil Conservation | By | Joseph F. Cox And | Lyman E. Jackson | New York | John Wiley & Sons, Inc. | London: Chapman & Hall, Limited | 1937

Back of the Half Title-Page.- The Wiley Farm Series | Edited by | A.K. Getman | And | C.E. Ladd | [Then follows a list in which this book occurs as the 1st].

89 J | N37

CHAPTER DD

SERIES WITH THREE OR MORE EDITORS

1 Example 1

1.0 TRANSCRIPT OF TITLE-PAGE

The problem is to catalogue the book whose title-page reads as follows, with the Accession Number and the Call Number as shown at the left end and the right end respectively of the line at the end of the transcript:—

An | Introduction | To | Mathematics | By | A.N. Whitehead, Sc.D., F.R.S., Author of "Numeral Algebra" | Joint Author of "Principia Mathematica" | New and Revised Edition | London | Williams and Norgate

Half Title-Page.— Home University Library | of Modern Knowledge | 18 | An Introduction to | Mathematics | By A.N. Whitehead, Sc.D., F.R.S. | [Then follows imprint].

Back of the Half Title-Page.— Home | University | Library | of Modern Knowledge | Rule | Editors: | Herbert Fisher | Gilbert Murray | J. Arthur Thomson | William T. Brewster | New York | Henry Holt and Company

90 B N14

1.C CLASSIFIED CATALOGUE

1.C1 *Main Entry (Specific Subject Entry, Call Number Entry)*

B N14
WHITEHEAD (A N).
Introduction to mathematics.
(Home university library of modern knowledge. Ed by Herbert Fisher and others. 18).
90

1.C14 SERIES NOTE SECTION (NOTE SECTION)

Follow the authority and direction given in Sec DA1. C14 for writing the Series Note Section in the way in which it has been done. Read the following Rule and cite it as the additional authority:—

*MF113(2).

1.C3/.C6 *Book Index Entry*
1.C6 *Series Index Entry*

HOME UNIVERSITY LIBRARY OF MODERN KNOWLEDGE.
18 Whitehead: Introduction to mathematics. B N14

1.C8 *Editor-of-Series Index Entry* (*Cross Reference Index Entry*)

FISHER (Herbert) and others, *Ed.*
See
HOME UNIVERSITY LIBRARY OF MODERN KNOWLEDGE.

E Exercise

1 For Example 1,

1 Complete the Classified Catalogue;
2 Complete the Dictionary Catalogue; and
3 Cite the authority in detail for each step.

2 For each of the Books 1 and 2,

1 Prepare the Classified Catalogue;
2 Prepare the Dictionary Catalogue; and
3 Cite the authority in detail for each step.

1 Foundations of the | Universe | by | M. Luckiesh | Rule | Illustrated | Rule | London | Chapman & Hall, Ltd. | 11, Henrietta Street W.C. 2 | 1926

Back of the Half Title-Page.— Library of Modern Sciences | A popular series treating their influence on the development | of civilization | Rule | Editors | Edwin E Slosson | M. Luckiesh | H.E. Howe | Rule | [Then follows a list in which this book occurs as the 3rd, and Book 2 as the 1st].
91 C N26

2 Chemistry in Modern Life | By | Svante August Arrhenius | [The rest is as in Book 1]
92 E N26

CHAPTER DE

INDEPENDENT SERIES

A book may belong to two or more Series. Each Series is said to be independent, if the individualisation of the name of one is independent of the name of the other.

The example chosen for demonstration deals with Compound Subjects. The preparation of the Class Index Entries, Specific Subject Entry, *See also* Subject Entries, Cross Reference Entry, and Subject Analytical for the example is not included here. It is included in the concerned chapters.

1 Example 1

1.0 TRANSCRIPT OF TITLE-PAGE

The problem is to catalogue the book whose title-page reads as follows, with the Accession Number and the Call Number as shown at the left end and the right end respectively of the line at the end of the transcript:—

Cornwallis in | Bengal | The administrative and judicial reforms of | Lord Cornwallis in Bengal, Together with | Accounts of the Commercial Expansion of | The East India Company, 1786–1793, and of | The Foundation of Penang, 1786–1793 | By | A. Aspinall | Manchester University Press | 1931

Back of the Title-Page.— Publications of the University of Manchester | No. CCXVI

Half Title-Page.— Publication of the University of Manchester | Historical Series | No. LX | Cornwallis | In Bengal | Beginnings of Penang

93 V,4475;2'M1 N31

Note.— The account of Penang (Class Number V,4365'L9) forms pages 188–205 of the book.

1.C CLASSIFIED CATALOGUE

1.C1 *Main Entry* (*Specific Subject Entry*, *Call Number Entry*)

V,4475;2'M1 N31
ASPINALL (A).
Cornwallis in Bengal etc.
(University of Manchester, publications. 216).
(University of Manchester, historical series. 60).
93

1.C14 SERIES NOTE SECTION

Read the following Rule and cite it as the authority for writing the Series Note Section in the way in which it has been done: --

*MF121.

1.C3/.C6 *Book Index Entry*
1.C6 *Series Index Entry*

UNIVERSITY OF MANCHESTER, PUBLICATIONS.
216 Aspinall: Cornwallis in Bengal. V,4475;2'M1 N31

UNIVERSITY OF MANCHESTER, HISTORICAL SERIES.
60 Aspinall: Cornwallis in Bengal. V,4475;2'M1 N31

Read the following Rules and cite them as the authority for the Choice and Rendering of the different Sections of the above entries:--

Leading Section (Heading Section):— *MK132.
Second Section:- - *MK213.
Index Number Section: *MK4.

1.D DICTIONARY CATALOGUE
1.D1 *Main Entry (Author Entry)*

ASPINALL (A).
Cornwallis in Bengal etc.
(University of Manchester, publications. 216).
(University of Manchester, historical series. 60).
V,4475; 2'M1 N31
93

E Exercise

1 For Example 1,
1 Complete the Classified Catalogue;
2 Complete the Dictionary Catalogue; and
3 Cite the authority in detail for each step.
2 For Book 1,
1 Prepare the Classified Catalogue;

2 Prepare the Dictionary Catalogue; and
3 Cite the authority in detail for each step.

Note.—

1 The Class Index Entries, Specific Subject Entry, and *See also* Subject Entries are to be prepared as an exercise to Chapter FC.

2 The Cross Reference Entry, Subject Analytical, and other Subject Index Entries for "The account of Penang" are to be prepared as an exercise to Chapter KA.

1 Engineering in the | United States | A Report | To the Editors to the Gertside Scholarships on the Results of | a Tour in the United States in 1904-5 | By Frank Foster, M.Sc., | Gertside Scholar | Manchester | At the University Press | 1906

Back of the Title-Page. University of Manchester Publications | No. XXII.

Half Title-Page.— Publications of the University of Manchester | Economic Series No. IV. | Gertside Reports on Industry and Commerce, No. 3 | Engineering in the United States.

94 XX,(D6).73'N1 N06

CHAPTER DF

SERIES WITH ALTERNATIVE NAMES AND DEPENDENT SERIES

The very Heading of this chapter indicates that it deals with two different topics — Series with Two or More Names and Dependent Series. We could get only the following one example for this chapter. The Primary Series has two alternative names. Therefore, in working out the example we shall give a Series Index Entry for

1 Each name of the Primary Series; and

2 The Dependent Series taken along with each of the Primary Series.

The example chosen for demonstration deals with Compound Subjects. The preparation of the Class Index Entries, Specific Subject Entry, *See also* Subject Entries, Cross Reference Entries, and Subject Analyticals for the example is not included here. It is included in the concerned chapters.

1 Example 1

1.0 TRANSCRIPT OF TITLE-PAGE

The problem is to catalogue the book whose title-page reads as follows, with the Accession Number and the Call Number as shown at the left end and the right end respectively of the line at the end of the transcript:—

Kashi Sanskrit Series | Or | Haridas Sanskrit Granthamala | Kavya Section. XIV | Meghaduta | of | Kalidasa | With Three Commentaries | The Sanjivini | by | Mallinatha | Charitravardhini | by | Charitra Vardhanacharya | and | Bhavaprabodhini | by | Narayan Sastry Khiste | Edited by | Narayan Sastri Khiste

Half Title-Page.— Kashi Sanskrit Series | Or | Haridas Sanskrit Granthamala | No. LXXXVIII

95 O,15,1D40,M N3r

Note.—

1 'The Sanjivini by Mallinatha' (Class Number O,15,1D40,M:g''x1,S).

2 'Charitravardhini by Charitra Vardhanacharya' (Class Number O,15,1D40,M:g''x2,C).

3 'Bhavaprabodhini by Narayan Sastri Khiste' (Class Number O,15,1D40,M:g"x3,B).

1.C CLASSIFIED CATALOGUE

1.C1 *Main Entry* (*Specific Subject Entry, Call Number Entry*)

O,15,1D40,M N31
KALIDASA.
Meghaduta, with three commentaries, the Sanjivini by Mallinatha, Charitravardhini by Charitra Vardhanacharya, and Bhavaprabodhini by Narayan Sastri Khiste. Ed by Narayan Sastri Khiste.
(Kashi Sanskrit series or Haridas Sanskrit granthamala. 88; kavya section. 14).
95

1.C14 SERIES NOTE SECTION (NOTE SECTION)

Read the following Rules and cite them as the authority for writing the Series Note Section in the way in which it has been done:—

1 For Series with Alternative Names:— *MF122.
2 For Dependent Series:— *MF123.

1.C3/.C6 *Book Index Entry*

1.C6.1 Series Index Entry for the Two Names of the Primary Series

KASHI SANSKRIT SERIES.
88 Kalidasa: Meghaduta. O,15,1D40,M N31

HARIDAS SANSKRIT GRANTHAMALA.
88 Kalidasa: Meghaduta. O,15,1D40,M N31

Read the following Rules and cite them as the authority to make the above entries:—
*MK1, *MK133.

1.C6.2 Series Index Entry for Dependent Series

KASHI SANSKRIT SERIES, KAVYA SECTION.
14 Kalidasa: Meghaduta. O,15,1D40,M N31

HARIDAS SANSKRIT GRANTHAMALA, KAVYA SECTION.
14 Kalidasa: Meghaduta. O,15,1D40,M N31

Read the following Rules and cite them as the authority to make the above entries:–

*MK1. *MK134.

1.D DICTIONARY CATALOGUE

1.D1 *Main Entry (Author Entry)*

KALIDASA.

Meghaduta, with three commentaries, the Sanjivini by Mallinath Charitravardhini by Charitra Vardhanacharya, and Bhavaprabodhi by Narayan Sastri Khiste. Ed by Narayan Sastri Khiste.

(Kashi Sanskrit series or Haridas Sanskrit granthamala. 8; kavya section. 14).

95 O,15,1D40,M N

E Exercise

For Example 1,

1 Complete the Classified Catalogue;

2 Complete the Dictionary Catalogue; and

3 Cite the authority in detail for each step.

Note.—

1 The Class Index Entries, Specific Subject Entry, and *See also* Subject Entries are to be prepared as an exercise to Chap FD; and

2 The Cross Reference Entries, Subject Analyticals, and other Subject Index Entries for the Referred-from-Documents are to be prepared as an exercise to Chap KB.

CHAPTER DG

CONSOLIDATED SERIES INDEX ENTRY

C Classified Catalogue

The Consolidated Series Index Entry for Example 1 and Exercises 3 and 4 of Chap DB, is as follows:—

INTERNATIONAL LIBRARY OF PSYCHOLOGY, PHILOSOPHY, AND SCIENTIFIC METHOD.

1	Moore: Philosophical studies	R	N22
	[Leave space for 38 items]		
40	Marston and others. Integrative psychology.	S	N31
	[Leave space for 28 items]		
69	Taba: Dynamics of education.	T	N32

Read the following Rules and cite it as the authority to make the above Consolidated Series Index Entry:—

*MK513.

D Dictionary Catalogue

Read the following Rules and cite them as the authority for making the Consolidated Series Index Entry in the Dictionary Catalogue:—

*MZD30, *MK513.

E Exercise

For Book 1 and Book 2 in the Exercise of Chap DD,

1 Prepare the Consolidated Series Index Entry for the Classified Catalogue;

2 Prepare the Consolidated Series Index Entry for the Dictionary Catalogue; and

3 Cite the authority in detail for each step.

CHAPTER DH

PSEUDO-SERIES OF KIND 1

. For the definition of Pseudo-Series of Kind 1 read the following Rule.—

FH2.

The example chosen for demonstration deals with a Compound Subject. The preparation of the Class Index Entries, Specific Subject Entry, and *See also* Subject Entries for the example is not included here. It is included in the concerned chapter.

1 Example 1

1.0 TRANSCRIPT OF TITLE-PAGE

The problem is to catalogue the book whose title-page reads as follows, with the Accession Number and the Call Number as shown at the left end and the right end respectively of the line at the end of the transcript:—

New Variorum Edition | of | William Shakespeare | Edited by | Horace Howard Furness | Othello | Eleventh Edition | Philadelphia | J.A. Lippincott & Company

Note.— This book occurs as item 7 in the list of the New Variorum Editions.

96 O,111,2J64,O M86

1.C CLASSIFIED CATALOGUE

1.C1 *Main Entry* (*Specific Subject Entry, Call Number Entry*)

O,111,2J64,O M86
SHAKESPEARE (William).
Othello. New variorum ed; ed 11.
(Shakespeare (William). New variorum ed. Ed by Horace Howard Furness. 7).
96

1.C14 PSEUDO-SERIES NOTE SECTION

Read the following Rules and cite them as the authority for writing the Pseudo-Series Note Section in the way in which it has been done:—

For Choice:— FQ4, *MF0(21).

For Rendering:— *MF21, *MF20, *JH1, *MF11(analogy).

For Place of Writing:— *MF02, ED25(2) and (3), ED41, ED42, *MF11(analogy).

For Style of Writing:— *MF02, ED21, ED23, ED54, ED55, ED6, ED7, *ED83, *ED86, *MF11(analogy).

Write the Pseudo-Series Note Section as the fourth section. Write it in ink, in ordinary hand with each letter in each word in a bold, upright hand, detached from one another. Choose the Name of the Author. Write it in the way in which it has been rendered in the Heading. Begin it at the Second Vertical in the line next to the one in which the Title Section ended. Put a full stop after it. Thereafter, write 'New variorum ed'. Put a full stop after it. Write, after it, the term 'Ed by' followed by the Pure Name of the Editor of the Edition in Sense 2. Then put a full stop. Write, thereafter, the Serial Number indicating the position of the book in the Edition in Sense 2. Enclose the Pseudo-Series Note Section in circular brackets. Put a full stop at the end of the Section.

1.C3/.C6 *Book Index Entry*

1.C6 *Pseudo-Series Index Entry*

SHAKESPEARE (William). NEW VARIORUM EDITION.
7 Othello. Ed 11. O,111,2J64,O M86

1.C61 LEADING SECTION (HEADING SECTION)

Read the following Rules and cite them as the authority for writing the Leading Section — that is, Heading Section — in the way in which it has been done:—

For Choice:— FQ1, FQ2(1), *MK1, *MK141.

For Rendering:— *MK1, *MK141.

For Place of Writing:— ED25(1) and (2), ED3.

For Style of Writing:— ED21, ED23, *ED51, ED54, ED7, *ED83, *ED86.

Choose the Name of the Pseudo-Series of Kind 1 for the Heading. Render it as it is rendered in the Pseudo-Series Note Section of the Main Entry. Begin it at the First Vertical in the Leading Line. Write the Section in ink. Except for the Secondary Element in the name of the author, write all the words in capital letters. Write the Secondary Element in the name of

the author in ordinary hand and enclose it in circular brackets. Write each letter in each word in a bold, upright hand, detached from one another. Put a full stop at the end of the Section.

1.C62 SECOND SECTION

Read the following Rules and cite them as the authority for writing the Second Section in the way in which it has been done:—

For Choice:— FQ92, *MK2141.
For Rendering:— *MK2141.
For Place of Writing:— LD25(1) and (2), LD44, *MK2141.
For Style of Writing:— ED21, ED23, ED54, ED55, ED97, *ED86, *MK2141.

1.D DICTIONARY CATALOGUE

1.D1 *Main Entry (Author Entry)*

SHAKESPEARE (William).
Othello. New variorum ed; ed 11.
(Shakespeare (William). New variorum ed. Ed by Horace Howard Furness. 7). O,111,2J64,O M86
96

E Exercise

1 For Example 1,

1 Complete the Classified Catalogue;
2 Complete the Dictionary Catalogue; and
3 Cite the authority in detail for each step.

2 For Book 1,

1 Prepare the Classified Catalogue;
2 Prepare the Dictionary Catalogue; and
3 Cite the authority in detail for each step

Note.— The Class Index Entries, Specific Subject Entry, and *See also* Subject Entries are to be prepared as an exercise to Chap FD.

1 New Variorum Edition | of | William Shakespeare | Edited by | Horace Howard Furness | Romeo and Juliet | Philadelphia | J.B. Lippincott & Co. | 1873

Note.— This book occurs as item 8 in the list of New Variorum Edition.
97 O,111,2J64,R M73

CHAPTER DJ

PSEUDO-SERIES OF KIND 2

For the definition of Pseudo-Series of Kind 2, read the following Rule:—

FH3.

1 Example 1

1.0 TRANSCRIPT OF TITLE-PAGE

The problem is to catalogue the book whose title-page reads as follows, with the Accession Number and the Call Number as shown at the left end and the right end respectively of the line at the end of the transcript:—

E. Grimschl | Text-book of Physics | Edited by R Tomaschek | Volume 4 | Optics ..| Translated ... by L. A. Woodward | 1933
98 C5 N33

1.C CLASSIFIED CATALOGUE

1.C1 *Main Entry* (*Specific Subject Entry*, *Call Number Entry*).

C5 N33
GRIMSEHL (E).
Optics etc. Tr by L A Woodward.
(Grimsehl (E). Text-book of physics. Ed by R Tomaschek. 4).
98

1.C14 PSEUDO-SERIES NOTE SECTION

Read the following Rules and cite them as the authority for writing the Pseudo-Series Note Section in the way in which it has been done:—

For Choice:— FQ4, *MF0(22).

For Rendering:— *MF22, *MF20, *JH2, *MF11 (analogy).

For Place of Wirting:— *MF02, ED25(2) and (3), ED41, ED42, *MF11 (analogy).

For Style of Writing:— *MF02, ED21, ED23, ED54, ED55, ED6, ED7, *ED83, *ED86, *MF11 (analogy).

1.C3/.C6 *Book Index Entry*
1.C6 *Pseudo-Series Index Entry*

GRIMSEHL (E). TEXT-BOOK OF PHYSICS.
4 Optics. C5 N33

1.C61 HEADING SECTION

Read the following Rules and cite them as the authority for writing the Leading Section — that is, Heading Section — in the way in which it has been done:—

For Choice:— FQ1, FQ2(1), *MK1, *MK142.
For Rendering:— *MK1, *MK142.
For Place of Writing:— ED25(1) and (2), ED3.
For Style of Writing:— ED21, ED23, *ED51, ED54, ED6, ED7, *ED83, *ED86.

1.C62 SECOND SECTION

Read the following Rules and cite them as the authority for writing the Second Section in the way in which it has been done:

For Choice:— FQ92, *MK2142.
For Rendering:— *MK2142.
For Place of Writing:— ED25(1) and (2), ED44, *MK2142.
For Style of Writing:— ED21, ED23, ED54, ED55, ED7, *ED86, *MK2142.

1.D DICTIONARY CATALOGUE
1.D1 *Main Entry (Author Entry)*

GRIMSEHL (E).
Optics etc. Tr by L A Woodward.
(Grimsehl (E). Text-book of physics. Ed by R Tomaschek. 4).
C5 N33
98

E Exercise

1 For Example 1,
1 Complete the Classified Catalogue;
2 Complete the Dictionary Catalogue; and
3 Cite the authority in detail for each step.

2 For Book 1,

1 Prepare the Classified Catalogue;

2 Prepare the Dictionary Catalogue; and

3 Cite the authority in detail for each step.

Note.— The Class Index Entries, Specific Subject Entry, and *See also* Subject Entries are to be prepared as an exercise to Chap FC.

1 Hertzler's Monograph on Surgical Pathology | Rule | Surgical Pathology | of the | Diseases of the Neck | By | Arthur E Hertzler | 206 Illustrations | Philadelphia, Montreal, London | J. B. Lippincott Company.

Back of the Half Title-Page.— Monographs on | Surgical Pathology, By | Arthur E Hertzler | [Then follows a list in which this book occurs as the 9th]

99 L,17;47;4 N37

CHAPTER DK

PSEUDO-SERIES OF KIND 3

For the definition of Pseudo-Series of Kind 3, read the following Rule:—

FH4.

The example chosen for demonstration deals with a compound subject. The preparation of the Class Index Entries, Specific Subject Entry, and *See also* Subject Entries is not included here. It is included in the concerned chapter.

1 Example 1

1.0 TRANSCRIPT OF TITLE-PAGE

The problem is to catalogue the book whose title-page reads as follows, with the Accession Number and the Call Number as shown at the left end and the right end respectively of the line at the end of the transcript:—

The | History of England | From the Accession of Richard II to | the Death of Richard III | (1377 1485) | By | Sir Charles Oman | K.B.E., M.P. M.A. Oxon., Hon. LL.D. Edin. | Chichele Professor of Modern History in the University of Oxford | Fellow of the British Academy | New Impression | Longmans, Green and Co. | 30 Paternoster Row, London | Fourth Avenue & 30th Street, New York | Bombay, Calcutta, and Madras | 1920

Half Title-Page.— The Political History of England | In Twelve Volumes | Edited by William Hunt, D.Litt., and Reginald L. Poole, M.A. LL.D., Litt.D | IV | The History of England | From the Accession of Richard II to | the Death of Richard III | 1377–1485.

Page 11.— "Each volume, while forming part of a complete history will also in itself be a separate and complete book, ... and will have its own index, and two or more maps."

100 V,56;1'19 N20

1.C CLASSIFIED CATALOGUE

1.C1 *Main Entry* (*Specific Subject Entry*, *Call Number Entry*)

V,56;1'19 N20
OMAN (Charles).
History of England from the accession) of Richard II to the death of Richard III (1377-1485).
(Hunt (William) and Poole (Reginald L), *Ed.* Political history of England. 4).
100

1.C14 PSEUDO-SERIES NOTE SECTION (NOTE SECTION)

Read the following Rules and cite them as the authority for writing the Pseudo-Series Note Section in the way in which it has been done:—

For Choice:— FQ4, *MF0(23).

For Rendering:— *MF23. *MF20, *JH3, *MF115 (analogy).

For Place of Writing:— *MF02, ED25(2) and (3), ED41, *MF23.

For Style of Writing:— *MF02, ED21, ED23, ED54, ED55, ED6, ED7, *ED83, *ED86, *MF23

1.C3/.C6 *Book Index Entry*

1.C6 *Pseudo-Series Index Entry*

HUNT (William) and POOLE (Reginald L), *Ed.* POLITICAL HISTORY OF ENGLAND.
4 Oman: History of England from the accession of Richard II to the death of Richard III (1377-1485). V,56,1'19 N20

1.C61 LEADING SECTION (HEADING SECTION)

Read the following Rules and cite them as the authority for writing the Leading Section — that is, Heading Section — in the way in which it has been done:—

For Choice:— FQ1, FQ2(1), *MK1, *MK143.

For Rendering:— *MK1, *MK143.

For Place of Writing:— ED25(1) and (2), ED3.

For Style of Writing:— ED21, ED23, *ED51, ED6, *ED86.

1.C62 SECOND SECTION

Read the following Rules and cite them as the authority for writing the Second Section in the way in which it has been done:—

For Choice:— FQ92, *MK2143, *MK213 (analogy).

For Rendering:— *MK2143, MK213 (analogy).

For Place of Writing:— ED25 (1) and (2), ED44, *MK213 (analogy).

For Style of Writing: - ED21, ED23, ED54, ED55, *ED86, *MK213(analogy).

1.D DICTIONARY CATALOGUE

1.D1 *Main Entry* (*Author Entry*)

OMAN (Charles).
History of England from the accession of Richard II to the death of Richard III (1377 1485).
(Hunt (William) and Poole (Reginald L), *Ed.* Political history of England. 4). V,56;1'19 N20
100

E Exercise

1 For Example 1,

1 Complete the Classified Catalogue;
2 Complete the Dictionary Catalogue; and
3 Cite the authority in detail for each step.

2 For each of the Books 1 and 2,

1 Prepare the Classified Catalogue;
2 Prepare the Dictionary Catalogue; and
3 Cite the authority in detail for each step.

Note.— The Class Index Entries, Specific Subject Entries, and *See also* Subject Entries for Example 1, and Book 2 are to be prepared as an exercise to Chap FC; and those for Book 1 are to be prepared as an exercise to Chap FA.

1 The Theory of | Valency | By | J. Newton Friend | Ph.D. (Wurz.), M.Sc. (B'Ham) | Longmans, Green and Co. | 39 Paternoster Row, London | New York, Bombay, and Calcutta | 1909 | All Rights Reserved

Half Title-Page.— Text-Books of Physical | Chemistry | Edited by Sir William Ramsay, K.C.B., F.R.S. | The Theory of Valency

Note.— In a list of books belonging to this Pseudo-Series, this boko occurs as the 9th.

101 E;215 N09

2 The | History of England | During the Reign of | Victoria | (1837–1901) | By | Sidney Low, M.A. | Fellow of King's College, London | Formerly Scholar of Balliol College, Oxford | and | Lloyd C. Sanders, B.A. | Fourth Impression | Longmans, Green and Co. | 39 Paternoster Row, London | New York, Bombay, and Calcutta | 1913

Half Title-Page.— The Political History of England | In Twelv Volumes | Edited by William Hunt, D.Litt., and | Reginald L Poole, M.A. | XII | The History of England | During the Reign of | Victoria | 1837–1901

102 V,56;1'N1 N13

CHAPTER DL

THESIS-SERIES

The example chosen for demonstration deals with a Compound Subject. The preparation of the Class Index Entries, Specific Subject Entry, and *See also* Subject Entries for the example is not included here. It is included in the concerned chapter.

I Example I

I.0 Transcript of Title-Page

The problem is to catalogue the book whose title-page reads as follows with the Accession Number and the Call Number as shown at the left end and the right end respectively of the line at the end of the transcript:–

Indian|Journalism | (Origin, Growth and Development | of Indian Journalism) | From Asoka to Nehru | By | Dr. Nadig Krishna Murthy, | M.A (Missouri), Ph.D. | Head, Department of Journalism | University of Mysore | Block | "Prasaranga" | University of Mysore, Mysore (India)

Page XV. – "This is a thesis which Dr. Krishna Murthy submitted for his Ph.D. to the University of Mysore"

Jacket – "He was awarded the first ever doctorate in Journalism given by an Indian University in 1964 by the Mysore University for his thesis . ."

Note. Take this as the 1st thesis submitted in the year 103

4 44 N7 N66

I.C Classified Catalogue

I.C1 *Main Entry (Specific Subject Entry, Call Number Entry)*

4 44 N7 N66
KRISHNA MURTHY (Nadig).
Indian journalism etc.
(University of Mysore, thesis. 1964, 1).
103

I.C14 Thesis-Series Note Section

Read the following Rules and cite them as the authority for writing the Thesis-Series Note Section in the way in which it has been done:—

For Choice:— FQ4, *MF0(3).

For Rendering:— *MF31, *MF30, *MF11 (analogy).

For Place of Writing:— *MF02, ED25(2) and (3), ED41, *MF30, *MF11 (analogy).

For Style of Writing:— *MF02, ED21, ED23, ED54, ED55, ED6, ED7, *ED83, *ED86, *MF30, *MF11 (analogy).

1.C3/ C6 *Book Index Entry*

1.C6 *Thesis-Series Index Entry*

UNIVERSITY OF MYSORE, THESIS.
1964, 1 Krishna Murthy: Indian journalism. 4.44'N7 N66

1.C61 LEADING SECTION

Read the following Rules and cite them as the authority for writing the Leading Section that is, Heading Section in the way in which it has been done:—

For Choice: FQ1, FQ2(1) *MK1, *MK151.

For Rendering: *MK1, *MK151.

For Place of Writing:— ED25(1) and (2), ED3.

For Style of Writing:— ED21, ED23, *ED51, ED6 ED7, *ED86.

1.C62 SECOND SECTION

Read the following Rules and cite them as the authority for writing the Second Section in the way in which it has been done:—

For Choice:— FQ92, *MK215

For Rendering: *MK215, *MK213 (analogy).

For Place of Writing:— ED25(1) and (2), ED44, *MK213 (analogy).

For Style of Writing:— ED21, ED23, ED54, ED55, *ED86, *MK213 (analogy).

1.D DICTIONARY CATALOGUE

1.D1 *Main Entry (Author Entry)*

KRISHNA MURTHY (Nadig).
Indian journalism etc.
(University of Mysore, thesis. 1964, 1). 4.44'N7 N66
103

E Exercise

1 For Example 1,

1 Complete the Classified Catalogue;
2 Complete the Dictionary Catalogue; and
3 Cite the authority in detail for each step.

2 For Book 1,

1 Prepare the Classified Catalogue;
2 Prepare the Dictionary Catalogue; and
3 Cite the authority in detail for each step.

Note.— The Class Index Entries, Specific Subject Entry, and *See also* Subject Entries for Example 1 and Book 1 are to be prepared as an exercise to Chap FB and Chap FE respectively.

1 The Grammar of Spenser's Faerie Queene | By | Herbert W. Sugden | Duke University Dissertation | Linguistic Society of America | University of Pennsylvania, Philadelphia | 1936

Note.— Take this as the 3rd submitted in the year 1935.

104 O,111,1J52.F:g(P) N36

PART E

NON-SERIES NOTE

CHAPTER EA

EXTRACT NOTE

The example chosen for demonstration deals with a Compound Subject. The preparation of the Class Index Entries, Specific Subject Entry, and *See also* Subject Entries for the example is not included here It is included in the concerned chapter.

1 Example 1

1.0 TRANSCRIPT OF TITLE-PAGE

The problem is to catalogue the book whose title-page reads as follows, with the Accession Number and the Call Number as shown at the left end and the right end respectively of the line at the end of the transcript:—

A Model | Public Library | Act | Published by | Madras Library Association | Madras | 1931

Page 1. A Model Public Library Act | Drafted by | S. R. Ranganathan | And Approved by | The Library Service Section of the First All Asia | Educational Conference, held at Benares in December, 1930.

Note.

1 Originally, this formed pages 548 to 556 of Volume 3; 1930 of the *South Indian teacher*, the official organ of the South India Teachers' Union (Class Number T"m44.N2). It is assumed that the library has a copy of the Host Document

2 In the other publications of the Madras Library Association, this is mentioned as No 1 of its Legislative Series.

105 2,2 44;(Z' q) N31

1.C CLASSIFIED CATALOGUE

1.C1 *Main Entry (Specific Subject Entry, Call Number Entry)*

2,2 44;(Z"q) N31
RANGANATHAN (S R).
Model public library act.
(Madras Library Association, legislative series. 1).
"*Extract from*
T"m44.N2 N30
South Indian teacher, (South India Teachers' Union) 3;1930; 548–556".
105

1.C14 EXTRACT NOTE SECTION (NOTE SECTION)

Read the following Rules and cite them as the authority for writing the Extract Note Section in the way in which it has been done:—

For Choice:— FQ4, *MF0(4), *MF4, *MF421.

For Rendering:— *MF4, *MF421.

For Place of Writing:— *MF02, ED25(2) and (3), ED41, ED42, *MF4, *MF421.

For Style of Writing:— *MF02, ED21, ED23, ED54, ED55, ED6, ED7, *ED83, *ED84, *ED86.

1.C3/.C6 *Book Index Entry*

1.C3 *Author Index Entry*

RANGANATHAN (S R).
Model public library act. 2,2.44;(Z"q) N31
"*Extract from*
South Indian teacher, (South India Teachers' Union). 3; 930; 548-556. T"m44,N2 N30"

1.C34 NOTE SECTION

Read the following Rules and cite them as the authority for writing the Note Section in the way in which it has been done:—

For Choice:— FQ4, *MK416, *MF4 (analogy), *MF421 (analogy).

For Rendering:— *MK416, *MF4 (analogy), *MF421 (analogy).

For Place of Writing:— ED25(2) and (3), ED41, *MK416, *MF4 (analogy), *MF421 (analogy).

For Style of Writing:— ED21, ED23, ED54, ED55, ED6, ED7, *ED84, *ED86, *MK416, *MF4 (analogy), *MF421 (analogy).

1.D Dictionary Catalogue

1.D1 *Main Entry (Author Entry)*

RANGANATHAN (S R).
Model public library act.
(Madras Library Association, legislative series. 1).
2,2.44;(Z"q) N31

"*Extract from*
South Indian teacher, (South India Teachers' Union). 3;1930;
548-556. T"m44,N2 N30"
105

E Exercise

1 For Example 1,

1 Complete the Classified Catalogue;
2 Complete the Dictionary Catalogue; and
3 Cite the authority in detail for each step.

2 For Book 1,

1 Prepare the Classified Catalogue;
2 Prepare the Dictionary Catalogue; and
3 Cite the authority in detail for each step.

Note.— The Class Index Entries, Specific Subject Entry, and *See also* Subject Entries for Example 1 and Book 1 are to be prepared as exercises to Chap FC and Chap FD respectively.

1 University of Washington Publications | In Social Sciences | Vol. 3, No. 2, pp. 65-260, February, 1927 | History and Development of Common School Legislation in Washington | by | Dennis C. Troth | A Thesis submitted in candidacy for the Degree of | Doctor of Philosophy | University of Washington press | Seattle Washington | 1927

Note.—

1 Take this as 3rd thesis submitted in 1926.
2 Assume that the library has no copy of the Host Document.

106 T,15.7361;(Z)'N3 N27

CHAPTER EB

EXTRACTION NOTE

1 Example 1

1.0 TRANSCRIPT OF TITLE-PAGE

The problem is to catalogue the book whose title-page reads as follows, with the Accession Number and the Call Number as shown at the left end and the right end respectively of the line at the end of the transcript:—

The Five laws of Library Science | By | S R Ranganathan | Block | Asia Publishing House | Bombay. Calcutta. New Delhi. Madras | Lucknow London. New York.

Back of the Title-Page.— Edition 1 1931 | Edition 2 1957.

Half Title-Page.— Ranganathan Series in Library Science. No. 12

107 N57

Note.— The following is the transcript of the title-page of an Extract from the above book.

Library Science | And | Scientific Method | (Reprinted From) | The Five Laws of Library Science, ed 2 | S R Ranganathan | Madras Library Association | 1957

Note.— It forms Chap 8 of the extracted-from-document.

108 2&aR17 N57

1.C CLASSIFIED CATALOGUE

1.C1 *Main Entry* (*Specific Subject Entry*, *Call Number Entry*)

2 N57
RANGANATHAN (S R).
Five laws of library science. Ed 2.
(Ranganathan series in library science. 12).
"*For extract see*
2&aR17 N57
Ranganathan.
Library science and scientific method".
107

1.C14 EXTRACTION NOTE SECTION (NOTE SECTION)

Read the following Rules and cite them as the authority for writing the Extraction Note Section in the way in which it

has been done :—

For Choice:— FQ4, *MF0(5), *MF5, *MF52.
For Rendering:— *MF5, *MF52.
For Place of Writing:— *MF02, ED25(2) and (3), ED41, ED42, *MF5, *MF52.
For Style of Writing:— *MF02, ED21, ED23, ED54, ED6, ED7, *ED83, *ED84, *ED86, *MF5, *MF52.

1.D DICTIONARY CATALOGUE
1.D1 *Main Entry (Author Entry)*

RANGANATHAN (S R).
Five laws of library science. Ed 2.
(Ranganathan series in library science. 12). 2 N57
"*For extract see*
Ranganathan (S R).
Library science and scientific method. 2&aR17 N57"

107

E Exercise

For Example 1,

1 Complete the Classified Catalogue;
2 Complete the Dictionary Catalogue; and
3 Cite the authority in detail for each step.

Note.— The Class Index Entries, Specific Subject Entry, and *See also* Subject Entries for the Extract are to be prepared as an exercise to Chap GA.

CHAPTER EC

CHANGE-OF-TITLE NOTE

The example chosen for demonstration deals with a Compound Subject. The preparation of the Class Index Entries, Specific Subject Entry and *See also* Subject Entries is not included here. It is included in the concerned chapter.

1 Example 1

1.0 TRANSPCRIT OF TITLE-PAGE

The problem is to catalogue the book whose title-page reads as follows, with the Accession Number and the Call Number as shown at the left end and the right end respectively of the line at the end of the transcript:—

Education | and the | Social Order | By Bertrand Russell | London | George Allen & Unwin Ltd.

Back of the Title-Page.— The American edition appears under the title "Education and the Modern World" ...

109 T&gY N32

1.C CLASSIFIED CATALOGUE

1.C1 *Main Entry* (*Specific Subject Entry, Call Number Entry*)

T&gY N32
RUSSELL (Bertrand).
Education and the social order.
"*Published in USA as*
Education and the modern world".
109

.C14 CHANGE-OF-TITLE NOTE SECTION

Read the following Rules and cite them as the authority for writing the Change-of-Title Note Section in the way in which it has been done:—

For Choice:— FQ4, *MF0(6), *MF6.

For Rendering:— *MF6.

For Place of Writing:— *MF02, ED25(2) and (3), ED41, ED42, *MF6.

For Style of Writing:— *MF02, ED21, ED23, ED54, ED6* ED7, *ED84, *ED86, *MF6.

1.C3/.C6 *Book Index Entry*
1.C6 *Author Index Entry*
1.C6.1 DERIVED FROM HEADING SECTION

RUSSELL (Bertrand).
Education and the social order T&gY N32
"Published in USA as
Education and the modern world".

1.C6.2 DERIVED FROM CHANGE-OF-TITLE NOTE

RUSSELL (Bertrand).
Education and the modern world. T&gY N32
"Published in UK as
Education and the social order".

1.C61.2 Leading Section

Read the following Rules and cite them as the authority for writing the Leading Section — that is, Heading Section — in the way in which it has been done:—

For Choice:— FQ1, FQ2(1), *MK1, *MK171.
For Rendering:— *MK1, *MK171.
For Place of Writing:— ED25(1) and (2), ED3.
For Style of Writing:— ED21, ED23, *ED51, ED54, ED7, ED83, *ED86.

1.C62.2 Second Section

Read the following Rules and cite them as the authority for writing the Second Section in the way in which it has been done:—

For Choice:— FQ92, *MK217.
For Rendering:— *MK217.
For Place of Writing:— ED25(2) and (3), ED41.
For Style of Writing:— ED21, ED23, ED54, ED6, ED7, *ED86.

1.C63 NOTE SECTION

Read the following Rules and cite them as the authority for writing the Note Section in each of the above entries in the way in which it has been done:—

For Choice:— FQ4, *MK417, *MF6.

For Rendering:— *MK417, *MF6.

For Place of Writing:— ED25(2) and (3), ED41, *MF6.

For Style of Writing:— ED21, ED23, ED54, ED6, ED7, *ED84, *ED86, *MK417, *MF6.

1.D DICTIONARY CATALOGUE

1.D1 *Main Entry* (*Author Entry*)

RUSSELL (Bertrand).
Education and the social order. T&gY N32
"*Published in USA as*
Education and the modern world".
109

E Exercise

1 For Example 1,

1 Complete the Classified Catalogue;
2 Complete the Dictionary Catalogue; and
3 Cite the authority in detail for each step.

2 For Book 1,

1 Prepare the Classified Catalogue;
2 Prepare the Dictionary Catalogue; and
3 Cite the authority in detail for each step.

Note.— The Class Index Entries, Specific Subject Entry, and *See also* Subject Entries for Example 1 and Book 1 are to be prepared as exercises to Chap GF and Chap FD respectively.

1 Sandra Belloni | Originally | Emelia in England | By | George Meredith | Revised Edition | Westminster | Archibald Constable & Co. Ltd. | 1902
110 O,111,3M29,E N02

PART F

COMPOUND SUBJECT

CHAPTER FA

COMPOUND SUBJECT OF ORDER 1

Read the Rules in the following chapters in CCC as preliminaries to the preparation of the Class Index Entries by Chain Procedure:—

KA, KB.

Take note of the examples of the Chain and Link shown in the following chapter in CCC:—

KC.

1 Example 1

1.0 TRANSCRIPT OF TITLE-PAGE

The problem is to catalogue the book whose title-page reads as follows, with the Accession Number and the Call Number as shown at the left end and the right end respectively of the line at the end of the transcript:—

A Text-Book of | Inorganic Chemistry | Edited by | J. Newton Friend | Volume IX. Part II | Iron and Its Compounds | By J. Newton Friend | with Frontispiece and 8 Illustrations | London: | Charles Griffin & Company, Limited | 1921

111 E,182 N21

1.C CLASSIFIED CATALOGUE

1.C1 *Main Entry (Specific Subject Entry, Call Number Entry)*

E, 182 N21
FRIEND (J Newton).
Iron and its compounds.
(Friend (J Newton), *Ed.* Text-book of inorganic chemistry. 9, Part 2).
111

1.C7 *Class Index Entry*

1.C7.0 CHAIN AND LINK

The Class Number 'E,182' may be represented in the form of a Chain as follows:—

E,182 = Chemistry of iron

E = Chemistry (Sought Link)
↓
E, = (False Link)
↓
E,1 = Chemistry of inorganic substances (Sought Link)
↓
E,18 = Chemistry of inorganic substances falling in Group 8
↓ (Unsought Link)
E,182 = Chemistry of iron (Sought Link)

1.C7.1 LINK 'E,182'

The following is the Class Index Entry for the Link made of the digit-group 'E,182':—

IRON, CHEMISTRY.
For documents in this Class and its Subdivisions see the Classified Part of the catalogue under the Class Number 182

Read the following Rules in CCC and cite them as the authority to make the above Entry:—

FN1, FN12, FN32, FN42, FN44, FN51, FN54, FP6, *KD1, *KF0.

1.C7.11 Leading Section (Heading Section)

Read the following Rules in CCC and cite them as the authority for writing the Leading Section — that is, Heading Section — in the way in which it has been done:—

For Choice:— FQ1, FQ2(1), KF1, KF11, *KD1, KD2, KD21, KD22, KD23.

For Rendering:— KF11, KE1.

For Place of Writing:— ED25(1) and (2), ED23.

For Style of Writing:— ED21, ED23, *ED51, *ED81, *ED86.

The digit '2' in the Class Number 'E,182' represents the idea denoted by the term 'Iron'. It is a Sought Link. But this term by itself does not indicate whether the subject is Physics of Iron, or Chemistry of Iron, or Technology of Iron. To secure individualisation, the aid of the Canon of Context is to be sought. The term 'Group 8' represented by the digit '8' in the Class

Number 'E,182' is of no help in this context. So also is the term 'Inorganic Substance' represented by the digit '1' in the Class Number 'E,182'. The term 'Chemistry' represented by the digit 'E' alone can secure the individualisation of the subject in this context.

Therefore, choose the Standard Term equivalent to the digit '2' in the Class Number 'E,182' — that is, 'Iron' — as the Main Heading. It is given in the Schedule of Personality Isolates for subjects going with the Main Class 'E Chemistry' in Colon Classification. Write it on the Leading Line beginning at the First Vertical. Put a comma after it. Choose the Standard Term equivalent to the digit 'E' — that is, 'Chemistry' — as the subheading. Write it after the comma. Put a full stop after it. Write the Section in ink using capital letters. Write each letter in each word in a bold, upright hand, detached from one another.

1.C7.12 Directing Section

Read the following Rules in CCC and cite them as the authority for writing the Directing Section in the way in which it has been done:—

For Choice:— FQ91, *KF2.

For Rendering:— *KF2.

For Place of Writing:— ED25(2) and (3), ED41, ED42.

For Style of Writing:— ED21, ED23, *ED86, *KF2, KF20.

Write in ink the directing words 'For documents ... Class Number' in the line next to the one in which the Heading Section ended, beginning at the Second Vertical. Write it in ordinary hand with capitalisation as shown in Rule *KF2. Write each letter in each word, in a bold, upright hand, detached from one another. Do not underline the words. A better plan is to use cards with the directing words 'For documents ... Class Number' printed in the fourth and sufficient number of subsequent line(s) and to fill up only the Heading and the Index Number by hand

1.C7.15 Index Number Section

Read the following Rules in CCC and cite them as the authority for writing the Index Number Section in the way in

which it has been done:—

For Choice:— FQ93(2), KF3.

For Rendering:— KF3.

For Place of Writing:— *ED43.

For Style of Writing:— ED22, ED23, *ED87(1).

Choose the Class Number representing the idea denoted by the name of the subject in the Heading — that is, E,182 — as the Index Number. Write it in pencil at the end of the line in which the Directing Section ended, or in case there is not sufficient space left in it, at the end of the next line. Note that no full stop is to be put after the Index Number.

1.C7.2 LINK 'E,18'

The digit '8' in the Class Number 'E,18' represents the idea denoted by the term 'Group 8'. It is generally an Unsought Link. Therefore, it does not generally warrant a Class Index Entry to be made with it as the Main Heading. Read the following Rule and cite it as the authority for making this decision:— *KD1.

1·C7·3 LINK 'E,1'

The following is the Class Index Entry for the Link made of the digit-group 'E,1'.

INORGANIC SUBSTANCE, CHEMISTRY.
For documents in this Class and its Subdivisions see the Classified Part of the catalogue under the Class Number E,1

1.C7.31 Leading Section (Heading Section)

Read the Rules given in Sec FA1.C7.11 and cite them as the authority for writing the Leading Section — that is, Heading Section — in the way in which it has been done.

1.C7.4 LINK 'E'

The following is the Class Index Entry for the Link made of the digit 'E':—

CHEMISTRY.
For documents in this Class and its Subdivisions see the Classified Part of the catalogue under the Class Number E

1.CB *Tracing Section*

The Tracing Section to be written on the back of the Main Entry for the Classified Catalogue is as follows:—

Iron, Chemistry.
Inorganic substance, Chemistry.
Chemistry.

Friend (J Newton).
Friend (J Newton), *Ed.* Text-book of inorganic Chemistry.

Read the following Rules in CCC and cite them as the authority for writing the Tracing Section in the way in which it has been done:—

FQ6, MH1(2), (3), and (4).
For Choice:— MH1(2), (3), and (4).
For Rendering:— MH5, MH6, MH7.
For Place of Writing:— MH2, MH3, MH5, MH6, MH7.
For Style of Writing:— *MH91, MH93.

Turn the Main Entry on its lower edge till you get its back in position to write upon. On the right half of it, write, 'Iron, Chemistry', 'Inorganic substance, Chemistry', and 'Chemistry' in the first, second, and third lines respectively. In a line a little lower down write 'Friend (J Newton)'. Write 'Friend (J Newton), *Ed.* Text-book of inorganic chemistry' in the next and other subsequent lines as required. Write all the items in ink. Write them in ordinary hand subject to the Rules of grammar on the use of capitals, except that in the name of a subject the first letter of each Heading and Subheading should be in capitals and they should be separated from each other by commas. Put a full stop at the end of each Heading.

1.D DICTIONARY CATALOGUE
1.D2 *Subject Entry*
1.D21 SPECIFIC SUBJECT ENTRY

IRON, Chemistry.
Friend (J Newton).
Iron and its compounds. E,182 N21

Read the following Rules in CCC and cite them as the authority for writing the above entry:—

FN1, FN11, FN32, FN41, FN42, FN43, FN51, FN52.

1.D211 Leading Section (Heading Section)

Read the following Rules in CCC and cite them as the authority for writing the Leading Section — that is, Heading Section — in the way in which it has been done:—

For Choice:— FQ1, FQ2(1), MZD21, KZD4, *KD1, KD2, KD21, KD22, KD23.

For Rendering:— KZD5, KE1.

For Place of Writing:— ED25(1) and (2), ED3.

For Style of Writing:— ED21, ED23, *ED51, *ED81, *ED86.

1.D212 Second Section

Read the following Rules in CCC and cite them as the authority for writing the Second Section in the way in which it has been done:—

For Choice:— FQ92, *MZD23.

For Rendering:— *MZD23.

For Place of Writing:— ED25(2) and (3), ED41, *MZD23,

For Style of Writing:— ED21, ED23, ED54, ED6, ED7. *ED83, *ED86.

1.D215 Index Number Section

Read the following Rules and cite them as the authority for writing the Index Number Section in the way in which it has been done:—

For Choice:— FQ93(3), *MZD25.

For Rendering:— *MZD25.

For Place of Writing:— *ED43

For Style of Writing:— ED22, ED23.

1.D23 *See also* SUBJECT ENTRY

1.D23.1 Link 'E,18'

The digit '8' in the Class Number 'E,18' represents the idea denoted by the term 'Group 8'. It is generally an Unsought Link. Therefore, it does not generally warrant a *See also*

Subject Entry to be made with it as the Main Heading. Read the following Rules and cite them as the authority for making this decision:—

KZD4, *KD1.

1.D23.2 Link 'E,1'

The following is the *See also* Subject Entry for the Link made of the digit-group 'E,1':—

NORGANIC SUBSTANCE, CHEMISTRY.
See also
IRON, CHEMISTRY.

Read the following Rules in CCC and cite them as the authority to make the above entry:—

FN1, FN12, FN32, FN41, FN42, FN44, FN51, FZD4(3), FZD43, KZD4, *KD1, *KZD60.

1.D23.21 Leading Section (Referred-from-Heading)

Read the following Rules in CCC and cite them as the authority for writing the Leading Section — that is, Referred-from-Heading — in the way in which it has been done:—

For Choice:— FQ1, FQ2(1), *KZD60, KZD61, KZD611, KZD4, *KD1, KD2, KD21, KD22, KD23.

For Rendering:— KZD611, KZD5, KE1, KE3.

For Place of Writing:— ED25(1) and (2), ED3.

For Style of Writing:— ED21, ED23, *ED51, ED6, ED7 *ED81, *ED86.

Note that the set of Rules KZD49 to KZD4994 is the alternative to Rule KZD4. Rule KZD611 prescribes option to elect one of the alternatives. The alternative chosen should be consistently followed. Rule KZD4 has been chosen here. If Rules KZD49 to KZD4994 are chosen, the citation of Rules has to be modified accordingly.

1.D23.22. Directing Section

Read the following Rule and cite it as the authority for writing the Directing Section in the way in which it has been done:—

*KZD62.

1.D23.23 Referred-to-Heading

Read the following Rules in CCC and cite them as the authority for writing the Referred-to-Heading in the way in which it has been done:—

For Choice:— FQ2(3), KZD631.

For Rendering:— KZD632.

For Place of Writing:— ED25(2) and (3), ED41.

For Style of Writing:— ED21, ED23, *ED51, ED6, ED7, *ED81, *ED86.

1.D23.3 Link 'E'

The following is the *See also* Subject Entry for the Link made of the digit 'E':—

CHEMISTRY.
See also
IRON, CHEMISTRY.

1.DB. *Tracing Section*

The Tracing Section to be written on the back of the Main Entry for the Dictionary Catalogue is as follows:—

Iron, Chemistry.

Inorganic substance, Chemistry.
Chemistry.

Friend (J Newton), *Ed.* Text-book of inorganic chemistry.

Read the following Rules in CCC and cite them as the authority for writing the Tracing Section in the way in which it has been done:—

FQ6 MZD16 MZD161, MZD162.

For Choice:— MZD16, MZD161, MZD162.

For Rendering:— MZD16, MZD161, MZD162, MH6, MH7.

For Place of Writing:— MZD16, MH2, MH3, MZD161, MZD162, MH6, MH7.

For Style of Writing:— MZD16, *MH91, MH93.

Turn the Main Entry on its lower edge till you get its back in position to write upon. On the left half of it, write 'Iron,

Chemistry' in the first line. On the right half of it, write 'Inorganic substance, Chemistry' and 'Chemistry' in the first and second lines respectively. In a line a little lower down write 'Friend (J Newton), *Ed.* Text-book of inorganic chemistry, using subsequent line(s) for continuation, if any. Write all the items in ink. Write them in ordinary hand subject to the rules of grammar on the use of capitals, except that in the name of a subject the first letter of each block should be in capitals and they should be separated from each other by commas. Put a full stop at the end of each entry.

E Exercise

1 For Example 1 in this Chap, Book 7 in Chap CM, Book 1 in Chap DA, and Book 1 in Chap DK,

1 Complete the Classified Catalogue;
2 Complete the Dictionary Catalogue; and
3 Cite the authority in detail for each step.

2 For each of the Books 1 to 11,

1 Prepare the Classified Catalogue;
2 Prepare the Dictionary Catalogue; and
3 Cite the authority in detail for each step.

1 Theory of Library Catalogue | By | S. R. Ranganathan | The Madras Library Association | London: Edward Goldston Ltd | 1938

Half Title-Page.— Madras Library Association | Publication Series | [Then follows a list in which this book occurs as the 7th].

112 2;55 N38

2 Conformal | Representation | By | Leo Lewent | Translated by | R. Jones | and D. H. Williams | With forty diagrams | Methuen & Co., Ltd. | London

113 B38;6 N25

3 An | Introduction to | Atomic Physics | By | John Thomson | With 4 Plates and 36 Diagrams | Methuen & Co., Ltd., London

114 C9B2 N35

4 The Crystallisation | of Iron and Steel | An Introduction to | the Study of Metallography | By | J. W. Mellor | Longmans, Green | And Co. | London | New York and Bombay | 1905

115 F8,182 N05

Note.— F8 represents "Commodity Production Technology".

5 Plant Breeding | By | L. H. Bailey | New Edition | Revised by | Arthur

W. Gilbert | New York | The Macmillan Company | 1922
Half Title-Page.— The Rural Sciences Series | Edited by L. H. Bailey
Back of the Half Title-Page.— [In a list this book occurs as the 22nd].
116 J;6 N22

6 Recent Advances in | Physiology | By | C. Lovatt Evans | Second Edition | London | J. & A. Churchill | 1926

Back of the Half Title-Page.— The Recent Advances Series.

Note.— Take this as the 1st in the Series.
117 L;3 N26

7 Recent Advances | in Medicine | Clinical Laboratory Therapeutics | By | C. E. Beaumont | And E. C. Dodds | Sixth Edition | With 51 Illustrations | London | J. & A Churchill | 1931

Back of the Half Title-Page.— The Recent Advances Series

Note.— Take this as the 3rd in the Series.
118 L;4 N31

8 A Manual | of the | Common Contagious | Diseases | By | Philip Moen Stimson | Second Edition, Thoroughly Revised | Illustrated with 53 Engravings and 3 Plates | Bailliere, Tindall & Cox | London | 1936
119 L;42 N36

9 Recent Advances | In Pathology | By Geoffrey Hadfield | And Lawrence P. Garrod | Third Edition | With 65 Illustrations | London | J. & A. Churchill | 1938

Back of the Half Title-Page.— The Recent Advances Series.

Note.—Take this as the 6th in the Series.
120 L;4;4 N38

10 Critical Realism | Studies in the Philosophy of | Mind and Nature | By | G. Dawes Hicks | Macmillan and Co., Ltd. | London | 1938
121 R3,25 N38

11 Profits | By | William Trufant Foster | And Waddill Catchings | London | Sir Isaac Pitman & Sons, Ltd.

Half Title-Page.— Publications | of the Pollak Foundation for | Economic Research | Number Eight | Profits.
122 X3,4 N25

CHAPTER FB

COMPOUND SUBJECT OF ORDER 2

1 Example 1

1.0 TRANSCRIPT OF TITLE-PAGE

The problem is to catalogue the book whose title-page reads as follows, with the Accession Number and the Call Number as shown at the left end and the right end respectively of the line at the end of the transcript:—

Recent Advances | in Pulmonary | Tuberculosis | By L. S. T. Burrel. | Third Edition | With 48 Plates and 22 Text-Figures | London | J. & A Churchill Ltd. | 1937

Back of the Half Title-Page.— The Recent Advances Series | [Then follows a list in which this book occurs as the 12th]

123 L,45;421 N37

1.C CLASSIFIED CATALOGUE

1.C1 *Main Entry (Specific Subject Entry, Call Number Entry)*

L,45;421 N37
BURRELL (L S T).
Recent advances in pulmonary tuberculosis. Ed 3.
(Recent advances series. 12).
123

1.C7 *Class Index Entry*

1.C7.0 CHAIN AND LINK

The Class Number 'L,45;421' may be represented in the form of a Chain as follows:—

L,45;421 = Tuberculosis of the lungs in medicine

L = Medicine (Sought Link)
↓
L, = (False Link)
↓
L,4 = Respiratory system in medicine (Sought Link)
↓
L,45 = Lungs in medicine (Sought Link)
↓
L,45; = (False Link)
↓
L,45;4 = *Disease of the lungs in medicine (Sought Link)*
↓
L,45;42 = Infection of the lungs in medicine (Sought Link)
↓
L,45;421 = Tuberculosis of the lungs in medicine (Sought Link)

1.C7.1 LINK 'L,45;421'

The following is the Class Index Entry derived from the Link made of the digit-group 'L,45,;421':—

TUBERCULOSIS, LUNG, MEDICINL.
For documents in this Class and its Subdivisions see the Classified Part of the catalogue under the Class Number L,45;421

1.C7.11 Leading Section (Heading Section)

Read the Rules cited in Sec FA1.C7.11 and cite them as the authority for writing the Leading Section — that is, Heading Section — in the way in which it has been done.

1.C7.2 LINK 'L,45;42'

The following is the Class Index Entry for the Link made of the digit-group 'L,45;42':—

INFECTION, LUNG, MEDICINE.
For documents in this Class aud its Subdivisions see the Classified Part of the catalogue under the Class Number L,45;42

1.C7.21 Leading Section (Heading Section)

Read the Rules cited in Sec FA1.C7.11 and cite them as the authority for writing the Leading Section — that is, Heading Section — in the way in which it has been done.

Note.— The term 'Infection' implies Disease. Therefore, the use of the term 'Disease' as a Subheading to the Main Heading 'Infection' for the purpose of individualisation is redundant.

1.C7.3 LINK 'L,45;4'

The following is the Class Index Entry for the Link made of the digit-group 'L,45;4':—

DISEASE, LUNG, MEDICINE.
For documents in this Class and its Subdivisions see the Classified Part of the catalogue under the Class Number L,45;4

1.C7.4 LINK 'L,45;' AND LINK 'L,'

The digit-group 'L,45;' is not a Class Number — that is, it is not a concatenation of digits intelligible according to the

Rules of Classification — that is, it has no meaning. Therefore, it is a False Link. For the same reason, the Link made of the digit-group 'L,' is also a False Link. Each of these Links does not, therefore, warrant a Class Index Entry to be made. Read the following Rules and cite them as the authority for making this decision:—

KB2, *KD1.

1.C7.5 LINK 'L,45'

The following is the Class Index Entry for the Link made of the digit-group 'L,45':—

LUNG, MEDICINE.
For documents in this Class and its Subdivisions see the Classified Part of the catalogue under the Class Number L,45

1.C7.6 LINK 'L,4'

The following is the Class Index Entry for the Link made of the digit-group 'L,4':—

RESPIRATORY SYSTEM, MEDICINE.
For documents in this Class and its Subdivisions see the Classified Part of the catalogue under the Class Number L,4

1.C7.7 LINK 'L'

The following is the Class Index Entry for the Link made of the digit 'L':—

MEDICINE.
For documents in this Class and its Subdivisions see the Classified Part of the catalogue under the Class Number L

1.D DICTIONARY CATALOGUE

1.D2 *Subject Entry*

1.D21 SPECIFIC SUBJECT ENTRY

TUBERCULOSIS, LUNG, MEDICINE.
Burrell (L S T).
Recent advances in pulmonary tuberculosis. Ed 3.
L,45;421 N37

Back of the Title-Page.— Carnegie Institution of Washington | Publication No. 131
129 I9UC4,0B3 N11

7 Scientific Monograph No. 10 | The Imperial Council of Agricultural Research | The Spotted Boll-worms of Cotton (Earias | Fabia Stoll And Earias Insulana Boisd.) | in | South Gujarat, Bombay Presidency. | (Final report on investigations financed by the Indian | Central Cotton Committee, 1923 to 1931) | By R. P. Deshpande | and N. T. Nadkarny | Delhi | Manager of Publications | 1936
130 J,781;4361 N36

Note.— 1 in '4361' in [M-P] represents "Boll-worm."

Recent Advances | in Surgery | By | W. Heneage Ogilvie | Second Edition | With 115 Illustrations | London | J. & A. Churchill | 1929
Back of the Half Title-Page.— The Recent Advances Series.
Note.— Take this as the 2nd in the Series.
131 L;4:7 N29

9 Recent Advances | In Bacteriology | And the Study of Infections | J. & A. Churchill Ltd. | 1932
Back of the Half Title-Page.— The Recent Advances Series.
Note.—Take this as the 4th in the Series.
132 L;42;2 N32

10 A Handbook | of the | Diseases of the Eye | And Their | Treatment | By | Sir Henry R. Swamzy | And | Loius Werner | Ninth Edition | With Illustrations | London | H. K. Lewis | 1907
133 L,185;4 N07

11 Respiration | By | J. S. Haldane | And J. G. Priestly | New Edition | Oxford | At the Clarendon Press
134 L,4;3 N35

12 Diseases of the | Upper Respiratory Tract | The Nose, Pharynx and Larynx | By | P. Waston Williams | Illustrated | Bristol: John Wright & Co | London | Simpkin, Marshall, Hamilton, Kent & Co., Ltd.
135 L,4;4 M94

13 The Diseases of | The Nose | And its | Accessory Sinuses | By H. Lambert Lack | With 124 Illustrations | Longmans, Green And Co. | London New York And Bombay | 1906
136 L,41;4 N06

14 The | Diseases of Infancy | And Childhood | For the Use of Students | And Practitioners of Medicine | By | L. Emmett Holt | And John Howland | Seventh Edition, Fully Revised | With Two Hundred and Fifteen Illustrations | New York and London | D. Appleton And Company | 1919
137 L9C;4 N19

15 Surgical Emergencies | in Children | By Harold Chifford Edwards | London | Bailliere, Tindall And Cox | 1936
138 L9C;4G–47 N36

Note.— 4G represents "Emergency disease."

16 The | Principle of Tridosha | in Ayurveda | The Sir J. C. Bose Prize Monograph of the University of Madras | By Dhirendra Nath Ray | Calcutta | 1937
139 LB;4:3 N37

17 Homoeopathic therapeutics. | Third Re-written and Enlarged Edition | By | Samuel Lilienthal | Philadelphia | Hahnemann Publishing House | 1890
140 LL;4:6,3 M90

18 A Monograph | of | Diseases of the Nose and Throat | by | George H. Quay | Philadelphia | Boericke & Tafel | 1897
141 LL,41;4 M97

19 Phthisis Pulmonalis: | or | Tubercular Phthisis. | By | Gersham N. Brigham | Boericke & Tafel | New York Philadelphia | 1882
142 LL,45;421 M82

20 The Evolution | of | Rigvedic Pantheon | Srimati Akshaya Kumar Devi | Vijaya Krishna Brothers | Calcutta | 1938
143 Q,11;31 N38

Note.—31 in [M–P] represents "God."

21 Worship | By | Evelyn Underhill | London | Nisbet Co., Ltd.

Half Title-Page.— The Library of Constructive Theology | Editors W. R. Matthews | H. Wheeler Robinson.

The flap of the jacket.— It gives a list in which this book appears as the 11th.
144 Q,6;414 N38

22 Infant Speech | A Study in the Beginnings of Language | By | M. M Lewis | London | Kegan Paul, Trench, Truebner & Co. Ltd. | 1936

Back of the Half Title-Page.— International Library of Psychology | Philosophy and Scientific Method | General Editor | C.K. Ogden

Note.— Take this as the 39th in the Series.

145 S,13;682 N36

23 The Rainfall of | The British Isles | By | M. De Carle S. Salter | London | University of London Press, Ltd. | 1921
146 U28,55.56 N21

24 A | Short Introduction | To | Co-operation | in the Madras Presidency | By | F. R. Hemingway | Madras | Printed by the Superintendent, Government Press | 1920

147 XM.4411'N3 N20

25 India | Calling | The Memoirs of | Cornelia Sorabji | Nisbet & Co. Ltd. | London.

148 Z"wM66 N35

26 Principles | of | Company Law | By Alfred F. Topham | Assisted by | L. B. Tillard | Fifth Edition | London | Butterworth & Co. | 1919

Back of the Half Title-Page.— Butterworth's | "Commercial Law" Series | of Elementary Legal Text Books for Commercial Classes | [Then follows a list in which this occurs as the 5th]

149 Z,56,181 N19

CHAPTER FC

COMPOUND SUBJECT OF ORDER 3

1 Example 1

1.0 TRANSCRIPT OF TITLE-PAGE

The problem is to catalogue the book whose title-page reads as follows, with the Accession Number and the Call Number as shown at the left end and the right end respectively of the line at the end of the transcript:—

Therapeutics of Tuberculosis | or | Pulmonary Consumption | By | Wm. H. Burt | Boericke & Tafel; | New York and Philadelphia; | 1876

Note.—In page 13 occurs "above remedies used by the Homeopathic School."

150 LL,45;421:6 M76

1.C CLASSIFIED CATALOGUE

1.C1 *Main Entry* (*Specific Subject Entry, Call Number Entry*)

LL,45;421:6 M76
BURT (Wm H).
Therapeutics of tuberculosis or pulmonary consumption.
150

1.C7 *Class Index Entry*

1.C7.0 CHAIN AND LINK

The Class Number 'LL,45;421:6' may be represented in the form of a Chain as follows:—

LL,45;421:6 — Treatment of tuberculosis of the lungs in Homoeopathy

L = Medicine (Sought Link)
↓
LL = Homoeopathy (Sought Link)
↓
LL, = (False Link)
↓

LL,4 Respiratory system in Homoeopathy (Sought Link)
↓
LL,45 = Lungs in Homoeopathy (Sought Link)

LL,45; (False Link)

LL,45;4 = Disease of the lungs in Homoeopathy (Sought Link)
↓

LL,45;42 = Infection of the lungs in Homoeopathy (Sought Link)
↓
LL,45;421 = Tuberculosis of the lungs in Homoeopathy (Sought Link)
↓
LL,45;421: = (False Link)
↓
LL,45;421:6 = Treatment of tuberculosis of the lungs in Homoeopathy (Sought Link)

There are eleven Links in the Chain. Each of the Links made of the digit-groups 'LL,45;421:', 'LL,45;', and 'LL,' respectively is a False Link. Each of the other Links is a Sought Link.

1.C7.1/.8 SOUGHT LINK

The following are the Class Index Entries for the Sought Links beginning from the Last Link:—

THERAPEUTICS, TUBERCULOSIS, LUNG, HOMOEOPATHY.
For documents in this Class and its Subdivisions see the Classified Part of the catalogue under the Class Number LL,45;421:6

TUBERCULOSIS, LUNG, HOMOEOPATHY.
For documents in this Class and its Subdivisions see the Classified Part of the catalogue under the Class Number LL,45;421

INFECTION, LUNG, HOMOEOPATHY.
For documents in this Class and its Subdivisions see the Classified Part of the catalogue under the Class Number LL,45;42

DISEASE, LUNG, HOMOEOPATHY.
For documents in this Class and its Subdivisions see the Classified Part of the catalogue under the Class Number LL,45;

LUNG, HOMOEOPATHY.
For documents in this Class and its Subdivisions see the Classified Part of the catalogue under the Class Number LL,45

RESPIRATORY SYSTEM HOMOEOPATHY.
For documents in this Class and its Subdivisions see the Classified Part of the catalogue under the Class Number LL,4

HOMOEOPATHY
For documents in this Class and its Subdivisions see the Classified Part of the catalogue under the Class Number LL

MEDICINE.
For documents in this Class and its Subdivisions see the Classified Part of the catalogue under the Class Number L

Note that the Class Index Entry under the Heading 'Medicine' has already been prepared for Example 1 in Sec FB1.C7.8 of this book. Therefore, it need not be prepared again. Read the following Rules in CCC and cite them as the authority for making this decision:—

KD4, KD41, KD42, KD43, KD44.

The back of the Main Entry — that is, Tracing Section — should contain the Heading of the Class Index Entry — that is, Medicine. Put a dot by a pencil just to the left of the Heading in the Tracing Section to indicate that the Heading has already received a Class Index Entry in the library catalogue in connection with an earlier book. Pay special attention to the commentary on Rule KD4 and its subdivisions to understand the advantage of this procedure.

1.D DICTIONARY CATALOGUE

1.D2 *Subject Entry*

1.D21 SPECIFIC SUBJECT ENTRY

THERAPEUTICS, TUBERCULOSIS, LUNG, HOMOEOPATHY.
Burt (Wm H).
Therapeutics of tuberculosis. LL,45;421:6 M76

1.D23 *See also* SUBJECT ENTRY

1.D23.2/.8 Sought Link

The following are the *See also* Subject Entries for the Sought Links beginning from the Link made of the digit-group 'LL.45;421':—

TUBERCULOSIS, LUNG, HOMOEOPATHY.
See also
THERAPEUTICS, TUBERCULOSIS, LUNG, HOMOEOPATHY.

INFECTION, LUNG, HOMOEOPATHY.
See also
THERAPEUTIS, TUBERCULOSIS, LUNG, HOMOEOPATHY.

DISEASE, LUNG, HOMOEOPATHY.
See also
THERAPEUTICS, TUBERCULOSIS, LUNG, HOMOEOPATHY.

LUNG, HOMOEOPATHY.
See also
THERAPEUTICS, TUBERCULOSIS, LUNG, HOMOEOPATHY.

RESPIRATORY SYSTEM, HOMOEOPATHY.
See also
THERAPEUTICS, TUBERCULOSIS, LUNG, HOMOEOPATHY.

HOMOEOPATHY.
See also
THERAPEUTICS, TUBERCULOSIS, LUNG, HOMOEOPATHY.

MEDICINE.
See also
THERAPEUTICS, TUBERCULOSIS, LUNG, HOMOEOPATHY.

E Exercise

1 For Example 1 in this Chap, Book 4 and 5 in Chap CM, Example 1 and Book 1 in Chap DE, Book 1 in Chap DJ, Example 1 and Book 2 in Chap DK, and Example 1 in Chap EA,

1 Complete the Classified Catalogue;
2 Complete the Dictionary Catalogue; and
3 Cite the authority in detail for each step.

2 For each of the Books 1 to 23,
1 Prepare the Classified Catalogue;
2 Prepare the Dictionary Catalogue; and
3 Cite the authority in detail for each step.

1 Library in India Series I | Post-war Reconstruction | of Libraries in India | A Scheme | by | S.R. Ranganathan | 1944 | Lahore | Punjab Library Association.
151 2.44'N44"t5 N44

2 Ramanujan | Twelve Lectuers | on Subjects | Suggested by His | Life and Work | By | G. H. Hardy | Cambridge | At the University Press | 1940.
152 B"xM87:g N40

3 United States Department of Agriculture | Miscellaneous Publications No. 164 | Washington D.C. | April 1934 | A Bibliography of Plant Genetics | Compiled by Marjorie N Warner, Martha A Sherman and Esther M Colvin.
153 J;6"a'N3 N34

4 Department of Agriculture | Bombay | Bulletin No. 53 of 1912 | A Method of Improving the quality of cotton seed | by | G. D. Mehta and V. G. Gokhale | Bombay | Printed at the Government Central Press | 1912
154 J,781,8;6 N12

5 The | British Mosquitoes | By | J. F. Marshall | London | Printed by the order of the Trustees | of the British Museum | 1938
155 K,87124;12.56 N38

6 A Treatise | on the | Surgical Technique | of Otorhinolaryngology | By Georges Portmann | Collaborators | H. Retrouvey, J. Despons, P. Leduck, And G. Martinaud | Translation by | Pierre Viole | 474 Illustrations | 2 Coloured Plates | London | Bailliere, Tindall And Cox | 1929
156 L.183;4:7 N29

7 Modern Treatment | of Diseases of the | Respiratory System | By | A. Lisle Punch | And | F.A. Knott | with 96 plates and 35 Text-figures London | J. & A. Churchill, Ltd | 1936
157 L,4;4:6 N36

8 Iodine Metabolism | And Thyroid Function | By | A. W. Elmer | With 23 Figures and 86 Tables | London | Oxford University Press | Humphrey Milford | 1938
158 L,65;33;175 N38

9 The Diagnosis of | Children's Diseases | With Special Attention to | the Diseases of Infancy | By | F. Feer | Translated by | Carl Ahrendt Scherer | Second Edition, Revised | Philadelphia, London, Montreal | J. B. Lippincott Company
159 L9C;4:3 N28

10 Diseases | of the Nares, Larynx | And | Trachea | in | Childhood | By | Thomas Nichol | New York | A. L. Chatternton Publishing Company | 1885
160 LL-9C,4;4 M85

11 Ramakrishna | His Life and Sayings | By | The Right Hon. F. Max Muller | New Impression | Longmans, Green and Co | London | 1923
Half Title-Page.— Collected Works | of | The Right Hon. F. Max Muller | XV | Ramakrishna | His Life and Sayings
161 △,2"wTM36 N23

12 Life of Vijaykrishna | A Study in Devotional Mysticism | Bishnu Charan Das
162 △,2"wTM 1 N40

13 Ramon Lull | A Biography | By | E. Allison Peers London | Society for Promoting Christian Knowledge | 1929
163 △,6"wTG 2 N29

14 Planning | And Planting | Your own Place | By | Louis Van de Boe | Illustrated | The Macmillan Company New York , 1938
164 NA (73), 3 2 N38

Note.— 2 in | M–P] represents "Layout".

15 Activating the use of | Prepositions | By | Alfred George Pittman | Longmans Green and Co., | London | 1966
165 P,111,J,37 N66

16 The Board of | Education | By | Sir Lewis Amherst Selby-Bigge, Bt. | London & New York | G P Putnam's Sons Ltd.
Note.— This is the first volume of the Whitehall Series.
166 T.56,w'N3 N27

17 Yugoslavia | A New Country and its People | By | Grace Ellison | with 49 Illustrations from Photographs, | an Illustration from a Water-colour | Drawing By Frank Brangwyn, R.A., and | Two Sketch Maps | London | John Lane. The Bodley Head Ltd.
167 U8.5923'N3 N33

18 China's Foreign Relations | 1917–1931 | By | Robert T. Pollard | New York | The Macmillan Company | 1933
168 V,41;18'N3 N33

19 Problems | of | Democracy in India | Being the Rt. Hon'ble V. S. Srinivasa Sastri's Endowment Lecture for 1938–39 | in the University of Madras, delivered on 9th August, 1939 | By S. Srinivasa Iyengar | The Madras Law Journal Press | Mylapore, Madras | 1939
169 V,44;2'N3 N39

20 Outlines | of | Constitutional Law | By | Dalzell Chalmers | and | The Hon. Cyrill Asquith | London | Sweet & Maxwell, Limited | 1936
170 V,56;2;(Z) N36

21 Patna University | Banaili Readership Lectures | 1930–31 | Indian | Banking | with Special Reference | to Bihar and Orissa | By | J. A. Hubback Published by the Patna University | 1931
171 X62.4473'N3 N31

22 United States Department of Agriculture | Circular No. 44 | Washington August 1928 | Marketing | California Grapes | E. W. Stillwell | and W. F. Cox | United States | Government Printing Office | Washington | 1928
172 XX,(J,374C);51'N3 N28

23 A | Concise Treatise | on the | Law of Wills | By | H. S. Theobald, | of the Inner Temple, | One of his Majesty's Counsel. and | Formerly Fellow of the Wadham College, Oxford | Seventh Edition | London | Stevens & Sons, Limited | 1908
173 Z,56,2,41 N08

CHAPTER FD

COMPOUND SUBJECT OF ORDER 4

1 Example 1

1.0 TRANSCRIPT OF TITLE-PAGE

The problem is to catalogue the book whose title-page reads as follows, with the Accession Number and the Call Number as shown at the left end and the right end respectively of the line at the end of the transcript:—

Kalidasa's Sakuntala | an ancient Hindu Drama | Critically edited, in the original Sanskrit and Prakrit of the Bengali Recension | By the Late Richard Pischel | Second Edition | Cambridge, Massachusetts | Harvard University Press | 1922

Back of the Title-Page.— Harvard Oriental Series | Edited | with the co-operation of various scholars | By | Charles Rockwell Lanman | Volume sixteen

174 **O,15,2D40,S N22**

1.C CLASSIFIED CATALOGUE

1.C1 *Main Entry* (*Specific Subject Entry*, *Call Number Entry*)

O,15,2D40,S N22
KALIDASA.
Sakuntala etc. Ed 2. Ed by Richard Pischel.
(Harvard oriental series. Ed by Charles Rockwell Lanman. 16).
174

1.C7 *Class Index Entry*

1.C7.0 CHAIN AND LINK

The Class Number 'O,15,2D40,S' may be represented in the form of a Chain as follows:—

O,15,2D40,S— Sakuntala

O = Literature (Sought Link)

↓

O, = (False Link)

↓

O,1 Indo-European literature (Unsought Link)

O,15 Sanskrit literature (Sought Link)

O,15, (False Link)

O,15,2 Sanskrit drama (Sought Link)

O,15,2D40 Drama of Kalidasa (Sought Link)

O,15,2D40, (False Link)

O,15,2D40,S Sakuntala (Sought Link)

There are 9 Links in the Chain. The Links ending with an Indicator Digit are False Links. The Link made of the digit-group 'O,1' is generally an Unsought Link. Each of the remaining Links is a Sought Link.

Note that the digit-group 'D40' has been treated as if it were a single digit. This is because this digit-group is a Quasi Digit got by the Chronological Device. Read the following Rules and cite them as the authority for making this decision:—

KA222, KA30, KA31.

1.C7.1/.5 SOUGHT LINK

The following are the Class Index Entries for the Sought Links:-

SAKUNTALA.

For documents in this Class and its Subdivisions see the Classified Part of the catalogue under the Class Number O,15,2D40,S

KALIDASA, DRAMA.

For documents in this Class and its Subdivisions see the Classified Part of the catalogue under the Class Number O,15,2D40

DRAMA, SANSKRIT.

For documents in this Class and its Subdivisions see the Classified Part of the catalogue under the Class Number O,15,2

SANSKRIT, LITERATURE.

For documents in this Class and its Subdivisions see the Classified Part of the catalogue under the Class Number O,15

LITERATURE.
For documents in this Class and its Subdivisions see the Classified Part of the catalogue under the Class Number O

1.D DICTIONARY CATALOGUE
1.D2 *Subject Entry*
1.D21 SPECIFIC SUBJECT ENTRY

SAKUNTALA.
Kalidasa.
Sakuntala. Ld. 2. O,15,2D40,S N22

1.D23 *See also* SUBJECT ENTRY
1.D23.2/.5 SOUGHT LINK

KALIDASA, DRAMA.
See also
Sakuntala.

DRAMA, SANSKRIT.
See also
Sankuntala.

SANSKRIT, LITERATURE.
See also
Sakuntala.

LITERATURE.
See also
Sakuntala.

2 Example 2

2.0 TRANSCRIPT OF TITLE-PAGE

The problem is to catalogue the book whose title-page reads as follows, with the Accession Number and the Call Number as shown at the left end and the right end respectively of the line at the end of the transcript:—

Co-operative Marketing | of Agricultural Products | By | Newel How-Land Comish | D. Appleton and Company | New York, London | 1929
175 XXM,(J);51.73'N3 N29

2.C CLASSIFIED CATALOGUE

2.C1 *Main Entry (Specific Subject Entry, Call Number Entry)*

XXM,(J);51.73'N3 N29
COMISH (Newel Howland).
Cooperative marketing of agricultural products.
175

2.C7 *Class Index Entry*

2.C7.0 CHAIN AND LINK

The Class Number 'XXM,(J);51.73'N3' may be represented in the form of a Chain as follows:—

XXM,(J);51.73'N3	Cooperative marketing in agriculture in USA brought upto 1930's
XX	Industrial economics (Sought Link)
XXM	Cooperative industrial economics (Sought Link)
XXM,	(False Link)
XXM,(J)	Cooperative agriculture (Sought Link)
XXM,(J);	(False Link)
XXM,(J);5	Cooperative trade in agriculture (Sought Link)
XXM,(J);51	Cooperative marketing in agriculture (Sought Link)
XXM,(J);51.	(False Link)
XXM,(J);51.7	Cooperative marketing in agriculture in America (Unsought Link)
XXM,(J);51.73	Cooperative marketing in agriculture in USA (Sought Link)
XXM,(J);51.73'	(False Link)
XXM,(J);51.73'N	Cooperative marketing in agriculture in USA brought upto 1900's (False Link)
XXM,(J);51.73'N3	Cooperative marketing in agriculture in USA brought upto 1930's (False Link)

There are 14 Links in the Chain. Each of the Links ending with an Indicator Digit is a False Link. Each of the Links made of

the digit-groups 'XXM,(J);51.73'N3' and 'XXM,(J);51.73'N' respectively is a False Link because each ends with a digit representing a time isolate (*See* Rule KB2).

The Link made of the digit-group'XXM,(J);51.7' is generally an Unsought Link.

The digit-group '(J)' is a Quasi Digit got by Subject Device

Each of the remaining Links is a Sought Link.

2.C7.1/.7 SOUGHT LINK

The following are the Class Index Entries for the Sought Links:--

UNITED STATES, MARKETING, AGRICULTURE, COOPERATIVE INDUSTRIAL ECONOMICS.
For documents in this Class and its Subdivisions see the Classified Part of the catalogue under the Class Number XXM,(J);51.73

MARKETING, AGRICULTURE, COOPERATIVE INDUSTRIAL ECONOMICS
For documents in this Class and its Subdivisions see the Classified Part of the catalogue under the Class Number XXM,(J);51

TRADE, AGRICULTURE, COOPERATIVE INDUSTRIAL ECONOMICS.
For documents in this Class and its Subdivisions see the Classified Part of the catalogue under the Class Number XXM,(J);5

AGRICULTURE, COOPERATIVE INDUSTRIAL ECONOMICS.
For documents in this Class and its Subdivisions see the Classified Part of the catalogue under the Class Number XXM,(J)

COOPERATIVE INDUSTRIAL ECONOMICS.
For documents in this Class and its Subdivisions see the Classified Part of the catalogue under the Class Number XXM

INDUSTRIAL ECONOMICS.
For documents in this Class and its Subdivisions see the Classified Part of the catalogue under the Class Number XX

2.D DICTIONARY CATALOGUE
2.D2 *Subject Entry*
2.D21 SPECIFIC SUBJECT ENTRY

UNITED STATES, MARKETING, AGRICULTURE, CO-OPERATIVE INDUSTRIAL ECONOMICS.
Comish (Newel Howland).
Cooperative marketing of agricultural products.
XXM,(J);51.73'N3 N29

2.D23 *See also* SUBJECT LINK
2.D23.2'.7 SOUGHT LINK

MARKETING, AGRICULTURE, COOPERATIVE INDUSTRIAL ECONOMICS.
See also
UNITED STATES, MARKETING, AGRICULTURE, COOPERATIVE INDUSTRIAL ECONOMICS.

TRADE, AGRICULTURE, COOPERATIVE INDUSTRIAL ECONOMICS.
See also
UNITED STATES, MARKETING, AGRICULTURE, COOPERATIVE INDUSTRIAL ECONOMICS.

AGRICULTURE, COOPERATIVE INDUSTRIAL ECONOMICS.
See also
UITED STATES, MARKETING, AGRICULTURE, COOPERATIVE INDUSTRIAL ECONOMICS.

COOPERATIVE INDUSTRIAL ECONOMICS.
See also
UNITED STATES, MARKETING, AGRICULTURE, COOPERATIVE INDUSTRIAL ECONOMICS.

INDUSTRIAL ECONOMICS.
See also
UNITED STATES, MARKETING, AGRICULTURE, COOPERATIVE INDUSTRIAL ECONOMICS.

E Exercise

1 For Examples 1 and 2 in this Chap. Example 1 in Chap DF, Example 1 and Book 1 in Chap DH, Book 2 in Chap DK, Book 1 in Chap EA, and Book 1 in Chap EC,

1. Complete the Classified Catalogue;
2. Complete the Dictionary Catalogue; and
3. Cite the authority in detail for each step.

2 For each of the Books 1 to 11,

1. Prepare the Classified Catalogue;
2. Prepare the Dictionary Catalogue; and
3. Cite the authority in detail for each step.

1 A Concordance | to the | Poems of Edmund Spenser | Compiled and edited | by | Charles Grosvener Osgood | Published by | The Carnegie Institution of Washington | 1915

Back of the Title-Page.— Carnegie Institution of Washington | Publication No. 189.

176 O,111,1J52"c N15

2 The | Sonnets | of | William Shakespeare | From the Quarto of 1609 | with Variorum Readings and Commentary | Edited by | Raymond Macdonald Alden | Boston & New York | Houghton Mifflin Company | 1916

177 O,111,1J64,S N16

3 University of Iowa | Humanistic Studies | Franklin H. Porter, A. M., Editor | V. 3, Number 4 | Elizabethan Psychology and | Shakespeare's Plays | By | Ruth Leila Anderson | Printed by the University | Iowa City | Iowa a

178 O,111,2J64:g(S) N27

4 A Bibliography of | John Dewey | 1882–1939 | By Milton Halsey Thomas | New York | Columbia University Press | 1939

179 R"xM61"a'N3 N39

5 Personnel And | Financial Statistics of School | Organisations Serving | Rural Children | 1933–34 | By John Smith | New York | 1938

180 - T,9(Y,31)–15.73'N3"s N38

6 The | French Parliamentary | Committee System | By | R. K. Gooch | D. Appleton-Century Company | For the Institute for Research in the Social Sciences | University of Virginia | New York | MCMXXXV | London

Back of the preceding leaf.— Publications of | The University of Virginia | Institute for Research in the Social Sciences | [Then follows a list in which this book appears as the 21st.]

Back of the Half Title-Page.— The University of Virginia Institute | for Research in the Social Sciences | Institute Monograph No. 21

181 V,53,3,6'N3 N35

Note.— 6 in [1P3] represents "Committee".

7 Thomas & Bellot's | Leading Cases | in | Constitutional Law | With Introduction and Notes | Sixth Edition | By | Hugh H. L. Bellot, M.A., D.C.L. | London: | Sweet & Maxwell, Limited | 2 & 3 Chancery Lane W.C. 2 | 1927

Note.—The full name 'E. C. Thomas' occurs in the overflow of the title-page.

182 V,56;2;(Z"y7) N27

8 Fundamentals | of | Industrial Marketing | By | Robert F. Elder | First Edition | McGraw-Hill Book Company, Inc. | New York and London | 1935

183 XX;51·73'N3 N35

9 Problems in | Agricultural Marketing | By | Deane W. Malott First Edition | McGraw-Hill Book Company, Inc. | New York and London | 1938

Back of the Half Title-Page.— A List of the | Harvard Problem Books | [Then follows a list in which this book occurs as the 9th.]

184 XX,(J);51.73'N3 N38

10 Some Kshatriya Tribes of Ancient India | By | Bimala | Charan Law | Thesis Approved for the Degree of Doctor of Philosophy in the University of Calcutta, 1923 | Calcutta | Published by the University of Calcutta | 1924.

Note.— Take this as the 1st thesis in 1923.

185 Y,73(P,15)-5924;3.44'D1 N24

11 The | Indian Contract Act | (Act IX of 1872) | With Notes based on English and Indian Cases | By Trikamlal R Desai | Revised and brought up to date | by | Sunderlal Trikamlal Desai | Tenth Edition | Published by Ratilal K Desai | Gurgaon | Bombay | 1926

186 Z,44,3"qM72 N26

Note.— The (ACI) '*q*' represents "Act".

CHAPTER FE

COMPOUND SUBJECT OF ORDER 5 OR MORE

1 Example 1

1.0 TRANSCRIPT OF TITLE-PAGE

The problem is to catalogue the book whose title-page reads as follows, with the Accession Number and the Call Number as shown at the left end and the right end respectively of the line at the end of the transcript:—

Thomas Carlyle | As a Critic of Literature | By | Frederick William Roe | New York | The Columbia University Press | 1910 | All Rights Reserved
187 O,111:g"xL95:g N10

1.C7 CLASSIFIED CATALOGUE

1.C1 *Main Entry (Specific Subject Entry, Call Number Entry)*

O,111:g"xL95:g N10
Roe (Frederick William).
Thomas Carlyle as a critic of literature.
187

1.C7.*Class Index Entry*

1.C7.0 CHAIN AND LINK

The Class Number 'O,111:g"xL95:g' may be represented in the form of a Chain as follows: -

O,111:g"xL95:g	Evaluation of Carlyle as a critic.
O	Literature (Sought Link)
O,	(False Link)
O,1	Indo-European literature (Unsought Link)
O,11	Teutonic literature (Unsought Link)
O,111	English literature (Sought Link)

O,111: — (False Link)
↓
O,111:g — Evaluation of English literature (Sought Link)
↓
O,111:g" — (False Link)
↓
O,111:g"x — Works of evaluation of English literature (Unsought Link)
O,111:g"xL95 Carlyle's works of evaluation of English literature (Sought Link)
O,111:g"xL95: — (False Link)
↓
O,111:g"xL95:g Evaluation of Carlyle as a critic (Sought Link)

There are 12 Links in the Chain. The Links ending with an Indicator Digit are False Links. Each of the Links made of the digit-groups 'O,111:g"x', 'O,111', and 'O,1' respectively is generally an Unsought Link. Each of the remaining Links is a Sought Link.

1.C7.1 .5 SOUGHT LINK

The following are the Class Index Entries for the Sought Links:—

EVALUATION, CARLYLE (THOMAS), CRITIC.
For documents in this Class and its Subdivisions see the Classified Part of the catalogue under the Class Number O,111:g"xL95:g

CARLYLE (THOMAS), WORKS, ENGLISH, LITERATURE.
For documents in this Class and its Subdivisions see the Classified Part of the catalogue under the Class Number O,111:g"xL59

EVALUATION, ENGLISH, LITERATURE.
For documents in this Class and its Subdivisions see the Classified Part of the catalogue under the Class Number O,111:g

ENGLISH, LITERATURE.
For documents in this Class and its Subdivisions see the Classified Part of the catalogue under the Class Number O,111

LITERATURE.
For documents in this Class and its Subdivisions see the Classified Part of the catalogue under the Class Number O

1.D .DICTIONARY CATALOGUE
1.D2 *Subject Entry*
1.D21 SPECIFIC SUBJECT ENTRY

EVALUATION, CARLYLE (THOMAS), CRITIC.
Roe (Frederick William).
Thomas Carlyle as a critic of literature.
O,111:g"λL95:g ▌N10

.D23 *See also* SUBJECT ENTRY
.D23.2/.5 SOUGHT LINK

CARLYLE (Thomas). Works. English, Literature.
See also
EVALUATION, CARLYLE (THOMAS), CRITIC

EVALUATION, ENGLISH, LITERATURE.
See also
EVALUATION, CARLYLE (THOMAS), CRITIC.

ENGLISH, LITERATURE.
See also
EVALUATION, CARLYLE (THOMAS), CRITIC.

LITERATURE.
See also
EVALUATION, CARLYLE (THOMAS), CRITIC.

E Exercise

1 For Example 1 in this Chap, and Book 1 in Chap DL,
1 Complete the Classified Catalogue;

2 Complete the Dictionary Catalogue; and
3 Cite the authority in detail for each step.

2 For each of the Books 1 to 6,
1 Prepare the Classified Catalogue;
2 Prepare the Dictionary Catalogue; and
3 Cite the authority in detail for each step.

1 A bibliography of | Sir Adolphus William Ward | 1837–1924 | By | A. T. Bartholomew | Cambridge | At the University Press | MCMXXVI
188 O,111:g"\M37"a"N3 N26

2 Observations | on the | Faerie Queene | of Spenser | By Thomas Warton | London | Printed for R. & J. Dodsley and Fletcher | MDCCCLIV
189 O,111,1J52,F:g M54

3 Shakespeareana | from | 1564 to 1864 | An Account | of the Shakespearean Literature of | England, Germany, France | and other European Countries during Three Centuries | with Bibliographical introduction | by | Franz Thimm | Second Edition | Connecting the | Literature from 1864 to 1871 | London | Franz Thimm | 1872
190 O,111,2J64"a"M7 M71

4 The Genesis of | Shakespeare Idolatry, 1766–1792 | A Study in English Criticism of | The Late Eighteenth Century, By | Robert Witbeck Babcock | Chapel Hill | The University of North Carolina Press | 1931
191 O,111,2J64.g"v56"M1 N31

5 Croce as | Shakespearean Critic | By | J. M. Robertson | London | George Routledge & Sons, Ltd | 1922
192 O,111,2J64:g"xM66:g N22

6 Othello | A Critical Study | By | William Robertson Turnbull | William Blackwood And Sons | Edinburgh and London | MDCCCXCII
193 O,111,2J64,O:g M92

PART G

COMPLEX SUBJECT

CHAPTER GA

COMPLEX SUBJECT WITH RELATION PHASE

1 Example 1

1.0 TRANSCRIPT OF TITLE-PAGE

The problem is to catalogue the book whose title-page reads as follows, with the Accession Number and the Call Number as shown at the left end and the right end respectively of the line at the end of the transcript:—

Physics | and | Philosophy | By | Sir James Jeans | Cambridge | At the University Press | 1943

194 C&aR N43

1.C CLASSIFIED CATALOGUE

1.C1 *Main Entry (Specific Subject Entry, Call Number Entry)*

C&aR N43
JEANS (James).
Physics and philosophy.
194

1.C7 *Class Index Entry*

1.C7.0 CHAIN AND LINK

1.C7.01 First Phase

The Class Number 'C' constituting the First Phase is a single-digited one. It may be interpreted as follows:—

C — Physics (Sought Link)

1.C7.02 Second Phase

The Class Number 'R' constituting the Second Phase is a single-digited one. It may be interpreted as follows:—

R — Philosophy (Sought Link)

1.C7.03 Complex Class

The Complex Class made of the two phases taken together may be interpreted as follows:—

& = Indicator Digit

a Inter-Class Phase Relation (General) to be denoted by the term 'in relation to'

C&aR Physics in relation to Philosophy (Sought Link)

1.C7.1/.2 SOUGHT LINK

The following are the Class Index Entries for the Sought Links:—

PHILOSOPHY, in relation to PHYSICS.
For documents in this Class and its Subdivisions see the Classified Part of the catalogue under the Class Number C&aR

PHYSICS.
For documents in this Class and its Subdivisions see the Classified Part of the catalogue under the Class Number C

1.D DICTIONARY CATALOGUE

1.D2 *Subject Entry*

1.D21 SPECIFIC SUBJECT ENTRY

PHILOSOPHY, in relation to PHYSICS.
Jeans (James).
Physics and philosophy C&aR N43

1.D23 *See also* SUBJECT ENTRY

1.D23.2 SOUGHT LINK

PHYSICS.
See also
PHILOSOPHY, in relation to PHYSICS.

E Exercise

1 For Example 1 in this Chap, and the extract in Example 1 in Chap EB,

1 Complete the Classified Catalogue;
2 Complete the Dictionary Catalogue; and
3 Cite the authority in detail for each step.

CHAPTER GB

COMPLEX SUBJECT WITH BIAS-PHASE

1 Example 1

1.0 TRANSCRIPT OF TITLE-PAGE

The problem is to catalogue the book whose title-page reads as follows, with the Accession Number and the Class Number as shown at the left end and the right end respectively of the line at the end of the transcript:

Mathematics | For Engineers | By Raymond W Dull | Late Consulting Engineer; Member, American Society of Mechanical Engineers, Western Society of Engineers Revised and Edited By Richard Dull | Engineer, Webster-Chicago Corporation, Member, Society of American | Military Engineers, American Association of Engineers Third Edition | New York Toronto London | McGraw-Hill Book Company, Inc 1951
195 B&bD N51

1.C CLASSIFIED CATALOGUE

1.C1 *Main Entry (Specific Subject Entry, Call Number Entry)*

B&bD N51
DULL (Raymond W).
Mathematics for engineers. | Ed 3. Rev and ed by Richard Dull.
195

1.C7 *Class Index Entry*

1.C7.0 CHAIN AND LINK

1.C7.01 First Phase

The Class Number 'B' constituting the First Phase is a single-digited one. It may be interpreted as follows:—
B -- Mathematics (Sought Link)

1.C7.02 Second Phase

The Class Number 'D' constituting the Second Phase is a single-digited one. It may be interpreted as follows:—
D -- Engineering (Sought Link)

1.C7.03 Complex Class

The Complex Class made of the two phases taken together may be interpreted as follows:—

& — Indicator Digit
b — Inter-Class Phase Relation (Bias) to be denoted by the term 'biasing'
B&bD - Mathematics for Engineers (Sought Link)

1.C7.1/.2 SOUGHT LINK

The following are the Class Index Entries for the Sought Links:—

ENGINEERING, biasing MATHEMATICS.
For documents in this Class and its Subdivisions see the Classified Part of the catalogue under the Class Number B&bD

MATHEMATICS
For documents in this Class and its Subdivisions see the Classified Part of the catalogue under the Class Number B

1.D Dictionary Catalogue
1.D2 *Subject Entry*
1.D21 SPECIFIC SUBJECT ENTRY

ENGINEERING, biasing MATHEMATICS.
Dull (Raymond W).
Mathematics for engineers. Ld 3. B&bD N51

1.D23 *See also* SUBJECT ENTRY
1.D23.2 SOUGHT LINK

MATHEMATICS.
See also
ENGINEERING, biasing MATHEMATICS.

E Exercise

1 For Example 1,
1 Complete the Classified Catalogue;
2 Complete the Dictionary Catalogue; and
3 Cite the authority in detail for each step.

2 For each of the Books 1 and 2,
1 Prepare the Classified Catalogue;
2 Prepare the Dictionary Catalogue; and
3 Cite the authority in detail for each step.

1 Second Edition | Statistics In Research | Basic Concepts And Techniques For Research Workers | Bernard Ostle | Professor of Engineering, Arizona State University | The Iowa State University Press | Ames, Iowa, U.S.A.
196 BT&bA:f N63

2 Wilga M. Rivers | The Psychology | And The Foreign-Language | Teacher | The University of Chicago Press | Chicago & London
197 S&bT,3(P5) N64

CHAPTER GC

COMPLEX SUBJECT WITH COMPARISON PHASE

1 Example 1

1.0 TRANSCRIPT OF TITLE-PAGE

The problem is to catalogue the book whose title-page reads as follows, with the Accession Number and the Call Number as shown at the left end and the right end respectively of the line at the end of the transcript:—

Decimal Classification And Colon Classification In Perspective By Raghunath Shatanand Parkhi with a Foreword by Dr S R Ranganathan MA, D Litt, LT, FLA Block Asia Publishing House New York

Half Title-Page. Ranganathan Series in Library Science 11 Decimal Classification And Colon Classification in Perspective

198 2:51M&vN3 N64

1.C CLASSIFIED CATALOGUE

1.C1 *Main Entry (Specific Subject Entry, Call Number Entry)*

2:51M&vN3 N64
PARKHI (Raghunath Shatanand).
Decimal Classification and Colon Classification in perspective. (Ranganathan series in library science. 11).
198

1.C7 *Class Index Entry*

1.C7.0 CHAIN AND LINK

1.C7.01 First Phase

The Class Number '2:51M' constituting the First Phase may be represented in the form of a Chain as follows:—

2 Library science (Sought Link)

2: (False Link)

2:5 LIBRARY TECHNIQUE (Sought Link)

2:51 Library classification (Sought Link)

2:51M Decimal Classification (Sought Link)

1.C7.02 Second Phase

Actually, the Class Number '2;51N3' constitutes the Second Phase. The relation being between two Isolates belonging to the same Array, the common digit-group '2;51' is omitted. Therefore, the interpretation of the Link made of the digit-group '2;51N3' will be sufficient for the Chain Procedure. It may be interpreted as follows: –

2;51N3 Colon Classification (Sought Link)

1.C7.03 Complex Class

The Complex Class made of the two phases taken together may be interpreted as follows:-

&	Indicator digit
v	Intra-Array Phase Relation (Comparison) to be denoted by the term 'compared with'
2;51M&vN3	Comparison of Decimal Classification and Colon Classification (Sought Link)

1.C7.04 SOUGHT LINK

The following are the Class Index Entries for the Sought Links:—

COLON CLASSIFICATION, compared with DECIMAL CLASSIFICATION.
For documents in this Class and its Subdivisions see the Classified Part of the catalogue under the Class Number 2;51M&vN3

DECIMAL CLASSIFICATION.
For documents in this Class and its Subdivisions see the Classified Part of the catalogue under the Class Number 2;51M

CLASSIFICATION, LIBRARY SCIENCE.
For documents in this Class and its Subdivisions see the Classified Part of the catalogue under the Class Number 2;51

LIBRARY TECHNIQUE.
For documents in this Class and its Subdivisions see the Classified Part of the catalogue under the Class Number 2;5

LIBRARY SCIENCE.
For documents in this Class and its Subdivisions see the Classified Part of the catalogue under the Class Number 2

1.D DICTIONARY CATALOGUE
1.D2 *Subject Entry*
1.D21 SPECIFIC SUBJECT ENTRY

COLON CLASSIFICATION, compared with DECIMAL CLASSIFICATION.
Parkhi (Raghunath Shatanand).
Decimal Classification and Colon Classification in perspective.
2;51M&vN3 N64

1.D23 *See also* SUBJECT ENTRY
1.D23.2/.4 Sought Link

DECIMAL CLASSIFICATION.
See also
COLON CLASSIFICATION, compared with DECIMAL CLASSIFICATION.

CLASSIFICATION, LIBRARY SCIENCE.
See also
COLON CLASSIFICATION, compared with DECIMAL CLASSIFICATION.

LIBRARY TECHNIQUE
See also
COLON CLASSIFICATION, compared with DECIMAL CLASSIFICATION.

LIBRARY SCIENCE.
See also
COLON CLASSIFICATION, compared with DECIMAL CLASSIFICATION.

E Exercise

1 For Example 1,

1 Complete the Classified Catalogue;
2 Complete the Dictionary Catalogue; and
3 Cite the authority in detail for each step.

CHAPTER GD

COMPLEX SUBJECT WITH DIFFERENCE PHASE

1 Example 1

1.0 TRANSCRIPT OF TITLE-PAGE

The problem is to catalogue the book whose title-page reads as follows, with the Accession Number and the Call Number as shown at the left end and the right end respectively of the line at the end of the transcript:—

Difference Between | Physics And Chemistry | By | John Bernard Hamill | . . . | Second Edition | Hall & Anderson Ltd. | New York | 1956
199 C&dE N56

1.C CLASSIFIED CATALOGUE

1.C1 *Main Entry (Specific Subject Entry, Call Number Entry)*

C&dE N56
HAMILL (John Bernard).
Difference between physics and chemistry. Ed 2.
199

1.C7 *Class Index Entry*

1.C7.0 CHAIN AND LINK

1.C7.01 First Phase

The Class Number 'C' constituting the First Phase is a single-digited one. It may be interpreted as follows:—
C = Physics (Sought Link)

1.C7.02 Second Phase

The Class Number 'E' constituting the Second Phase is a single-digited one. It may be interpreted as follows:—
E = Chemistry (Sought Link)

1.C7.03 Complex Class

The Complex Class made of the two phases taken together may be interpreted as follows:—
& = Indicator Digit
d = Inter-Class Phase Relation (Difference) to be denoted by the term 'difference from'
C&dE = Difference between physics and chemistry (Sought Link)

1.C7.1/.2 SOUGHT LINK

The following are the Class Index Entries for the Sought Links:—

CHEMISTRY, difference from PHYSICS.
For documents in this Class and its Subdivisions see the Classified Part of the catalogue under the Class Number. C&dE

PHYSICS.
For documents in this Class and its Subdivisions see the Classified Part of the catalogue under the Class Number C

1.D DICTIONARY CATALOGUE
1.D2 *Subject Entry*
1.D21 SPECIFIC SUBJECT ENTRY

CHEMISTRY, difference from PHYSICS.
Hamill (John Bernard).
Difference between physics and chemistry. Ed 2.
C&dE N66

1.D23 *See also* SUBJECT ENTRY
1.D23.2 Sought Link

PHYSICS.
See also
CHEMISTRY, difference from PHYSICS.

E Exercise

1 For Example 1,
1 Complete the Classified Catalogue;
2 Complete the Dictionary Catalogue; and
3 Cite the authority in detail for each step.

2 For Book 1,
1 Prepare the Classified Catalogue;
2 Prepare the Dictionary Catalogue; and
3 Cite the authority in detail for each step.

1 Difference Between | Analytical Chemistry | And | Extractive Chemistry | By | William Edgar Duffy | . . . | White Longman & Co | London | 1965
200 E:3&n5 N65

CHAPTER GE

COMPLEX SUBJECT WITH TOOL PHASE

1 Example 1

1.0 TRANSCRIPT OF TITLE-PAGE

The problem is to catalogue the book whose title-page reads as follows, with the Accession Number and the Call Number as shown at the left end and the right end respectively of the line at the end of the transcript: —

Some Investigations | in | X-Ray Crystallography | A Thesis | Submitted to the | Indian Institute of Science for the | Doctor of Philosophy | By | M. A. Viswamitra, M Sc. Department of Physics | Indian Institute of Science | Bangalore 12 | 1959

Note.— Take this as the 7th thesis submitted in the year 1959.

201 C2,16&eC5,3 N59

1.C CLASSIFIED CATALOGUE

1.C1 *Main Entry* (*Specific Subject Entry*, *Call Number Entry*)

C2,16&eC5,3 N59
VISWAMITRA (M A).
Some investigations in x-ray crystallography.
(Indian Institute of Science, theses. 1959,7).
201

1.C7 *Class Index Entry*

1.C7.0 CHAIN AND LINK

1.C7.01 First Phase

The Class Number 'C2.16' constituting the First Phase may be represented in the form of a Chain as follows:—

C — Physics (Sought Link)
↓
C2 — Properties of matter (Sought Link)
↓
C2, — (False Link)
↓
C2,1 — Properties of solid (Sought Link)
↓
C2,16 — Properties of crystal (Sought Link)

1.C7.02 Second Phase

The Class Number 'C5,3' constituting the Second Phase may be represented in the form of a Chain as follows:—

C — Physics (Sought Link)
↓
C5 — Radiation (Sought Link)
↓
C5, — (False Link)
↓
C5,3 — X-ray (Sought Link)

1.C7.03 Complex Class

The Complex Class made of the two phases taken together may be interpreted as follows:—

& — Indicator Digit
e — Phase relation (Tool) to be denoted by the term 'applied to'
C2,16&eC5,3 = Crystallography with x-ray as tool, which is equivalent to x-ray crystallography.

Note.— The Sought Link(s) in the Second Phase common with that in the First Phase and constituting a Link along with the First Phase is to be ignored while deriving the Subject Heading(s) by Chain Procedure. This is because such a Link does not make any sense. For example, the Link made of the digit 'C' in the Second Phase is common with that in the First Phase. It constitutes a Link taken along with the First Phase. Therefore, in deriving the Subject Heading(s) the Link made of the digit-group 'C2,16&eC' is to be ignored. Because, the interpretation of the Link — that is, "Physics applied to physics of crystal" — does not make any sense.

1.C7.1/.6 SOUGHT LINK

The following are the Class Index Entries for the Sought Links:—

X-RAY, applied to CRYSTAL.
For documents in this Class and its Subdivisions see the Classified Part of the catalogue under the Class Number C2,16&eC5,3

RADIATION, applied to CRYSTAL.
For documents in this Class and its Subdivisions see the Classified Part of the catalogue under the Class Number C2,16&eC5

CRYSTAL, PHYSICS.
For documents in this Class and its Subdivisions see the Classified Part of the catalogue under the Class Number C2,16

SOLID, PHYSICS.
For documents in this Class and its Subdivisions see the Classified Part of the catalogue under the Class Number C2,1

PROPERTIES OF MATTER.
For documents in this Class and its Subdivisions see the Classified Part of the catalogue under the Class Number C2

PHYSICS.
For documents in this Class and its Subdivisions see the Classified Part of the catalogue under the Class Number C

1.D DICTIONARY CATALOGUE
1.D2 *Subject Entry*
1.D21 SPECIFIC SUBJECT ENTRY

X-RAY, applied to CRYSTAL.
Viswamitra (M A).
Some investigations in x-ray crystallography.
C2,16&eC5,3 N59

1.D23 *See also* SUBJECT ENTRY
1.D23.2/.6 Sought Link

RADIATION, applied to CRYSTAL.
See also
X-RAY, applied to CRYSTAL.

CRYSTAL, PHYSICS.
See also
X-RAY, applied to CRYSTAL.

SOLID, PHYSICS.
See also
X-RAY, applied to CRYSTAL.

PROPERTIES OF MATTER.
See also
X-RAY, applied to CRYSTAL.

PHYSICS.
See also
X-RAY, applied to CRYSTAL.

E Exercise

1 For Example 1,

1 Complete the Classified Catalogue;
2 Complete the Dictionary Catalogue; and
3 Cite the authority in detail for each step.

2 For Book 1,

1 Prepare the Classified Catalogue;
2 Prepare the Dictionary Catalogue; and
3 Cite the authority in detail for each step.

1 Mathematical Theory | of Investments | By | Ernest Brown Skinner | Gin and Company | Boston
202 X65 &eB N13

CHAPTER GF

COMPLEX SUBJECT WITH INFLUENCING PHASE

1 Example 1

1.0 TRANSCRIPT OF TITLE-PAGE

The problem is to catalogue the book whose title-page reads as follows, with the Accession Number and the Call Number as shown at the left end and the right end respectively of the line at the end of the transcript:—

Psychology and Religion | An Introduction to Contemporary Views | By | G. Stephens Spinks | M.A., Ph.D. | One-time Editor of the Hibbert Journal | and Upton Lecturer in the Psychology of Religion, Oxford | Mathuen & Co. Ltd. | 36 Essex Street. London W C 2

203 S&gQ N63

1.C CLASSIFIED CATALOGUE

1.C1 *Main Entry* (*Specific Subject Entry*, *Call Number Entry*)

S&gQ N63
SPINKS (G Stephens).
Psychology and religion etc.
203

1.C7 *Class Index Entry*

1.C7.0 CHAIN AND LINK

1.C7.01 First Phase

The Class Number 'S' constituting the First Phase is a single-digited one. It may be interpreted as follows:—
S = Psychology (Sought Link)

1.C7.02 Second Phase

The Class Number 'Q' constituting the Second Phase is a single-digited one. It may be interpreted as follows:—
Q = Religion (Sought Link)

1.C7.03 Complex Class

The Complex Class made of the two phases taken together may be interpreted as follows:—
& = Indicator Digit

g = Inter-Class Phase Relation (Influence) to be denoted by the term 'influencing'

S&gQ= Influence of religion on psychology (Sought Link)

1.C7.1/.2 SOUGHT LINK

The following are the Class Index Entries for the Sought Links:—

RELIGION, influencing PSYCHOLOGY.
For documents in this Class and its Subdivisions see the Classified Part of the catalogue under the Class Number S&gQ

PSYCHOLOGY.
For documents in this Class and its Subdivisions see the Classified Part of the catalogue under the Class Number S

1.D DICTIONARY CATALOGUE
1.D2 *Subject Entry*
1.D21 SPECIFIC SUBJECT ENTRY

RELIGION, influencing PSYCHOLOGY.
Spinks (G Stephens).
Psychology and religion. S&gQ N63

1.D23 *See also* SUBJECT ENTRY
1.D23.2 Sought Link

PSYCHOLOGY.
See also
RELIGION, influencing PSYCHOLOGY

E Exercise

1 For Example 1 in this Chap and Example 1 in Chap EC,

1 Complete the Classified Catalogue;
2 Complete the Dictionary Catalogue; and
3 Cite the authority in detail for each step.

2 For each of the Books 1 and 2,
1 Prepare the Classified Catalogue ;
2 Prepare the Dictionary Catalogue; and
3 Cite the authority in detail for each step.

1 Talcott Parsons | Social Structure and Personality | The Free Press of Gleucoe | Collier-Macmillan Ltd., London
204 S;7&gY N64

2 Politics | And | Geographic Relationships | By | W. A. Douglas Jackson | . . . | Prentice-Hall, Inc., | Englewood Cliffs, N.J. | 1963
205 W&gU N6

PART H

SUBSTITUTE FOR AUTHOR'S NAME

CHAPTER HA

PSEUDONYM ALONE

Books may occur in which the title-page gives a Pseudonym alone in the place of the Author's Name, and the Real Name of the Author cannot be known from any source.

1 Example 1

1.0 TRANSCRIPT OF TITLE-PAGE

The problem is to catalogue the book whose title-page reads as follows, with the Accession Number and the Call Number as shown at the left end and the right end respectively of the line at the end of the transcript:—

The | Scientific Dream Book | and | Dictionary of Symbols | By Jonathan B. Westerfield | Brenner, Warre & Putnam | New York | 1932

Note.— The Real Name of the Author could not be known either from the book itself or from any other source.

206 S;811 N32

1.C CLASSIFIED CATALOGUE

1.C1 *Main Entry (Specific Subject Entry, Call Number Entry)*

S;811 N32
WESTERFIELD (Jonathan B), *Pseud.*
Scientific dream book and dictionary of symbols.
206

1.C12 HEADING SECTION

Read the following Rules in CCC and cite them as the authority for writing the Heading Section in the way in which it has been done:—

For Choice:— FQ2(2), MD1(6), MD41.

For Rendering:— MD21, JA6, HE6, HE7, MD24, MD41.

For Place of Writing:— MD25, ED25(2) and (3), ED41.

For Style of Writing:— MD25, ED21, ED23, *ED51, ED53 ED54, ED6 ED7, *ED82, *ED83, *ED86, MD41.

The name 'Jonathan B Westerfield' is a Pseudonym. Choose this name as the Heading. Write it in ink on the second line beginning at the Second Vertical. Write in capital letters the

Entry Element — that is, the last word in the name — first. After the Entry Element, write, within circular brackets, the Secondary Element — that is, the remaining words of the name. Write the words in the Secondary Element in the sequence of their occurrence in the title-page. Write them in ordinary hand, except that the initial letter of each word should be in capital. Write all the words in a bold, upright hand, detached from one another. Put a comma after the Secondary Element. Write after it, the Descriptive Element 'Pseud' and underline it. Put a full stop at the end of the Section.

1.C3/.C6 *Book Index Entry*
1.C3 *Author Index Entry*

WESTERFIELD (Jonathan B), *Pseud.*
Scientific dream book. S;811 N32

1.D DICTIONARY CATALOGUE
1.D1 *Main Entry (Author Entry)*

WESTERFIELD (Jonathan B), *Pseud.*
Scientific dream book and dictionary of symbols.
S;811 N32
206

E Exercise

1 For Example 1,

1 Complete the Classified Catalogue;
2 Complete the Dictionary Catalogue; and
3 Cite the authority in detail for each step.

2 For Book 1,

1 Prepare the Classified Catalogue;
2 Prepare the Dictionary Catalogue; and
3 Cite the authority in detail for each step.

1 Social Service and | Practices | The Sangha Asrama | Lecture by a | Sadhu | Published by | The Sangha Publishing | House, Tanjore | 1921

Note.—

1 The Real Name of the Author could not be known either from the book itself or from any other source.

2 Take this as the first lecture in 1921.

7 YX N21

CHAPTER HB

PSEUDONYM WITH REAL NAME IN THE BOOK

Books may occur in which the title-page gives a Pseudonym in the place of the Author's Name, and the Real Name of the author is given in the title-page itself in a subordinate manner or in any other place in the book.

1 Example 1

1.0 TRANSCRIPT OF TITLE-PAGE

The problem is to catalogue the book whose title-page reads as follows, with the Accession Number and the Call Number as shown at the left end and the right end respectively of the line at the end of the transcript:—

R.L.S. | and His Sine Qua Non | Flashlights | from Skerryvore | by | The Gamekeeper | Adelaide A. Boodle | London | John Murray
208 O,111,3M51"w N29

1.C CLASSIFIED CATALOGUE

1.C1 *Main Entry (Specific Subject Entry, Call Number Entry)*

O,111,3M51"w N29
GAMEKEEPER, *Pseud,* (*i e* Adelaide A Boodle).
R L S and his sine qua non etc.
208

1.C12 HEADING SECTION

Read the following Rules in CCC and cite them as the authority for writing the Heading Section in the way in which it has been done:—

For Choice:— FQ2(2), MD1(6), MD421.

For Rendering:— MD22, MD421.

For Place of Writing:— MD25, ED25(2) and (3), ED41.

For Style of Writing:— MD25, ED21, ED23, *ED51, ED53, ED54, ED6, ED7, *ED82, *ED86, MD421.

The name ''Gamekeeper' is the Pseudonym of the Author. The name 'Adelaide A Boodle' is the Real Name of the Author given in the title-page. Choose both the names for the Heading. Write the Pseudonym in capital letters. Put a comma after it. Write the Descriptive Element 'Pseud' after it and underline it. Put a comma after it. Add after it within circular brackets, the Real Name of the Author with the symbol '*i e*' preceding it. Write the words in the Real Name in their natural sequence. Write them in ordinary hand. Write all the letters in each word in a bold, upright hand, detached from one another. Put a full stop at the end of the Section.

1.C3/.C6 *Book Index Entry*
1.C3 *Author Index Entry*

GAMEKEEPER, *Pseud*, (*i e* Adelaide A Boodle).
R L S and his sine qua non. O,111,3M51"w N29

1.C8 *Pseudonym-Real Name-Entry* (*Cross Reference Index Entry*)

BOODLE (Adelaide A).
See
GAMEKEEPER, *Pseud.*

Read the following Rules in CCC and cite them as the authority to make the above entry:—
LD1, *LA1.

1.C81 LEADING SECTION (HEADING SECTION, REFERRED-FROM-HEADING)

Read the following Rules in CCC and cite them as the authority for writing the Leading Section — that is, Heading Section — in the way in which it has been done:—
For Choice:— FQ1, FQ2(1), LD11.
For Rendering:— *LD2, JA6, HE6, HE7.
For Place of Writing:— ED25(1) and (2), ED3.
For Style of Writing:— ED21, ED23, *ED51, ED54, ED6, ED7, *ED83, *ED86.

1.C82 DIRECTING SECTION

Read the following Rules in CCC and cite them as the authority for writing the Directing Section in the way in which it has been done:—

For Choice:— FQ91, *LA2.
For Rendering:— *LA2.
For Place of Writing:— ED25(2) and (3), ED41.
For Style of Writing:— ED21, ED23, ED52, *LA2.

1.C83 REFERRED-TO-HEADING

Read the following Rules in CCC and cite them as the authority for writing the Referred-to-Heading in the way in which it has been done:—

For Choice:— FQ2(4), LD3.
For Rendering:— LD4.
For Place of Writing:— ED25(2) and (3), ED41.
For Style of Writing:— ED21, ED23, *ED51, ED53, ED7, *ED82, *ED86.

1.D DICTIONARY CATALOGUE

1.D1 *Main Entry* (*Author Entry*)

GAMEKEEPER, *Pseud*, (*i e* Adelaide A Boodle).
R L S and his sine qua non etc. O,111,3M51"w N29
208

E Exercise

1 For Example 1,

1 Complete the Classified Catalogue;
2 Complete the Dictionary Catalogue; and
3 Cite the authority in detail for each step.

2 For each of the Books 1 and 2,

1 Prepare the Classified Catalogue;
2 Prepare the Dictionary Catalogue; and
3 Cite the authority in detail for each step.

1 The Professor | By Currer Bell | Author of "Jane Eyre", "Shirley" "Villette", Etc. | Oxford: Newly Printed at the Shakespeare | Head Press and Published for the | Press By | Basil Blackwell | MDCCCXXXI

Half Title-Page.— The Shakespeare Head Bronte | The Professor | By Charlotte Bronte

Note.— Take this as 11th in the Series.

209 O,111,3M16,P N31

2 The Land Problem | (An Impartial Survey) | by | "Home Counties" | (J. W. Robertson Scott) | Collins' Clear-Type-Press | London & Glasgow

Note.— In two pages next to the half title-page, a list of books of Nation's Library is given in which this book occurs as the 15th

210 XX,(J).56'N1 N15

CHAPTER HC

PSEUDONYM WITH REAL NAME FROM OUTSIDE THE BOOK

Books occur in which the title-page gives a Pseudonym alone in the place of the Author's Name and the Real Name of the Author can be known from a source outside the book itself.

1 Example 1

1.0 TRANSCRIPT OF TITLE-PAGE

The problem is to catalogue the book whose title-page reads as follows, with the Accession Number and the Call Number as shown at the left end and the right end respectively of the line at the end of the transcript:—

Divyaprabandasaram | P. Sri | Ananda Vikatan Office | Madras

Note.— It is known from enquiry that the Real Name of the Author is P. S. Srinivasachariar.

211 Q,22;417"x1:g 31N38

1.C CLASSIFIED CATALOGUE

1.C1 *Main Entry (Specific Subject Entry, Call Number Entry)*

Q,22;417"x1:g 31N38
P SRI, *Pseud*, [*i e* P S Srinivasachariar].
Divyaprabandasaram.
211

1.C12 HEADING SECTION

Read the following Rules in CCC and cite them as the authority for writing the Heading Section in the way in which it has been done:—

For Choice:— FQ2(2), MD1(6), MD423.
For Rendering:— MD22, MD423.
For Place of Writing:— MD25, ED25(2) and (3), ED41.
For Style of Writing:— MD25, ED21, ED23, *ED51, ED53, ED54, ED6, ED7, *ED82, *ED86, MD423.

The name 'P Sri' is the Pseudonym of the Author. The name 'P S Srinivasachariar' is the Real Name of the Author, known from outside the book. Follow the direction given in Sec HB1.C12 for writing the Heading Section, except that the Real Name preceded by the symbol '*i e*' has to be put in square brackets.

1.C3/.C6 *Book Index Entry*

1.C3 *Author Index Entry*

P SRI, *Pseud,* [*i e* P S Srinivasachariar].
Divyaprabandasaram. Q.22;417"x1:g 31N38

1.C8 PSEUDONYM-REAL NAME-ENTRY (CROSS REFERENCE INDEX ENTRY)

SRINIVASACHARIAR (P S).
See
P SRI, *Pseud.*

1.D DICTIONARY CATALOGUE

1.D1 *Main Entry* (*Author Entry*)

P SRI, *Pseud,* [*i e* P S Srinivasachariar].
Divyaprabandasaram. Q.22;417"x1:g 31N38
211

E Exercise

1 For Example 1,

1 Complete the Classified Catalogue;
2 Complete the Dictionary Catalogue; and
3 Cite the authority in detail for each step.

2 For each of the Books 1 and 2,

1 Prepare the Classified Catalogue;
2 Prepare the Dictionary Catalogue; and
3 Cite the authority in detail for each step.

1 Pizhaikkum Vazhi | Rule | Nadodi
The sheet before the Title-Page.— Tamil Pannai Malar 10 | Tamil Pannai | Thyagarayanagar | Madras.

Note.— It is known from enquiry that the Real Name of the Author is M Venkataraman.

212 O,31,3N12,P N43

2 The Working of Dyarchy | in India | 1919-1928 | "Kerala Putra" | Bombay | D. B. Taraporevala Sons & Co. | 'Kitab Mahal" 190, Horny Road | 1928

Note.— It is known from enquiry that the Real Name of the Author is K. M. Panikar.

213 V,44;2'N3 N28

CHAPTER HD

PSEUDONYM SUBORDINATED TO REAL NAME

Books may occur in which the title-page gives the Real Name of the Author and adds the Pseudonym in a subordinated manner.

1 Example 1

1.0 TRANSCRIPT OF TITLE-PAGE

The problem is to catalogue the book whose title-page reads as follows, with the Accession Number and the Call Number as shown at the left end and the right end respectively of the line at the end of the transcript:—

Prabhavati | Lekhak | Suryakant Tripathi 'Nirala' | Block | Kitab Mahal | Allahabad

Back of the Title-Page.— Dvitiya Samskaran, 1945.

Note.— Though mentioned as 'Dvitiya Samskaran', it is actually a reprint.

214 O,152,3M96,P N45

1.C CLASSIFIED CATALOGUE

1.C1 *Main Entry (Specific Subject Entry, Call Number Entry)*

O,152,3M96,P N45

TRIPATHI (Suryakant), (*i e* Nirala, *Pseud*).
Prabhavati.

214

1.C12 HEADING SECTION

Read the following Rules in CCC and cite them as the authority for writing the Heading Section in the way in which it has been done:—

For Choice:— FQ2(2), MD1(1), MD422.

For Rendering:— MD21, MD422.

For Place of Writing :— MD25, ED25(2) and (3), ED41, ED42, MD422.

For Style of Writing:— MD25, ED21, ED23, *ED51, ED53, ED54, ED6, ED7, *ED82, *ED83, *ED86, MD422.

Choose the Real Name of the Author for the Heading. Write the Entry Element—that is, the last word in the name—first. Write it in capital letters. Write after it within circular brackets, the Secondary Element—that is, the first word in the name. Write it in ordinary hand. Put a comma after it. Add within circular brackets successively the following: '*i e*', 'Nirala', a comma and 'Pseud'. The Descriptive Element 'Pseud' is to be underlined. Write the Heading Section in ink in a bold, upright hand, with each letter in each word detached from one another. Put a full stop at the end of the Section.

1.C3/.C6 *Book Index Entry*
1.C3 *Author Index Entry*

TRIPATHI (Suryakant), (*i e* Nirala, *Pseud*).
Prabhavati. O,152,3M,96P, N45

1.C8 PSEUDONYM-REAL NAME-ENTRY

NIRALA, *Pseud.*
See
TRIPATHI (Suryakant).

1.D DICTIONARY CATALOGUE
1.D1 *Main Entry* (*Author Entry*)

TRIPATHI (Suryakant), (*i e* Nirala, *Pseud*).
Prabhavati. O,152,3M96,P N45
214

E Exercise

1 For Example 1,

1 Complete the Classified Catalogue;
2 Complete the Dictionary Catalogue; and
3 Cite the authority in detail for each step.

2 For each of the Books 1 tc 5,

1 Prepare the Classified Catalogue;

2 Prepare the Dictionary Catalogue; and
3 Cite the authority in detail for each step.

1 Itihas ke Aansu | Ramdhari Singh Dinkar | Sri Ajanta Press Limited | Nayatola, Patna 4

Note.— 'Dinkar' is the Pseudonym.

215 O,152,1N08,I N51

2 Marathi Sahitya ka Itihas | Rule | Lekhak | Krishnalal Shridhar Shirshode 'Hans', Sahityaratna | Prakashak Hindustani Akademy, Samjukta Prant, Prayag.

216 O,155"v'N4 N47

3 Jadeed Urdu Shayari | Az Abdul Khadar Sarvari, M.A., LL.B. | Sabik Ustad Adab Urdu, Jamia Usmania, Hyderabad Deccan | Professor Urdu-O-Sadar Shoba-e-Urdu Farsi Arbi, Jamia Mysore | Azad Book Depot, Maal Bazar, Amritsar | Matbooa Khanne Litho Press, Delhi

Note.— 'Sarvari' is the *Takhallus.*

217 O,168,1:gN5 N60

4 Kulyat-Haly | Kwaja Altaf Husain Haly | Jadeed Kitab Ghar, Bali Maran, Delhi | 1960 | Tedaad Paanch Saw | Kheemat Paanch Rupiyae | Payam-e-Watan Press, Delhi

Note.— 'Haly' is the *Takhallus.*

218 O,168,1M37"x N60

5 Kulyat Hasrat Mohani | Rayees-ul Mutaghazzalin Maulana Syed Fazalul Hasan Hasrat Mohani | Terah Diwan Maye Hallat-O-Tabsera | Jumla Hookook Mahfooz Hain | Tedaad 500 | Bar awal-1959 | Kheemat Saat Rupiye Aath Aane | Maktabaye Ishaat Urdu-Urdu Bazar, Delhi | Kamal Printing Press, Delhi.

Note.— 'Hasrat Mohani' is the *Takhallus.*

219 O,168,1M57"x N59

CHAPTER HE

ANONYMOUS BOOK WITH COLLABORATOR

The title-page of an Anonymous Book may give the name of a collaborator, such as Editor, Translator, etc.

1 Example 1

1.0 TRANSCRIPT OF TITLE-PAGE

The problem is to catalogue the book whose title-page reads as follows, with the Accession Number and the Call Number as shown at the left end and the right end respectively of the line at the end of the transcript:—

The Song of God | Translation of the Bhagavadgita | By Dhana Gopal Mukherji | London | J. M. Dent & Sons Ltd.
220 R66,6 N32

1.C CLASSIFIED CATALOGUE

1.C1 *Main Entry* (*Specific Subject Entry*, *Call Number Entry*)

R66,6 N32
MUKHERJI (Dhana Gopal), *Tr.*
Song of God. Tr of the Bhagavadgita.
220

1.C12 HEADING SECTION

Read the following Rules in CCC and cite them as the authority for writing the Heading Section in the way in which it has been done:—

For Choice:— FQ2(1), MD1(7), MD51.
For Rendering:— MD21, JA6, HE6, HE7, MD51
For Place of Writing:— MD25, ED25(2) and (3), ED41.
For Style of Writing:— MD25, ED21, ED23, *ED51, ED53, ED54, ED6, ED7, *ED82, *ED83, *ED86.

Choose the name of the Collaborator as the Heading. Write it in ink on the second line beginning at the Second Vertical.

Write in capital letters the Entry Element — that is, the last word in the name — first. After the Entry Element, write, within circular brackets, the Secondary Element — that is, the remaining words in the name. Write the words in the Secondary Element in the sequence of their occurrence in the title-page. Write them in ordinary hand, except that the initial letter of each word should be in capital. Put a comma after it. Write the Descriptive Element 'Tr' after it. Underline the Descriptive Element. Write all the letters in each word in the Heading in a bold, upright hand, detached from one another. Put a full stop at the end of the Section.

1.C3/.C6 *Book Index Entry*
1.C5 *Collaborator Index Entry*

MUKHERJI (Dhana Gopal), *Tr.*
Song of God. R66,6 N32

1.D DICTIONARY CATALOGUE
1.D1 *Main Entry* (*Author Entry*)

MUKHERJI (Dhana Gopal), *Tr.*
Song of God. Tr of the Bhagavadgita. R66,6 N32
220

E Exercise

1 For Example 1,

1 Complete the Classified Catalogue;
2 Complete the Dictionary Catalogue; and
3 Cite the authority in detail for each step.

2 For each of the Books 1 to 6,

1 Prepare the Classified Catalogue;
2 Prepare the Dictionary Catalogue; and
3 Cite the authority in detail for each step.

1 Encyclopaedia | of Librarianship | Rule | Edited By | Thomas Landau A.L.A., A.I.Inf.Sc. | Assistant Information Officer, International Nickel Limited | Rule | Third Revised Edition | Bowes & Bows | London.
221 2"k1,N N66

2 Texts and Pretexts | An Anthology with | Commentaries | By | Aldous Huxley | London | Chatto & Windus | 1933

222 O,111,1"xM3 N33

3 Subhashita Ratnakara, | A Collection of Witty and | Epigramatic Sayings in Sanskrit | Compiled and Edited with Explanatory Notes, | By Krishna Shastri Bhatavadekar, | Fourth Edition, Revised | By | Udhav Shastri Ainapure | Bombay: | Gopal Naryan & Co. | 1913

223 O,15,1"xK3 xN13

4 Government Oriental Library Series | Edited by Pandits under the Supervision of the Curator | Government Oriental Library, Mysore | Bibliotheca Sanskrita — No. 28; | The Ekagnikanda | of the Krishna Yajur Veda | with the Commentary of Haradattamisra | Edited by L. Srinivasacharya | Mysore | Printed at the Government Press | 1902

224 Q,125;214 15N02

5 The | New Testament | A New Translation | By James Moffat | New Edition, Revised | Hodder Stoughton | Limited | London

225 Q,6;213 N37

6 El-Koran | or | The Koran | Translated from the Arabic | The Suras arranged in Chronological Order | With Notes and Index | By J. M. Rodwell | Second Revised and Amended Edition | London | Bernard Quaritch | 1876

226 Q,7;21 M76

CHAPTER HF

ANONYMOUS BOOK WITHOUT COLLABORATOR

The title-page of an Anonymous Book may not give the name of any Collaborator.

1 Example

1.0 TRANSCRIPT OF TITLE-PAGE

The problem is to catalogue the book whose title-page reads as follows with the Accession Number and the Call Number as shown at the left end and the right end respectively of the line at the end of the transcript:—

Anglo Assamese Dictionary | the most up-to-date and authoritative dictionary | comprising full range of words and phrases | with their adequate and elaborate meanings in Assamese | Dutta Barua | Gauhati

Back of the title-page.— Tenth Edition | Thoroughly revised and enlarged | 1965

227 P,111,J;4"k 158N65

1.C CLASSIFIED CATALOGUE

1.C1 *Main Entry* (*Specific Subject Entry*, *Call Number Entry*)

P111,J;4"k 158N65
ANGLO ASSAMESE (dictionary etc). Fd 10.
227

1.C12 HEADING SECTION

Read the following Rules and cite them as the authority for writing the Heading Section in the way in which it has been done:—

For Choice:— FQ2(2), MD1(2), *MD61, ME21.
For Rendering:— MD21, JF3, *JF4, *JD17 (analogy), *JD171 (anology), JF5, MD61, *ME221
For Place of Writing:— MD25, ED25(2), and (3), E 41 ED42, ME0.

For Style of writing:— MD25, ED21, ED23, *ED51, ED54, ED55, ED6, ED7, *ED83(1), *ED86, *ME221.

Choose the Title of the Book for rendering in the Heading. Omit the sub-title and indicate it by 'etc'. Treat the word-group 'Anglo Assamise' in the Title as the Entry Element; and write it in capital letters. Take the rest of the words in the title — that is, the words 'dictionary etc' — as the Secondary Element. Write it in ordinary hand; and enclose it in circular brackets. Put a full stop after it. Write 'Ed 10' after it. Write the Heading Section in a bold upright hand, with each letter in each word detached from one another. Put a full stop at the end of the Setion.

1.C3/.C6 *Book Index Entry*
1.C4 *Title Index Entry*

ANGLO ASSAMESE (dictionary etc). Ed 10.
P,111,J;4"k 158N65

1.C7 CLASS INDEX ENTRY
1.C7.1 PSEUDO LINK 'P,111,J;4"k 158'

ASSAMESE, DICTIONARY, ENGLISH.
For Dictionary of this kind see the Classified Part of the catalogue under the Call Number beginning with P,111,J;4"k 158

1.C7.11 Heading Section

This is a case calling for a Subject Heading to be derived from the Class Number taken along with the Language Number forming part of the Book Number — that is, Pseudo Link. This means that the Last Link in the Chain should be deemed to be made of a Class Number *cum* Language Number forming part of the Book Number. This is necessary to satisfy the Canon of Sought Heading. Read the following Rules in CCC in this connection:—

*KB93, *KB94.

1.C7.12 Directing Section

When the Heading of a Class Index Entry denotes a Pseudo Link, the Directing Section is to be modified accordingly.

The Directing Section in this entry is an example of such a modification. Read the following Rule in CCC and cite it as the authority for modifying the Directing Section in the way in which it has been done:—

*KF25.

1.D DICTIONARY CATALOGUE

1.D1 *Main Entry (Title Entry)*

ANGLO ASSAMESE (dictionary etc). Ed 10.
P,111,J;4"k 158N65
227

1.D2 *Subject Entry*

1.D21 SPECIFIC SUBJECT ENTRY

ASSAMESE, DICTIONARY, ENGLISH.
Anglo Assamese (dictionary etc). Ed 10.
P,111,J;4"k 158N65

Note:— The Main Heading 'Assamese' has been derived from the Language Number '158' in the Book Number.

E Exercise

For Example 1,

1 Complete the Classified Catalogue;
2 Complete the Dictionary Catalogue; and
3 Cite the authority in detail for each step.

CHAPTER HG

BOOK CALLING FOR TITLE AS HEADING

1 Example 1

1.0 TRANSCRIPT OF TITLE-PAGE

The problem is to catalogue the book whose title-page reads as follows, with the Accession Number and the Call Number as shown at the left end and the right end respectively of the line at the end of the transcript:—

Van Nostrand's | Scientific Encyclopedia | Rule | Aeronautics. Astronomy. Botany | Chemical Engineering. Chemistry. Civil Engineering | Electrical Engineering. Electronics and Radio | Geology. Mathematics. Mechanical Engineering | Medicine. Metallurgy. Meteorology | Mineralogy. Navigation. Photography | Physics. Statistics. Zoology | Rule | Second Edition | Rule | Block | D. Van Nostrand Company. Inc | New York

Note.— The page following the title-page contains a list of 22 Contributing Editors and 18 Consulting Editors in which the name of Leo A. Aroian, Ph.D., occurs as the first.

228 A"k1,N3 $N4_7$

1.C CLASSIFIED CATALOGUE

1.C1 *Main Entry (Specific Subject Entry, Call Number Entry)*

A"k1,N3 N47
SCIENTIFIC (Van Nostrand's — encyclopedia etc.). Ed 2. Ed by Leo A Aroian and others.
228

1.C3/.C6 *Book Index Entry*

1.C3 *Title Index Entry*

SCIENTIFIC (Van Nostrand's — encyclopedia etc). Ed 2
A"k1,N3 N47

1.D *Dictionary Catalogue*

1.D1 *Main Entry (Title Entry)*

SCIENTIFIC (Van Nostrand's — encyclopedia etc.). Ed 2. Ed by Leo A Aroian and others.
A"k1,N3 N47
228

1.D2 *Subject Entry*

1.D21 SPECIFIC SUBJECT ENTRY

ENCYCLOPEDIA, NATURAL SCIENCES.
Scientific (Van Nostrand's — encyclopedia etc.). Ed 2.
A"k1,N3 N47

E Exercise

1 For Example 1,

1 Complete the Classified Catalogue;
2 Complete the Dictionary Catalogue; and
3 Cite the authority in detail for each step.

2 For Book 1,

1 Prepare the Classified Catalogue;
2 Prepare the Dictionary Catalogue; and
3 Cite the authority in detail for each step.

1 The Columbia | Viking Desk | Encyclopedia | Compiled and edited at Columbia University | by the staff of The Columbia Encyclopedia | William Bridgewater, Editor-in-chief | A Dell Book

Note.— The page preceding the title-page contains the list of Editors and Contributors of the Second Edition of the book.

229 k1,N5 N64

PART J

CORPORATE AUTHOR

CHAPTER JA

GOVERNMENT AS A WHOLE AS AUTHOR

The responsibility for the thought and expression constituting a work may rest solely on a Government as a whole. The Government as a whole is taken to be the Author of such a work.

1 Example 1

1.0 TRANSCRIPT OF TITLE-PAGE

The problem is to catalogue the book whose title-page reads as follows, with the Accession Number and the Call Number as shown at the left end and the right end respectively of the line at the end of the transcript:—

Official No. C.111M.66.1939 | Conf. E.V.R. 18 | Geneva, August 1939 | League of Nations | European Conference | on Rural Life | National Monographs | drawn up by Governments | United Kingdom | Series of League of Nations Publications | European Conference on Rural Life 19

Note.— There is indication on the title-page to show that the author of this book may be taken to be the Government of Great Britain.

230 Y,756-31'N3 N39

1.C CLASSIFIED CATALOGUE

1.C1 *Main Entry (Specific Subject Entry, Call Number Entry)*

Y,756-31'N3 N39
GREAT BRITAIN.
United Kingdom.
(League of Nations publications, European Conference on Rural Life. 19).
230

1.C12 HEADING SECTION

Read the following Rules in CCC and cite them as the authority for writing the Heading Section in the way in which it has been done:—

For Choice:— FQ2(2), MD1(3).

For Rendering:— MD21, JC1, JB11, JB13, JB21, JB22.

For Place of Writing:— MD25, ED25(2) and (3), ED41.
For Style of Writing:— MD25, ED21, ED23, *ED51, ED6, ED7, *ED86.

Choose the name of the Government as a whole for the Heading. Represent it by the name of its territory — that is, Great Britain — only. Note that the term to be used in the heading is to be in the Favoured Language of the Library and to be taken from a standard gazetteer, preference being given to an official source. Write the words in the name in capital letters in their natural sequence. Write all the letters in each word in bold, upright hand, detached from one another. Put a full stop at the end of the Section.

1.C3/.C6 *Book Index Entry*
1.C3 *Author Index Entry*

GREAT BRITAIN.
United Kingdom. Y,756-31'N3 N39

1.C6 SERIES INDEX ENTRY

LEAGUE OF NATIONS PUBLICATIONS, EUROPEAN CONFERENCE ON RURAL LIFE.
19 Great Britain. United Kingdom. Y,756-31'N3 N39

1.D DICTIONARY CATALOGUE
1.D1 *Main Entry (Author Entry)*

GREAT BRITAIN.
United Kingdom.
(League of Nations publications, European Conference on Rural Life. 19). Y,756-31'N3 N39
230

E Exercise

1 For Example 1,
1 Complete the Classified Catalogue;
2 Complete the Dictionary Catalogue; and

3 Cite the authority in detail for each step.

2 For Book 1,

1 Prepare the Classified Catalogue;

2 Prepare the Dictionary Catalogue; and

3 Cite the authority in detail for each step.

1 Con. 22 | Rule | 40,000 | Block | The Constitution of India | Printed in India by the Manager, Govt. of | India Press, New Delhi and Published by | The Manager of Publications, Delhi; 1949| | Price Rs. 1–10–0 or 2Sh 6d
231 V,44;2;(Z"qN49) N49

CHAPTER JB

PERMANENT ORGAN OF A GOVERNMENT AS AUTHOR

The *de facto* responsibility for the thought and expression constituting a work may rest solely on a permanent Organ of a Government. The Organ of the Government is taken to be the Author of such a work.

1 Example 1

1.0 TRANSCRIPT OF TITLE-PAGE

The problem is to catalogue the book whose title-page reads as follows, with the Accession Number and the Call Number as shown at the left end and the right end respectively of the line at the end of the transcript:—

Department of Agriculture | Madras | A Popular Account | of the Work of the | Madras Agricultural Department | Madras | Printed by the Superintendent, Government Press | 1922

232 J.4411,w'N3 N22

1.C CLASSIFIED CATALOGUE

1.C1 *Main Entry (Specific Subject Entry, Call Number Entry)*

J.4411,w'N3 N22
MADRAS, AGRICULTURE (Department of —).
Popular account of the work.
232

1.C12 HEADING SECTION

Read the following Rules in CCC and cite them as the authority for writing the Heading Section in the way in which it has been done:—

For Choice:— FQ2(2), MD1(3).

For Rendering:— MD21, JC21, JC22, JB11, JB13, JC6 JC62, C63.

For Place of Writing:— MD25, ED25(2) and (3), ED41.

For Style of Writing:— MD25, ED21, ED23, *ED51, ED54, ED6, ED7, *ED83, *ED86, JC63.

Choose the name of the Government as the First Heading. Follow the direction given in Sec JA1.C12 for writing the First Heading. Put a comma after it. Choose the name of the Administrative Department — that is, Department of Agriculture — as the Second Heading. Choose 'Agriculture' — the word denoting the sphere of work of the Administrative Deprtment — as the Entry Element for the Second Heading. Write it in capital letters. Treat the other words of the name of the Administrative Department as to form the Secondary Element. Write them in ordinary hand with the first letter of the first word in capital. Indicate the place of the Entry Element among the words of the Secondary Element by a '—' (dash) after the word 'of'. Put the Secondary Element in circular brackets. Put a full stop at the end of the Section.

1.D DICTIONARY CATALOGUE

1.D1 *Main Entry (Author Entry)*

MADRAS, AGRICULTURE (Department of —).
Popular account of the work. J.4411,w'N3 N22
232

1.D2 *Subject Entry*

1.D21 SPECIFIC SUBJECT ENTRY

HISTORY, MADRAS, AGRICULTURE (Department of —).
Madras, Agriculture (Department of —).
Popular account of the work. J.4411,w'N3 N22

If this would have not been a Government Department, a Geographical Facet and a Chronological Facet would have been added to indicate that the subject of the book is the history of the Department. But as it is a Government Department the Chronological Facet alone has been added to indicate that it is History. Therefore, 'History' has been made the Main Heading.

1.D23 *See Also* SUBJECT ENTRY
1.D23.1 Link 'J.4411,w'

MADRAS, AGRICULTURE (Department of —).
See also
HISTORY, MADRAS, AGRICULTURE (Department of —).

Exercise

1 For Example 1,

1 Complete the Classified Catalogue;
2 Complete the Dictionary Catalogue; and
3 Cite the authority in detail for each step.

2 For each of the Books 1 to 3,

1 Prepare the Classified Catalogue;
2 Prepare the Dictionary Catalogue; and
3 Cite the authority in detail for each step.

1 Speeches | Delivered by | His Excellency the Honourable | Sir Arthur Lawley | While | Governor of Madras; | 1906–1911 | Madras: Government Press | 1912

233 V,4411"xM59 N12

2 Government of Madras | Legislative Department | The Indian Councils Acts| 1861 to 1909 | and Regulations and Rules thereunder| Madras:| Printed by the Superintendent, Government Press | 1910

234 V,4411,3;(Z"q)'N1 N10

3 Government of India | Public Works Department | Precedent High Court Decisions | in Railway Cases | Calcutta | Printed by the Superintendent of Government Printing, India | 1889

235 XX,415.44;(Z"y7) M89

CHAPTER JC

TEMPORARY ORGAN OF A GOVERNMENT AS AUTHOR

The *de facto* responsibility for the thought and expression constituting a work may rest solely on a Temporary Organ of ar Government. The Organ of the Government is taken to be the Author of such a work

1 Example 1

1.0 TRANSCRIPT OF TITLE-PAGE

The problem is to catalogue the book whose title-page reads as follows, with the Accession Number and the Call Numbe as shown at the left end and the right end respectively of the line at the end of the transcript:-

Republic of China Report of the National Flood Relief Commission] 1931–1932 [Shanghai 1933

Note.- The Chairman of the Commission was T V Soong

236 Y 741.4355 6.7'N31'1 N33

1.C CLASSIFIED CATALOGUE

1.C1 *Main Entry (Specific Subject Entry, Call Number Entry)*

Y,741.4355.6,7'N31'1 N33
CHINA, FLOOD RELIEF (National Commission) (1931)
(*Chairman*: T V Soong)
Report
236

1.C12 HEADING SECTION

Read the following Rules in CCC and cite them as the authority for writing the Heading Section in the way in which it has been done:—

For Choice:— FQ2(2) MD1(3).

For Rendering:— MD21, JC21, JC22, JB11, JB13, JC7, JC6(analogy), JC62(analogy), JC63(analogy), JC71, JC72.

For Place of Writing:— MD25, ED25(2) and (3), ED41.

For Style of Writing: – MD25, ED21, ED23, *ED51, ED54 ED6, LD7, *ED83, *ED86, JC72.

Choose the name of the Government as the First Heading. Follow the direction given in Sec JA1.C12 for writing the First Heading. Put a comma after it. Choose the name of the Commission as the Second Heading. Follow the direction given in Sec JB1 C12 for writing the Second Heading. Add '1931' as the Individualising Element, within circular brackets. Add the Pure Name of the Chairman with the term '*Chairman*' followed by a colon, preceding it, within circular brackets after the Individualising Element '1931'. Underline the term 'Chairman'. Put a full stop at the end of the Section.

1.C3, C6 *Book Index Entry*
1.C3 *Author Index Entry*

CHINA, FLOOD RELIEF (National – Commission) (1931) (*Chairman*: T V Soong).
Report. Y,741;4355:6,7'N31"t N33

SOONG COMMISSION
Report. Y,741;4355:6,7'N31"t N33

Read the following Rule in CCC and cite it as the authority to make the secontd entry:
*MK117

1.C7 *Class Index Entry*
1.C7 0 CHAIN AND LINK

The Class Number 'Y,741;4355:6,7'N31"t' may be represented in the form of a Chain as Follows:

Y,741;4355:6,7'N31"t – Report of the National Flood Relief Commission of China (1931)

Y – Sociology (Sought Link)
↓

Y,	(False Link)
Y,7	Anthropology (Sought Link)
Y,74	Sociology of the people in Asia (Unsought Link)
Y,741	Sociology of the people in China (Sought Link)
Y,741:	(False Link)
Y,741;4	Social pathology of the people in China (Sought Link)
Y,741;43	Social destitution of the people in China (Sought Link)
Y,741;435	Social disaster of the people in China (Sought Link)
Y,741;4355	Social disaster of the people in China caused by flood (Sought Link)
Y,741;4355:	(False Link)
Y,741;4355:6	Remedy of the social disaster of the people in China caused by flood (Sought Link)
Y,741;4355:6,	(False Link)
Y,741;4355:6.7	Relief work to remedy the Social disaster of the people in China caused by flood (Sought Link)
Y,741;4355:6.7:	(False Link)
Y,741;4355:6.7:N	Relief work to remedy the social disaster of the people in China caused by flood: brought up to 1900's (False Link)
Y,741;4355:6.7:N3	Relief work to remedy the social disaster of the people in China caused by flood: brought up to 1930's (False Link)
Y,741;4355:6.7:N31	Relief work to remedy the social disaster of the people in China caused by flood: brought up to 1931 (False Link)
Y,741;4355:6.7:N31"	(False Link)
Y,741;4355:6.7:N31"1	Report of the National Flood Relief Commission of China (1931) (Sought Link)

There are 20 Links in the Chain Each of the Links ending with an Indicator Digit is a False Link. Each of the Links ending with a Time Isolate Number is also a False Link. The Link made of the digit-group 'Y,74' is generally an Unsought Link. Each of the remaining Links is a Sought Link.

1.C7.1 LINK 'Y,741;4355:6,7'N31"t'

The following are the Class Index Entries for the Sought Link made of the digit-group 'Y,741:4355:6,7'N31"t' :—

REPORT, CHINA, FLOOD RELIEF (National - Commission) (1931).
For documents in this Class and its Subdivisions see the Classified Part of the Catalogue under the Class Number
Y,741:4355:6,7'N31"t

REPORT, SOONG COMMISSION.
For documents in this Class and its Subdivisions see the Classified Part of the catalogue under the Class Number
Y,741;4355:6,7'N31"t

1.C7.11 Leading Section (Heading Section)

Read the following Rules in CCC and cite them as the authority for writing the Leading Section — that is, Heading Section - of both the entries, in the way in which it has been done:—

For Choice:- FQ1. FQ2(1), *KJ1

For Rendering:—*KJ1(1) and (2).

For Place of Writing:-- ED25(1) and (2), ED3

For Style of Writing: -- ED21, ED23. *ED51, ED54, ED6, ED7, *ED83, *ED86.

Two Class Index Entries are to be derived from the Link (See Rule *KJ1).

For the first entry, choose the term 'Report' as the Main Heading. Write it on the Leading Line beginning at the First Vertical. Put a comma after it. Choose the word's in the Headings of the Main Entry, Omitting the information about the Chairman of the Commission, as the sub-heading. Write it as it occurs in the Heading of the Main Entry. Put a full stop at the end of the Section.

For the second entry, choose the term 'Report' as the Main Heading. Write it on the Leading Line beginning at the First Vertical. Put a comma after it. Choose the Entry Element in the name of the Chairman as the first part of the sub-heading. Note that the Chinese name 'T V Soong', here, is a deviation from the normal Chinese practice, and it has simulated the Western Pattern. Therefore, choose 'Soong' as the Entry Element in the name of the Chairman. Write it with the word 'Commission' following it. Put a full stop at the end of the Section.

Except for the Secondary Element in the sub-heading of the first entry, write all the words in each Heading in capital letters. Write the words in the Secondary Element in the sub-heading of the first entry in ordinary hand with the initial letter of each word capitalised. Write all the letters in each word in a bold, upright hand, detached from one another.

J C7.2/.9 OTHER SOUGHT LINKS

The following are the Class Index Entries for the other Sought Links in the Chain:—

RELIEF WORK, FLOOD, DISASTER, CHINA, SOCIOLOGY.
For documents in this Class and its Subdivisions see the Classified Part of the catalogue under the Class Number Y,741;4355:6,7

REMEDY, FLOOD, DISASTER, CHINA, SOCIOLOGY.
For documents in this Class and its Subdivisions see the Classified Part of the catalogue under the Class Number Y,741;4355:6

DISASTER, CHINA, SOCIOLOGY.
For documents in this Class and its Subdivisions see the Classified Part of the catalogue under the Class Number Y,741;435

DESTITUTION, CHINA, SOCIOLOGY.
For documents in this Class and its Subdivisions see the Classified Part of the catalogue under the Class Number Y,741;43

SOCIAL PATHOLOGY, CHINA.
For documents in this Class and its Subdivisions see the Classified Part of the catalogue under the Class Number Y,741;4

CHINA, SOCIOLOGY.
For documents in this Class and its Subdivisions see the Classified Part of the catalogue under the Class Number Y,741

ANTHROPOLOGY.
For documents in this Class and its Subdivisions see the Classified Part of the catalogue under the Class Number Y,7

SOCIOLOGY.
For documents in this Class and its Subdivisions see the Classified Part of the catalogue under the Class Number

1.D DICTIONARY CATALOGUE

1.D1 *Main Entry* (*Author Entry*)

CHINA, FLOOD RELIEF (National Commission) (1931) (*Chairman*: T V Soong).
Report. Y,741.4355·6,7'N31"t N33
236

1.D2 *Subject Entry*

1.D21 SPECIFIC SUBJECT ENTRY

REPORT, CHINA, FLOOD RELIEF (National—Commission) (1931).
China, Flood Relief (National—Commission) (1931). (*Chairman*: T V Soong)
Report. Y,741.4355·6,7'N31"t N33

REPORT, SOONG COMMISSION.
China, Flood Relief (National— Commission) (1931). (*Chairman*: T V Soong).
Report. Y,741.4355:6,7'N31"t N33

1.D23 *See also* SUBJECT ENTRY

1.D23.2/.9 Sought Link

The following are the *See also* Subject Entries for the Sought Links in the Chain:—

RELIEF WORK, FLOOD, DISASTER, CHINA, SOCIOLOGY.
See also
REPORT, CHINA, FLOOD RELIEF (National — Commission) (1931).

REMEDY, FLOOD, DISASTER, CHINA, SOCIOLOGY
See also
REPORT, CHINA, FLOOD RELIEF (National - Commission) (1931).

FLOOD, DISASTER, CHINA, SOCIOLOGY.
See also
REPORT, CHINA, FLOOD RELIEF (National - Commission) (1931).

DISASTER, CHINA, SOCIOLOGY.
See also
REPORT, CHINA, FLOOD RELIEF (National — Commission) (1931).

DESTITUTION, CHINA, SOCIOLOGY.
See also
REPORT, CHINA, FLOOD RELIEF (National — Commission) (1931)

SOCIAL PATHOLOGY, CHINA.
See also
REPORT, CHINA, FLOOD RELIEF (National — Commission) (1931).

CHINA, SOCIOLOGY
See also
REPORT, CHINA, FLOOD RELIEF (National - Commission) (1931).

ANTHROPOLOGY
See also
REPORT, CHINA, FLOOD RELIEF (National - - Commission) (1931).

SOCIOLOGY.
See also
REPORT, CHINA, FLOOD RELIEF (National — Commission) (1931).

1.D3/.D6 *Book Index Entry*
1.D3 *Author Index Entry*

SOONG COMMISSION.
Report. Y,741:4355:6,7'N31"t N33

Read the following Rules in CCC and cite them as the authority to make the above entry:—
*MZD30, *MK117.

E Exercise

1 For Example 1,
1 Complete the Classified Catalogue:
2 Complete the Dictionary Catalogue; and
3 Cite the authority in detail for each step

2 For each of the Books 1 and 2.
1 Prepare the Classified Catalogue:
2 Prepare the Dictionary Catalogue; and
3 Cite the authority in detail for each step

1 Report of the Education Commission, 1964–66 | Education & National Development | Ministry of Education | Government of India

Note.— The Chairman of the Commission was D S Kothari.
237 T,44'N64"t N66

2 Art and Government, Report to the President | By the Commission of Fine Arts | On Activities of the Federal Government | In the Field of Art | Block | Washington, D.C., 1953

Note.— The Chairman of the Commission was David E Finley.
238 V,73:3(N)'N51"t N53

CHAPTER JD

INSTITUTION AS AUTHOR

The responsibility for the thought and expression constituting a work may rest solely on an Institution. The Institution is taken to be the Author of such a work. An Organ of an Institution may also be the Author of a work. The example below demonstrates the cataloguing of a work having for its Author an Institution as a whole. In case the *de facto* authorship of a work rests with an Organ of an Institution, it is to be catalogued on the analogy of the document by an Organ of a Government (*See* Chap JB and JC).

1 Example 1

1.0 TRANSCRIPT OF TITLE-PAGE

The problem is to catalogue the book whose title-page reads as follows, with the Accession Number and the Call Number as shown at the left end and the right end respectively of the line at the end of the transcript:—

A Draft Public Libraries Bill | for | The Presidency of Madras | Madras Library Association | August | 1931

Note.— In later publications of the Association, this is referred to as forming Number 2 of its Legislative Series.

239 2,2.4411;(Z"q) **N31**

Note.— The Isolate Number '(Z"q)' in [M-P] represents "Act".

1.C CLASSIFIED CATALOGUE

1.C1 *Main Entry (Specific Subject Entry, Call Number Entry)*

2,2.4411;(Z"q) N31
LIBRARY (Madras — Association).
Draft public libraries bill for the Presidency of Madras.
(Madras Library Association, legislative series. 2).

239

1.C12 HEADING SECTION

Read the following Rules in CCC and cite them as the authority for writing the Heading Section in the way in which it has been done:—

For Choice:— FQ2(2), MD1(3), JD1.

For Rendering:— MD21, JD1, *JD17, *JD171, *JD172.

For Place of Writing:— MD25, ED25(2) and (3), ED41.

For Style of Wirting:— MD25, ED21, ED23, *ED51, ED54, ED6, ED7, *ED83(1), *ED86.

Choose the name of the Institution — that is, Madras Library Association — for rendering in the Heading. Take the word 'Library' as the Entry Element. Take the rest of the words occurring in the name, as the Secondary Element. Write the Entry Element in capital letters. Write in ordinary hand the words in the Secondary Element following the sequence of their occurrence in the name. Indicate the place of the word forming the Entry Element in the Secondary Element by a dash. Enclose the Secondary Element within circular brackets. Write all the letters in each word in ink in a bold upright hand, detached from one another. Put a full stop at the end of the Section.

1.C3/.C6 *Book Index Entry*

1.C3 *Author Index Entry*

LIBRARY (Madras - Association).
Draft public libraries bill. 2.2.4411;(Z"q) N31

1.C6 SERIES INDEX ENTRY

MADRAS LIBRARY ASSOCIATION, LEGISLATIVE SERIES
2 Library (Madras — Association): Draft public libraries bill.
2.2.4411;(Z"q) N31

1.C7 *Class Index Entry*

1.C7.1 LINK '2.2.4411;(Z"q)'

The following is the Class Index Entry for the Link made of the digit-group '2.2.4411:(Z"q)':—

ACT, MADRAS, PUBLIC LIBRARY.
For documents in this Class and its Subdivisions see the Classified Part of the catalogue under the Class Number 2,2.4411;(Z"q)

1.D DICTIONARY CATALOGUE

1.D1 *Main Entry (Author Entry)*

LIBRARY (Madras — Association).
Draft public libraries bill for the Presidency of Madras. (Madras Library Association, legislative series. 2).
239 2,2.4411;(Z"q) N31

1.D2 *Subject Entry*

1.D21 SPECIFIC SUBJECT ENTRY

ACT, MADRAS, PUBLIC LIBRARY.
Library (Madras - Association).
Draft public libraries bill. 2,2.4411;(Z"q) N31

1.D6 *Series Index Entry*

The Series Index Entry for the Dictionary Catalogue is the same as that for the Classified Catalogue.

E Exercise

1 For Example 1,

1 Complete the Classified Catalogue;
2 Complete the Dictionary Catalogue; and
3 Cite the authority in detail for each step.

2 For each of the Books 1 to 5,

1 Prepare the Classified Catalogue;
2 Prepare the Dictionary Catalogue; and
3 Cite the authority in detail for each step.

1 The Public Library Service | Its Post-war Reorganisation and Development | Proposals by the | Council of the Library Association | The Library Association | London 1943
240 2,2,56'N43"15 N43

2 A | Handbook For | Teacher-Librarians | Prepared by | The Elementary Subcommittee of the Edu- | cation Committee of the American Library As- | sociation with the assistance of Miss Josephine Dillon, Librarian of Mount Auburn Elementary | School Library Curriculum Centre of the | Cleveland Public Libraries | Chicago | American Library Association | 1931
241 2,31 N31

3 The Prison Library | Handbook | Prepared for the | Committee on Libraries in Correctional Institutions | of the American Library Association | and the | Committee on Education | of the American Prison Association | Edith Kathleen Jones, Editor-in-Chief | American Library Association | Chicago | 1932
242 2,62 N32

4 Statement on the Recommendations of the | Indian Statutory Commission | By the Landholders of India | Prepared by the | British Indian Association, Calcutta with Collaberation of | [Then follow names of 12 bodies]
243 V,44;2'N28"t:g(Z,44,211,1) N32

5 The | Indian National Steamship | Owners' Association | Revival of | National Shipping | and its Struggles | 1940
244 XX,455;8.44'N3 N40

Note.— 455 in [1P1] represents "Oceanic transport"

CHAPTER JE

CONFERENCE AS AUTHOR

The responsibility for the thought and expression constituting a work may rest solely on a Conference. The Conference is taken to be the Author of such a work. A Conference may be either a Non-Periodical or a Periodical one. The example below demonstrates the cataloguing of a work having for its Author a Non-Periodical Conference. The "Proceedings" of a Periodical Conference is to be catalogued in accordance with the Rules for the Periodical Publication given in Part P of CCC (*See* Rule JE2).

1 Example 1

1.0 TRANSCRIPT OF TITLE-PAGE

The problem is to catalogue the book whose title-page reads as follows, with the Accession Number and the Call Number as shown at the left end and the right end respectively of the line at the end of the transcript:—

Transactions | of the International Swedenborg Congress | Held in Connection with the Celebration | of the | Swedenborg Society's Centenary | London ' July 4 to 8, 1910 ' Third Edition ' The Swedenborg Society | Institute | 1810 London ' 1912

245 ⁄.6"\K88"p1,N10 N12

1.C CLASSIFIED CATALOGUE

1.C1 *Main Entry (Specific Subject Entry, Call Number Entry)*

⁄.6"\K88"p1,N10 N12
SWEDENBORG (International -- Congress) (London) (1910).
Transactions etc. Ed 3.
The Conference was held in connection with the celebration of the Swedenborg Society's centenary.

245

1.C12 HEADING SECTION

Read the following Rules in CCC and cite them as the authority for writing the Heading Section in the way in which it has been done: -

For Choice:— FQ2(2), MD1(3).

For Rendering:— MD21, JE1, JD1 (analogy), JD12 (analogy), *JD17 (analogy), *JD171 (analogy), *JD172 (analogy), JE2.

For Place of Writing:— MD25, ED25(2) and (3), ED41.

For Style of Writing:— MD25, ED21, ED23, *ED51, ED54, ED6, ED7, *ED83(1), *ED83(2), *ED86.

Choose the name of the Conference — that is, the International Swedenborg Congress — for rendering in the Heading. Omit the initial article. Take the word 'Swedenborg' as the Entry Element. Take the rest of the words occurring in the name as the Secondary Element. Write the Entry Element in capital letters. Write in ordinary hand the words in the Secondary Element following tht sequence of their occurrence in the name. Indicate the place of the word forming the Entry Element in the Secondary Element by a dash. Enclose the Seconadry Element within circular brackets. Add the name of the place of the Conference — that is, London — as the Individualising Element. Write it in ordinary hand with the initial letter in capital. Put it within circular brackets. Add the year of the Conference - that is, 1910 — as a further Individualising Element. Put it in circular brackets. Write all the letters in each word in ink, in a bold upright hand, detached from one another. Put a full stop at the end of the Section.

1.C17 ANNOTATION SECTION

Read the following Rules in CCC and cite them as the authority for writing the Annotation Section in the way in which it has been done:-

FQ41, MB91

1.C3/.C6 *Book Index Entry*

1.C3 *Author Index Entry*

SWEDENBORG (International — Congress) (London) (1910).
Transactions. Ld 3. △.6"xK88"p1,N10 N12

1.C7 *Class Index Entry*

1.C7.0 CHAIN AND LINK

The Class Number '△,6"xK88"p1,N10' may be represented in the form of a Chain as follows:—

△,6"xK88"p1,N10 = Proceedings of the International Swedenborg Congress (London) (1910).

△ – Mystic experience (Sought Link)

△, – (False Link)

△,6 – Christian mystic experience (Sought Link)

△.6" – (False Link)

△.6"x – Works on Christian mystic experience (Unsought Link)

△.6"xK88 – Works of Emanuel Swedenborg (Sought Link)

△.6"xK88 – (False Link)

△,6"xK88"p – Proceedings of a conference on works of Emanuel Swedenborg (Sought Link)

△.6"xK88"p1 – Proceedings of an International Conference on works of Emanuel Swedenborg (Unsought Link)

△.6"K88"p1, – (False Link)

△.6"K88"p1.N10 – Proceedings of the International Swedenborg Congress (London) (1910) (Sought Link)

There are 8 Links in the Chain. The Link ending with an Indicator Digit is a False Link. The Links made of the digit-group '△,6"xK88"p1' and '△,6"x' are generally Unsought Links. Each of the remaining Links is a Sought Link. The digit-group of the Last Link represents a Quasi Class.

1.C7 1/.5 SOUGHT LINK

The following are the Class Index Entries for the Sough Links in the Chain:

PROCEEDINGS, SWEDENBORG (International — Congress) (London) (1910).

For documents in this Class and its Subdivisions see the Classified Part of the catalogue under the Class Number △,6"xK88"p1.N10

CONFERENCE PROCEEDINGS, SWEDENBORG (Emanuel).

For documents in this Class and its Subdivisions see the Classified Part of the catalogue under the Class Number △ 6"xK88"p

SWEDENBORG (Emanuel), WORKS.

For documents in this Class and its Subdivisions see the Classified Part of the catalogue under the Class Number △ 6"xK888

CHRISTIANITY, MYSTIC EXPERIENCE.

For documents in this Class and its Subdivisions see the Classified Part of the catalogue under the Class Number △,6

MYSTIC EXPERIENCE.

For documents in this Class and its Subdivisions see the Classified Part of the catalogue under the Class Number △

1.D DICTIONARY CATALOGUE

1.D1 *Main Entry (Author Entry)*

SWEDENBORG (International — Congress) (London) (1910).

Transactions etc. Ed 3. △,6"xK88"p1,N10 N12

The Conference was held in connection with the celebration of the Swedenborg Society's centenary.

245

1.D2 *Subject Entry*

1.D21 SPECIFIC SUBJECT ENTRY

PROCEEDINGS, SWEDENBORG (International—Congress) (London) (1910).

Swedenborg (International—Congress) (London) (1910).

Transactions. Ed 3. △,6"xK88"p1,N10 N12

1.D23 *See Also* SUBJECT ENTRY
1.D23.2/.5 Sought Link

The following are the *See also* Subject Entries for the Sought Links in the Chain:—

CONFERENCE PROCEEDINGS, SWEDENBORG (Emanuel).
See also
PROCEEDINGS, SWEDENBORG (International — Congress) (London) (1910).

SWEDENBORG (Emanuel), WORKS.
See also
PROCEEDINGS, SWEDENBORG (International — Congress) (London) (1910).

CHRISTIAN, MYSTIC EXPERIENCE.
See also
PROCEEDINGS, SWEDENBORG (International — Congress) (London) (1910).

MYSTIC EXPERIENCE.
See also
PROCEEDINGS, SWEDENBORG (International — Congress) (London) (1910).

E Exercise

1 For Example 1,
1 Complete the Classified Catalogue;
2 Complete the Dictionary Catalogue; and
3 Cite the authority in detail for each step.

2 For each of the Books 1 to 3,
1 Prepare the Classified Catalogue;
2 Prepare the Dictionary Catalogue; and
3 Cite the authority in detail for each step.

1 The First All Asia Educational Conference | Papers Offered to the | Library Service Section | Edited by S R Ranganathan | Published by | the South Indian Teacher | Madras | 1930

Note.— Originally this forms pages 429 to 556 of Volume 3,1930 of the *South Indian teacher*, the official organ of the South India Teachers' Union (Class Number T"m44,N2). Assume that the library has a copy of the Host Document.

246 2"p4,N30 N30

2 Proceedings | of the | All-India Conference of Librarians, | Held at Lahore | 4th-8th January 1918 | Simla | Printed at the Government Monotype Press, | 1918

247 2"'p44,N18 N18

3 Proceedings | Rule | Seminar | of | College Librarians | in | Rajasthan | Held At The | Rajasthan University Library, | Jaipur | From 8th to 11th May 1965. | Edited by | N. N. Gidwani Director of Libraries | University of Rajasthan, Jaipur | June, 1965

248 2,33"p4437,N65 N65

PART K

COMPLICATED CASES

CHAPTER KA

MULTIFOCAL BOOK

A book may be turned on two or more subjects coordinate with one another, and belonging to an array which has a subject of larger extension as their common Immediate Universe. For example, a book with chapters on Sound, Heat, Radiation, Electricity, and Magnetism is of that kind. The subject 'Physics' is their common Immediate Universe.

We may say that the comprehensive subject 'Physics' is a Focus less sharp than each of the subjects 'Sound', 'Heat', 'Radiation', 'Electricity', and 'Magnetism'. Alternatively, viewed as Foci each of the latter subjects is sharper than the subject 'Physics'. In such a case, the book is classified as 'Physics'—the broader Focus comprehending all the sharper Foci Such a book is called 'Unifocal' and not Multifocal.

On the other hand, consider a book which gives an evaluation of Kipling the poet, Shakespeare the dramatist, and Galsworthy the novelist. The Foci Kipling, Shakespeare, and Galsworthy do not belong to a single array. They do not have as their Immediate Universe a broader focus comprehending all these three sharper foci. Such a book is called 'Multifocal'.

A Multifocal Book is a book turned on two or more subjects not coordinate with one another, not forming a single array of subjects, and not having a subject of greater extension as their common Immediate Universe.

In the present stage of development of Classification, a Multifocal Book has to be classified as for one and only one of its subjects. But the other subjects will be hidden thereby. To satisfy the Third Law, a Cross Reference Entry---Subject Analytical Entry—should be given for each of the other subjects of the book.

But the Fifth Law and the Law of Parsimony will make common cause and protest against the swelling of the catalogue with such Cross Reference Entries.

A compromise is to abstain from giving such entries in the case of multifocal books covered by published bibliographies

giving analytical entries for each of the foci (*See* Sec CF7, FN72, and MJ7 in CCC).

It is assumed that the example and the exercises given in this chapter are not covered by any published bibliography.

1 Example 1

1.0 Transcript of Title-Page

The problem is to catalogue the book whose title-page reads as follows, with the Accession Number and the Call Number as shown at the left end and the right end respectively of the line at the end of the transcript:—

Three Studies in | English Literature : Kipling, Galsworthy, Shakespeare | by | Andre Chevrillon | from the French by | Florence Simmonds | London | William Heinemann Ltd.
249 O,111:gM7 N23

Note

1 Rudyard Kipling's Poetry' (Class Number O,111,1M64:g) forms pages 1 to 152 of the book.

12 'John Galsworthy' (Class Number O,111,3M67:g) forms pages 153 to 219 of the book.

13 'Shakespeare and the English Soul' (Class Number O,111,2J64:g) forms pages 220 to 263 of the book.

2 According to Rule 09:g of *Colon classification*, if a book contains evaluation of several authors, and all the authors do not belong to one Form but to one Language, the Common Energy Isolate Number 'g' along with its Indicator Digit ':' (colon) should be added after the Language Isolate Number; and if the authors have not been selected from the angle of a particular subject the Common Energy Isolate Number 'g' along with its Indicator Digit ':' (colon) should be divided by Chronological Device using the Latest Effective Decade in which the youngest of the authors was born. The Class Number 'O,111' does not represent the common Immediate Universe of the subjects represented by the Class Number 'O,111,1M64', 'O,111,2J64', and 'O,111,3M67'. In fact, these three subjects have no common Immediate Universe. Therefore, the book under consideration is Multifocal.

1.C Classified Catalogue

1.C1 *Main Entry (Specific Suect Entry, Call Numberb Entry)*

O,111:gM7 N23
CHEVRILLON (Andre).
Three studies in English literature: Kipling, Galsworthy, Shakespeare. Tr from the French by Florence Simmonds.
249

1.C2 *Cross Reference Entry*

1.C2.1 CLASS NUMBER 'O,111,1M64:g'

O,111,1M64:g
See also
O,111:gM7 N23
Chevrillon.
Three studies in English literature. P 1-152.

Read the following Rules in CCC and cite them as the authority to make the above entry:—
FN1, FN11, FN31, FN42, FN43, FN51, FN52, FN53, *MJ0.

1.C2.11 Leading Section

Read the following Rules in CCC and cite them as the authority for writing the Leading Section in the way in which it has been done:—
For Choice:— FQ1, *MJ11, *MJ12.
For Rendering:— *MJ11.
For Place of Writing:— ED25(1) and (2), ED3.
For Style of Writing:— ED22, ED23.

Choose the Class Number of the Referred-from-Document. Write it on the Leading Line. Begin it at the First Vertical Write it in Pencil. Write all the digits in the Class Number in a bold, upright hand, detached from one another. Do not put a full stop at the end of the Section.

1.C2.12 Directing Section

Read the following Rules in CCC and cite them as the authority for writing the Directing Section in the way in which it has been done:—
For Choice:— FQ91, *MJ2.
For Rendering:— *MJ2.
For Place of Writing:— ED25(2) and (3), ED41.
For Style of Writing:— ED21, ED23, FD52, *ED87(3), *MJ2.

Choose '*See also*' as the Directing Element. Write it on the line next to the one where the Leading Section ended Begin

it at the Second Vertical. Underline it. Do not put a full stop at the end of the Section.

1 C2.13/.15 Locus Section

Read the following Rules in CCC and cite them as the authority for writing the Locus Section:—

FQ32(2), *MJ03.

1 C2.13 Call Number

Read the following Rules in CCC and cite them as the authority for writing the Call Number of the Referred-to-Document in the Locus Section, in the way in which it has been done:-

For Choice:— *MJ03(1), *MJ31.

For Rendering:— *MJ31.

For Place of Writing:— ED25(2) and (3), ED41.

For Style of Writing:— ED22, ED23, *ED87(1).

Choose the Call Number of the Referred-to-Document. Write it in the way in which it occurs in the Main Entry for the book, on the line next to the one where the Directing Section ended. Begin it at the Second Vertical. Write it in pencil. Write all the digits in the Call Number in a bold, upright hand, detached from one another. Do not put a full stop at the end of the Section.

1.C2.14 Heading for the Referred-to-Document

Read the following Rules in CCC and cite them as the authority for writing the Heading of the Referred-to-Document in the Locus Section, in the way in which it has been done:—

For Choice:— *NJ03(2), *MJ32.

For Rendering:— *MJ32.

For Place of Writing:— ED25(2) and (3), ED41.

For Style of Writing:— ED21, ED23, ED54, ED7, *ED86

Choose the Heading of the Main Entry for the Referred-to-Document omitting the Secondary Element. Write it on the line next to one where the Call Number of the book ended. Begin it at the Second Vertical. Write it in ordinary hand. Write each letter in the word in a bold, upright hand, detached from one another. Put a full stop at the end of the Section.

1.C2.15 Title etc

1.C2.151 Title of the Book

Read the following Rules in CCC and cite them as the authority for writing the Title of the Referred-to-Document, in the way in which it has been done:—

For Choice:— *MJ03(3), *MJ33.

For Rendering:— *MJ33, FB4.

For Place of Writing:— ED25(2) and (3), ED41

For Style of Writing:— ED21, ED23, ED54, ED6, ED7, *MJ36, *ED86.

Choose the Title of the Referred-to-Document. Render it into its Short Title. Write it on the line next to the one where the Heading of the Referred-to-Document ended. Begin it at the Second Vertical. Write it in ordinary hand following the rules of grammar in capitalisation. Write all the letters in each word in a bold, upright hand, detached from one another Put a full stop at the end of the Section.

1.C2.152 Place of Occurrence

Read the following Rules in CCC and cite them as the authority for writing the specification of the Place of Occurrence in the Referred-to-Document, in the way in which it has been done:—

For Choice:— *MJ36

For Rendering: *MJ36

For Place of Writing: *MJ36

For Style of Writing: *MJ36, *ED86.

Ascertain the Place of Occurrence of the subject represented by the Class Number of the Referred-from-Document in the Referred-to-Document, in terms of the pages containing it. After the Title of the Referred-to-Document, write 'P' followed by the number of the first page. Put a dash after it followed by th number of the last page Put a full stop at the end of the Sect ion

1.C2.2 CLASS NUMBER 'O,111,3M67:g'

O,111,3M67:g

See also

O,111:gM7 N23

Chevrillon.

Three studies in English literature. P 153–219.

1 C2.3 CLASS NUMBER 'O,111.2J64:g'

O,111.2J64:g
See also
O,111:gM7 N23
Chevrillon.
Three studies in English literature. P 220-263.

1 C7 *Class Index Entry*

The following are the Class Index Entries for the last Links of the respective Class Numbers.

1.C7.1 LINK 'O,111:g'

EVALUATION, ENGLISH, LITERATURE
For documents in this Class and its Subdivisions see the Classified Part of the catalogue under the Class Number O,111:g

1.C7.2 LINK 'O,111,1M64:g'

EVALUATION, KIPLING, (Rudyard), POETRY.
For documents in this Class and its Subdivisions see the Classified Part of the catalogue under the Class Number O,111,1M64:g

C7 3 LINK 'O,111,3M67:g'

EVALUATION, GALSWORTHY (John), FICTION.
For documents in this Class and its Subdivisions see the Classified Part of the catalogue under the Class Number O,111,3M67:g

1 C7 4 LINK 'O,111,2J64:g'

EVALUATION, SHAKESPEARE (William), DRAMA
For documents in this Class and its Subdivisions see the Classified Part of the catalogue under the Class Number O,111,2J64:g

1.CB *Tracing Section*

O,111,1M64:g	P 1–152	Evaluation, English. Literature.
O,111,2J64:g	P 220–263	English, Literature.
O,111,3M67:g	P 153–219	Literature.
		Evaluation, Kipling (Rudyard). Poetry
		Kipling (Rudyard), Poetry.
		Poetry, English.
		English, Literature.
		Literature.
		Evaluation, Galsworthy (John), Fiction.
		Galsworthy (John). Fiction
		Fiction, English.
		English, Literature
		Literature.
		Evaluation, Shakespeare (William). Drama.
		Shakespeare (William) Drama
		Drama, English.
		English, Literature.
		Literature.
		Chevrillon (Andre)
		Simmonds (Florence). Tr

1.D Dictionary Catalogue

1.D1 *Main Entry (Author Entry)*

CHEVRILLON (Andre).
Three studies in English literature: Kipling, Galsworthy, and Shakespeare. Tr from the French by Florence Simmonds
249 O,111.gM7 N23

1.D2 *Subject Entry*

1.D21 SPECIFIC SUBJECT ENTRY

EVALUATION, ENGLISH, LITERATURE.
Chevrillon (Andre).
Three studies in English literature. O,111 gM7 N23

1.D22 SUBJECT ANALYTICAL

1 D22.1 Class Number 'O,111,1M64:g'

EVALUATION, KIPLING (Rudyard), POETRY.
Chevrillon (Andre).
Three studies in English literature. P 1–152.
O,111:gM7 N23

Read the following Rules in CCC and cite them as the authority to make the above entry:—

FN1, FN11, FN32, FN42, FN43, FN51, FN52, FN53, MZD2.

1 D22.11 Leading Section (Heading Section)

Read the following Rules in CCC and cite them as the authority for writing the Leading Section — that is, Heading Section — in the way in which it has been done:—

For Choice:— FQ1, FQ2(1), MZD21, KZD4, *KD1, KD2 KD21, KD22.

For Rendering: — MZD21, KZD5, KE1, KE2.

For Place of Writing:— ED25(1) and (2), ED3.

For Style of Writing:— ED21, ED23, *ED51, ED54, ED6, ED7, *ED81, *ED83, *ED86.

1.D22.2 Class Number 'O,111,3M67:g'

EVALUATION, GALSWORTHY (John), FICTION.
Chevrillon (Andre).
Three studies in English literature. P 153–219.
O,111:gM7 N23

1.D22.3 Class Number 'O,111,2J64:g'

EVALUATION, SHAKESPEARE (William), DRAMA
Chevrillon (Andre).
Three studies in English literature. P 220–263.
O,111:gM7 N23

1.DB *Tracing Section*

Evaluation, English, Literature.	English, Literature Literature.
Evaluation, Kipling (Rudyard), Poetry P 1–152.	Kipling (Rudyard), Poetry. Poetry, English.
Evaluation, Galsworthy (John), Fiction P 153–219	English, Literature. Literature.
Evaluation, Shakespeare (William), Drama P 220–263.	Galsworthy (John), Fiction. Fiction, English. English, Literature Literature. Shakespeare (William), Drama Drama, English. English, Literature. Literature. Chevrillon (Andre). Simmonds (Florence), *Tr.*

2 Example 2

2.0 TRANSCRIPT OF TITLE-PAGE

The problem is to catalogue the book whose title-page reads as follows with the Accession Number and the Call Number as shown at the left end and the right end respectively of the line at the end of the transcript:—

Library Classification | Fundamentals & Procedure | with 1008 Graded Examples and Exercises | by | S.R. Ranganathan, M.A., L.T., F.L.A. | .. | Block | Madras | The Madras Library Association | London: Edward Goldston | 1944

Half Title-Page:— Madras Library Association | Publication Series, 12

250 2;51N3 vN44

Note.—

1 This is a Practice Book on Colon Classification and Decimal Classification. There is no common Immediate Universe for these two classes. Therefore the book under consideration is Multifocal.

2 The Class Number for Colon Classification has been taken to be the Class Number for the Host Book.

3 A Cross Reference is to be made from the Class Number for Decimal Classification. But the Class Number for Decimal Classification — that is 2;51M — cannot reveal that the document is a practice book. Therefore, the Referred-from-Number is to consist successively of the Class Number and the Form Number forming part of the Book Number. It is '2;51M v'.

4 The reference is to the whole document.

2.C CLASSIFIED CATALOGUE

2.C1 *Main Entry (Specific Subject Entry, Call Number Entry)*

2;51N3 vN44
RANGANATHAN (S R).
Library classification: fundamentals and procedure.
(Madras Library Association, publication series. 12).

250

2.C2 *Cross Reference Entry*

2;51M v
See also
2;51N3 vN44
Ranganathan.
Library Classification.

2.C7 *Class Index Entry*

2.C7.1 LINK '2;51N3 v'

The following is the Class Index Entry for the Link made of the digit-group '2;51N3 v':—

PRACTICE BOOK, COLON CLASSIFICATION.
For Practice Book of this kind see the Classified Part of the catalogue under the Call Number beginning with 2;51N3 v

2.C7.11 Heading Section

This is a case calling for a Subject Heading to be derived from the Class Number taken along with the Form Number forming part of the Book Number - that is, Pseudo Link. This means that the Last Link in the Chain should be deemed to be made of a Class Number *cum* Form Number forming part of the Book Number. This is necessary to satisfy the Canon of Sought Heading. Read the following Rules in CCC in this connection:— *KB93, *KB94.

2.C7.12 Directing Section

When the Heading of a Class Index Entry denotes a Pseudo-Link of this kind, the Directing Section requires to be modified accordingly The Directing Section in the above entry is an example of such a modification Read the following Rule in CCC and cite it as the authority for modifying the Directing Section in the way in which it has been done:—

*KF25

2.C7 2 LINK '2:51M v'

The following is the Class Index Entry for the Link made of the digit-group '2;51M v':—

PRACTICE BOOK, DECIMAL CLASSIFICATION.
For Practice Book of this kind see the Classified Part of the catalogue under the Call Number beginning with 2;51M v

2.CB *Tracing Section*

2,51M v
Practice Book, Colon Classification.
Colon Classification.
Classification, Library science.
Technical work, Library science.
Library science.
Practice Book, Decimal Classification
Decimal Classification.
Classification, Library science.
Technical work, Library science.
Library science.

Ranganathan (S R).
Madras Library Association, publication series

2.D DICTIONARY CATALOGUE

2.D1 *Main Entry (Author Entry)*

RANGANATHAN (S R).
Library classification: fundamentals and procedure.
(Madras Library Association, publication series. 12).
2;51N3 vN44

250

2.D2 *Subject Entry*

2.D21 SPECIFIC SUBJECT ENTRY

PRACTICE BOOK, COLON CLASSIFICATION.
Ranganathan (S R).
Library classification. 2;51N3 vN44

2.D22 SUBJECT ANALYTICAL

PRACTICE BOOK, DECIMAL CLASSIFICATION.
Ranganathan (S R).
Library classification. 2;51N3 vN44

2.DB *Tracing Section*

Practice Book, Colon Classification.
Practice Book, Decimal Classification.

Colon Classification.
Classification, Library science.
Technical work, Library science
Library science.
Decimal Classification.
Classification, Library science.
Technical work, Library science
Library science.

Ranganathan (S R).
Madras Library Association, publication series.

E Exercise

1 For Examples 1 and 2, Book 1 in Chap DA, and Example 1 in Chap DE,

1 Complete the Classified Catalogue.
2 Complete the Dictionary Catalogue; and
3 Cite the authority in detail for each step.

2 For each of the Books 1 to 5.

1 Prepare the Classified Catalogue;
2 Prepare the Dictionary Catalogue; and
3 Cite the authority in detail for each step.

1 Collected Papers of Srinivasa Ramanujan | Edited by | G. H. Hardy | P. V. Seshu Aiyar | and B. M. Wilson | Cambridge | At the University Press | 1927
251 B"xM87 • N27

Note.— 'Biographical Notice' (Class Number B"wM87) forms pages xi--xxxvi of the book.

2 A Text-book | on Sound | by | Edwin H. Barton | Macmillan and Co., Limited | London | 1926
252 C3 N26

Note.— 'Mathematical' (Class Number B7;55) forms Part 2 of the book.

3 A Pathology of the Eye | By | Eugene Wolff | with 124 illustrations. | London | H. K. Lewis & Co., Ltd. | 1934.
253 L,185;4;4 N34

Note.—
1 'A Bibliography on Pathology of Eye' (Class Number L,185; 4;4"a'N3) forms pages 262–278 of the book.

4 An Introduction | to the Philosophy of Herbert Spencer | with | A Biographical Sketch | By William Henry Hudson | Associate Professor of English Literature in the | Leland Stanford Junior University | Second Edition | Chapman and Hall, Ltd | London | 1904
254 R"xM20:g N04

Note.— 'Biographical Sketch' (Class Number R"wM20) forms pages 11 to 39 of the book.

5 The | Law of Banking | with an Appendix on the | Law of Stock Exchange | Transactions | By | Herber Hart | Second Edition | London | Stevens and Sons, Limited | 1906
255 X62.56;(Z) N06

Note.— 'Law of Stock Exchange Transactions' (Class Number Z,56,3,414) forms the Appendix of the book.

CHAPTER KB

ORDINARY COMPOSITE BOOK

A book with two or more contributions, each with its own title, not forming a continuous exposition and often, though not necessarily, by different authors is a Composite Book. A Composite Book provided with a single generic title to denote all the contributions collectively, is an Ordinary Composite Book. An Ordinary Composite Book, except for an encyclopaedia and a memorial volume, is to be dealt with as a Simple Book ignoring (the names of the contributors) the Constituent Parts except for the Analytical Entries — that is, Cross Reference Entries and Contributor Index Entries. If a composite book has been analysed in any published bibliography, the Analytical Entries are not to be written for it.

1 Example 1

1.0 TRANSCRIPT OF TITLE-PAGE

The problem is to catalogue the book whose title-page reads as follows, with the Accession Number and the Call Number as shown at the left end and the right end respectively of the line at the end of the transcript:—

The Happy Baby | Editorial Adviser: | Dr. L. Emett Holt | Contributors: | Dr. L. Emmett Holt Dr. Ralph Lobenstine | Dr. Harvey J. Burkhart Dr. Henry L. K. Shaw | New York | Dodd. Mead and Company | 1926
256 L9C;5 N26

Note.— 5 in [M-P] represents "Hygiene".

Contents:—

1 'The General Care of the Baby' (Class Number L9C1;5) by L. Emmett Holt forms pages 1-9 of the book.

Note.— L9C1 represents "Baby".

2 'The Care of the Expectant Mother and the New Baby' (Class Number L9F;31:1) by Ralph Lobenstine forms pages 10-37 of the book.

Note.— The document deals with the care of the expectant mother and that of the new baby. The Class Number 'L9F;31:1' represents the care of the expectant mother *only*. This is the dominant subject in the document.

The Class Number 'L9C0;5' represents the care of the new baby. (L9C0 represents "New Born Baby"). Assume that it forms Part 2 of the document 'Care of the Expectant Mother etc'.

3 'Maternal Nursing' (Class Number L9C1;53) by L. Emmett Holt forms pages 38-53 of the book. ('3' in '53' represents "Food").

4 'Artificial Feeding in Baby's First Year' (Class Number L9C1;534t by L. Emmett Holt forms pages 54-71 of the book. ('4' in '534' represents) "Artificial Food").

5 'Diet Problems of Childhood' (Class Number L9C;51) by L. Emmett Holt forms pages 72-85 of the book.

6 'Early Childhood, Feeding, and Other Problems' (Class Number L9C;5) by Henry I. K. Shaw forms pages 86-102 of the book.

7 'The Child's Teeth' (Class Number L9C,214) by Harvey J. Burkhart forms pages 103-120 of the book.

1.C CLASSIFIED CATALOGUE

1.C1 *Main Entry (Specific Subject Entry, Call Number Entry)*

L9C;5 N26
Holt (L. Emmett), *Ed.*
Happy baby.
256

Read the following Rule in CCC and cite it as the authority to make the above entry in the way in which it has been done:—
NA1.

1.C2 *Cross Reference Entry*

1.C21 SPECIAL CROSS REFERENCE ENTRY

1.C21.1 Class Number 'L9C1;5'

L9C1;5
Holt.
General care of the baby.
See
L9C;5 N26
Holt, *Ed.*
Happy baby. P 1-9.

Read the following Rules in CCC and cite them as the authority to make the above entry in the way in which it has been done:—
NA2(1), *NA21.

1.C21.2 Class Number 'L9F;31:1'

L9F;31:1
Lobenstine.
Care of the expectant mother.
See
L9C;5 N26
Holt, *Ed.*
Happy baby. P 10-37.

1.C22 CHAIN CROSS REFERENCE ENTRY

1.C22.1 Class Number 'L9C0;5'

L9C0;5
See also
Lobenstine (Ralph).
Care of the expectant mother. Part 2.
Forming P 10–37 *of*
L9C;5 N26
Holt, *Ed.*
Happy baby.

Read the following Rule and cite it as the authority to make the above entry in the way in which it has been done:—
*NA22.

1.C3/.C6 *Book Index Entry*

1.C3 *Contributor Index Entry*

1.C3.1 CONTRIBUTION 1

HOLT (L Emmett).
General care of the baby.
Forming P 1–9 *of*
Holt, *Ed.*
Happy baby. L9C;5 N26

Read the following Rules in CCC and cite them as the authority to make the above entry in the way in which it has been done:—
NA6, *NA62.

1.C3.2/.7 OTHER CONTRIBUTORS

Contributor Index Entries for other contributors are to be made in the way in which it has been done in See KB1.C3.1.

1.C5 *Collaborator Index Entry*

HOLT (L Emmett), *Ed*
Happy baby. L9C;5 N26

1.D DICTIONARY CATALOGUE

1.D1 *Main Entry (Collaborator Entry)*

HOLT (L Emmett), *Ed.*
Happy baby. L9C;5 N26
256

1.D2 *Subject Entry*

1.D21 SPECIFIC SUBJECT ENTRY

HYGIENE, CHILD.
Holt (L Emmett), *Ed*
Happy baby. L9C;5 N26

1.D22 SUBJECT ANALYTICAL

1.D22.1 Contribution 1

HYGIENE, BABY.
Holt (L Emmett).
General care of the baby.
Forming P 1-9 *of*
Holt (L Emmett), *Ed.*
Happy baby. L9C;5 N26

1.D3/.D6 *Book Index Entry*

1.D3 *Contributor Index Entry (Author Analytical)*

1.D3.1 Contribution 1

HOLT (L Emmett).
General care of the baby.
Forming P 1-9 *of*
Holt (L Emmett), *Ed.*
Happy baby. L9C;5 N26

2 Example 2

2.0 TRANSCRIPT OF TITLE-PAGE

The problem is to catalogue the book whose title-page reads as follows, with the Accession Number and the Call Number as shown at the left end and the right end respectively of the line at the end of the transcript:—

Essays offered to | Herbert Putnam | By his Colleagues and Friends |on His Thirtieth Anniversary | As Librarian of Congress | 5 April 1929 | Edited by | William Warner Bishop | and Andrew Keogh | New Haven | Yale University Press | MCMXXIX
257 2 | p77N29

2.C CLASSIFIED CATALOGUE

2.C1 *Main Entry (Specific Subject Entry, Call Number Entry)*

2 p77N29
BISHOP (William Warner) and KOEGH (Andrew), *Ed.*
Essays offered to Herbert Putnam etc.
257

2.C3/.C6 *Book Index Entry*

2.C6.1 FESTSCHRIFT INDEX ENTRY

FESTSCHRIFT.
Putnam (Herbert). 2 p77N29

Read the following Rule in CCC and cite it as the authority to make the Festschrift Index Entry in the way in which it has been done:—
NA7.

2.C62.2 Dedicatee Index Entry

PUTNAM (Herbert), *Ded.*
FESTSCHRIFT. 2 p77N29

Read the following Rule in CCC and cite it as the authority to make the above entry, in the way in which it has been done:—
NA71.

E Exercise

1 For Examples 1 and 2 and Example 1 in Chap DF,

1 Complete the Classified Catalogue;
2 Complete the Dictionary Catalogue; and
3 Cite the authority in detail for each step.

2 For each of the Books 1 to 13,

1 Prepare the Classified Catalogue;
2 Prepare the Dictionary Catalogue; and
3 Cite the authority in detail for each step.

1 Papers in Honour of | Andrew Keogh | Librarian of Yale University | By the Staff of the Library | 30 June 1938 | New Haven | Privately Printed | 1938

258 2 p77N38

2 Classics of American Librarianship | Edited by Arthur E. Bostwick | Rule | The Library without | the Walls | Reprints of papers and addresses | Selected and Annotated by | Lura M. Janzow | New York | The H. W. Wilson Company | 1927

Back of the Half Title-Page.— In a list this book occurs as the 6th
259 2;6"xM8 N27

3 The | Oxford Book | of Seventeenth Century | Verse | Chosen by J. J. C. Grierson | and | G. Bullough | Oxford | At the Clarendon Press | 1934

260 O,111,1"xK5 N34

4 The Poetical Works of | Oliver Goldsmith | With a Life of the Poet | By the Rev. John Mitford | Revised and Edited by Austin Dobson | London | George Bell and Sons | 1908

Half Title-Page.— The Aldine Edition | of the British Poets.

Note.— Take this book as the 9th in the series.

261 O,111,1L26"x N08

Note.— 'Memoir of Goldsmith by Rev. John Mitford' (Class Number O,111,1L26"w) forms pages xxi to xxiv of the book.

5 The Shakespeare Association | 1925–1926 | A Series of Papers | on | Shakespeare and the Theatre | together with Papers on Edward Alleyn and Early | Records Illustrating the personal Life of | Shakespeare | By | Members of the Shakespeare Association | London | Published for the Shakespeare Association by | Humphrey Millford, Oxford University Press | MCMXXVII

262 O,111,2J64:g(NT) N27

Note.—

1 'Edward Alleyn by W. W. Greg' (Class Number NT"wJ66) forms pages 1–34 of the book.

2 'Early records about Shakespeare' (Class Number O,111,2J64"w) forms pages 217–239 of the book.

6 Advaitasiddhi | of | Madhusudana Sarasvati | with the commentaries | Gaudabrahmanandi, Vittalesopadhyayi, Siddhivyakhya | of Balabhadra, and a critical summary called | Chaturgranthi by Ananta Krishna Sastry | Edited by N. S. Ananta Krishna Sastri | Published by Tukaram Jivaji | Bombay | 1917

263 R66"x91,1 15N17

Note.—

1 'Gaudabrahmanandi' (Class Number R66''x91,1,1).

2 'Vittalesopadhyayi' (Class Number R66"x91,1,1,1).

3 'Siddhivyakhya' (Class Number R66"x91,1,3).

4 'Chaturgranthi' (Class Number R66"x91,1,6).

7 American | Philosophy | Today and | Tomorrow | Edited by | Horace M. Kallen | and Sidney Hook | New York | Lee Furman, Inc

264 R873"xN1 N35

8 Psychological Elements | in Speech | by | Emil Froschels | in company with | Ottmar Dittrich | And Ilka Wilheim | Translated from the German by | Nils Ferre | Expression Company Publishers | Boston Massachusetts.

265 S;682 N38

Note.—

1 'Speech as a Psycho-Physiological Function by Ottmar Dittrich' (Class Number S;682;3) forms Sec 4 of the book.

2 'Speech from the Point of View of Individualistic Psychology by Ilka Wilheim' (Class Number SN14;682) forms Sec 5 of the book.

3 'Published Writings of Dr Emil Froschels' (Class Number S"xM84"a'N3) forms pages 265–270 of the book.

9 Principles of | Constitutional | Government | by | Frank J. Goodnow | Harper & Brothers | New York and London.

Back of the Half Title-Page.— Harper's Citizen's Series | Edited by William F. Willoughby | [Then follows a list in which this book occurs as the 2nd].

266 W N16

Note.—

1 'Constitution of the United States' (Class Number V,73;2;(Z"qL89)) forms Appendix I of the book.

2 'Constitution of France' (Class Number V,53;2;(Z"qM75)) forms Appendix II of the book.

3 'Constitution of Germany' (Class Number V,55;2;(Z"qM71)) forms Appendix III of the book.

4 'Constitution of Belgium' (Class Number V,5961;2;(Z"qM31)) forms Appendix IV of the book.

5 'Constitution of Japan' (Class Number V,42,2;(Z"qM89)) forms Appendix V of the book.

10 Property | Its Duties and Rights | Historically, Philosophically and Religiously Regarded | Essays by various Writers | Mecmillan and Co., Limited London | 1913

267 X3 p7N13

11 Readings | in | Sociology | By | Wilson D. Wallis | and | Malcolm M. Willey | 1933 | F. S. Crofts & Co., | New York.

Note.— The book consists of a dozen contributions from different authors

268 Y p7N33

12 The Key of Progress | A Survey of the Status and | Conditions of Women in India | By | Several Contributors | Edited by | A. R. Caton | Oxford University Press | London: Humphrey Milford | 1930

269 Y.744-15'N3 p7N30

13 Source Book | In | Anthropology | By | A. L. Kroeber | and | T. T. Waterman | Revised Edition, Illustrated | Harcourt, Bruce And Company | New York.

270 Y.72 p7N31

CHAPTER KC

ARTIFICIAL COMPOSITE BOOK

A Composite Book without a generic title to denote all the contributions or constituents collectively, is an Artificial Composite Book. An Artificial Composite Book may be created by the Publisher, by issuing two or more different books within one and the same cover, but without a title-page containing the generic title. It may also be created by a library by binding several books together into a single volume. In the case of an Artificial Composite Book, the Main Entry is to be constructed as if it were the Main Entry of the first contribution or constituent work except that, to this is to be added a Section for each later contributions or constituent works

1 Example 1

1.0 TRANSCRIPT OF TITLE-PAGE

The problem is to catalogue the book whose title-page reads as follows, with the Accession Number and the Call Number as shown at the left end and the right end respectively of the line at the end of the transcript:

Peripatus | By Adam Sedwick | Myriopods | By F. G. Sinclair Insects | Part 1. Introduction, Aptera, Orthoptera, Neuroptera, and a portion of Hymenoptera (Sossibiventries and Parasitica) | By David Sharp | Macmillan and Co., Limited | 1922

Half Title-Page. The | Cambridge Natural History | Edited by | S. F. Harmer | and A. L. Shipley | Volume V

271 K,83 N22

Note.—

1 'Peripatus by Adam Sedgwick' (Call Number K,83 N22) forms Chap 1 of the book.

2 'Myriopods by F G Sinclair' (Call Number K,84 N22) forms Chap 2 of the book.

3 'Insects. Part 1 . . . by David Sharp' (Call Number K,86 N22) forms Chap 3-23 of the book.

1.C CLASSIFIED CATALOGUE

1.C1 *Main Entry* (*Specific Subject Entry, Call Number Entry*)

K,83 N22 *Composite book.*
SEDGWICK (Adam).
Peripatus.
2 Sinclair (F G). Myriopods. K,84 N22
3 Sharp (David): Insects. Part1. K,86 N22
(Cambridge natural history. Ed by S F Harmer and A E Shipley. 5).
271

Read the following Rules in CCC and cite them as the authority to make the above Entry in the way in which it has been done:—

NB1, NB12, NB14.

1.C2 *Cross Reference Entry*

1.C21 SPECIAL CROSS REFERENCE ENTRY

1.C21.1 Call Number 'K,84. N22'

K,84 N22
Sinclair.
Myriopods.
Printed as Chap 2 *with*
K,83 N22
Sedgwick.
Peripatus.

Read the following Rules in CCC and cite them as the authority to make the above entry in the way in which it has been done:

NB2(1), NB21, *NB211.

1.C3/ C6 *Book Index Entry*

1.C3 *Author Index Entry*

1.C3.1 CONSTITUENT WORK 1

Sedgwick (Adam).
Peripatus K,83 N22

1.C3.2 CONSTITUENT WORK 2

SINCLAIR (F G).
Myriopods.
Printed as Chap 2 *with*
Sedgwick.
Peripatus. K,83 N22

Read the following Rule in CCC and cite it as the authority to make the above entry, in the way in which it has been done—
*NB5.

1.D Dictionary Catalogue

1.D1 MAIN ENTRY (AUTHOR ENTRY)

SEDGWICK (Adam). *Composite book.*
Peripatus.
2 Sinclair (F G): Myriopods.
3 Sharp (David): Insects. Part 1.
(Cambridge natural history. Ed by S F Harmer and A E Shipley.
5). K,83 N22
271

Note. — Obviously, the Call Number of a Constituent Work is not to be written in the case of a Dictionary Catalogue.

1.D2 *Subject Entry*

1.D21 SPECIFIC SUBJECT ENTRY

PERIPATUS.
Sedgwick (Adam).
Peripatus. K,83 N22

1.D22 SUBJECT ANALYTICAL

1.D22.1 Constituent Work 2

MYRIOPODA.
Sinclair (F G).
Myriopods.
Printed as Chap 2 *with*
Sedgwick (Adam).
Peripatus. K,83 N22

E Exercise

1 For Example 1,

1 Complete the Classified Catalogue;
2 Complete the Dictionary Catalogue; and
3 Cite the authority in detail for each step.

2 For each of the Books 1 to 5,

1 Prepare the Classified Catalogue;
2 Prepare the Dictionary Catalogue; and
3 Cite the authority in detail for each step.

1 The Conference of Orientalists | Including Museums and Archaeology | Conferences | held at | Simla | July 1911 | Simla | Government Central Branch Press | 1911 z44"p44,N11 N11
272

Note.—

1 'Conference of Orientalists' (Call Number z44"p44,N11 N11) forms pages 1–96 of the book.

2 'Museums Conference' (Call Number 6"p44,N11 N11) forms pages 97–124 of the book.

3 'Archaeology Conference' (Call Number V,44;71"p44,N11 N11) forms pages 125–146 of the book.

2 Petronius | English Translation by | Michael Heseltine | Seneca |Apocolocyntosis | English Translation by | W. H. D. Rouse, M.A., Litt.D., | Block | London: William Heinemann | New York. G.P. Putnam's Sons | MCMXXII

Half Title-Page.— The Loeb Classical Library | Edited by | E. Capps, Ph.D., Ll.D., T.E. Page, Litt.D., W. H. D. Rouse, Litt.D. | Patromius | Seneca | Apocolocynotosis

Note.— Take this as the 101st in the Series.

273 O,12,3D03"x 111N22

Note.—

1 'Works of Petronius by Michael Heseltine' (Class Number O,12,3D03: g) forms pages i-xvi of the book

2 'Bibliography of Petronius' work compiled by Michael Heseltine' (Class Number O,12,3D03"a) forms pages xvii-xxii of the book.

3 'Satyricon' (Class Number O,12,3D03,S) forms pages 1–324 of the book.

4 'Fragments' (Class Number O,12,3D03F), forms pages 325–338 of the book.

5 'Poems' of Petronius' (Class Number O,12,1D03"x) forms pages 339 363 of the book.

6 'Apocolocyntosis by Seneca' (Call Number O,12,7C99,A 111N22) forms pages 365-407 of the book.

3 Kavyamala 44 | The Sringaratilaka Bhana | of Ramabhadra Dikshita | Edited by | Pandit Sivadatta | and Kasinath Pandurang Parab | Printed and Published | by | Tukaram Jivaji | Bombay | 1894

274 O,15,2K66,S M94

Note.— This book is bound with Book 4 specified below and given a single Accession Number.

4 Kavyamala 45 | The | Balabharata | of | Amarchandra Suri | [The rest is as in the preceding book].

O,15,1G18,B M94

5 Indian Constitutional Reforms | Reports | of | The Franchise Committee and the Committee | on Division of Functions | Fourth despatch on Indian Constitutional Reforms (Division of Functions) | Revised Lists of All-India, Provincial and Transferred subjects | Fifth despatch on Indian Constitutional | Reforms (Franchise) | Calcutta; Government of India | Central Publication Branch

275 V,44;55'N18"t N19

Note.—

1 'Report of the Franchise Committee, 1918' (Call Number V,44;55'N18"t N19).

2 'Report of the Committee on Division of Functions, 1918' (Call Number V,44;3'N18"t N19).

3 'Fourth Despatch on Indian Constitutional Reforms (Division of Functions)' (Call Number V.44;3'N18"t g N19)

4 'Revised List of All-India, Provincial and Transferred Subjects (Call Number V.44 3'N18"t g N19)

5 'Fifth Despatch on Indian Constitutional Reforms (franchise) (Call Number V.44,55'N18"t g N19)

6 Lord Southborough was the President of both the Committees

CHAPTER KD

MULTIVOLUMED BOOK

There are two types of Multivolumed Books. In one type, the constituent volumes do not have a special title other than the common title of all the volumes and do not have any difference in the other factors that are capable of contributing to the Title-Section of a Main Entry. The others form the second type.

1 Example 1

1.0 TRANSCRIPT OF TITLE-PAGE

The problem is to catalogue the book whose title-page reads as follows, with the Accession Numbers and the Call Number as shown at the left end and the right end respectively of the line at the end of the transcript :-

✓The Poetical Works of | Edmund Spenser | Edited by J. Payne Collier | In Five Volumes | London | George Bell and Sons | 1891

Half Title-Page The Aldine Edition | of the British | Poets

Note:- Take this book as the 5th in Series

276 to 280 O,111,1J52"x M91.1 to M91.5

Note. -'Life of Spenser by J Payne Collier' (Class Number O,111,1J52"w) forms pages ix xc of the first volume of the book.

1.C CLASSIFIED CATALOGUE

1.C1 *Main Entry (Specific Subject Entry, Call Number Entry)* -

O,111,1J52"x M91.1 to M91.5

SPENSER (Edmund).

Poetical works. Ed by J Payne Collier. 5 V.

(Aldine edition of the British poets. 5).

276 280

1.C11 LEADING SECTION

Read the following Rules in CCC and cite them as the authority for writing the Book Numbers in the Leading Section, in the way in which it has been done:-

*NC3, ED910.

1.C13 TITLE SECTION

Read the following Rule in CCC and cite it as the authority for writing the last sentence—that is, 5V—in the Title Section, in the way in which it has been done:—

NC13.

1.C16 ACCESSION NUMBER SECTION

Read the following Rules in CCC and cite them as the authority for writing the Accession Number Section, in the way in which it has been done:—

ED451, ED910.

1.C2 *Cross Reference Entry*

O,111,1J52"w
Collier.
Life of Spenser.
See
O,111,1J52"x M91.1
Spenser.
Poetical works. V1, P IX XC.

Read the following Rules in CC and cite them as the authority for adding the Volume Number in the Call Number and in the specification of the place of occurrence:

NC14, NC32.

1.C3/.C6 *Book Index Entry*

1.C3 *Author Index Entry*

SPENSER (Edmund).
Poetical works. 5 V. O,111,1J52"x M91.1 to M91.5

1.C33 TITLE SECTION

Read the following Rule in CCC and cite it as the authority for writing the last sentence—that is, 5V—in the Title Section, in the way in which it has been done:—

NC15.

1.D DICTIONARY CATALOGUE

1.D1 *Main Entry (Author Entry)*

SPENSER (Edmund).
Poetical works. Ed by J Payne Collier. 5 V.
(Aldine edition of the British poets. 5).
O,111,1J52"x M91.1 to M91.5
276–280

1.D2 *Subject Entry*

1.D22 SUBJECT ANALYTICAL

BIOGRAPHY, SPENSER (Edmund).
Collier (J Payne).
Life of Spenser.
Forming P ix–xc of V1 *of*
Spencser Ednumd
Poetical works. O,111,1J52"x M91.1

2 Example 2

2.0 Transcript of Title-Page

The problem is to catalogue the book whose title-page reads as follows, with the Accession Numbers and the Call Number as shown at the left end and the right end respectively of the line at the end of the transcript:—

Indian Statutory Commission | Volume I | Report | of the | Indian Statutory Commission | Volume I Survey | Calcutta | Government of India | Central Publication Branch | 1930

Volume 2 has a similar title-page except for the statement 'Volume 2 — Recommendations' V.44;2'N28"1 N30 1 to N30 2
281 to 282

Note.— John Simon was the Chairman of the Commission.

2.C CLASSIFIED CATALOGUE

2.C1 *Main Entry (Specific Subject Entry, Call Number Entry)*

V,44;2'N28"1 N30.1 to N30 2
GREAT BRITAIN. INDIAN (- Statutory Commission) (1928)
(*Chairman*: John Simon).
Report. 2 V.
V 1. Survey.
V 2. Recommendations.
281–282

2.C14/.C15 ADDITIONAL SECTIONS

Read the following Rules in CCC and cite them as the authority for writing the Additional Sections in the way in which it has been done:—

NC2, *NC21, NC22.

E Exercise

1 For Examples 1 and 2,

1 Complete the Classified Catalogue;
2 Complete the Dictionary Catalogue; and
3 Cite the authority in detail for each step.

2 For each of the Books 1 to 18,

1 Prepare the Classified Catalogue:
2 Prepare the Dictionary Catalogue; and
3 Cite the authority in detail for each step.

1 Oeuvres | completes | D'Augustin Cauchy Publiees sous la direction scientifique | De L'Academie des Sciences | et Sous les auspices | De M. Le Ministre de L'Instruction Publique | Paris | Gauthier Villars | MDCCCLXXXII

Note. The book is in 24 volumes.

283 to 306 B"xI 89 122M82 1 to 122M82.24

2 The | Transactions of the | Fuel Conference | World Power | Conference | London | September 24 October 6 1928 | (In 4 volumes) | London | Percy Lund, Humphries & Co., Limited

307 to 310 I 8,55"p1,N28 N28 1 to N28 4

3 The Report of the Committee | on the Indigeneous System of Medicine | Madras | Part I - The Report with Appendices

Note. -

1 The Committee was appointed in 1921.
2 Mahammad Usman was the Chairman of the Committee.
3 The book is in 2 volumes. Volume 2 is not in the library.

311 LA 4411'N21"t N23.1

4 The Faerie Queene | of | Edmund Spenser | Book One | Frederick Morgan Padelford | Special Editor | Baltimore | The John Hopkins Press | 1932

The Change in the Title-Page of the Second Volume. - Book Two | Edwin Greenlaw | Special Editor | Assisted by | Ray Heffner | James G McManaway | Earnest A Strathmann

In that of the Third Volume. - Book Three | Frederick Morgan Padelford | Special Editor

In that of the Fourth Volume. - Book Four | Ray Heffner | Special Editor

In that of the Fifth Volume.— Fook Five | Ray Heffner, | Special Editor

Half Title-Page of the First Four Volumes.— Works of Edmund Spenser | A Variorum Edition | Edited by | Edwin Greenlaw, Charles Grosvenor Osgood | Frederick Morgan Padelford

The Fifth Volume gives the following additional name: Ray Heffner

Note.— Take the volumes as the 1st to the 5th in the Pseudo Series.

312 to 316 O,111,1J52,F N32.1 to N32.5

5 The Poetical Works of | William Wordsworth | Edited with Memoir | By | Edward Dowden | in Seven Volumes | London | George Bell and Sons | New York | 1892

Half Title-Page.— The Aldine Edition of the British | Poets

Note.— Take this as the 12th in the Series.

317 to 323 O,111,1L70"x M92.1 to M92.7

Note.— 'Memoir of Wordsworth by Edward Dowden' (Class Number O,111,1L70"w) forms pages xxi to lxxiv of the first volume.

6 New Variorum Edition | of | William Shakespeare | Edited by | Horace Howard Furness | Henry the Fourth | Part 1 | Edited by | Smauel Burdett Hemingway | Philadelphia & London | J. B. Lippincott Company | 1936

Part 2 has a similar title-page except for the statement 'Part 2'.

Note.— In the list of New Variorum Edition, the Parts of the book occur as the 2nd and the 3rd.

324 to 325 O,111,2J64,H N36.1 to N36.2

7 The | Letters of | Sir Walter Scott | Vol. XII | 1831 32 | And Appendices of | Early Letters Edited by | Sir J. H. C. Grierson | Assisted by Davidson Cook | W. M. Parker and Others | London | Constable & Co.» Limited | 1937

Back of the Half Title-Page.- There have already been published | eleven volumes of the Centenary Edition | of | the Letters of Sir | Water Scott | Volume I. 1787-1807 | Volume II. 1808 1811 | Volume III. 1811-1814 | Volume IV: 1815-1817 | Volume V. 1817 1819 | Volume VI. 1819-1821 | Volume VII: 1821-1823 | Volume VIII. 1823-1825 | Volume IX 1825 1826 | Volume X: 1826-1828 Volume XI. 1828-1831.

Note.-

1 Volume 12 is the last volume.

2 Each volume has a similar title-page except for the statement about the volume and the years covered.

3 All the volumes are there in the library.

4 Take the volumes as the 1st to 12th in the Centenary Edition.

326 to 337 O,111,3L71"w,4 N32.1 to N32.12

8 The Covent-Garden | Journal | By | Sir Alexander Drawcansir | Knt. Censor of Great Britain | (Henry Fielding) | Edited by | Gerard Edward Jensen | (2 volumes) | New Haven: Yale University Press | London: Humphrey Milford | Oxford University Press | MCMXV

338 to 339 O,111,6L07,C N15.1 to N15.2

9 The Novels of | Ivan Turgenev | Library Edition | Virgin Soil | Translated | from the Russian by | Constance Garnett Volume 1 | London | William Heinemann | New York: The Macmillan Company | MCMXX

The Second Volume has a similar title-page except for the statement 'Volume 2'.

Back of the Half Title-Page.— The Novels of | Ivan Tur| VI & VII. Virgin Soil 2 Volumes.

Note.— Take this as the 6th and 7th in the Pseudo Series.

340 to 341 O,142,3M18,V 111N20.1 to 111N20.2

10 The | Ashtadhyayi of Panini | Translated into English | by | Srish Chandra Vasu | Banaras | Panini Office

Note.— The book is in 8 volumes.

342 to 349 P,15,C"x1,1 M91.1 to M91.8

11 Mahabhashya | by Patanjali | With Kaiyata's Bhashyapradipa | (Reproduced from an undated manuscript) | Goldstucker's Edition | Volumes I–III | London | 1874

Note.— The book is in 3 volumes.

350 to 352 P,15,C"x1,1,2 15M74.1 to 15M74.3

Note.— Bhashyapradipa (Class Number P,15,C"x1,1,2,1).

12 The Department of Public Instruction, Bombay | The Vyakarana Mahabhashya | of | Patanjali | Edited | by | F. Kielhorn | Second Edition Revised | Volume I | Bombay | Government Central Book Depot | 1892

Volumes 2 and 3 have similar title-pages except for the statements 'Volume II' and 'Volume III' respectively.

The last line in the title-page of the third volume.— Bombay Sanskrit and Prakrit Series Numbers XXVIII–XXX

353 to 355 P,15,C"x1,1,2 15M92.1 to 15M92.3

13 Bibliotheca Indica: | A | Collection of Oriental Works | Published by the | Asiatic Society of Bengal | New Series, Numbers 1105, 1117, 1124, 1136, 1162, 1167, 1182, 1185, 1207, 1216 | Mahabhashya Pradipodyota | By |

Nagesa Bhatta | Edited by | Pandit Bahuvallabha Sastri | Volumes I–III | Calcutta | Printed at the Baptist Mission Press | and Published by the | Asiatic Society 57, Park Street | 1909

Note. — Take this as the 14th in the Series.

356 to 358 P,15,C"x1,1,2,1,1 15N09 1 to 15N09.3

14 The Veda of the Black Yajus School | entitled | Taitriya Samhita | Part 1: Kandas I–III | Translated from the Original Sanskrit | Prose and Verse | By | Arthur Berriedale Keith | Cambridge, Massachusetts | The Harvard University Press | 1914

Back of the Half Title-Page.—Harvard Oriental Series | Edited | With | the Co-operation of Various Scholars | By | Charles Rockewell Lanman | Volume Eighteen

Part 2 has a similar title-page except for the statement 'Part 2: Kandas IV–VII'. The information on the back of the half title-page differs only in the statement 'Volume Nineteen'

359 to 360 Q,125;21 N14 1 to N14.2

15 The | Bhagavadgita Bhashya | Volume 1

A few leaves earlier.— The works of | Sri Sankarcharya | Volume 11 | Sri Vani Vilas Press | Srirangam.

A still earlier leaf.— The Works | of | Shri Sankarcharya | Sri | Vani Vilas | Edition

Volume 2 of this work is provided with similar title-page, with 'Volume 12' occurring in the place of 'Volume 11'

361 to 362 R66,6"x1,1 15N10 1 to 15N10.2

16 Lucknow University Studies in Political Science | Rule | Politica Theory and | Modern Goverments | By | V. S. Ram M.A., Ph.D. | E. Asirvadam, B.A., Ph.D. | B. M. Sharma M.A., Ph.D. | Rule | Part Two: Constitutional Government and United States | By V. S. Ram, M.A., Ph.D. | Author of "Comparative Colonial Policy" Head of the Department of Political Science, Lucknow University | And | B.M. Sharma, M. A. Ph.D. | Author of 'Indian Federation', 'Federal Policy', 'Mussolini', 'Dayanand' etc. etc., Lecturer in Political Science in the | University of Lucknow | Rule | Lucknow | Upper India Publishing House Limited | 1935

Note.—

1 The book is in two volumes. Volume 1 is not in the library.

2 Take this as the 2nd in the Series.

363 W N35.2

17 The | Madras Provincial Banking | Enquiry Committee | Volume I | Report | Madras : Printed by the Superintendent, Government Press, and |

Published by the Government of India, Central Publishing Branch, Calcutta | 1930

Note.—

1 A reference to the introductory chapter indicates that all the provincial committees were appointed by the Government of India. This Committee was appointed in 1929.

2 A Srinivasachari was the Chairman of the Committee.

3 The book is in two volumes. Volume 2 is not in the library.

364 X62.4411'N29"t N30.1

18 A History | of English Law | By | William Holdsworth | Methuen & Co., Limited | London

Note.— The book is in twelve volumes.

365 to 376 Z,56'M7 N23.1 to N23.12

CHAPTER KE

COMPLICATIONS IN THE TITLE-PAGE

A book may present several kinds of abnormality in its Title-Page, such as

1 Absence of the title-page;
2 Multiplicity of the title-page;
3 Polyglottism of the title-page; and
4 Two or more pages together constituting the title-page

Read the following Rules in CCC and cite them as the authority to deal with such complications:

1 For Absence of the Title-Page:— MA2.
2 For Multiplicity of the Title-Page:— MA3.
3 For Polyglottism of the Title-Page:— MA4

E Exercise

1 For each of the Books 1 to 3,

1 Prepare the Classified Catalogue;
2 Prepare the Dictionary Catalogue; and
3 Cite the authority in detail for each step.

1 Block, The Science of Radiology

Next Sheet Edited by Otto Glasser | Cleveland Clinic Foundation | Contributors [Names of 26 Contributors are given].

Next Sheet.— Block, Bailliare, Tindall & Cox | 7 8 Henrietta Street, Covent Garden | London W.C 2

Back of the above sheet. Copyright, 1933, by Charles C Thomas | etc.

377 C5,3 N33

2 Sivaditya's | Saptapadarthi | A Manual of Vaiseshika System | with | Madhava's Mitabhashini, Seshanatha's | Padarthachandrika and Balabhadra's Sandarbha | (hitherto unpublished) | Critically Edited From Original Manuscripts | with Extracts from Jinavardhana's Commentary, Introduction, notes | Various Readings and Indices | Text and Mitabhashini | Edited by | Amarendra Mohan Bhattacharya | Kavya-Vyakarana Tarkatirtha | Padarthachandrika | And | Balabhadrasandarbha | Edited by | Narendra Chandra Bagchi Bhattacharya | Sankya-vedanta. Mimamsa-Tattvarthi Sastri | Calcutta | 1934

Half Title-Page.— Calcutta Sanskrit Series | Under the Direction | of | Pandit Amareswar Thakur | No. VIII | Sivaditya's | Saptapadharthi |(With three Commentaries) | Edited by | Amarendra Mohan Tarkatirtha | And | Narendra Chandra Vedantatirtha | Published by | Metropolitan Printing & Publishing .House, Limited | Calcutta | 1934

378 R621"xD95,1 15N3t

Note.—

1 'Mitabhashini' (Class Number R621"xD95,1,2).

2 'Padarthachandrika' (Class Number R621"xD95,1,3).

3 'Sandarbha' (Class Number R621"xD95,1,5).

4 'Selections from Jinavardhana' (Class Number R621"xD95,1,1).

3 Beiseitgung von Elandsviertaln und | Verfallswohungen | Rule | Slum clearance and Reconditions of | Insanitary Dwellings | Rule | Vol I Text Internationaler Verband fur Wohungewesen | International Housing Association | Association internationale de l'Habitation | Frankfurt-Main | Verlag Juluis Hoffmann Stuttgart

Note.— The book is in 2 volumes. Volume 2 is not in the library.

379 Y,56:81:7'N3 N15.1

CHAPTER KF

REFRACTORY CASES

1 Discretion of the Cataloguer

There can be no final word in cataloguing. However detailed a Catalogue Code may be, books may appear transcending its capacity. They will require the discretion of the cataloguer.

2 Difficult Issues

Difficulties arise in deciding the author of a Work. These difficulties may be taken to centre round the following issues:—

1 Person *Vs* Person;
2 Person *Vs* Corporate Body;
3 Government *Vs* Institution;
4 Ecclesiastical Polity;
5 Institution *Vs* Institution;
6 Delegation-from-Body *Vs* Delegated-to-Body;
7 Legal Publications; and
8 Author's Name Merged in the Title.

The theory of these problems have been carried as far as practicable in Part G in CCC, and in the different articles entitled *Conflict of authorship* in the quarterly *Library Science*. But the decision in some cases may buffle all any such theory.

3 Variant Forms of Name

Variant forms of proper names due to different usages by different persons or due to transcriptional vagaries form another source for heart-break. The same name may occur in different forms not only in different books but even in different parts of one and the same book. Are we to reduce them to a standard form? If so, who is to decide the standard form? Or are we to be blindly loyal to the Canon of Ascertainability and follow all the vagaries of variants? If so, they should all be linked together by sufficient number of Cross Reference Index Entries. Even then there is no denying that these are usually too trying for the readers and are, therefore, left without adequate use.

4 Laws of Interpretation

It can only be said that as far as possible, one should keep close to the Rules of the Code and manage to meet new situations by invoking the aid of the Laws of Interpretation to make the Code go as far as possible.

5 New Rule

For cases beyond the capacity even of the Laws of Interpretation, new Rules conforming to the Canons of Cataloguing must be framed consistently with the existing Rules; and these should be followed consistently. New Rules should not be framed hastily. Every effort should be made to meet the situation with the existing Rules and the Laws of Interpretation, before new Rules are thought of. It is dangerous to hang by too many ropes!

6 Finalisation of New Rule

The new Rules unavoidably improvised by a cataloguer should be brought to the notice of all the other cataloguers through a note in a Periodical in Library Science. Some of the Technical Notes have been published in the *Herald of library science* ed by P N Kaula and sponsored by the Sarada Ranganathan Endowment for Library Science. Such new Rules should also be discussed in Periodical Library Conference in the light of the experience gained, before they are finalised.

E Exercise

1 For each of the Books 1 to 14,

1 Prepare the Classified Catalogue;
2 Prepare the Dictionary Catalogue; and
3 Cite the authority in detail for each step.

1 Astronomy | A Revision of | Young's Manual of Astronomy | I | The Solar System | By | Henry Norris Russel, Ph.D., D.Sc., | Raymond Smith Dugon, Ph.D. | John Quincy Stewart, Ph.D., | of the Princeton University Observatory | Block | Ginn and Company | Boston. New York. Chicago . . .

Preface.— This revision of Prof. Young's work has been undertaken by his successors at Princeton. After so long an interval, extensive changes have been required by the progress of the science; the book has been practically rewritten and inevitably increased considerably in length. The new order of presentation . . . has been adopted as a result of many years' experience in

lecturing. The scope of the new book is somewhat more extensive than that of the former Manual

Note.— The book is in 2 volumes Volume 2 is not in the library.

380 BV• N26.1

2 Buchanan's | Textbook of | Forensic Medicine | And Toxicology | Ninth Edition, revised and enlarged | By | John I W. Mastall | M.D.D.P.M. (Liverpool); M.B.Ch.B.(Vicot); Ph.C. | Professor in Forensic Medicine and Toxicology, University of Liverpool | Bridwell Surgeon, Liverpool Police | Honorary Adviser to the Criminal Investigation Department, | Liverpool and Britkenhead Police | Late Demonstrator in Toxicology, Liverpool University; and |Lecturer in Botany, Zoology, And Hygiene, Brikenhead and Liverpool | Technical Schools; Hon. Major R.S M.C. | Edingburgh | E.S. Livingstone | 16 and 17 Toriet Place 1925

Preface to Ninth Edition. – ' While the object and scope of the present edition remain much the same, additions which are of interest to those in general practice have been made to the text .. Recent changes in legislations have been noted. A preface to the eighth edition by the original author is reproduced.''

381 LX N25

3 The | Kashi Sanskrit Series | (Haridas Sanskrit Granthamala) | 130 | Ayurveda Section No 3 | Sri Bhavaprakasa | of Sri Bhavamisra | Edited with the | Vidyotani Hindi Commentary | Introduction, Index etc | By Bhishakaratna Pandit Sri Brahma Sankara Misra | Supplemented with Illustrated Botanical Notes upon the Commentary | by | Bapu Bapalal Vaid; ; ith an Appendix containing Notes upon Orteology, Embryology etc. | Published | by | Jaya Krishnadas Haridas Gupta | The Chowkamba Sanskrit Series Office | Benaras | 1938 [Volume 1]

Note.— The book is in two volumes. Volume 2 is not in the library.

382 LB"x6,1 152N38.1

4 Indian | Medicinal Plants | By | K. R. Kirtikar | B. D. Basu | And An I.C.S. (Retired). | Second Edition | In Four Volumes | Edited, Revised, Enlarged and Mostly rewritten by | K. Blatter | J. F. Caius | And | K.S. Bhaskar | Published by | Lalit Mohan Basu | Allahabad | India

383 to 386 LV,(J,6.44) N33.1 to N33.4

5 Government Oriental Series — Class A No 4 | Kavyadarsa | of | Dandin | Edited with an original Commentary | by | Vidyabhushana Pandit Rangacharya Reddi Shastri | Bhandarkar Oriental Research Institute | 1938

387 O,15:g"x3,1 N38

Note.— There is a title-page in Sanskrit, in which the author's name occurs as "Rangacharya Shastri of the Reddi family resident of Vairaja". The Introduction is signed in Sanskrit as "Va – I Rangacharya".

6 A Manual | of | Hindu Pantheism | The Vedantasara | Translated with Copious Annotations | By | Colonel G. A. Jacob | Bombay Staff Corps: Fellow of the Bombay University. | Fourth Impression, | London, Kegan, Trench Trubner Co., Limited. | Dryden House, Gerrard Street, W. | 1904

Half Title-Page.— Trubner's Oriental Series.

Note.— Take this book as 12th in the Series.

Preface to Edition 3, P x.— "When issuing the first edition, I made no allusion to the number of Sadananda's Quotations, unverified in Europe, which I have succeeded in tracing to their sources".

388 R66"xJ25,1 N04

7 Curriculum | for Pupils of Twelve | to Fifteen Years | (Advanced Division) | New Impression | University of London Press, Limited | 10 & 11 Warwich Lane, London E.C. 4 | 1932

Half Title-Page.— Publications of the Scottish Council for | Research in Education | III | Curriculum | For Pupils of Twelve | to Fifteen years | (Advanced Division)

Preface.— "It was with some hesitation that the Research Council undertook an investigation in the nature of the curriculum for thr post-primary pupils for non-secondary courses .. .."

389 T,15;2.56'N3 N32

8 The | Twenty-ninth year-book | of the National Society for the Study of Education | Report of the Society's Committee | on Arithmetic | Part I Some Aspects of Modern Thought on Arithmetic | Part II Research in Arithmetic | Prepared by the Society's Committee. [Then follows a long list of names] | Edited | by Guy Montrose Whipple | Public School Publishing Company | Bloomington, Illinois | 1930

390 T,15;3(B11) N30

9 The School Health | Program | Report of the Committee on | The School Child | Thomas D. Wood, M.D., Chairman | White House Conference on | Child Health and Protection | Block | The Century Co | New York | London

Sheet preceding Half Title-Page.— Section III — Education and Training | F. J. Kelly, Ph.D., Chairman | Rule | Committee on | The School Child | Thomas D. Wood, M.D., Chairman

Sheet Preceding the above.— White House Conference | on Child Health and | Protection | called by | President Hoover

391 T,15;6.73'N29"t N32

10 Studies in | Modern Language Teaching | Reports Prepared for the | Modern | Foreign Language Study and the | Canadian Committee on Modern Languages | By | E. W. Baqster-Collins, O. M. Warner, C. Woody | F. S. Brood, H. E. Ford, B. R. Morgan and Lydia M. Oberdeck | G. M Gilman |Hand G. Kurz, | J. and M. Von Horne | J. B. Thorp, | G. A. Rice | Aug Dvarak | New York | The Macmillan Company | 1930

Back of the Half Title-Page.— Publications of | the American and Canadian Committee | on | Modern Languages | [Then follows a list with this book as Vol XVII]

Note.—

1 The foreword is signed: The Modern Foreign | Language Study | The Canadian Committee on Modern Langauges.

2 There are twelve articles by the twelve contributors mentioned on the title-page.

392 T,2;3(P5) p7N30

11 East India (Fifty years' Administration) | Rule | Memorandum | on | Some of the Results of Indian Administration | During the | Past Fifty Year of British Rule in India | Presented to Both Houses of Parliament | By Command | of His Majesty | Block | Reprinted in India with the Permission of the Controller of | His Majesty's Stationery Office | Calcutta | Superintendent of Government, India | 1911 | Price six annas

Note.— The book ends on page 94 with "India Office, October, 1909"

393 V,44'N1 N11

12 75th Congress, 1st Session. House Document 254 | A History of Navigation on | The Tennessee River System | An Interpretation of the Economic Influence | of the River System on the Tennessee Valley | Rule | Message | From the President of the United States | Transmitting | A Survey Entitled "A History of Navigation on the | Tennessee River and its Tributaries" | Rule | May 19, 1937 | Referred to the Committee on Military | Affairs and Ordered to be Printed with Illustrations | United States Government Printing Office, Washington, 1937

Another Page.— By J. Haden Alldredge, Mildred Burnham Spottswood | Vora V. Anderson, John H. Doff | and Robert M. La Forges | Transportation Economics Division | Tennessee Valley Authority.

Page IV.— "This Survey has been conducted by the Tennessee Valley Authority".

394 XX,453.73.p10T'N3 N37

Note. — 453 in [1P1] represents "River Transport".

13 Bacon's Commercial Engineering | By | James Bacon | M.B.E., A.M.I.C.E., A.M., Mech.E. | First Edition | London | Crossby Lockwood & Son Ltd | Stationers Hall Court, E.C. 4 | 1934

395 XX,(D) N34

14 Crown Copyright Reserved | Manuals of Emergency Legislation' 24 | Defence of the Realm | Manual | 8th Edition | Revised to | September, 1919

[Then follows contents] | Edited by Charles Cook | Published by Authority | Printed and Published | By | His Majesty's Stationery Office | September, 1919.

396 Z,56,A"qN1 N19

CHAPTER KG

PERIODICAL PUBLICATION

Space cannot be spared in this book to the cataloguing of Periodical Publications. They connot, with advantage, be dealt with without the sets actually being before the cataloguer. Everything possible has been provided for in Part P of CCC and Paper J of *Library science with a slant to documentation* V4; 1967.

E Exercise

Take about a dozen sets of Periodical Publications from the library and for each set,

1 Prepare the Classified Catalogue;
2 Prepare the Dictionary Catalogue; and
3 Cite the authority in detail for each step

PART L

SOLUTION

CHAPTER LA

ARRANGEMENT OF ENTRIES

1 Two Sets of Entries in Classified Catalogue

The entries for the Classified Catalogue of the 315 examples and exercises would have been progressively separated out into two sets. The first set will have only Call Number Entries and Class Number Entries; these form the Classified Part. The second set will have only Alphabetical Entries; these form the alphabetical index to the Classified P t; this is called the Alphabetical Part.

2 Classified Arrangement

21 ARRANGEMENT IN THE CLASSIFIED PART

Read the sections in Chap LG of CCC and arrange the entries in the Classified Part according to the prescription contained in them.

22 ORDINAL VALUES OF THE DIGITS

The prescription of the ordinal values of the digits is given in the following Rules of the *Colon classification* (ed 6; 1960):—

1 For the digits in Class Number.— Rules 024; 025; 0251 to 0257.

2 For the digits in Book Number. Rules 03012; 03015.

3 Alphabetical Arrangement

Read the sections in Chap EH of CCC and arrange alphabetically the entries in the

1 Alphabetical Part of the Classified Catalogue; and

2 Dictionary Catalogue as a whole.

CHAPTER LB

FEATURE HEADINGS

1 Weekly Arrangement of Entries

The arrangement of Entries should be done at the end of each week during the course. In other words, the entries made each week should be inserted in their proper places among the older entries already arranged. These should be kept in a tray or in cardboard boxes such as those specified in Sec AE8.

2 Guide Slips

A guide slip is cut out of paper. Its dimensions should be 125 × 76 mm. When inserted among the catalogue slips, a guide slip will project one mm above them. This projecting portion is called the Tab of the guide slip. The tab may be so cut out that they occur only in the left half of half the number of the guide slips and only in the right half of the others. This is to increase the chance for their being visible when inserted among the catalogue slips.

3 Insertion of Feature Heading

At the end of the course, Feature Headings should be inserted. For this purpose, read the sections in Chap KL of CCC; and write the necessary Feature Headings on the tabs of the guide slips. Insert them in their proper places among the catalogue slips in the two kinds of Catalogue.

CHAPTER LC

CLASSIFIED CATALOGUE OF THE 315 EXAMPLES AND EXERCISES

Note 1.— The accession number in a Main Entry is the number of the example or exercise in Parts C to K, in which the transcript of the title page is given.

Note 2.— An asterisk indicates change of Section – that is, paragraph – in the card catalogue.

Note 3.— The Rules of CCC, along with the amendments given in Part N of this book, are used in the construction of the entries.

Note 4.— For saving space, even entries other than a Series Index Entry are consolidated wherever possible. Normally, it can be done in a frozen catalogue.

Note 5.— The learner must practise determining for himself all the Added Entries suggested by each Main Entry in the Classified Part of this chapter. He should write them out. Thereafter, he should compare them with those given in this chapter.

Note 6.— Conversely, the learner must practise tracing each Added Entry given in this chapter to its Main Entry.

Note 7.— The learner must by himself prepare and insert the Feature Headings in the Classified Part of the catalogue. Thereafter, he should compare them with those given in this chapter.

Note 8.— The reflections, suggested by the solutions given in this chapter and the next, will be found in Part M.

GENERALIA

k GENERALIA, ENCYCLOPAEDIA

1 k1,N5 N64 *COLUMBIA VIKING desk encyclopedia. Ed 2. Ed by William Bridgewater and others. *229

z44"p44 INDOLOGY, CONFERENCE, INDIA

2 z44"p44,N11 N11 *Composite book.* *ORIENTALISTS (Conference of –) (Simla) (1911). *[Proceedings]. *2 Museums (— Conference) (Simla) (1911): [Proceedings]. *6"p44,N11 N11 *3 Archaeology (– Conference) (Simla) (1911). [Proceedings]. *V,44:71"p44,N11 N11 *272

2 LIBRARY SCIENCE

(*Approach Documents*)

2"k LIBRARY SCIENCE, ENCYCLOPAEDIA

3 2"k1,N N66 *LANDAU (Thomas), *Ed.* *Encyclopaedia of librarianship. Ed 3. *221

2"p4 LIBRARY SCIENCE, CONFERENCE, ASIA

4 2"p4,N30 N30 * EDUCATIONAL (All Asia – Conference) (Banaras) (1930), LIBRARY SERVICE (— Section). *Papers offered. Ed by S. R. Ranganathan. *"*Extract from* *T"m44,N2 N30 *South Indian teacher, (South India Teachers' Union). 3;1930; 429 556". *246

2"p44 LIBRARY SCIENCE, CONFERENCE, INDIA

5 2"p44,N18 N18 *LIBRARIANS (All India Conference of) (Lahore) (1918). *Proceedings. *247

2"wM37 LIBRARY SCIENCE, BIOGRAPHY, CUTTER (Charles Ammi)

6 2"wM37 N31 *CUTTER (William Parker). *Charles Ammi Cutter. *(American library pioneers. Ed by Arthur E Bostwick. 8). *124

2 LIBRARY SCIENCE
(*General Documents*)

7 2 N07 *BROWN (James Duff). *Manual of library economy. Rev ed. *22

8 2 N57 *RANGANATHAN (S R). Five laws of library science. Ed 2 *(Ranganathan series in library science. 12) *"*For extract see* *2&aR17 N57 *Ranganathan (S R). *Library science and scientific method". *107

9 2 p77N29 *BISHOP (William Warner) and KOEGH (Andrew). *Ed.* *Essays offered to Herbert Putnam etc. *257

10 2 p77N38 *UNIVERSITY (Yale —). LIBRARY. *Papers in honour of Andrew Koegh. *258

11 2 155N33 *PARKHI (Raghunath Satananda). *Granthalaya-sastra-cha o-na-ma. *54

2&aR17 LIBRARY SCIENCE, in relation to SCIENTIFIC METHOD

12 2&aR17 N57 *Ranganathan (S R). *Library science and scientific method. *"*Extract from* *2 N57 *Ranganathan (S R). *Five laws of library science. Ed 2. Chap 8". *108

2.44'N44"t5 LIBRARY, INDIA, PLAN (1944)

13 2.44'N44"t5 N44 *RANGANATHAN (S R). *Post-war reconstruction of libraries in India: a scheme. *(Library in India series. 1) *151

2;a LIBRARY SCIENCE, LAWS

14 2;a **See also* *2,2 N60 *Ranganathan. *Library manual. Chap 11-15.

2;51M v DECIMAL CLASSIFICATION (Practice)

15 2;51M v **See also* *2;51N3 vN44 *Ranganathan. *Library classification.

2;51M&vN3 DECIMAL CLASSIFICATION, compared with COLON CLASSIFICATION

16 2;51M&vN3 N64 *PARKHI (Raghunath Satananda). *Decimal Classification and Colon Classification in perspective. *(Ranganathan series in library science. 11). *198

2;51N3 v COLON CLASSIFICATION (Practice)

17 2;51N3 vN44 *RANGANATHAN (S R). *Library classification: fundamentals and procedure. *(Madras Library Association, publication series. 12). *250

2;55 LIBRARY SCIENCE, CATALOGUING

18 2;55 N38 *RANGANATHAN (S R). *Theory of library catalogue. *(Madras Library Association, publication series. 7). *112

2;6"x LIBRARY SCIENCE, CIRCULATION, COLLECTION

19 2;6"xM8 N27 *JANZOW (Lura M). *Comp.* *Library without the walls. *(Classics of American librarianship. Ed by Arthur E Bostwick. 6). *259

2,2 LIBRARY, PUBLIC

20 2,2 N60 *RANGANATHAN (S R). *Library manual etc. Ed 2. *(Ranganathan series in library science. 6). *74

2,2.44;(Z"q) LIBRARY, PUBLIC, INDIA, ACT

21 2,2.44;(Z"q) N31 *RANGANATHAN (S R). *Model public library act. *(Madras Library Association, legislative series. 1). *"*Extract from* *T"m44,N2 N30 *South Indian teacher, (South India Teachers' Union). 3;1930;548-556". *105

2,2.4411;(Z"q) LIBRARY, PUBLIC, MADRAS, ACT

22 2,2.4411;(Z"q) N31 *LIBRARY (Madras - Association). Draft public libraries bill for the Presidency of Madras. *(Madras Library Association, legislative series. 2) *239

2,2.56'N43"t5 LIBRARY, PUBLIC, GREAT BRITAIN, PLAN (1943)

23 2,2.56'N43"t5 N43 *LIBRARY (— Association) (Great Britain), COUNCIL. *Public library service, its post-war reconstruction and development. *240

2,31 LIBRARY, ELEMENTARY SCHOOL

24 2,31 N31 *LIBRARY (American - Association), Education (— Committee), ELEMENTARY (— Subcommittee) *Handbook for teacher-librarians. Assis by Josephine Dillon. *241

2,33"p4437 LIBRARY, COLLEGE, CONFERENCE, RAJASTHAN

25 2,33"p4437,N65 N65 *LIBRARIAN (Seminar of College - - in Rajasthan) (Jaipur) (1965). *Proceedings. Ed by N N Gidwani. *248

2,62 LIBRARY, PRISON

26 2,62 N32 *LIBRARY (American Association), LIBRARIES (Committee on - - in Correctional Institutions) and PRISON (American Association), EDUCATION (Committee on -). *Prison library handbook Ed by Edith Kathleen Jones. *242

4 JOURNALISM

4 44 JOURNALISM, INDIA

27 4·44'N7 N66 *Krishna Murthy (Nadig) *Indian journalism etc *(University of Mysore, thesis 1964, 1). *103

6 MUSEOLOGY

6"p44 MUSEOLOGY, CONFERENCE, INDIA

28 6"p44,N11 N11 *MUSEUMS (— Conference) (Simla) (1911). *[Proceedings]. **Printed as* Part 2 *with* */44"p44,N11 N11 *Orientalists (Conference of —) (Simla) (1911). *[Proceedings].

A NATURAL SCIENCES
(*Approach Documents*)

A"k NATURAL SCIENCES, ENCYCLOPAEDIA

29 A"k1,N3 N47 *SCIENTIFIC (Van Nostrand's — encyclopedia etc). Ed 2 Ed by Leo A Aroian and others. *228

(General Document)

30 A N37 *RAMA IYER (T A) and others. *Elementary general science etc. *55

B MATHEMATICS

(Approach Documents)

B"wK42 BIOGRAPHY, NEWTON (Isaac)

31 B"wK42 N38 *SULLIVAN (J W N). *Isaac Newton, 1942–1727. *125

B"wM8 MATHEMATICS, BIOGRAPHY (Collection)

32 B"wM8 N29 *TURNBULL (H W). *Great mathematicians. *126

B"wM87 BIOGRAPHY, RAMANUJAN (Srinivasa)

33 B"wM87 **See also* *B"wM87 N27 *Ramanujan. *Collected papers. P xi-xxxvi.

B"xL89 WORKS, CAUCHY (D'AUGUSTIN)

34 B"xL89 122M82 1 to 122M82·24 *CAUCHY (D'AUGUSTIN). *Oeuvres completes. 24T. *283–306

B"xM87 WORKS, RAMANUJAN (Srinivasa)

35 B"xM87 N27 *RAMANUJAN (Srinivasa). *Collected papers. Ed by G H Hardy. *251

B"xM87:g WORKS, RAMANUJAN (Srinivasa), EVALUATI

36 B"xM87:g N40 *HARDY (G H). *Ramanujan, twelve lectures on subjects suggested by his life and work. *152

(General Documents)

37 B M98 *LANGRANGE (Joseph Louis). *Lectures on elementary mathematics. Tr by Thomas J McCormack. *40

38 B N13 *BOWLEY (Arthur L). *General course of pure mathematics from indices to solid analytical geometry. *2

39 B N14 *WHITEHEAD (A N). *Introduction to mathematics. *(Home university library of modern knowledge. Ed by Herbert Fisher and others. 18). *90

40 B N32 *KLEIN (Felix). *Elementary mathematics etc Tr from the third German ed by E R Hedrick and C A Noble. *48

41 B N37 *RAMANUJA AIYENGAR (A) and SRINGARACHARIAR (A). *New model text-book of elementary mathematics etc. *(Loyola mathematical series. Ed by L Vion. 1). *82

42 B N62 *MERRITT (Frederick S). *Mathematics manual etc. *11

43 B 113N10 *SCHUBERT (Hermann). *Elementare Arithmetik und Algebra. Ed 2. *(Sammlung Schubert. 1). *73

B&bD MATHEMATICS, biased to ENGINEERING

44 B&bD N51 *DULL (Raymond W). *Mathematics for engineers. Ed 3. Rev and ed by Richard Dull. *195

B38 COMPLEX VARIABLE

B38;6 CONFORMAL REPRESENTATION

45 B38;6 N25 *LEWENT (Leo). *Conformal representation. Tr by R Jones and H Williams. *113

B7 MECHANICS
B7;55 MECHANICS WAVES
46 B7;55 **See also* *C3 N26 *Barton. *Text-book on sound. Part 2.

BT STATISTICAL ANALYSIS
BT&bA:f STATISTICAL ANALYSIS, biased to NATURAL SCIENCES, RESEARCH

47 BT&bA:f N63 *OSTLE (Bernard) *Statistics in research etc. Ed 2. *196

BV ASTRONOMY
48 BV N26·1 *RUSSELL (Henry Norris) and others, *Rev.* *Astronomy, a revision of Young's manual of astronomy. 2 V. [V 2 not in library]. *V 1. Solar system. *380

C PHYSICS
(*Approach Document*)
C"xM52 PHYSICS, WORKS, POYNTING (John Henry)
49 C"xM52 N20 *POYNTING (John Henry). *Collected scientific papers. *127

(*General Documents*)
50 C M95 *DANIELL (Alfred). *Text-book of the principles of physics. Ed 3. *23

51 C N05 *GANOT (Adolphe). *Natural philosophy etc. Ed 10. Tr and ed from 'Cours elementaire de physique' by E Atkinson; rev by A W Reinold. *52

52 C N15 *WILSON (Harold A). *Experimental physics etc. (Cambridge physical series. 9). *75

53 C N26 *LUCKIESH (M). *Foundations of the universe. *(Library of modern sciences. Ed by Edwin E Slosson and others. 3). *91

54 C N29 *PAGE (Leigh) *Introduction to theoretical physics. *3

55 C N30 *ANDRADE (E N da C). *Mechanism of nature etc. *12

56 C N301 *FRANKLIN (Wm S) and GRANTHAM (G E). *General physics. *28

57 C N302 *WULF (Theodor). *Modern physics etc. Tr from the second German ed by C J Smith. *39

58 C N33 *JAUNCEY (G E M). *Modern physics etc. *21

59 C N36 *FLETCHER (Gustev L) and others. *Unified physics etc. *36

60 C N37 *MARCHANT (F W) and CHANT (C A). *Elements of physics etc. New ed. Assis by A C Lewis and others. *51

61 C N38 *KRISHNASWAMI AYYAR (T S). *School course in physics etc. *56

62 C N59 *VENKOBA RAO (R S) and others. *Text-book of pre-university physics. Ed by L Sibaiya. *57

C&aR PHYSICS, in relation to PHILOSOPHY
63 C&aR N43 *JEANS (James). *Physics and philosophy. *194

C&dE PHYSICS difference from CHEMISTRY
64 C&dE N56 *HAMILL (John Bernard). *Difference between physics and chemistry. Ed 2. *199

C2,16&eC5,3 PHYSICS, CRYSTAL, application of X-RAYS
65 C2,16&eC5,3 N59 *VISWAMITRA (M A). *Some investigations in X-ray crystallography. *(Indian Institute of Science, Thesis. 1959, 7). *201

C3 PHYSICS, SOUND
66 C3 N26 *BARTON (Edwin H). *Text-book of sound. *152

C5 PHYSICS, RADIATION
67 C5 N33 *GRIMSEHL (E). *Optics etc. Tr by L A Woodward. *(Grimsehl (E). Text-book of physics. Ed by R Tomaschek. 4). *98

C5,5 PHYSICS, X-RAY
68 C5,3 N33 *GLASSER (OTTO), *Ed* *Science of radiology. *377

C9B2 ATOMIC PHYSICS
69 C9B2 N35 *THOMSON (John). *Introduction to atomic physics. *114

E CHEMISTRY
70 E N26 *ARRHENIUS (Svante August). *Chemistry in modern life. *(Library of modern sciences Ed by Edwin L Slosson and others 1) *92

71 E N33 *SANKARA AIYAR (R) and SRINIVASA AIYAR (V). *Handbook of S S L C chemistry. Ed 3. *58

72 E N62 *SUBBABHATTA (K). *General chemistry etc. *59

E;215 CHEMISTRY, VALENCY
73 E;215 N09 *FRIEND (J Newton). *Theory of valency. (Ramsay (William), *Ed.* Text-books of physical chemistry. 9). *101

E;3&n5 CHEMISTRY, ANALYSIS, difference from EXTRACTION
74 E;3&n5 N65 *DUFFY (William Edgar). *Difference between analytical and extractive chemistry. *200

E,182 CHEMISTRY, IRON
75 E,182 N21 *FRIEND (J Newton). *Iron and its compounds. *(Friend (J Newton), *Ed* Text-book of inorganic chemistry. 9, Part 2). *111

F TECHNOLOGY
F8,182 TECHNOLOGY, IRON

76 F8,182 N05 *MELLOR (J W). *Crystallisation of iron and steel, etc. *115

F8,55"p1 TECHNOLOGY, FUEL, CONFERENCE, WORLD
77 F8,55"p1,N28 N28·1 to N28·4 *FUEL (– Conference) (London) (1928) *Transactions. 4 V. *307-310

G BIOLOGY
78 G M47 *OKEN (Lorenz) *Elements of physiophilosophy. *Tr from the German by Alfred Tulk *41

79 G N27 *PEABODY (James Edward) and HUNT (Arthur Ellsworth). *Biology and human welfare *29

80 G N28 *CUNNINGHAM (J T). *Modern biology etc *13

81 G N30 *SCOTT (George G). *Science of biology etc Rev ed. *24.

82 G N59 *WHISZ (Paul B). *Science of biology. *1

H GEOLOGY
83 H N28 *BRIGHAM (Albert Percy). *Geology. Rev ed. Rev by Frederick A Burt. *38

84 H N35 *BRANSON (E B) and TARR (W A). *Introduction to geology *30

H7,113;55 ECONOMIC GEOLOGY, COPPER, OCCURRENCE
85 H7,113;55 N28 *LOCKE (Augustus). *Leached outcrops as guides to copper ore. *128

I BOTANY
86 I N12 *FYSON (P F). *Botany for India. *4

87 I N121 *TIMIRIAZEFF (C A). *Life of the plant. Tr from the seventh Russian ed by Anna Cheremeteff. *42

88 I N30 *RIGG (George B). *College botany etc. *14

89 I N33 *DUTTA (A C). *Class book of botany etc. Ed 2. *60

90 I N54 *SATYANARAYANA RAO (V). *College botany etc. *61

91 I N57 *ROBBINS (Wilfred W) and others. *Botany etc. *37

19UC4,0B3 BOTANY, DESERT, ROOT
92 19UC4,0B3 N11 *CANON (William Austin). *Root habits of desert plants. *(Carnegie Institution of Washington, publication. 131). *129

J AGRICULTURE
93 J M76 *SCHROTTKY (Eugene C). *Principles of rational agriculture etc. *15

94 J N32 *FREAM (W). *Elements of agriculture etc. Ed 12. Ed by Rowland H Biffen. *43

95 J N33 *WATSON (James A S) and MORI (James A). *Agriculture etc. Ed 3. *31

96 J N37 *Cox (Joseph F) and JACKSON (Lyman E). * Crop management and soil conservation. *(Wiley farm series. Ed by A K Getman and C E Ladd. 1). *89

J·4411,w AGRICULTURE, MADRAS, DEPARTMENT
97 J·4411,w'N3 N22 *MADRAS, AGRICULTURE (Department of -). *Popular account of the work. *232

J;6 AGRICULTURE, BREEDING
(*Approach Document*)
J;6"a AGRICULTURE, BREEDING, BIBLIOGRAPHY
98 J;6"a'N3 N34 *WARNER (Marjorie N) and others. Bibliography of plant genetics. *(United States, Agriculture (Department of -), miscellaneous publications. 1964). *153

(*General Document*)
J;6 AGRICULTURE, BREEDING
99 J;6 N22 *BAILEY (L H). *Plant breeding. New ed. Rev by Arthur W Gilbert. *(Rural sciences series. Ed by L H Bailey. 22). *116

J,781;4361 COTTON PLANT, BOLL-WORM
100 J,781;4361 N36 *DESHPANDE (R P) and NADKARNY (N T)., *Spotted boll-worms of cotton in South Gujarat etc. *(Imperial Council of Agricultural Research (India), scientific monograph. 10). *130

J,781,8;6 COTTON PLANT, SEED, GENETICS
101 J,781,8;6 N12 *MEHTA (G D) and GOKHALE (V G). *Method of improving the quality of cotton seed. *(Bombay, Agriculture (Department of), bulletin. 1912, 53). *154

K ZOOLOGY
102 K N65 *VIDYARTHI (R D). *Text-book of zoology. Ed 10. *62

K,83 PERIPATUS
103 K,83 N22 **Composite book* *SEDGWICK (Adam). *Peripatus. *2 Sinclair (F G): Myriopods. K,84 N22 *3 Sharp (David): Insects. Part 1. K,86 N22 *(Cambridge natural history. Ed by S F Harmer and A E Shipley. 5). *271

K,84 MYRIAPODA
104 K,84 N22 *Sinclair. *Myriopods. **Printed as* Chap 2 *with* *K,83 N22 *Sedgwick. *Peripatus.

K,86 INSECTA
105 K,86 N22 *Sharp. * Insects. Part 1. **Printed as* Chap 3–23 *with* *K,83 N22 *Sedgwick. *Peripatus.

K,87124;12·56 CULICIDAE, NATURAL HISTORY, GREAT BRITAIN
106 K,87124;12·56 N38 *MARSHALL (J F). *British mosquitoes. *155

KX ANIMAL HUSBANDRY
KX·4473 ANIMAL HUSBANDRY, BIHAR
107 KX·4473'N5 N63 *FAHIMUDDIN (M). *Animal production in Bihar. *66

L MEDICINE

108 L N13 *ROSSITER (Frederick M). *Practical guide to health etc. *10

L;3 MEDICINE, PHYSIOLOGY

109 L;3 N26 *EVANS (C Lovatt). *Recent advances in physiology. Ed 2. *(Recent advances series. 1). *117

L;4 MEDICINE, DISEASE

110 L;4 N31 *BEAUMONT (C E) and DODDS (E C). *Recent advances in medicine etc. Ed 6. *(Recent advances series. 3). *118

L;4:7 MEDICINE, SURGERY

111 L;4:7 N29 *OGILVIE (W Heneage). *Recent advances in surgery. Ed 2. *(Recent advances series. 2). *131

L;4;4 MEDICINE, DISEASE, PATHOLOGY

112 L;4;4 N38 *HADFIELD (Geoffrey) and GARROD (Lawrence P). *Recent advances in pathology. Ed 3. *(Recent advances series. 6). *120

L;42 MEDICINE, INFECTION

113 L;42 N36 *STIMSON (Philip Moen). *Manual of common contagious diseases. Ed 2. *119

L;42;2 MEDICINE, INFECTION, ETIOLOGY

114 L;42;2 N32 *DIBLE (J Henry). *Recent advances in bacteriology and the study of infections. Ed 2. *(Recent advances series. 4). *132

L,17;47;4 MEDICINE, NECK, STRUCTURAL DISEASE, PATHOLOGY

115 L,17;47;4 N37 *HERTZLER (Arthur E). *Surgical pathology of the diseases of the neck *(Hertzler (Arthur E). Monographs on surgical pathology. 9). *99

L,177;4.7 MEDICINE, THROAT, SURGERY

116 L,177;4:7 *See also* *L,183;4.7 N29 *Portmann and others. *Treatise on the surgical technique of otorhinolaryngology. Part 3.

L,183;4:7 MEDICINE, EAR, SURGERY

117 L,183;4:7 N29 *PORTMANN (Georges) and others. *Treatise on the surgical technique of otorhinolaryngology. Tr by Pierre Viole. *156

L,185;4 MEDICINE, EYE, DISEASE

118 L,185;4 N07 *SWAMZY (Henry R) and WERNER (Lewis). *Handbook of the diseases of the eye and their treatment. Ed 9. *133

L,185;4;4 MEDICINE, EYE, DISEASE, PATHOLOGY

(Approach Document)

L,185;4;4"a MEDICINE, EYE, DISEASE, PATHOLOGY. BIBLIOGRAPHY

119 L,185;4;4"a"N3 *See also* *L,185;4;4 N34 *Wolff. *Pathology of the eye. P 262-278.

(General Document)

120 L,185;4;4 N34 *WOLFF (Eugene). *Pathology of the eye. *253

L,4;3 MEDICINE, RESPIRATORY SYSTEM, PHYSIOLOGY

121 L,4;3 N35 *HALDANE (J S) and PRIESTLY (J G). *Respiration. New ed. *134

L,4;4 MEDICINE, RESPIRATORY SYSTEM, DISEASE

122 L,4;4 M94 *WILLIAMS (P Watson). *Diseases of the upper respiratory tract, the nose, pharynx and larynx. *135

L,4;4:6 MEDICINE RESPIRATORY SYSTEM, THERAPEUTICS

123 L,4;4:6 N36 *PUNCH (A Lisle) and KNOTT (F A). *Modern treatment of diseases of the respiratory system. *157

L,41;4 MEDICINE, NOSE, DISEASE

124 L,41;4 N06 *LACK (H lambert). *Diseases of the nose and its accessory sinuses. *136

L,41;4:7 MEDICINE, NOSE, SURGERY

125 L,41;4:7 **See also* *L,183;4:7 N29 *Portmann and others. *Treatise on the surgical technique of otorhinolaryngology. Part 2.

L,45;421 MEDICINE, LUNGS, TUBERCULOSIS

126 L,45;421 N37 *BURRELL (L S T). *Recent advances in pulmonary tuberculosis. Ed 3. *(Recent advances series. 12). *123

L,65;33;175 MEDICINE, THYROID, METABOLISM, IODINE

127 L,65;33;175 N38 *LERER (A W). *Iodine metabolism and thyroid function. *158

L9C MEDICINE, CHILD

L9C;4 CHILD, DISEASE

128 L9C;4 N19 *HOLT (L Emmett) and HOWLAND (John). *Diseases of infancy and childhood etc. Ed 7. *137

L9C;4:3 CHILD, DISEASE, DIAGNOSIS

129 L9C;4:3 N28 *FLER (E). *Diagnosis of children's diseases with special attention to the diseases of infancy. Ed 2. Tr by Carl Ahrendt Scherer. *159

L9C;4G-47 CHILD, EMERGENCY, STRUCTURAL DISEASE

130 L9C;4G-47 N36 *EDWARDS (Harold Chifford) *Surgical emergencies in children. *138

L9C;5 CHILD, HYGIENE

131 L9C;5 N26 *HOLT (L Emmett). *Ed* *Happy baby. *256

132 L9C;5 *Shaw *Early childhood, feeding and other problems. **See* *L9C;5 N26 *Holt, *Ed* *Happy baby. P 86–102.

L9C;53 CHILD, FOOD

133 L9C;53 *Holt. *Diet problems of childhood **See* *L9C;5 N26 *Holt, *Ed.* *Happy baby. P 72–85.

L9C,214 CHILD, TOOTH

134 L9C,214 *Burkhart. *Child's teeth. **See* *L9C;5 N26 *Holt, *Ed.* *Happy baby. P 103–120.

L9C0;5 NEW BORN BABY, HYGIENE

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1230 PAUL CARUS FOUNDATION, LECTURES. * 1 Dewey: Experience and nature. * R N26
1231 PEABODY (James Edward) and HUNT (Arthur Ellsworth). * Biology ard human welfare. * G N27
1232 PEERS (E Allison). * Ramon Lull, a biography. * △6"wTG32 N29
1233 PENANG, HISTORY. * V,365
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1235 PERSONALITY, PSYCHOLOGY * S;7

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1239 ——. * [Works]. * O,12,3D03"x 111N22
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1241 ——, POETRY. * O,12,1D03
1242 PHARMACOGNOSY. * LV
1243 PHARMACOTHERAPY, HOMOEOPATHY. * LL;4:6,3
1244 PHILOSOPHY. * R
1245 ——, in relation to LIBRARY SCIENCE. * 2&aR
1246 ——, in relation to PHYSICS. * C&aR
1247 PHYSICAL CHEMISTRY, * E;2
1248 PHYSICAL EDUCATION, ELEMENTARY EDUCATION. * T,15,6
1249 PHYSICAL GEOGRAPHY. * U2
1250 PHYSICS. * C.
1251 PHYSIOLOGY, MEDICINE. * L;3
1252 ——, RESPIRATORY SYSTEM, MEDICINE. * L,4;3
1253 ——, SPEECH, PSYCHOLOGY. * S;682;3
1254 ——, THYROID, MEDICINE. * L,65;3
1255 PILLSBURY (W P) and TITCHNER (E B), *Tr.* * Kulpe: Introduction to philosophy. * R N04
1256 PISCHEL (Richard), *Ed.* * Kalidasa: Sakuntala. Ed 2. * O,15,2D40,S N22
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1263 ——, LATIN. * O,12,1
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1265 ——, URDU. * O,168,1
1266 POLICY, CHINA. * V,41;1
1267 ——, GREAT BRITAIN. * V,56;1
1268 POLITICAL SCIENCE. * W
1269 POLLAK FOUNDATION FOR ECONOMIC RESEARCH, PUBLICATIONS.
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1275 ——, WORKS. * C"xM52
1276 PRABHAVATI. * O,152,3M96,P
1277 PRACTICE BOOK, COLON CLASSIFICATION. * 2;51N3 v

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1280 PRENTICE-HALL PSYCHOLOGY SERIES.
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1284 PRINCIPLE, Library Science. *2;a
1285 PRISON (American — Association), EDUCATION (Committee on —) and LIBRARY (American — Association), LIBRARIES (Committee on — in Correctional Institutions). *Prison library handbook. *2,62 N32
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1296 PROFESSOR. *O,111,3M16,P
1297 PROFIT, ECONOMICS. *X3,28
1298 PROPERTIES OF MATTER. *C2
1299 PROPERTY, GREAT BRITAIN, LAW. *Z,56,2
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1306 QUAY (George H). *Monograph of diseases of the nose and throat. *LL,41;4 M97
1307 QUOTATION, POETRY, SANSKRIT. *O,15,1"xK3 x

1308 RADIATION, PHYSICS. *C5
1309 ——, — —, applied to CRYSTAL, PHYSICS. *C2,16&eC5
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1311 RAINFALL. *U28,55
1312 RAJASTHAN, CONFERENCE PROCEEDINGS, COLLEGE LIBRARY. *2,33"p4437
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*11 Parkhi. Decimal Classification and Colon Classification in perspective. * 2,51&xN3 N61
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1342 ——, VAISNAVISM. * Q,22;4
1343 REMEDY, FLOOD, CHINA, SOCIOLOGY. * Y,741;4355:6
1344 REPORT, CHILD (White House Conference on — Health and Protection) (Washington) (1929), CHILD (Committee on the school —) (1929). * T,15;6.73"N29"t

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1348 ——, ——, ——, FUNCTIONS (Committee on division of —) (1918). * V,44;3'N18"t
1349 ——, GREAT BRITAIN, INDIA (— Statutory Commission) (1928). * V,44;2'N28"t
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1351 ——, ——, EDUCATION (— Commission) (1964). * T.44'N64"t
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1354 ——, SIMON COMMISSION. * V,44;2'N28"t
1355 ——, SOONG COMMISSION. * Y,741;4355:6,7'N31"t
1356 ——, SOUTHBOROUGH COMMITTEE (Franchise). * V,44;55'N18"t
1357 ——, —— (Function). * V,44;3'N18"t
1358 ——, SRINIVASACHARI COMMITTEE. * X62.4411'N29"t
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1361 ——, WOOD COMMITTEE. * T,15;6.73'N29"t
1362 RESEARCH, NATURAL SCIENCES, biasing STATISTICS. * BT&bA:f
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1368 RIVER TRANSPORT, INDUSTRIAL ECONOMICS. * XX,453
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1370 ROBBINS (Wilfred W) and others. * Botany. * I N57
1371 ROBERTSON (J M). * Croce as Shakespearean critic. * O,111,2J64:g"xM66:g N23
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1380 ROUSE (W H D), *Tr.* * Seneca: Apocolocyntosis. * *Printed as* P 365–407 *with* * Petroneus. * [Works]. * O,12,3D03"x 111N22
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1382 RURAL COMMUNITY, EDUCATION. * T,9(Y,31)
1383 RURAL COMMUNITY, GREAT BRITAIN, SOCIOLOGY. * Y,756–31
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1389 SADANANDA. * Manual of Hindu pantheism: Vedanta-sara. Ed 3. * R66"xJ25 N04
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1391 SADHU, *Pseud.* Social service and practices. * YX N21
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1393 SAKUNTALA. * O,15,2D40,S
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1396 SAMHITA, TAITTIRIYA. * Q,125;21
1397 SAMMLUNG SCHUBERT.
* 1 Schubert: Elementare Arithmetik und Algebra. Ed 2. * B 113N10
1398 SANDARBHA, BALABHADRA. * R621"xD95,1,5
1399 SANDERS (Lloyd C) and Low (Sidney). * History of England during the reign of Victoria. * V,56;1"N1 N13
1400 SANDRA BELLONI. * O,111,3M29,E
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* 1921,1 Sadhu, *Pseud*: Social service and practices. * YX N21
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1407 SANSKRIT, LINGUISTICS. * P,15
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1410 SARVARI, *Pseud.* * *See* * Abdul Khadar.
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1419 SCIENTIFIC METHOD, in relation to LIBRARY SCIENCE. * 2&aR17
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1432 ——, FABRIC, AGRICULTURE. * J,78
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* 11 Bell, *Pseud. (i e* Charlotte Brontë[illegible] Pr
* O,111,3M16,P N31
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1445 ——, POETRY. * O,111,1J64
1446 SHARMA (B M) and RAM (V S). * Constitutional government and United States. * W N35 2
1447 SHARP (David). * Insects. Part 1. * *Printed as* Chap 3 *with* Sedwick. * Peripatus. * K,83 N22
1448 SHARSHODI (Krishnalal), (*i e* Hansa, *Pseud*). * Marathi sahitya ka itihas. * O,155"v'N4 N47
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1453 SIDDHIVYAKHYA. * By Balabhadra. * *Forming part of* * Madhusudana Sarasvati. * Advaita-siddhi. * R66"x91,1 15N17
1454 SIMMONDS (Florence), *Tr.* * Chevrilon: Three studies in English literature. *,O111:gM7 N23
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1460 SIVADATTA and PARAB (Kashinath Pandurang). *Ld.* * Dikshita: Sringara-tilaka-bhana. * O,15,2K66,S M94
1461 —— and — —, — —. * Suri: Balabharata. * *Bound as* Part 2 *with* * Dikshita. * Sringara-tilaka-bhana. O,15,2K66,S M94
1462 SIVADITYA. * Sapta-padarthi. * R621"xD95,1 15N34
1463 ——, WORKS, VAISESIKA. R621"xD95
1464 SKINNER (Ernest Brown). * Mathematical theory of investments. * X65&eB N13
1465 SLEEP, PSYCHOLOGY. * S;81
1466 SLOSSON (Edwin E) and others *Ed.* *See* LIBRARY OF MODERN SCIENCES.
1467 SLUM, SOCIOLOGY. * Y,56
1468 SMART (William) and ARCHIBALD (Constance H M). *Tr.* List: National system of political economy. * \ N09
1469 ——, *Ed.* * Weiser: Natural value. * X M93
1470 SMITH (C J), *Tr.* * Wull. Modern physics. * C N302
1471 SMITH (John). * Personnel and financial statistics of school organisations serving rural children, 1933-34. * T,9(Y,31)-15 73"N3"s N38
1472 SOCIAL PATHOLOGY, CHINA. * Y,741;4
1473 SOCIAL WORK. * YX
1474 SOCIOLOGY. * Y
1475 — —, influencing EDUCATION. * T&gY
1476 ——, influencing PERSONALITY, PSYCHOLOGY S;7&gY
1477 SOLID, PHYSICS. * C2,1
1478 SONNETS, SHAKESPEARE (William). * O,111,1J64,S
1479 SOONG COMMISSION. * Report. * Y,741:4355:6,7"N31"t
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1481 ——, BIOGRAPHY. * Z"wM66
1482 SOUND, PHYSICS. * C3
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1488 SPENCER (Herbert), BIOGRAPHY. * R"wM20
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1490 SPENSER (Edmund). Fearie Queene. 5 V. * O,111,1J52,F N32.1 to N32.5
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1497 SRINIVASA AIYAR (V) and SANKARA AIYAR (R). * Hand-book of S S L C chemistry. Ed 3. * E N33
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1501 SRINIVASACHARYA (L), *Ed.* * Ekagnikanda of the Krishna-Yajur-Veda * Q,125;214 15N02
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1503 ——, UNITED STATES, ELEMENTARY EDUCATION, RURAL COMMUNITY. * T,9(Y,31)-15.73'N3"s
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1505 STEAMSHIP (Indian National — Owner's Association). * Revival of national shipping and its struggles. * XX,45[illegible];8.44'N3 N40
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1507 STEVENSON (R L), FICTION. * O,111,3M51
1508 STILLWELL (E W) and COX (W F). * Marketing California grapes. * XX,(J,374C);51 N28
1509 STIMSON (Philip Moen). * Manual of common contagious diseases. Ed 2. * L;42 N36
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1511 STONYHURST PHILOSOPHICAL SERIES.
* 6 Maher: Psychology. Ed 9. * S [illegible]25
1512 STRAYER (George Drayton) and others. * Principles of teaching. 'T N36
1513 ——, *Ed.* * *See* * AMERICAN EDUCATION SERIES.
1514 SUBBABHATTA (K). * General chemistry. * E [illegible]N62
1515 SUBBARAJU (Manthana). * Rajakiya sastramu. * W 35N38
1516 SUGDEN (Herbert W). * Grammar of Spenser's *Faerie queene.* * O,111,1J52,F:g(P) N36
1517 SULLIVAN (J W N). * Isaac Newton, 1642-1727. * B"wK42 N38
1518 SURGERY, EAR, MEDICINE. * L,183;4:7
1519 ——, MEDICINE. * L;4:7
1520 ——, NOSE, MEDICINE. * L,41;4:7
1521 ——, THROAT, MEDICINE. * L,177;4:7
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1524 SURI (Amarchandra). * Balabharata. * *Bound as* Part 2 *with* * Dikshita. * Sringara-tilaka-bhana. * O,15,2K66,S M94
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1527 SWEDENBORG (Emanuel), WORKS. * △,6"xK88
1528 SWEDENBORG (International — Congress) (London) (1910). * Transactions. Ed 3. * △,6"xK88"p1,N10 N12

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1531 TAMIL, LITERATURE. * O,31
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1533 TARR (W A) and BRANSON (E B). * Introduction to geology. * H N35
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1535 ——, ELEMENTARY EDUCATION. * T,15;3

1536 TEACHING SECONDARY EDUCATION. * T,2;3
1537 TECHNICAL WORK, LIBRARY SCIENCE. * 2;5
1538 TECHNOLOGY. * F
1539 TENNESSEE (River), TRANSPORT, INDUSTRIAL ECONOMICS. * XX,453.73.p10T
1540 TENNESSEE VALLEY (— Authority), ECONOMICS (Transportation — Division). * History of navigation on the Tennessee river system. * XX,453.73.p10T'N3 N37
1541 THAKUR (Amareswar), *Ed.* * *See* * CALCUTTA SANSKRIT SERIES.
1542 THEATRE. * NT
1543 ——, EVALUATION, SHAKESPEARE (William). * O,111,2J64:g(NT)
1544 THEOBALD (H S). * Concise treatise on the law of wills. Ed 7. * Z,56,2,41 N08
1545 THEODORE I GLASGOW MEMORIAL PUBLICATION FUND. * 1 Laski: Authority in the modern state. * W N19
1546 THEOLOGY, RIGVEDIC HINDUISM. *Q,11;3
1547 THERAPEUTICS, HOMOEOPATHY. * LL;4:6
1548 ——, RESPIRATORY SYSTEM, MEDICINE. * L,4;4:6
1549 ——, TUBERCULOSIS, LUNG, HOMOEOPATHY. * LL,45;421:6
1550 THIMM (Franz). * Shakespeareana from 1564 to 1864. Ed 2. * O,111,2J64"a'M7 M72
1551 THOMAS (E C) and BELLOT (Hugh H L). * Leading cases in constitutional law. Ed 6. * V,56;2;(Z"y7) N27
1552 THOMAS (Milton Hasley). * Bibliography of John Dewey, 1882-1939. * R"xM61"a'N3 N39
1553 THOMSON (John). * Introduction to atomic physics. * C9B2 N35
1554 THORNDYKE (Edward L) and GATES (Arthur I). * Elementary principles of education. * T N29
1555 THROAT, HOMOEOPATHY. * LL,177
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1557 THYROID, MEDICINE. * L,65
1558 TILLARD (L B), *Assis.* * Topham: Principles of company law. Ed 5. * Z,56,181 N19
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1560 TITCHNER (E B) and PILLSBURY (W P), *Tr.* * Kulpe: Introduction to philosophy. * R N04
1561 TOMASCHEK (R), *Ed.* * *See* * GRIMSEHL (E). TEXT-BOOK OF PHYSICS.
1562 TOOTH, CHILD. * L9C,214
1563 TOPHAM (Alfred F). * Principles of company law. Ed 5. * Z,56,181 N19
1564 TRADE, AGRICULTURE. * XX,(J):5
1565 ——, ——, COOPERATIVE ECONOMICS. * XXM,(J);5
1566 ——, CALIFORNIA GRAPE. * XX,(J,374C);5
1567 ——, INDUSTRIAL ECONOMICS. * XX;5
1568 TRANSPORT, INDUSTRIAL ECONOMICS. * XX,4
1569 TRAVEL, GEOGRAPHY. * U8
1570 TRIPATHI (Suryakant), (*i e* Nirala, *Pseud*). * Prabhavati. * O,152,3M96,P N45
1571 ——, ——, FICTION. * O,152,3M96
1572 TROTH (Dennis C). * History and development of common school legislation in Washington. * T,15.7361;(Z)'N3 N27
1573 TRUBNER'S ORIENTAL SERIES. * 12 Sadananda: Manual of Hindu pantheism: Vedanta-sara. Ed 3. * R66"xJ25,1 N04
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1575 ——, ——, MEDICINE. * L,45;421
1576 TULK (Alfred), *Tr.* * Oken: Elements of physiophilosophy. * G M47

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1579 ——. NOVELS.
* 6-7 Virgin soil. Library ed. 2 V.
* O,142,3M18,V 111N20.1 111N20.2
1580 TURNBULL (H W). * Great mathematicians. * B"wM8 N29
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1582 UNANI. * LD
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1584 UNITED STATES. * Constitution. * *Forming* Appendix 1 *of* * Goodnow. * Principles of constitutional government. * W N19
1585 ——, AGRICULTURE (Department of —), CIRCULAR.
* 44 Stillwell and Cox: Marketing California grapes.
* XX,(J,374C);51N'3 N28
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* 164 Warner and others: Bibliography of plant genetics.
* J;6"a'N3 N34
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1588 ——, CONGRESS 75. HOUSE DOCUMENT.
* 254 Tennessee Valley (— Authority), Economics (Transportation — Division): History of navigation on the Tennessee river system. * XX,453.73,p10T'N3 N37
1589 ——, ELEMENTARY EDUCATION. * T,15.73
1590 ——, ——, RURAL COMMUNITY. * T,9(Y,31)-15.73
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1592 ——, HISTORY. * V,73
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* XXM,(J);51.73
1595 ——, ——, INDUSTRIAL ECONOMICS. * XX;51.73
1596 ——, MECHANICAL ENGINEERING, INDUSTRIAL ECONOMICS. * XX,(D6).73
1597 ——, PHYSICAL EDUCATION, ELEMENTARY EDUCATION. * T,15;6.73
1598 ——, RIVER TRANSPORT, INDUSTRIAL ECONOMICS. * XX,453.73
1599 University (Yale —), Library. * Papers in honour of Andew Keogh.
* 2 p77N38
1600 UNIVERSITY OF CALCUTTA, THESIS.
* 1923,1 Law: Some Kshatriya tribes of ancient India
* Y,73(P,15) 5924;3.44'D1 N24
1601 UNIVERSITY OF IOWA, HUMANISTIC STUDIES.
* V 3, N 4 Anderson: Elizabethan psychology and Shakespeare's plays. * O,111,2J64:g(S) N27
1602 UNIVERSITY OF MADRAS, J C BOSE PRIZE MONOGRAPH.
* 1937 Ray: Principle of tridosa in ayurveda. * LB;4:3 N37
1603 UNIVERSITY OF MANCHESTER, ECONOMIC SERIES.
* 4 Foster: Engineering in the United States.
* XX,(D6).73'N1 N06
1604 ——, HISTORICAL SERIES.
* 60 Aspinall: Cornwallis in Bengal. * V,4475;2'N1 N31
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* 22 Foster: Engineering in the United States.
* XX,(D6).73'N1 N06
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1606 UNIVERSITY OF MYSORE, THESIS.
* 1964,1 Krishna Murthy: Indian journalism. * 4.44'N7 N66

1607 UNIVERSITY OF VIRGINIA INSTITUTE FOR RESEARCH IN THE SOCIAL SCIENCES, PUBLICATIONS.
*21 Gooch: French parliamentary committee system.
*V,53,3,6'N3 N35
1608 UNIVERSITY OF WASHINGTON, THESIS.
*1926,3 Troth: History and development of common school legislation in Washington. *T,15.7361;(Z)'N3 N27
1609 URDU, LITERATURE. *O,168
1610 USMAN COMMITTEE. *Report. 2 V. [V 2 not in library).
*LA.4411'N21"t N23.1

1611 V S SRINIVASA SASTRI'S ENDOWMENT LECTURE.
*1938-9 Srinivasa Iyengar: Problems of democracy in India.
*V,44;2'N3 N39
1612 VAIDYA (Bapalal), *Illus.* *Bhavamisra: Bhavaprakasa. 2 V. [V 2 not in library]. *LB"x6,1 152N38.1
1613 VAISESHIKA. *R621
1614 VAISNAVISM. *Q,22
1615 VALENCY. *E;215
1616 VAN DE BOE (Louis). *Planning and planting your own place.
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1617 VARISCO (Barnardino). *Know thyself. *R N15
1618 VASU (Srish Chandra), *Tr.* *Panini: Ashtadhyayi. 8 V.
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1620 VEDANTA-SARA, SADANANDA. *R66"xJ25,1
1621 VENKATARAMAN (M). **See* *NADODI, *Pseud.*
1622 VENKOBA RAO (R S) and others. *Text-book of pre-university physics.
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1623 VERMES, DISEASE, COTTON. *J,781;436
1624 VIBRATION, MECHANICS. *B7;5
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1626 VIDYOTARI, MISRA (Brahma Sankara). *LB"x6,1:g"x1,V
1627 VIJAYKRISHNA, BIOGRAPHY (Case Study). *△,2"wTM41
1628 VIOLE (Pierre), *Tr.* Portmann and others: Treatise on the surgical technique of otorhinolaryngology. *L,183;4:7 N29
1629 VION (L), *Ed.* **See* *LOYOLA MATHEMATICAL SERIES.
1630 VIRGIN SOIL, TURGENEV (Ivan). *O,142,3M18,V
1631 VISWAMITRA (M A). *Some investigations in x-ray crystallography.
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1632 VITTALESOPADHYAYA. *Vittalesopadhyayi. **Forming part of* *Madhusudana Sarasvati. *Advaita-siddhi.
*R66"x91,1 15N17
1633 ——, COMMENTARY, LAGHU-CHANDRIKA. *R66"x91,1,1,1
1634 VITTALESOPADHYAYI. *By Vittalesopadhyaya. **Forming part of* *Madhusudana Sarasvati. *Advaita-siddhi.
*R66"x91,1 15N17

1635 WALLIS (Wilson D) and WILLEY (Malcolm M), *Ed.* *Readings in sociology *Y p7N33.
1636 WAR, GREAT BRITAIN, LAW. *Z,56,A
1637 WARD (Adolphus William), WORKS. *O,111:g"xM37
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*J;6"a'N3 N34
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1640 WASHINGTON, ELEMENTARY EDUCATION. *T,15.7361

1641 WATER TRANSPORT, INDUSTRIAL ECONOMICS. * XX,45
1642 WATERMAN (T T) and KROEBER (A L), *Comp.* * Source book in anthropology. Rev ed. * Y,72 p7N31
1643 WATSON (James A S) and MORE (James A). * Agriculture. Ed 3. * J N33
1644 WAVE, MECHANICS. * B7;55
1645 WEISER (Freidrich von). * Natural value. * X M93
1646 WEISZ (Paul B). * Science of biology. * G N59
1647 WERNER (Lewis) and SWAMZY (Henry R). * Handbook of the diseases of the eye and their treatment. Ed 9. * L,185;4 N07
1648 WESTERFIELD (Jonathon B), *Pseud.* * Scientific dream book and dictionary of symbols. * S;811 N32
1649 WHIPPLE (Guy Montrose), *Ed.* * Education (National Society for the Study of —) (United States), Arithmetic (Committee on —): Report. * T,15;3(B11) N30
1650 WHITE-HALL SERIES.
* 1 Selby-Brigge: Board of education. * T.56,w[illegible]3 N27
1651 WHITEHEAD (A N). * Introduction to mathematics. N14
1652 WILEY FARM SERIES.
* 1 Cox and Jackson: Crop management and soil conservation. * J N37
1653 WILHELM (Ilka). * Speech from the point of view of individualistic psychology. * *Forming* Sec 5 *of* * Froschels and others. * Psychological elements in speech. * S;682 N38
1654 WILL, PROPERTY, GREAT BRITAIN, LAW. * Z,56,2,41
1655 WILLEY (Malcolm M) and WALLIS (Wilson D), *Ed.* eadings in sociology. * Y p7N33
1656 WILLIAMS (H) and JONES (R), *Tr.* * Lewent: Conformal representation. * B38;6 N25
1657 WILLIAMS (P Watson). * Diseases of the upper respiratory tract, the nose, pharynx and larynx. * L,4;4 M94
1658 WILLOUGHBY (William F), *Ed.* * *See* * HARPER'S CITIZEN'S SERIES.
1659 WILSON (Harold A). * Experimental physics. * C N15
1660 WOLFF (Eugene). * Pathology of the eye. * L,185;4;4 N34
1661 WOMAN, INDIA, SOCIOLOGY. * Y,744-15
1662 WOOD COMMITTEE. * School health program, report. * T,15;6.73'N29"t N32
1663 WOODWARD (L A), *Tr.* * Grimsehl: Optics. * C5 N33
1664 WORD, MODERN ENGLISH. * P,111,J,3
1665 WORDSWORTH (William). * Poetical works. 7 V. * O,111,1L70"x M92.1 to M92.7
1666 ——, POETRY. * O,111,1L70
1667 WORKS, ALTAF HUSSAIN, (*i e* Haly, *Pseud*). * O,168,1M37"x
1668 FAZALUL HASAN, (*i e* Hasrat Mohani, *Pseud*). * O,168,1M57"x
1669 GOLDSMITH (Oliver). * O,111,1L26"x
1670 PETRONIUS. * O,12,3D03"x
1671 SPENSER (Edmund). * O,111,1J52"x
1672 WORDSWORTH (William). * O,111,1L70"x
1673 WORSHIP, CHRISTIANITY. * Q,6;414
1674 WULF (Theodor). * Modern physics. * C N302

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1676 ——, PHYSICS. * C5,3

1677 YAJUR-VEDIC HINDUISM. * Q,12

1678 YOUNG (Charles Augustus). Manual of astronomy. Rev by Henry Norris Russell and others. 2 V. [V 2 not in library].
*BV N26.1

1679 YUGOSLAVIA, TRAVEL. U8.5923

1680 ZAKIR HUSSAIN. * Capitalism. *X9F N67

1681 ZOOLOGY. * K

DICTIONARY CATALOGUE OF THE 315 EXAMPLES AND EXERCISES

All the notes except Note 7 given at the beginning of Chap LC are applicable to this chapter also.

The following is the additional note for this chapter:

All *See also* Subject Entries refer to the Specific Subject Entries, that is, no general *See also* Subject Entry is given. The reason for this will be found in Sec MG4, MG41, and MG42.

1 ABDUL KHADAR, (*i e* Sarvari, *Pseud*). * Jadeed Urdu shayari. * O,168,1:gN5 N60 * 217

2 ABID HUSAIN (S). * Destiny of Indian Muslim. * V,44;4(Q,7)'N5 N65 * 70

3 ——. * What is general eductaion? * (General education reading material series. 1). * T N59 * 79

4 ACADEMICAL LIBRARY. * *See also* * ELEMENTARY SCHOOL LIBRARY. ' PROCEEDINGS, LIBRARIANS (Seminar of College — in Rajasthan) (Jaipur) (1965).

5 ACT, CONSTITUTION, BELGIUM, 1831. * Belgium. * Constitution. ' *Forming* Appendix 4 *of* * Goodnow (Frank J). * Principles of constitutional government. * W N16

6 ——, FRANCE, 1875. * France. * Constitution. * *Forming* Appendix 2 *of* * Goodnow. (Frank J). * Principles of constitutional government. Appendix 2. * W N16

7 ——, GERMANY, 1871. * Germany. * Constitution. * *Forming* Appendix 3 *of* * Goodnow (Frank J). * Principles of constitutional government. Appendix 3. * W N16

8 ——, ——, INDIA, 1949. * India. * Constitution. * V,44;2;(Z"qN49) N49

9 ——, ——. JAPAN, 1889. * Japan. * Constitution. * *Forming* Appendix 5 *of* * Goodnow (Frank J). * Principles of constitutional government. Appendix 5. * W N16

10 ——, ——. UNITED STATES, 1789. * United States. * Constitution. *Forming* Appendix 1 *of* * Goodnow (Frank J). * Principles of constitutional government. * W N16

11 ——, CONTRACT, INDIA, 1872. * Desai (Trikamal R). * Indian contract act. Ed 10. * Z,44,3"qM72 N26

12 ——, INDIA, PUBLIC LIBRARY. * Ranganathan (S R). * Model public library act. * 2,2.44;(Z"q) N31

13 ——, LEGISLATURE, MADRAS. * Madras, Legislattive (— Department). * Indian Councils acts, 1861 to 1909 and regulations and rules thereunder. * V,4411,3;(Z"q)'N1 N10

14 ——, MADRAS, PUBLIC LIBRARY. * Library (Madras — Association). * Draft public libraries bill for the Presidency of Madras. * 2,2.4411;(Z"q) N31

15 ——, WAR, GREAT BRITAIN. * Great Britain. * Defence of the realm manual. Ed 8. * Z,56,A"qN1 N19

16 ACTIVITY, KSHATRIYA, INDIAN, SOCIOLOGY. * *See also* * INDIA, ACTIVITY, KSHATRIYA, INDIAN, SOCIOLOGY. *

17 ADAMS (John). * Modern developments in educational practice. * T N22 * 26

18 ADVAITA. * *See also* * ADVAITA-SIDDHI. * ADVAITA-SIDDHI-VYAKHYA, BALABHADRA. * BHAGAVAD-GITA. * CHATUR-GRANTHI, ANANTA KRISHNA SASTRI. * GITABHASYA, SANKARA. * LAGHU-CHANDRIKA, BRAHMANANDA SARASVATI. * LAGHU-CHANDRIKA, COMMENTARY, VITTALESOPADHYAYA.

19 ADVAITA-SIDDHI. * Madhusudana Sarasvati. * Advaita-Siddhi. * R66"x91,1 15N17

20 ——. * *See also* * ADVAITA-SIDDHI-VYAKHYA, BALABHADRA. * CHATURGRANTHI, ANANTA KRISHNA SASTRI. * LAGHU-CHANDRIKA, BRAHMANANDA SARASVATI. * LAGHU-CHANDRIKA, COMMENTARY, VITTALESOPADHYAYA.

21 ADVAITA-SIDDHI-VYAKHYA, BALABHADRA. * Balabhadra. * Siddhi-vyakhya. * *Forming part of* * Madhusudana Sarasvati. * Advaita-siddhi. * R66"x91,1 15N17

22 AGRICULTURE. * Cox (Joseph F) and Jackson (Lyman E). * Crop management and soil conservation. * J N37

23 ——. * Fream (W). * Elements of agriculture. Ed 12. * J N32

24 ——. * Schrottky (Eugene C). * Principles of rational agriculture. * J M76

25 ——. * Watson (James A S) and More (James A). * Agriculture. Ed 3. * J N33

26 ——. * *See also* * BIBLIOGRAPHY, BREEDING, AGRICULTURE. * BOLLWORM, DISEASE, COTTON. * BREEDING, AGRICULTURE. * BREEDING, SEED, COTTON. * HISTORY, MADRAS, AGRICULTURE. (Department of ——).

27 ——, COOPERATIVE INDUSTRIAL ECONOMICS. * *See also* * UNITED STATES, MARKETING, AGRICULTURE, COOPERATIVE INDUSTRIAL ECONOMICS.

28 ——, INDUSTRIAL ECONOMICS. * *See also* * GREAT BRITAIN, AGRICULTURE, INDUSTRIAL ECONOMICS. * UNITED STATES, MARKETING, AGRICULTURE.

29 AINAPURE (Udhav Shastri), *Rev.* * Bhatavadekar (Krishna Sastri), *Comp* and *Ed:* Subhashita ratnakara. * O,15,1"xK3 xN13

30 AKSHAYA KUMARI DEVI. * Evolution of Rigvedic pantheon. * Q,11;31 N38 * 143

31 ALDEN (Raymond Macdonald), *Ed.* * Shakespeare (William): Sonnets from the quarto of 1609 with variorum readings and commentary. * O,111,1J64,S N16

32 ALDINE EDITION OF THE BRITISH POETS.
* 5 Spenser (Edmund): Poetical works. 5 V.
* O,111,1J52"x M91.5 to M91.5
* 9 Goldsmith (Oliver): Poetical works with a life of the poet. * O,111,1L26"x N08
* 12 Wordsworth (William): Poetical works. 7 V.
* O,111,1L70"x M92.1 to M92.7

33 ALGEBRA. * *See also* * RESEARCH, NATURAL SCIENCES, biasing STATISTICS.

34 ALLEYN (Edward), BIOGRAPHY. * Greg (W W). * Edward Alleyn. * *Forming* Pl–34 *of* * Shakespeare (— Association). * Series of papers on Shakespeare and the theatre. * O,111,2J64:g(NT) N27

35 ALTAF HUSAIN, (*i e* Haly, *Pseud*). * Kulyat-Haly. * O,168,1M37"x N60 * 218

36 ——, ——, POETRY. * *See also* * WORKS, ALTAF HUSAIN, (*i e* Haly, *Pseud*).

37 AMERICA, ELEMENTARY EDUCATION. * *See also* * LAW, WASHINGTON, ELEMENTARY EDUCATION.

38 AMERICAN AND CANADIAN COMMITTEE ON MODERN LANGUAGES, PUBLICATIONS.
*17 Language (Modern Foreign — Study) (United States) and Languages (Canadian Committee on Modern —): Studies in modern language teaching. *T, 2;3 (P5) p7N30

39 AMERICAN EDUCATION SERIES.
*1 Strayer (George Drayton) and others: Principles of teaching. *T N31

40 AMERICAN LIBRARY PIONEERS.
*8 Cutter (William Parker): Chares Ammi Cutter. *2"wM37 N37

41 AMERICAN PHILOSOPHY. *Kallen (Horace M) and Hook (Sidney), *Ed.* *American philosophy, today, and tomorrow. *R873"xN1 N35

42 AMERICAN TEACHERS COLLEGE SERIES.
*1 Bagley (Wiliam C) and Kieth (John A H): Introduction to teaching. *T N24

43 ANALYSIS, MATHEMATICS. **See also* *CONFORMAL REPRESENTATION.

44 ANALYTICAL CHEMISTRY. **See also* *EXTRACTION, CHEMISTRY, difference from ANALYTICAL CHEMISTRY.

45 ANANTA KRISHNA SASTRI (N S). *Chatur-granthi. **Forming part of* *Madhusudana Sarasvati. *Advaitasiddhi. *R66"x91,1 15N17

46 ——, CHATUR-GRANTHI. *Ananta Krishna Sastri. **Chaturgranthi* **Forming part of* *Madhusudana Sarasvati. *Advaitasiddhi. *R66"x91,1 15N17

47 ——, *Ed.* *Madhusudana Sarasvati: Advaitasiddhi. *R66"x91,1 15N17

48 ANDERSON (Ruth Leila). *Elizabethan psychology and Shakespeare's plays. *(University of Iowa, humanistic studies. Ed by Franklin H Porter. V3,N4). *O,111,2J64:g(S) N27 *178

49 ANDRADE (E N da C). *Mechanism of nature etc. *C N30 *12

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1127 RIGVEDIC HINDUISM. * *See also* * GOD, RIGVEDIC HINDUISM.

1128 RIVER TRANSPORT, INDUSTRIAL ECONOMICS. * *See also* * TENNESSEE (River), TRANSPORT, INDUSTRIAL ECONOMICS.

1129 RIVERS (Wilga M). * Psychology and the foreign language teacher. * S&bT;3(P5) N64 * 197

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1417 WILEY FARM SERIES.
* 1 Cox (Joseph F) and Jackson (Lyman F) : Crop management and soil conservation. * J N37
1418 WILHELM (Ilka). * Speech from the point of view of individualistic psychology. * *Forming* See 5 *of* * Froschels (Emil) and others. * Psychological elements in speech * S;682 N38
1419 WILL, PROPERTY, GREAT BRITAIN, LAW. * Theobald (H S). * Concise treatise on the law of wills. Ed 7. * Z,56,2,41 N08
1420 WILLEY (Malcolm M) and WALLIS (Wilson D), *Ed.* * Readings in Sociology. * Y p7N33
1421 WILLIAMS (H) and JONES (R), *Tr.* * Lewent (Leo) : Conformal representation. * B38;6 N25
1422 WILLIAMS (P Watson). * Diseases of the upper respiratory tract, the nose, pharynx and larynx. * L,4 ; 4 M94 * 135
1423 WILLOUGHBY (William F), *Ed.* * *See* * HARPER'S CITIZEN'S SERIES.
1424 WILSON (Harold A). * Experimental physics etc. * (Cambridge physical series. 9). * C N15 * 75.
1425 WOLFF (Eugene) * Pathology of the eye. * L,185 ; 4 : 4 N34 * 253
1426 WOMAN, INDIA, SOCIOLOGY. * Caton (A R), *Ed* * Key of progress. * Y,744–15'N3 p7N30
1427 WOOD COMMITTEE. * School health program, report. * T,15 ; 6 73'N29"t N32
1428 WOODWARD (L A), *Tr.* * Grimsehl (E) : Optics. * C5 N33
1429 WORD, MODERN ENGLISH * *See also* * PREPOSITION, MODERN ENGLISH.
1430 WORDSWORTH (William) * Poetical works. Ed by Edward Dowden. 7 V. * (Aldine ed of the British poets. 12)
* O,111,1L70"x M92.1 to M92.7 * 317–323
1431 — · , POETRY. * *See also* * BIOGRAPHY, WORDSWORTH (William). * WORKS, WORDSWORTH (William).
1432 WORKS, ALTAF HUSAIN, (*i e.*, Haly, *Pseud*). * Altaf Husain, (*i e.*, Haly, *Pseud*). * Kulyat-Haly. * O,168,1M37"x N60
1433 —— , FAZALUL HASAN, (*i e.*, Hasart Mohani. *Pseud*). * Fazalul Hasan, (*ie.*, Hasrat Mohani, *Pseud*). * Kulyat Hasrat Mohani. * O,168,1M57"x N59
1434 —— , GOLDSMITH (Oliver) * Goldsmith (Oliver). * Poetical works with a life of the poet. * O,111,1L26"x N08
1435 ——, PETRONIUS. * Petronius. * [Works]. * O,12,3D03"x 111N22
1436 ——, SPENSER (Edmund). * Spenser (Edmund). * Poetical works. 5 V. * O,111,1J52"x M91.1 to M91.5
1437 ——, WORDSWORTH (William). * Wordsworth (William) * Poetical works. 7 V. * O,111,1L70"x M91.1 to M92.7
1438 WORSHIP, CHRISTIANITY. * Underhill (Evelyn). * Worship. * Q,6 ; 414 N38
1439 WULF (Theodor). * Modern physics etc. Tr from the second German ed by C J Smith. * C N302 * 39

1440 X-RAY, applied to CRYSTAL, PHYSICS. * Viswamitra (M A).
* Some investigations in x-ray crystallography.
* C2,16&eC5,3 N59

1441 — —, PHYSICS. * Glasser (Otto), *Ed*, * Science of radiology
* C5,3 N33

1442 YAJUR VEDIC HINDUISM * *See also* * EKAGNIKANDA. * SAMHITA, TAITTIRIYA.

1443 YOUNG (Charles Augustus). * Manual of astronomy. * Rev by Henry Norris Russell and others 2 V. [V 2 not in library] * BV N26·1

1444 YUGOSLAVIA, TRAVEL. * Ellison (Grace). * Yugoslavia.
* U8.5923'N3 N33

1445 ZAKIR HUSAIN. * Capitalism etc. * X9F N67

1446 ZOOLOGY. * Vidyarthi (R D). * Text-book of zoology Ed 10.
'K N65

1447 * *See also* * GREAT BRITAIN, NATURAL HISTORY, CULICIDAE. * INSECTA. * MYRIOPODA. * PERIPATUS.

CHAPTER LE

KEY TO CATALOGUE ENTRIES

1 Table of Entries

According to Sec MH1 of CCC, a key to all the added entries of a book should be given on the back of its main card in a prescribed sequence. For reasons of space, an exhaustive reproduction of the key to all the 315 books is not given in this chapter. Only nine samples are given. Further, it is only the serial numbers which the entries of a book get in Chap LC and LD, that are given. The book itself is indicated by its Accession Number. The following table forms a key to the added entries. It will be a good discipline for students to complete this tabular statement for all the examples and exercises.

	Serial Number in Classified Catalogue				
Access N of book	Main Entry	Cross Ref Entry	Class Index Entry	Book Index Entry	Cross Ref Index Entry
1	82		515	1646	
2	38		1125	525	
3	54		1250	1212	
...	...	. .	...	...	
151	13		1260	1329	
			949	1069	
			441		
			1073		
152	36		742	870	
			1320		
			1125		
153	98		491	1638	
			529	1586	
			399		
...	...	...	...	...	
394	354		1539	1540	
			1598	1588	
			1368		
			1641		
			1568		
			963		
395	357		724	454	
			963		
396	378		393	834	
			1636	618	
			847	1115	
			1040		

Access N of book	Serial Number in Dictionary Catalogue				
	Main Entry	Specific Subject Entry	*See also* Subject Entry	Other Book Index Entry	Cross Ref Index Entry
1	1411	152			
2	168	828			
3	925	983			
...	...	..	...	...	
151	1086	997	639 70 771	762	
152	555	419	1077 835		
153	1403	123	174 26	1351	
...	...	. .	...	...	
394	1304	1303	1363 1128 1406 1332 653	1353	
395	84	399	653		
396	518	15	1401 532 732	267 818	

2 Exercise

For all the remaining 306 books, prepare a key in a tabular form as shown in Sec 1 of this chapter.

PART M

REFLECTIONS

CHAPTER MA

TESTIMONY OF MAIN ENTRY AND CANON OF PREPOTENCE

1 Leading Section

Let us first compare any Main Entry of the Classified Catalogue picked up from Chap LC with the corresponding Main Entry of the Dictionary Catalogue picked up from Chap LD. They differ only in one respect. In the Classified Catalogue, the call number forms the leading section, while the name of the author (or its substitute) forms the second section. In the Dictionary Catalogue, the name of the author (or its substitute) forms the leading section and the call number forms the penultimate section.

2 Demand of the Canon of Prepotence

This difference in the make-up of the leading section calls for some thought. As stated at the beginning of Chap MA, arrangement of entries is the very essence of a library catalogue. In effecting arrangement of entries, the leading section is naturally more potent than any later section. According to the Canon of Prepotence (22), the ideal is to concentrate the entire potency in the leading section and make every other section totally impotent in regard to arrangement. In other words, the element in the leading section should by itself uniquely determine the relative position of an entry in the catalogue without seeking the help of the elements in the later sections. To put it in still another way, no two entries should have exactly the same element in their respective leading sections.

3 Classified Catalogue

If there is to be a full-fledged co-operation between library classification and library catalogue, the call number of a book should individualise it. This can be secured by having book numbers of right kind. If this is not done, the scheme for classification fails to do its duty by the catalogue. The Canon of Prepotence will always be satisfied by the main entries of a Classified Catalogue, if the Colon Classification is used. For, no two books can have the same call number in that scheme; so also no two periodical publications can have the same class number.

4 Dictionary Catalogue

The Canon of Prepotence is however violated occasionally by the main entries of the Dictionary Catalogue. The violation happens whenever an author has two or more books to his credit.

Such a violation is demonstrated in Chap LD by the Main Entries of the

1 Two books by Harold Hoffding (Items 588 and 589);
2 Four books under the term 'India' (Items 619 to 622); and
3 Seven books by S R Ranganathan (Items 1081 to 1087).

The relative positions of entries, such as these, having the same heading, can be fixed only with the use of their respective second sections. To this extent then, the second sections have an element of potency left to their share and the Canon of Prepotence is slighted.

5 Preference by the Canon of Prepotence

Thus, the preference by the Canon of Prepotence goes to the Classified Catalogue and not to the Dictionary Catalogue.

CHAPTER MB

TESTIMONY OF PERIODICAL PUBLICATIONS AND CANON OF PERMANENCE

1 Change of Title and/or of Sponsor and Main Entry

Periodical Publications have something to say about the relative merits of the main entries of the Classified Catalogue and the Dictionary Catalogue. They form a source of perplexity in cataloguing practice. This is due to the chronic caprice from which everything concerning them suffers — Publishing Society or any other kind of Sponsor, Title, Periodicity, Excrescential Attachments to all or to stray volumes, Span of Life, and chances for resurrection even after a century (25). We are here concerned only with the changes occurring in the name of the Publishing Society, or any other kind of Sponsor, or the Title, as it is only these elements that can occur as the heading of the main entry. Changes in these two elements occur quite often. It is few that escape this complexity. A case has been reported of a Society changing its name 41 times in 14 years.

2 Dictionary Catalogue

This complexity lands the Dictionary Catalogue in a quandary in regard to the main entries of Periodical Publications. For, the heading of the main entry is the Title *cum* Name of Sponsor. The result is that the main entries of all the volumes of a set of Periodical Publications will not file together in the right sequence in one place. Each group of volumes with the same heading will of course be shown in the same main entry. But the main entries of the volumes of the same Periodical Publication with different titles will lie scattered as the alphabetical make-up of the heading of each group would dictate.

3 Complicated Techniques

Special and comparatively complicated techniques and conventions have been devised by different catalogue codes to undo the mischief caused by such a scattering of the main entries of one and the same set of Periodical Publications (36). As these were not found to be quite satisfactory, the rules of CCC bearing on the Dictionary Catalogue prescribe a new technique and convention which is believed to be more satisfactory (27). It is therefore best to use the main entries prepared according to this new technique for comparison with the main entries of the Classified Catalogue.

4 Comparison

Let us compare, then, the main entries of one and the same Periodical Publication given in CCC — in Sec PE1 for Classified Catalogue and in Sec PZD422 for Dictionary Catalogue. The Classified Catalogue requires three entries, whereas the Dictionary Catalogue requires six to produce the same effect. Further, each entry of the latter is very much longer than that of the former. Hardly any entry of the Dictionary Catalogue can be completed in less than three cards, whereas each entry of the Classified Catalogue will be confined to one and only one card. In the book itself where they are printed as illustrations, the main entries of the Classified Catalogue occupy only less than one page, whereas those of the Dictionary Catalogue occupy nearly two pages.

5 Preference by the Canon of Permanence

What is this difference due to? It is due to the fact that the main entries of the Classified Catalogue satisfy the Canon of Permanence as a result of their putting in the leading section the class number which is virtually the only permanent element in a Periodical Publication. Thus, the preference by the Canon of Permanence (21) goes to the Classified Catalogue and not to the Dictionary Catalogue.

6 Right of Periodical Publications to Vote

It is seldom that this advantage, which the Classified Catalogue has over the Dictionary Catalogue, is brought up for consideration in the discussions comparing the two kinds of catalogue. Is it because the cataloguing of long sets of Periodical Publications is not widely practised? But neither this, if it were true, nor any other cause should slight the Periodical Publications and deny them the right to record their vote in regard to the relative efficiency of the main entries of the Classified Catalogue and the Dictionary Catalogue. In exercising this vote, they take the guidance of the Canon of Permanence.

CHAPTER MC

TESTIMONY OF SPECIFIC ADDED ENTRY

1 Link with Main Entry

We shall compare the Specific Added Entries of the Classified Catalogue and those of the Dictionary Catalogue. Each Specific Added Entry should have in it an unerring link with its Main Entry. The link must be the occupant of the leading section of the Main Entry. Then only we can unerringly and expeditiously locate the Main Entry related to the Specific Added Entry. This implies that the Specific Added Entry should reproduce the occupant of the leading section of the Main Entry in full — without any abridgement whatever.

2 Classified Catalogue

In the Classified Catalogue, this connecting link is the call number of the book. As it indicates the location of the book on the shelves in the stack room, the call number has, in any case, to be reproduced in full in all the Specific Added Entries. And it is in actuality reproduced without any mutilation whatever in all such entries. Having done that, we have the freedom to modify, as we like, the reproduction of the other sections of the Main Entry in the Specific Added Entries related to it. In fact, in the prescription for Specific Added Entry, CCC has exercised this freedom as follows:

1 Omission of accession number (the last section);
2 Omission of notes (the penultimate section);
3 Omission of the names of collaborators from the title section;
4 Shortening of the title itself; and
5 Omission of the forenames of a personal author.

3 Dictionary Catalogue

In the Dictionary Catalogue, the connecting link is the name of the author (or its substitute), occupying the leading section of the Main Entry. This should not therefore be abridged in any way in the Specific Added Entries. Nor can the call number be interfered with as it has to show the location of the book on the shelf in the stack room. The result is that the Dictionary Catalogue has not got the freedom to do what is given in Sec ME2 as Category 5 for the Classified Catalogue.

4 Wrong Imitation

The economy which the Classified Catalogue is able to practise in the writing of Specific Added Entries in virtue of the freedom given by Category 5 in Sec ME2 often misleads practitioners of the Dictionary Catalogue to imitate the Classified Catalogue and omit the forenames of a personal author in the second section of Specific Added Entries. This mistake should be carefully avoided as stated already in Sec ME3. Even textbooks on cataloguing commit this mistake. For example, in page 216 of the *Manual of cataloguing and indexing* (1933) by John Henry Quinn and H W Acomb the heading of the Main Entry of a book is given as

Ward, A C (Ed.)

But in the analytical entries in the next page, we find only

Ward. Tracts, etc.

CHAPTER MD

TESTIMONY OF THE NUMBER OF CLASS INDEX ENTRIES AND OF *SEE ALSO* SUBJECT ENTRIES AND LAW OF PARSIMONY

1 Similarity of Functions

The Class Index Entries in a Classified Catalogue perform a function similar to the function of the *See also* Subject Entries in a Dictionary Catalogue. They both lead the reader towards the Specific Subject Entry of a book. But their numbers differ in the two kinds of catalogue.

2 Difference in Number Seen by Counting

The Key to the Solution, given in Chap LE, will be of help in seeing the difference between the number of Class Index Entries in the Classified Catalogue and the number of *See also* Subject Entries in the Dictionary Catalogue. We may actually count the number of these two types of entries for each of the books catalogued and strike the average. The averages differ by one.

3 Difference in Number Seen by Deduction

The Class Index Entries of the Classified Catalogue and the *See also* Subject Entries of the Dictionary Catalogue for any given book have names of subjects in their leading sections. They are both derived from the class number of the book by chain procedure. But in the Dictionary Catalogue, the last effective link contributes the Specific Subject Entry and does not give rise to a *See also* Subject Entry; and every other effective link contributes a *See also* Subject Entry. In the Classified Catalogue, on the other hand, the last effective link also contributes a Class Index Entry; and of course every other effective link contributes a Class Index Entry. Therefore, normally the number of Class Index Entries of a book will be one more than the number of its *See also* Subject Entries.

4 Preference by Law of Parsimony

Thus, the preference by the Law of Parsimony goes to the Dictionary Catalogue and not to the Classified Catalogue.

CHAPTER ME

TESTIMONY OF THE EFFICIENCY OF CLASS INDEX ENTRIES AND OF *SEE ALSO* SUBJECT ENTRIES

1 Sameness in Help to Reader

The purpose to be served by a Class Index Entry in the Classified Catalogue is intended to be virtually the same as the purpose to be served by a *See also* Subject Entry in the Dictionary Catalogue. That purpose is to direct the reader to the right Specific Subject Entry, even though a subject of greater extension than his need is looked up by him in the catalogue. Let us examine which is more efficient in this help to the reader — the Class Index Entry or the *See also* Subject Entry. We shall first make a concrete approach to the problem. For this purpose, we shall use the catalogues printed in Chap LC (Classified Catalogue) and Chap LD (Dictionary Catalogue) of one and the same set of books — the books used for examples and exercises in Parts C to K. Let us follow a reader, the health of whose child is giving him some concern and makes him go to the library for reading material on children's health and disease.

2 Classified Catalogue

We shall first watch his experience with the Classified Catalogue. He finds that it announces two parts — a Classified Part and an Alphabetical Part. Perhaps the name 'Classified Part' puzzles him and he thinks that he can trust himself with greater confidence in the Alphabetical Part. Perhaps, he looks up 'Child.' There are four entries beginning with the word 'Child' (Items 571 to 574 of Chap LC). Of these, the entries 'Child, Homoeopathy', 'Child, Medicine', and 'Child Psychology' interest him. Let us assume that he is more attracted by the second of the above. It tells him

"For books in this Class and its Sub-divisions, *see* the Classified Part of the catalogue under the Class Number L9C". No doubt, his being asked to go to the part of the catalogue, from which he cut himself away at the beginning, embarrasses him. Perhaps the word 'Class Number' also is a puzzle to him. However, he is obliged to look up the Classified Part. And when he does turn to it, he finds helpful guide labels outside the drawers and guide cards inside them. He finds that the class numbers run in the natural sequence from 'A' onwards. Without difficulty, he locates the point where 'L' begins. The guide card

has the legend ' L Medicine.' He feels that he is in the proper region. The succeeding guide cards read ' L;2 Anatomy', ' L;3 Physiology ',.... ' L,7 Nervous system', ' L;82 Bones '; and then at last he spots out ' L9C Child'. This is what he wanted and this guide card had caught his eye after some scanning. He had in any case landed himself in the region of the catalogue presenting in a filiatory sequence all the 45 entries the library has on Medicine listed in the catalogue. (These form Items 108 to 152 of Chap LC). Within this short compass, it is difficult for him to miss out any worthwhile material. Even if he had guided himself either by the entry ' Child. Homoeopathy.... LL–9C', he would have all the same landed himself with equal ease and certitude on the same range of 45 entries of the Classified Part of the catalogue. In any case, the class number merely acts as a guide to take him to this region; and once he is there, there is no more need for him to pay any thought to the class number. The entries follow one another in a helpful filiatory sequence. Perhaps the guide card

' L9C;4:3 Child, Disease, Diagnosis '

interests him most, as his problem is, in the first instance, to know what is wrong with his child. It is true that there is, in the Alphabetical Part of the catalogue, an entry like ' Diagnosis, Disease, Child.... L9C;4:3.' But it was not possible for him to enunciate his requirements in such exact terms as ' Diagnosis ' at the very outset. It is the guide card in the Classified Part that clinched it in his mind. But he has not lost anything by his inability to enunciate his requirement in precise terms. The Classified Part easily helps him towards it, however vague and distant might have been his first enunication of his requirement.

3 Dictionary Catalogue

Let us next watch his experience, assuming that he has only a Dictionary Catalogue (Chap LD) to help him. There also let us suppose that he begins with entries beginning with ' Child'. There are four entries (Items 219 to 222). Let us suppose that he is attracted, as in the Classified Catalogue, by the entry (Item 220) reading

Child, Medicine. * *See* also * Artificial food, Baby. * Diagnosis, Child * Disease, Child. *Emergency, Surgical disease, Child. * Food Baby, * Food, Child. *Hygiene Baby. *Hygiene, Child *Hygiene, New Born Baby * Tooth, child.

Being primarily interested in diagnosis, he looks up ' Diagnosis, Child ' (Item 302 in the catalogue) and he finds that it mentions one book. The next entry is Dible: Recent advances in bacteriology.' It does not interest him. Then follow in succession ' Dictionary', ' Digestive system', ' Dikshita', and so on —

a maddening sequence. He is not able to get a complete conspectus of the holdings of the library on the subject of his interest.

If the reader begins with the more general subject 'Medicine' in the alphabetical part of the Classified Catalogue (Chap LC), he will find only one entry beginning with that word (Item 1133). It will direct him to look up the Classified Part under the Class Number L. This also would have landed him with equal rapidity and ease at the very region of the 45 entries to which he was led by the other attempts. The help he gets will still be the very same as before. In the Dictionary Catalogue, on the other hand, there are two entries under 'Medicine' (Items 842 and 843 of Chap LD). The entry 842 mentions a general book on Medicine". He looks into the book; but it does not give him anything about "Child-Medicine". Then, he goes back to the catalogue to look up the entry 843. This entry asks him to look up 43 other subject headings, beginning with 'Artificial food, Baby' (Item 63) and ending with 'Vidyotari' (Item 1391). He is thus directed to travel virtually from one end of the catalogue to the other, in order to find out all which the library has on Medicine. Unless the reader is of a particularly persistent and industrious variety, his psychological tempo would make him give up the pursuit after looking up a few of the 43 references. Of course, if he is persistent, his eye will catch the heading 'Diagnosis, Child'. It would be a good exercise for the student of cataloguing to get the full impress of this phenomenon, by looking up, in Chap LD, long *See also* Subject Entries — such as those beginning with 'Economics', 'Education'. 'English, Literature', 'Philosophy', 'India, History', 'History', and 'Homoeopathy'. He should then look up the corresponding entries in the Alphabetical Part of the Classified Catalogue and work his way to the Classified Part and compare the efficiency of its Class Index Entries and the *See also* Subject Entries of the Dictionary Catalogue in putting him in possession of all which the library has on the subject pursued.

CHAPTER MF

TESTIMONY OF CUTTER

1 Categorical Statement by Cutter

Cutter, the pioneer in designing a Dictionary Catalogue Code, has himself admitted (5) that the *See also* Subject Entries cannot equal the Class Index Entries in efficiency.

2 Refuge of the Dictionary Catalogue

According to Cutter, "The systematic catalog undertakes to exhibit a scientific arrangement of the books in a library .... (The Dictionary Catalogue) is at liberty to try to secure some of the advantages of classification and system in its own way. Its Subject Entries, individual, general, limited, extensive, thrown together without any logical arrangement, in most absurd proximity — Abscess followed by Absenteeism and that by Absolution, Club-foot next to Clubs and Communion to Communism, while Bibliography and Literary History, Christianity and Theology, are separated by half the length of the catalogue — are a mass of utterly disconnected particles without any relation to one another, each useful to itself but only to itself. But by a well-devised network of cross references the mob becomes an army, of which each part is capable of assisting many other parts. The effective force of the catalogue is immensely increased" (5).

3 Too Much Mental Effort Needed

Cutter is even more definite in the following passage: "An alphabetical list of specific subjects is to them little more suggestive than an alphabetical list of authors. It is true that by following up all the references of a dictionary catalogue under Theology, for example, a man may construct for himself a list of the theological literature in the library; but to do this requires time and mental effort, and it is the characteristic of the desultory reader that he is averse to mental effort. What is wanted by him and by the busy man when now and then he has the same object, is to find the titles from which he would select brought together within the compass of a few pages" (17).

CHAPTER MG

TESTIMONY OF THE HYPERTROPHY OF *SEE ALSO* SUBJECT ENTRIES

1 Ever-Increasing Hypertrophy

Apart from the *See also* Subject Entries of the Dictionary Catalogue not being as efficient as the Class Index Entries of the Classified Catalogue, they have another quality causing heart-break to cataloguers and to readers alike. A perusal of the Class Index Entries in Chap LC will show that they are, as a rule, very brief. However much the library and the catalogue may grow, each Class Index Entry always remains as slim as ever. But it is not so with the *See also* Subject Entry of the Dictionary Catalogue. A perusal of such entries in Chap LD will show how inordinately long some of them are. As already stated in Sec ME3, the entries beginning with 'Economics', 'Education', 'History', 'Medicine', and 'Philosophy' are examples. Even in a catalogue of 315 books, they are so long. As the library grows, they will grow continuously in length. And many other entries also will grow to great lengths. For, under every subject heading must be mentioned each one of its subdivisions on which the library gets a book. This ever-increasing hypertrophy of *See also* Subject Entries forms an unsightly and overpowering feature of the Dictionary Catalogue.

2 First Surrender of Cutter

To reduce it to a minimum, the conception of General *See also* Subject Entries has been developed. The first surrender that Cutter himself made in this respect was to allow the 'Medium' and the 'Short' catalogues to cut out altogether the names of some of the references from such huge entries at the discretion of the cataloguer (3).

3 Syndetic *See also* Subject Entries

Another method, suggested by Cutter to fight against hypertrophy and keep the *See also* Subject Entries within small limits, goes by the name of Syndetic Reference Entry. In this method, a reference is not made from a class to each one of its possible sub-classes, even if each of them has books belonging to it as their Specific Subjects. A reference is made only to the sub-class of the next higher order, from the latter only to the one next to it in order, and so on. For example, reference is made from Zoology to Vertebrates only, from Vertebrates to Mammals only, from Mammals to Carnivora only, and so on. The difficulties of making such entries and the possible dangers to which this method is exposed have been indicated by Cutter himself (7).

4 General *See also* Subject Entry

But a more drastic step of economy is to replace a long list of references to Specific Subjects " by a general reference". This is suggested by the American Library Association. It is illustrated with ' Industrial Arts ' as a General *See also* Subject Entry (2).

41 WITHOUT VALUE

But the value of such a General *See also* Subject Entry should be carefully examined. It appears to be really functionless and may be a source of irritation rather than of any help, very much like the vermiform appendix. This statement may be proved as follows:—

For definiteness, we shall begin with the following " General *See also* Subject Entry".

Poetry, English
See also
Names of Individual authors, critics, and works with subheadings.

Who is the reader whom this entry is supposed to help? A reader may want books by a specific author or perhaps even a specific poem or the work of a specific critic; if so, by assumption, he knows the name of the author, work, or critic, and he will therefore straightaway look up the entry beginning with that name. Surely, he is not going to turn to the above general entry. The only other type of reader to be considered is like the one who wants some poem to read but does not know what poems or poets are to be found on the shelves of the library; the only subject he can think of for looking up in the catalogue is ' Poetry, English '; and so, it is this reader that will look up the above-mentioned entry. But what is the information that it gives him? It tells him, " Look up the name of the poet or the poem which you like to read." The reader replies, " That is what I do not know. I expected you to put me to some specific poem or poet. If I knew it, I would certainly not have turned upto you." What is the General *See also* Subject Entry to do except to confess, " You were quite right in looking up to me for help and I too would have gladly served you to your satisfaction, if I had been left in the original form designed by old Cutter for me. But, alas, my increasing size alarmed the readers and the cataloguers alike; with the result, they have all conspired together to amputate practically every part of me, leaving me only as a head (ing) with a shapeless stump. Alas! Alas! My days are gone. I am absolutely of no use to anybody in my present condition. I wonder why they have not terminated me altogether; then I

would have also been relieved from narrating this tale of woe to disappointed readers like you."

42 DEMONSTRATION

Partly to demonstrate how helpful it would be to users of the catalogue if this class of General *See also* Subject Entries is omitted and each of the *See also* Subject Entries sought to be replaced by them is given in defiance of the Law of Parsimony, the *See also* Subject Entries have been given in Chap LD.

CHAPTER MH

LOWER LINK ENTRIES

1 Definition

The *See also* Subject Entries considered in Chap' MG refer from a more general class to its sub-class in which the library has books. In the terminology of Chain Procedure, they all refer from an upper link to a lower link of a chain of classes. The occupant of the leading section of such an entry being the name of the class forming the upper link, the entry may be called an ' Upper Link Entry'. Logical thoroughness would ask, " What about Lower Link Entries ?" A ' Lower Link Entry ' obviously means an entry in which the leading section is occupied by the name of a class forming a lower link in a chain of classes. Its Refererred-to-Heading is an upper link. It would mean a *See also* Subject Entry referring from a sub-class to one of the more extensive classes of which it is a sub-class. It may be stated at the outset that there is a fundamental difference in the function and the way of derivation of Lower Link Entries and Upper Link Entries. We shall illustrate this difference by taking a particular example.

2 Example of Upper Link Entries

Take Item 149 of Chap LC and/or Item 1061 of Chap LD. Each of these forms the Main Entry of one and the same book with the Class Number LL. 41:4 The Chain of this Class Number is as follows:

L = Medicine.
↓
LL = Homoeopathy.
↓
LL.4 = Respiratory system, Homoeopathy
↓
LL,41 = Nose, Homoeopathy.
↓
LL,41;4 = Disease. Nose, Homoeopathy.

There are definitely four upper links in this Chain and they give rive rise to the following four Upper Link Entries—

1 MEDICINE
See also
DISEASE, NOSE, HOMOEOPATHY.
2 HOMOEOPATHY
See also
DISEASE, NOSE, HOMOEOPATHY.

3 RESPIRATORY SYSTEM, HOMOEOPATHY.
See also
DISEASE, NOSE, HOMOEOPATHY.
4 NOSE, HOMOEOPATHY
See also
DISEASE, NOSE, HOMOEOPATHY.

Here there is *only one chain* leading up from the Specific Subject of the book catalogued to the Main Class to which the book belongs; and the number of links above the last link is definite and also limited. For, the Upper End of the Chain is definite and known; it is the Main Class of the book.

3 Example of Lower Link Entries

On the contrary, what are the Links Lower than the Last Link — that is, the Link corresponding to the Specific Subject of the book. What is their number? How are they to be determined? Surely, the Only Chain, yielded by the class number of the book, has no Link Lower than that of the Specific Subject of the book. What to do then? To find out the possible lower links from which lower link entries should be given, let us examine the function of such an entry. Its function is to bring this book to the notice of a reader seeking information on any sub-class of its Specific Subject. For, the book is likely to deal with it. For example, it may have to be brought to the notice of one wanting information on any of the following narrower subjects:—

ETIOLOGY, DISEASE, NOSE, HOMOEOPATHY.
DIAGNOSIS, DISEASE, NOSE, HOMOEOPATHY
MICROSCOPIC EXAMINATION, DISEASE, NOSE, HOMOEOPATHY.
PATHOLOGY, DISEASE, NOSE, HOMOEOPATHY.
EXAMINATION OF SPUTUM, DISEASE, NOSE, HOMOEOPATHY.
PREVENTIVE STEP, DISEASE, NOSE, HOMOEOPATHY
IMMUNOLOGY, DISEASE, NOSE, HOMOEOPATHY.
THERAPEUTICS, DISEASE, NOSE, HOMOEOPATHY.
DIET REGULATION, DISEASE, NOSE, HOMOEOPATHY.

And several other sub-classes based on the Handling Characteristic; and again,

INFLAMMATION, NOSE, HOMOEOPATHY.
INFECTIOUS DISEASE, NOSE, HOMOEOPATHY.
BACTERIAL DISEASE, NOSE, HOMOEOPATHY.
DIPHTHERIA.
ABNORMALITIES IN STRUCTURE, NOSE, HOMOEOPATHY.
TUMOUR, NOSE, HOMOEOPATHY.

And several other specific diseases of the nose; and again, sub-classes of still lower orders obtained by applying the various divisions based on the handling characteristic to each of the specific diseases as illustrated by,

ETIOLOGY, DIPHTHERIA, HOMOEOPATHY
DIAGNOSIS, DIPHTHERIA, HOMOEOPATHY.
MICROSCOPIC EXAMINATION, DIPHTHERIA, HOMOEOPATHY.
EXAMINATION OF SPUTUM, DIPHTHERIA, HOMOEOPATHY.
PREVENTIVE STEP, DIPHTHERIA, HOMOEOPATHY.

Here is an example of Lower Link Entry using one of the above Lower Links as heading:—

PREVENTIVE STEP, DIPHTHERIA, HOMOEOPATHY
See also
DISEASE, NOSE, HOMOEOPATHY.

Each Lower Link Entry will have to be written similarly using the same referred-to-heading as this example.

These examples are enough to show that the Lower Link Entries are to be derived from the book read with the schedule for classification, giving further Sub-divisions of the Specific Subject of the book.

It is known that most of the Chains implied in the schedule admit of being continued indefinitely.. Infact, it has been shown in the *Prolegomena to library classification* that, generally speaking, the Last Link is unreachable and even unknowable at present in most cases (26). This means, among other things, that the number of links as we move downwards from any link is indefinitely large. A few independent chains start from the link under consideration. At most of the links of the first order of each of these chains, there is a further branching into several chains. This may happen at each of the links of each of the chains branching off from each link, even as the arteries split into branches from point in each of the branch arteries until they get separated into an indefinitely large number of capillaries.

4 Comparison of the Number of the Upper Link and Lower Link Entries

Perhaps a concrete measure of the number of Lower Link Entries likely to be called for by a book can be obtained if we consider the book whose main entry occurs as Item 108 of Chap LC and Item 1139 of Chap. LD. As it can be seen from example 1 occurring in Chap CB, the title-page of the book reads, " Practical guide to health: A popular treatise on anatomy, physiology and hygiene, with a scientfiic description of diseases, their courses and treatment, designed for nurses and home uses". The Specific Subject of this book is obviously ' L Medicine'. It is a Main Class. Its chain has therefore only one link and this contributes the Specific Subject Entry. There is no Upper Link whatever;

and there is, therefore, no Upper Link Entry for the subject of this book.

What about its Lower Link Entries? These may be contributed by many of the sub-classes occurring in the schedule for the Main Class L Medicine. In Edition 14 of the *Decimal classification* by Melvil Dewey, this schedule extends over 84 pages and the number of the sub-classes enumerated is estimated to be about 3,500. In the Colon Classification, though more detailed in some respects, the number of sub-classes will exceed 10,000. This gives a rough idea of the number of Lower Link Entries likely to be demanded by a subject of a book belonging to a class of greater expansion, such as Medicine, as against no Upper Link Entry whatever.

5 Cutter's Consideration to the Law of Parsimony

A plaintive note of protest spreads through air. Who is protesting? It is the Law of Parsimony (32). Amiable Cutter is moved very much by the reasonableness of this protest; and he straightaway amends his Rule 188 so as to read, "Make references occasionally from specific to general subjects" (). The Law of Parsimony feels considerably relieved by the insertion of the word 'occasionally'. For, it is quite confident that it can influence the Law of Inertia to see to it that 'occasionally' is virtually rendered into 'never' by the human cataloguers.

6 Canon of Consistence Protests

The Canon of Consistence is not so sure, however, of this expectation of the Law of Parsimony. There will be enthusiasts even among cataloguers, now and then exercising the right of giving Lower Link Entries. Of course, Cutter has left it to their discretion. But discretion is seldom consistent even when exercised by the same man. The very variation in his physical and mental state will vitiate and vary it from day to day and even from hour to hour. Again, no library can have the same cataloguer for ever. As cataloguers change, the discretion also will change. And so comes the vociferous protest from the Canon of Consistence (20): "It is notorious what a hotch-potch a library catalogue becomes even when it confines itself to specific entries such as the main entry and the book index entries — all prescribed by precise rules. A numerical measure of the extent of this hotch-potchness has been worked out elsewhere (42). The Upper Link Entries had been adding their own quota of inconsistency till the Chain Procedure was prescribed. My goodness! If the cataloguing rule itself says that a certain kind of entry may be given occasionally at the discretion of the cataloguer, who will care for me? Verily, it may then be said without any hesitation

'Inconsistency, thy name is library catalogue'. Is there no one to save me and the library catalogue from the predicament to which Cutter's Rule 188 has brought us?" The Rules for Dictionary Catalogue, given in CCC (33), hears this SOS. It rules out Lower Link Entries absolutely by absention from prescribing Rules for it.

7 Abdication of the Dictionary Catalogue

This drastic decision provokes the Laws of Library Science. They ask with much feeling, "Are the Law of Parsimony and the Canon of Consistence more paramount than ourselves even in our special sphere? Are they to be propitiated even at our cost? Are we in a world of politics or in an academic or business world? Without Lower Link Entries, how is every reader to get his book or every book its reader without loss of time to the reader and the staff?" The Dictionary Catalogue would admit this protest and say: "The whole situation is false. This conflict between the Laws of Library Science on the one side and the Law of Parsimony and the Canon of Consistence on the other side is a creation of mine — an artificial creation. The correct way to lift off all such artificial conflicts is for me to abdicate in favour of the Classified Catalogue."

8 Facile Solution by Classified Catalogue

The Classified Catalogue bypasses in a most facile manner the difficulties overpowering the Dictionary Catalogue in the shape of *See also* Subject Entries — both Upper Link Entries and Lower Link Entries. Its Class Index Entry is very simple and gives only a single definite Class Number to be looked up. It places the reader in the exact region of the Classified Part of the catalogue where all the books of the library belonging to every one of the Upper and Lower Links are mentioned compactly in contiguous entries and stand collocated in a most helpful or filiatory sequence. As it has been demonstrated in Chap ME, it does not matter which sub-class of his main subject the reader looks up or even the name of the main class itself. Whatever he starts with, he is immediately landed in the same region of the Classified Part of the catalogue. Thus, neither the Law of Parsimony, nor the Canon of Consistence, nor any Law of Library Science is violated. They are all satisfied in equal measure. No conflict is stirred among them.

CHAPTER MJ

COLLATERAL LINK ENTRY

1 Examples

There can be still another type of *See also* Subject Entry. Here is Cutter's prescription for it:

"Make references from general subjects.... also to coordinate and illustrative subjects" (6).

Here are some examples of such entries.—

1 PHILOSOPHY.
See also
THEOLOGY

2 ARCHAEOLOGY, PREHISTORIC.
See also
STRATIGRAPHY.
ANTHROPOIDEA, PALEAONTOLOGY.

3 WAVE MECHANICS.
See also
WAVE FUNCTION.

4 FRUITS, AGRICULTURE.
See also
MARKETING, FRUITS.

5 COMPARATIVE STUDY, LAMPS, SOCIOLOGY.
See also
LAMPS, MANUFACTURE, HISTORY.

Each of these entries will also call for an entry in which the Referred-to and the Referred-from-Headings are interchanged as in the following:—

THEOLOGY.
See also
PHILOSOPHY.

2 Classified and Dictionary Catalogue Equally Helpless

It is obvious that the Referred-to and the Referred-from-Headings of these entries do not belong to the same chain of classes. They are not therefore in the relation of upper and lower links. They are only Collateral Links. These entries may therefore be called 'Collateral Link Entries'. The Chain Procedure cannot obviously be of any help in determining the Collateral Link Entries demanded by a book. Their determination has to be left entirely to the discretion, the experience in reference service, the flair, and the learning of the cataloguer. The Classified Catalogue is as helpless as the Dictionary Catalogue in this matter. It too has to leave the problem to the caprice of

the learning, the flair, the experience in reference service, and the discretion of the cataloguer. Further, if it attempts this type of entry, it will spoil the simplicity and slimness of its Class Index Entries, as illustrated by the following entry:—

ARCHAEOLOGY, PREHISTORIC
For documents in this Class and its Sub-divisions see the Classified Part of the catalogue under the Class Number Y,71;(V;71)
For documents for Collateral Study see the Classified Part of the catalogue under the Class Number H5 and H6, 97975

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3 More Helpful Presentation in CC than in DC

No doubt the collateral reference fares better in a Classified Catalogue than in the Dictionary Catalogue. In the former although it spoils the slimness of the Class Index Entry, it enjoys the full benefit of the slimness of its host. Its presence cannot be missed. It easily catches the eye of the reader. But in the Dictionary Catalogue, the Referred-to-Heading in a Collateral Reference Entry will be lost among the myriads of the Referred-to-Headings forming its lower links.

4 Problem for Research

In spite of the advantage that the Classified Catalogue has in featuring a collateral reference more effectively, it has to be stated that one of the major problems in cataloguing requiring further research is that on Collateral Reference Entries. This problem will have to be pursued jointly by classification and cataloguing.

CHAPTER MK

CORRECT BASIS FOR COMPARISON

1 *Ex cathedra* Judgement

Now that we have completed the comparison of each type of entry in the Classified and the Dictionary Catalogues, we may proceed to compare the general make-up, effect, and service of the two kinds of catalogue taken as wholes. Such a comparison has been engaging the attention of the profession for a long time. It has given raise to a large quantity of polemical writings. Much of it has been no doubt ephemeral. Not a little of it has been based on *ex cathedra* judgement. The reason for such a handling of this problem appears to be due to the discussion being seldom based on concrete facts. It has not been based,

1 On a comparison of the two kinds of catalogue prepared for the same set of books;

2 On the basis of one and the same scheme for classification designed to individualise specific subjects of all degrees of intension; and

3 According to cataloguing codes of equal thoroughness and rigour in the prescription of rules for the choice, the rendering, and the place and style of writing of the headings and the other sections of the various kinds of entries.

2 Faulty Judgement

The result has been that the defects of the scheme for classification and in the rules of catalogue code used have not been equally incident on the two kinds of catalogues which the persons taking part in the discussion have experienced and have at the back of their mind. And the accidental defects of a particular catalogue have been unconsciously construed as its essential defects and, what is worse, have been taken to be essential defects of all catalogues of its kind.

3 Correction of the Faults

Scientific comparison requires that all accidental defects and the auxiliary factors leading to them should, as far as possible, be equalised for the particular catalogues used as the basis for comparative study. Then alone, valid inferences about the essential differences between the two kinds of catalogues can be made. This must be further repeated for different sets of books, before the inferences can be assorted with certitude.

4 Concrete Basis for Comparison

Apart from being of help to the beginner, Part L entitled 'Solutions', has been added to this book just to provide a concrete basis for a scientific comparison of the Classified and the Dictionary Catalogues. The same 315 books will be found catalogued in the Classified Style in Chap LC and in the Dictionary Style in Chap LD. The books have been classified by the same scheme for classification — the Colon Classification — in both the catalogues; and this scheme carries individualisation of subjects further than any other. As already stated in Sec BG1, the cataloguing codes used for the two catalogues are twin codes; they are characterized by the same degree of thoroughness and rigour in the details of prescription regarding the choice, the rendering, and the place and style of writing of the elements in the entries. Many rules are the same in both. Those, which differ, differ only just to the extent warranted by the distinctive requirements of the two kinds of catalogue. Thus the Classified Catalogue in Chap LC and the Dictionary Catalogue in Chap LD come as near as possible to the ideal concrete basis for the scientific comparative study envisaged in the preceding section.

5 Selective Study

This fact has led to the addition of Part M making a comparative study of the Classified Catalogue in Chap LC and the Dictionary Catalogue in Chap LD. The study is not, however, exhaustive. This is left to the members of the profession. We shall record only some reflections induced by them. These are,

1 Comparison of Structure (Chap ML);
2 Comparison of Sequence (Chap MM);
3 Comparison of Efficiency of Function (Chap MN); and
4 Hurdles of Subject Entry (Other Lines of Approach) (Chap MP).

It is also urged that the young aspirants in the profession should prepare similar catalogues for different sets of books and use them as basis for a scientific comparative study.

CHAPTER ML

COMPARISON OF STRUCTURE

1 Specific Subject Entry

The Specific Subject Entries lie alphabetically scattered in the Dictionary Catalogue and are further mixed up with the other entries. In the Classified Catalogue, on the other hand, the Specific Subject Entries are Call Number Entries or Class Number Entries and as such they are all collected together and arranged in a separate sequence in a systematical, or collocated, or filiatory, or helpful sequence, as it can be variously described. It can be verified that to each Specific Subject Entry of the Dictionary Catalogue, there corresponds one, and only one, entry in the Classified Part of the Classified Catalogue — it may be a Main Entry or a Cross Reference Entry — and one and only one Class Index Entry in its Alphabetical Part. The converse also is equally true. It can be verified further that to each entry in the Classified Part of the Classified Catalogue, there corresponds one, and only one, Specific Subject Entry in the Dictionary Catalogue — the Cross Reference Entries in the former answering the Subject Analyticals in the latter.

2 Alphabetical Entry

Let us next compare the Dictionary Catalogue with the Alphabetical Part of the Classified Catalogue. It can be verified that their respective headings are virtually the same, entry for entry, in their rendering as well as in their sequence of arrangement. The Cross Reference Index Entries are even more so; they are indeed identical. To each Subject Entry of the Dictionary Catalogue, there corresponds in the Alphabetical Part of the Classified Catalogue one and only one Class Index Entry and they have exactly the same headings. The converse is equally true. It can be verified that to each Class Index Entry of the Classified Catalogue, there corresponds in the Dictionary Catalogue one and only one *See also* Subject Entry and they have exactly the same headings.

CHAPTER MM

COMPARISON OF SEQUENCE

1 Identity of Sequence

Every student of cataloguing must experience the similarity in the sequence of the entries almost amounting to identity, between the Dictionary Catalogue and the Alphabetical Part of the Classified Catalogue. The best method of experiencing this is for two persons to work together — for edition 1, I did so with K. M. Sivaraman as my partner. One holds the Classified Catalogue in his hand and the other the Dictionary Catalogue. The latter reads out entry after entry. The former ticks it off in the Classified Part if it is a Specific Subject Entry and in the Alphabetical Part if it is any other kind of entry. I did not realise the absolute parallelism between the two kinds of catalogue so vividly until I went through this experience while reviewing the press copy If such an experience is gained, many of the spurious arguments, getting adumbrated in a comparison of the Classified and the Dictionary Catalogues, will disappear.

2 Meaningless Compromise

Such an experience will also prevent such naive compromises as, " Let the Catalogue be of the Dictionary type if the books are arranged in a Classified Sequence and *vice versa*". Or again, " Let the library have, if it can afford it, both a manuscript card catalogue and a printed catalogue in book form and let one of these be of the Classified type and the other of the Dictionary type." Such statements should have originated by somebody in the early days when a close and scientific comparison of the structure and the sequence of entries of the two kinds of catalogue were neither made nor were possible. They were really products of inevitable ignorance. But they are for ever being repeated without any thinking whatever; what is worse, they are sometimes put as serious questions in professional examinations. This has the unfortunate effect of perpetuating these meaningless compromises in the minds of the new entrants to the profession, as if they were precious findings being handed down to posterity for preservation and perpetuation if not for adoption.

CHAPTER MN

COMPARISON OF EFFICIENCY OF FUNCTION

0 Three Types of Readers

A reader resorts to the catalogue for one of three purposes:

1 *Either*, to know if the library has a specific book, of which he knows either the name of the author or the name of any of his collaborators or of its series or say its title if it is like a proper name or is at least fanciful;

2 *Or*, to know what books the library has in the specific subject of his pursuit, which he enunciates in precise terms;

3 *Or*, to know what books the library has in the field of his interest which he is able to indicate only in a vague way by naming some subject of greater or smaller extension than that of the specific subject of his pursuit.

1 Reader of Type 1

A reader of Type 1 looks up the appropriate Specific Entry of the book, other than the Specific Subject Entry. He looks up the

1 Author Entry, if he happens to know the name of the author of the book; or

2 Translator Entry, if he knows the name of the translator; or

3 Series Entry, if he knows the name of the series to which the book belongs; and

4 So on.

We have already seen that these kinds of entries are exactly alike in the Classified Catalogue as well as in the Dictionary Catalogue. Therefore, service to the first type of readers cannot decide between the comparative serviceableness of the two kinds of catalogue. Whether the catalogue is a Classified one or a Dictionary one, this type of reader gets the same help with the same amount of ease. If he is asked to vote in favour of one kind of catalogue or the other, he will record the vote as neutral. Any improvement that he may suggest will have to be carried out as much in the Classified Catalogue as in the Dictionary Catalogue.

2 Reader of Type 2

A reader of Type 2 knows the name of the specific subject of his pursuit in a natural language; he does not know its class number. He therefore looks up the name of the specific subject in the natural language. In the Dictionary Catalogue, he straight-

away finds under it the names of all the books on it; this is quite ideal. In the Classified Catalogue on the other hand he finds under its name a long-worded instruction which reads

"For documents in this Class and its Subdivisions see the Classified Part of the catalogue under the Class Number [so and so]." If it is his first experience of this kind, we can well imagine his fury at being asked to face at one stroke so much of jargon. He may also wonder why the names of the books should not have been given in that entry itself and why he should remember or note down on a scrap of paper that 'mystic number' and then locate that number in some other part of the catalogue. He may, if he is of the phlegmatic species, grumble saying, "Oh! the tyranny of the expert!! this classification system!!! etc etc." To this reader, the Dictionary Catalogue is preferable. The Classified Catalogue may put in an appeal for mercy saying, "There is only one hurdle put by me between the reader and the names of his books. Except for sentimental objection to have any hurdle whatever, this is after all a very easy hurdle, which anybody with the least amount of patience about him will easily negotiate without help from anybody else." However much we may agree with this way of putting the case, there can be no denying the fact that the Dictionary Catalogue scores because it avoids even that so-called "very simple hurdle" between the reader and the names of his books.

3 Reader of Type 3

The reader of Type 1 having remained neutral, and the one of Type 2 having voted in favour of the Dictionary Catalogue, one has to look with bated breath, as it were, to the verdict of the reader of Type 3. This is like watching the third game in the best of three games. There is another factor which attaches considerable weight to his verdict. For this type is numerically the greatest of all the three types. In a public library, this type is easily much more numerous than the other two types. In an academic library, one may expect more to belong to the first two types. It is no doubt more than in public libraries. But those of the first two types taken together do not drag in the first type at all, as it has recorded a neutral vote. If, therefore, we exclude the first type, it can be asserted with certitude that the third type is far more numerous than the second even in academic libraries. This is a matter of experience. In specialist libraries too the reader of Type 3 is more numerous than the reader of Type 2. We shall proceed on the assumption that the readers of Type 3 out-number those of Type 2 and that this factor attaches a special value to the verdict to be given by the reader of Type 3.

4 Requirement of Reader of Type 3

It may be recalled that a reader of Type 3 is unable to enunciate his specific subject of pursuit in precise terms and it is even probable that he has none. All that he can do is to indicate his field of interest in a broad manner by mentioning some subject which lies in it. He looks at the catalogue saying, "Show me the list of the books you have in the library on such and such subject or anything related to it — more general or less general than it. If I see such a list, I shall choose what I want and I may be even able to know more precisely what I want". We have already demonstrated the relative efficiency of the Class Index Entries of the Classified Catalogue and the *See also* Subject Entries of the Dictionary Catalogue in serving readers of this type (*See* Chap ME). The absence of lower link entries or their being given only "occasionally" further reduces the efficiency of the *See also* Subject Entries in their service to a reader of Type

5 Vote of Efficiency of Function

There need be no hesitation, therefore, in saying that the Classified Catalogue is more serviceable than the Dictionary Catalogue to a reader of Type 3 (*See* Sec MH 7). His vote is quite definitely in favour of the Classified Catalogue. And his vote carries a greater weightage than that of a reader of Type 2. This is so not only because of Type 3 being more numerous than Type 2, but also because efficient service to Type 3 brings a relatively large social dividend as measured by the service given to society by this type.

CHAPTER MP

HURDLES OF SUBJECT ENTRY (OTHER LINES OF APPROACH)

1 Indeterminacy

The readers of Type 2 and of Type 3 have given contradictory votes. Type 1 had remained neutral. The structural approach to the question did not show any preference to one kind of catalogue or the other. The conclusion in Sec MN5 is based on conjecture only. How are we to decide the issue, ignoring the finding in Sec MN5 ? Are we simply to toss a coin and decide it ? Or is it possible to add different weightages to the votes of the readers of Types 2 and 3 respectively, from other points of view and choose between them ? Perhaps we may pursue the latter suggestion.

2 Numerical Superiority

Already we have been at the beginning of Sec MN3 that, on grounds of numerical superiority, the vote of the readers of Type 3 should be given a greater weightage.

3 Conventional Name of Specific Subject

Secondly, it has to be remembered how difficult it is to name one's specific subject in precise terms, even when the reader knows its extension and intension in terms of his own way of thinking. But the catalogue of a library may not follow his way of thinking. A good catalogue is guided in the naming of specific subjects by the Scheme for Classification adopted by the library. There is a special discipline — the classificatory discipline — developed and being sharpened nowadays, just to deal with the concept of specific subjects and the problem of naming them in a consistent way. It involves many conventions. It requires a full course of training to absorb these conventions and to name specific subjects in a consistent way. Even academic readers cannot be expected to have a good familiarity with this new discipline.

4 Hurdle of *See also* Subject Entry

The result is that few readers of Type 2 will succeed in hitting at the correct conventional name of their specific subjects at the first shot. They will have to reach it only by trial and error after a few attempts. In an unsuccessful attempt, either

they may not find an entry to answer the name given by them to their specific subject, or they will land on a *See also* Subject Entry. In any case, it would amount to a hurdle. One cannot say how many such hurdles will have to be crossed before the right hit is made in the Dictionary Catalogue. In the Classified Catalogue, on the other hand, they will be put on to the correct region of the Classified Part at the stage that corresponds, in the Dictionary Catalogue, to their first hit on a *See also* Subject Entry. Thus in the case of the majority of the readers of Type 2, there will not be more hurdles placed by the Classified Catalogue than by the Dictionary Catalogue.

5 Hurdle of Class Index Entry

Thirdly, let us compare the number of hurdles placed by the *See also* Subject Entries of the Dictionary Catalogue in the way of a reader of Type 3 with the number of hurdles placed by the Class Index Entries of the Classified Catalogue in the case of the luckiest reader of Type 2 enunciating his specific subject in precise conventional terms and can therefore get his list of books from the Dictionary Catalogue straightaway without any hurdle whatever. We have seen in Sec MN 2 that such a reader of Type 2 will have to face just one hurdle in the Classified Catalogue. On the other hand, we have seen that most of the *See also* Subject Entries have quite a number of referred-to-headings and the reader of Type 3 will have, therefore, to look up each one of those headings to know all that the library has in his field of interest. In other words, the average number of hurdles placed by the Dictionary Catalogue in the way of a reader of Type 3 will be many more than one.

6 Weightage of Vote of a Reader of Type 3

These three considerations put a definitely greater weightage on the vote of a reader of Type 3. We have, therefore, to cast our own vote with him and uphold the claims of the Classified Catalogue to be more efficient than the Dictionary Catalogue.

CHAPTER MQ

SOME SLOGANS PRICKED

0 Meaningless Compromise

In this chapter, we shall mention a few meaningless slogans which originated in the past and get repeated even today, without any thinking.

1 Faulty Assumption About Classified Catalogue

The first slogan is that a reader cannot use a Classified Catalogue unless he is familiar with the Scheme for Classification in use. This opinion is evidently based on the assumption that a Classified Catalogue consists of the Classified Part alone and does not have an Alphabetical Part. The basic assumption is faulty; and therefore the slogan is faulty.

2 Faulty Assumption About Ease of Reference and Use

The second slogan is that the Dictionary Catalogue admits of greater ease of reference than the Classified Catalogue. We have seen in the preceding chapters that there is no ground for this assumption. The Alphabetical Part of the Classified Catalogue and the whole of the Dictionary Catalogue are identical in so far as the headings and the arrangement of the entries are concerned. The ease of reference has, therefore, an identical measure in the two types. So far as Specific Added Entries are concerned, the two kinds of catalogues provide equal ease in all respects. So far as Cross Reference Index Entries are concerned, the two types of catalogues are absolutely alike and therefore provide equal ease in all respects. So far as the other general added entries go, the slim, brief Class Index Entries of the Classified Catalogue are more easy to refer to than the voluminous, bewildering *See also* Subject Entries of the Dictionary Catalogue with their chronic proneness to ever-increasing hypertrophy.

3 Faulty Assumption About Mystic Symbol

The third slogan refers to the call number as a mystic symbol whose very sight makes innocent readers either swoon or run into a hysterical rage ! Whether the catalogue is of the classified or of the dictionary kind, these numbers will be found in them. Even when readers browse round the stack room, they will have to face them at every turn. Why, even while handling the book they take out to read, the call number will stare at their faces. The bugbear of the call number is therefore by no means peculiar to the Classified Catalogue.

4 Mystic Symbol is Meaningful

Further, except in the book itself and the alphabetical index card, the class number is followed by its meaning in a natural language. Thus, in the gangway guides, the bay guides, and the shelf guides in the stack room and in the guide cards in the Classified Part of the Catalogue, the class number is quite meaningful. The reader soon becomes familiar with the class number and even understands its meaning.

5 Number in Modern Life

Apart from this, the reader has to harden himself in modern life to face such mystic symbols not only in the library but in many other situations. It stares at his face from on the door of his very house or office room, the back and the front of his car, and the bus or the tram or the train which he has to board from day to day. He has to face it in his cheque book, pass book, ration card, and many other things he has to handle from day to day. Of course, there is one difference. These numbers he merely sees; he is seldom obliged to carry any but a few of them in his memory. But in using the Classified Catalogue, he is obliged to carry the class number either in his memory or in a scrap of paper for a split second at least — from the moment he locates it in the Class Index Entry to the moment when it lands him in the region of the Classified Part of the catalogue, corresponding to his field of interest. That very moment, however, he can forget the number.

6 Joy Reached Within Split Second

But after that split second, his mind is fully occupied and even entranced with the helpful or filiatory sequence in which the names of his books follow one after another and the numbers accompany them. He enjoys it. This joy is at bottom reinforced by the satisfaction of an unexpressed want and by the getting of something which he did not know how to ask for.

CHAPTER MR

FEELING OF READERS

1 Deeper Function of the Library Catalogue

The successful performance of the deeper function of the library catalogue — satisfying unexpressed or inadequately expressed wants — is sufficient compensation for the obligation to carry the Class Number in the memory or in a scrap of paper for a split second. Most of the readers bear the 'burden' quite cheerfully after once they experience this benefit which the Dictionary Catalogue does not even make pretence to offer to them. The younger folk go even further. They take pleasure in gaining greater intimacy with these 'mystic symbols': they soon discover that the class numbers constitute a system of symbolic language; they even begin to learn its use and to interpolate it in their conversation. I have often overheard students talking to one another in a mixture of Colon Language and their natural language.

2 Solvitur Ambulando

Though one may not capitulate to the charm of the class number in this extreme way, no reader is likely to have an aversion to it to the degree, usually trotted out in heated controversies in defence of the perpetuation of the Dictionary Catalogue. Any reader that has had an opportunity to experience the utter inability of the Dictionary Catalogue to perform the deeper function of spreading before him an exhaustive panorama of the names of all the books of the library that belong to the field of his interest — an orderly panorama in which title follows title in the most helpful or filiatory sequence — and to experience also the near-perfection that the Classified Catalogue has attained in the performance of this deeper function — this paramount function — will silence all the polemics being carried out on his behalf, at the level of fancied theory. He will vote in favour of the Classified Catalogue saying, *Solvitur ambulando.*

CHAPTER MS

CHANGE OF DICTIONARY CATALOGUE INTO CLASSIFIED CATALOGUE

1 Practicability of Change-over

It may be argued that libraries, already with Dictionary Catalogue, will find it too costly to change-over to Classified Catalogue, even if it is desirable to do so. A little reflection will show, however, that the cost of change-over cannot be much. The results arrived at in Chap ML by a comparison of the corresponding entries in the Classified and the Dictionary Catalogues will prove this.

2 Cross Reference Index Entry

In Chap ML, we have seen that the Cross Reference Index Entries are exactly similar in both kinds of catalogue. These do not, therefore, involve any work whatever.

3 Specific Added Entry

The Specific Added Entries, other than the Specific Subject Entries, are all practically the same in both kinds of catalogue. These do not, therefore, involve any work whatever.

4 Main Entry

The Author Entry, which is the Main Entry of the Dictionary Catalogue, should be converted into the Call Number Entry of the Classified Catalogue. This requires only writing the Call Number at the top line. Even this work will not be necessary in libraries which have been following the Western practice of writing the Call Number near the top of the left hand margin.

5 Specific Subject Entry

The Specific Subject Entry of the Dictionary Catalogue should be converted into the Author Entry of the Classified Catalogue. This requires only the scoring out of the Specific Subject Heading. But such entries consolidated in one card should be written on separate cards. This will involve work.

6 *See also* Subject Entry

Each *See also* Subject Entry should be converted into the corresponding Class Index Entry. This requires only the scoring out of the Referred-to-Headings in it and inserting the Class Number of the Referred-from-Heading as the Index Number. In some cases, it will also mean weeding out many 'continued' cards.

7 Subject Analytical

Each Subject Analytical Entry of the Dictionary Catalogue should be converted into the Cross Reference Entry of the Classified Catalogue. This requires only the writing of the Class Number in the top line and scoring out the name of the subject.

PART N

AMENDMENTS TO CCC

CHAPTER NA

AMENDMENTS TO PART B OF CCC ON CANONS OF CATALOGUING

BC CANON OF RECALL VALUE

BC0 Canon of recall value

The principle that

1 In the multi-worded name of

11 A person,

12 An institution,

13 A conference, and

14 An organ of a government, or institution, or conference; and

2 In the multi-worded title of a document other than periodical publication,

the Entry-Word or the Entry-Word-Group in the Heading of the Main Entry should be the one with the Highest Recall Value.

BD CANON OF PREPOTENCE

BE CANON OF INDIVIDUALISATION

BF CANON OF SOUGHT HEADING

BG CANON OF CONTEXT

BH CANON OF PERMANENCE

BJ CANON OF CURRENCY

BK CANON OF CONSISTENCE

AMENDMENTS TO CHAPTER ED OF CCC ON STYLE OF WRITING

ED4 Other Sections

ED43 Index Number Section

The Index Number is to be written as far o the right as possible in the section preceding it, leaving at least four spaces in between two sections, or in case there is not sufficient space left in it, as far to the right as possible on the first line after the said last line.

ED5 Typography

ED51 Heading

The words in an Entry Element in a Block in a Heading are to be in Block Letters.

For example, the Capital Letters may be used as Block Letters if the Roman script is the Favoured Script of the Library.

ED8 Punctuation Marks

Punctuation Marks are to be given as in ordinary prose subject to Sec ED81 to ED87.

ED81 A Comma is to separate two consecutive blocks in a heading.

ED82 A Comma is to separate a Descriptive Element from what it describes.

ED83 Circular brackets are to enclose

1 A Secondary Element;
2 An Individualising Element;
3 A Series Note;
4 A Pseudo-Series Note; and
5 A Thesis-Series Note.

ED84 Inverted Commas are to enclose

1 An Extract Note;
2 An Extraction Note; and
3 A Change-of-Title Note.

ED85 The Conjunction between Blocks in a Heading may be replaced by a Comma. If this is done, a Semicolon should precede a Descriptive Element instead of a Comma.

ED86 A Full Stop is to be put at the end of a section. .

ED87 No Full Stop is to be put at the end of
1 A Section consisting of a Class Number or a Call Number or any part of it;
2 The Accession Number Section; and
3 The Directing Section.

CHAPTER NC

AMENDMENTS TO PART J OF CCC ON RENDERING OF NAMES

JC GOVERNMENT

JC6 Administrative Department

JC63 Use of Dash

JC631 Use of Inflexional Ending

If the word or word-group forming the Entry Element does not occur in singular nominative form in the name of the Administrative Department of a Government, the dash (—) representing it in the Secondary Element is to be followed by its inflexional ending.

JC632 Word with Inflexional Ending occurring First

If the word or word-group forming the Entry Element occurs first in inflexional form in the name of the Administrative Department of a Government, it is to be represented in the Secondary Element by a dash followed by its inflexional ending

JD INSTITUTION

JD17 Entry Element

The Entry Element in the name of an Institution in the Heading of any Entry is to consist of the word or word-group denoting the subject or any other speciality forming the purview of the institution, in its singular nominative form.

JD171 Secondary Element

The Secondary Element in the Heading is to consist of the rest of the word(s) occurring in the name of the Institution written in the sequence of their occurrence in it.

JD172 Use of Dash

If the word or word-group forming the Entry Element occurs in any position other than the first in the name of the institution, its place should be indicated by a dash (—) among the words of the Secondary Element.

JD173 Use of Inflexional Ending

If the word or word-group forming the Entry Element does not occur in singular nominative form in the name of the Institution, the dash (—) representing it in the Secondary Element is to be followed by its inflexional ending.

JD174 Word with Inflexional Ending occurring First

If the word or word-group forming the Entry Element occurs first in inflexional form in the name of the Institution, it is to be represented in the Secondary Element by a dash (—) followed by its inflexional ending.

JD175 Name of a University Etc

Provided that Rule JD17 is not applicable in the case of the name of a University, College, School, Laboratory, Library, Museum, and any similar traditional institution, the Entry Element should resepctively be 'University' etc. The Secondary Element is to be rendered in accordance with Rule JD171.

JD176 Language of the Entry Element

In applying Rule JD175, the Entry Element should be in the language used in the name of the institution.

JD177 Names of other Institutions

If the Entry Element in the name of an Institution cannot be determined by Rule JD17 or JD175, the name of the Institution as a whole is to be the Entry Element, subject to Rule JD11 to JD16.

Note.— This rule is provisional till more experience is gained.

JE CONFERENCE

JE4 Without Specific Name

The name of a conference without a specific name and not held periodically is to be made of the name of the class of persons meeting together as conference, such as Citizens, Indian Residents, Ladies, Merchants, and Musicians.

Note.— It is to be remembered that the word or the word-group denoting the class of persons is to be the Entry Element.

JE6 Organ of Conference

The rendering of the name of an Organ of a Conference is to be made on the analogy of Sec JC2 to JC8.

JF TITLE

JF4 Entry Element

Subject to Rule JF2 and JF3, when the Title occurs in the Heading, and is not fanciful, or a proper noun, or treated in usage as proper noun, but is a descriptive one, the rendering of it is to be on the analogy of Sec JD17 and its subdivisions.

JF41 Capitalisation of First Two Words

When the Title occurs in the Heading and Rule JF4 is not applicable, the first two words in it are to be written in capital letters.

JG SERIES

JG1 Entries of Occurrence

The name of a Series may have to be rendered in a

1 Main Entry, in its Note Section;
2 Book Index Entry, in its Heading Section; and
3 Cross Reference Index Entry, in its Referred-to-Heading Section.

JG5 Individualising Entry

JG52 Author's Name as Individualising Element

If the entity used for Individualising the Name of a Series is the Name of the Author of the book, the Name of the Individualising Entity is to be replaced by the term '*Its*', '*His*', or '*Her*', in the Series Note of the Main Entry.

JH PSEUDO-SERIES

JH0 Entries of Occurrence

The name of a Pseudo-Series may have to be rendered in a

1 Main Entry, in its Note Section;
2 Book Index Entry, in its Heading Section; and
3 Cross Reference Index Entry, in its Referred-to-Heading Section.

The name of a Pseudo-Series will not be given by the publisher as in the case of a regular publisher's series. But it has to be established artificially by a Catalogue Code. In this it resembles the name of a Government (*See* Sec JC1).

JH1 Pseudo-Series of Kind 1: Edition with Distinctive Name

The rendering of the Name of a Pseudo-Series of Kind 1 (*See* Sec FH2) is to consist successively of

1 The Name(s) of the Author(s) rendered as prescribed in the concerned Chap of Part J and, wherever necessary, on the analogy of Sec MD32 or MD33, as the case may be;

2 A full stop; and
3 The Name of the Edition in Sense 2 (*See* Sec FK2), omitting the initial article or honorific word, if any, with the first letter of the first word in capital.

Example
1 Sankara. Memorial ed.
2 Shakespeare (William). Variorum ed.
3 Tolstoy (Leo). Centenary ed.

JH2 Pseudo-Series of Kind 2: Same Author and a Common Generic Title

The rendering of the Name of a Pseudo-Series of Kind 2 (*See* Sec FH3) is to consist successively of
1 The Name(s) of the Author(s), rendered as prescribed in the concerned Chap of Part J and, wherever necessary, on the analogy of Sec MD32 or MD33, as the case may be;
2 A full stop; and
3 The Common Generic Title, rendered as prescribed in Chap JF.

Example :
1 Hertzler (Arthur E). Monographs on surgical pathology.
2 Grimsehl (E). Textbook of physics.

JH3 Pseudo-Series of Kind 3: Different Authors and Common Generic Title

The rendering of the Name of a Pseudo-Series of Kind 3 (*See* Sec FH4) is to consist successively of
1 The Name(s) of the Collaborator(s), rendered as prescribed in the concerned Chap of Part J and, wherever necessary, on the analogy of Sec MD32 or MD33, as the case may be;
2 A Comma;
3 The appropriate Descriptive Element(s) denoting the role(s) of the Collaborator(s);
4 A full stop; and
5 The Common Generic Title rendered as prescribed in Chap JF.

Note.— In the absence of the Collaborator(s), only category 5 will be operative.

Example :
1 Oman (Charles), *Ed.* History of England.
2 Gunn (Hugh), *Ed.* British Empire, a survey.

CHAPTER ND

AMENDMENTS TO PART K OF CCC ON CLASS INDEX ENTRY

KB TERMINOLOGY OF CHAIN PROCEDURE

KB93 Pseudo-Chain:— Represents a Class Number taken along with some number forming Part of the Book Number in the form of a chain according to the procedure enumerated in Sec KB0.

KB94 Pseudo-Link :— A Link in a Pseudo-Chain made of a digit or digit-group forming part of a Book Number

KD CHOICE OF CLASS INDEX HEADING

KD1 Choice

A Class Index Entry is to be given using as Heading the term represented by the last digit of each of the Sought Links of the Chain representing the Class Number, or the Pseudo-Chain representing the Number made of the Class Number and some part of the Book Number, of each Main Entry and each Cross Reference Entry.

Note.— If the Class Number consists of one and only one Rich Digit, a Class Index Entry is to be given using as Heading the term represented by it.

KF CLASS INDEX ENTRY

KF0 Sections

A Class Index Entry is to consist successively of the following sections:—

1 Leading Section;
2 Directing Section; and
3 Index Number Section.

KF2 Directing Section

The Directing Section of a Class Index Entry is to consist of the following directing words:

For documents in this Class and its Subdivisions, see the Classified Part of the catalogue under the Class Number.

KF25 Heading from a Pseudo-Link

In the case of the Heading of a Class Index Entry derived from a Pseudo-Link the Directing Section is to be modified accordingly. For example, if the Heading is derived from a

Pseudo-Link ending with the digit 'v' representing Practice Book, the Directing Section is to consist of the following directing words:

For Practice Book of this kind, see the Classified Part of the catalogue under the Call Number beginning with

KJ COMMISSION REPORT

KJ1 Two Entries for the Last Link

In the case of a Commission Report, which is a Quasi-Class, there is to be a Class Index Entry using as Heading each of the following:

1 The term such as 'Report' as the Main Heading, and the words in the Heading of the Main Entry (omitting the information about the Chairman of the Commission) as the Sub-heading; and

2 The term such as 'Report' as the Main Heading, and the word-group consisting of the entry element in the name of the Chairman followed by the word 'Commission' or its equivalent, as the Subheading.

KZD MODIFICATIONS FOR DICTIONARY CATALOGUE

KZD6 *See also* **Subject Entry**

KZD60 Sections

The *See also* Subject Entry in a Dictionary Catalogue is to consist successively of the following sections:

1 Leading Section;
2 Directing Section; and
3 Referred-to-Heading Section.

KZD62 Directing Section

The Directing Section of a *See also* Subject Entry in a Dictionary Catalogue is to consist of the directing words '*See also*'.

CHAPTER NE

AMENDMENTS TO PART L OF CCC REFERENCE INDEX ENTRY

LA STRUCTURE AND TYPES

LA1 Sections

A Cross Reference Index Entry is to consist successively of the following Sections:

1 Leading Section;
2 Directing Section; and
3 Referred-to-Heading Section.

LA2 Directing Section

The Directing Section is to consist of the directing term '*See*' or '*See also*', as the case may be.

LD PSEUDONYM-REAL-NAME ENTRY

LD2 Rendering of Referred-from-Heading

The rendering of the Referred-from-Heading of a Pseudonym-Real-Name Entry is to be in accordance with the Sec of the concerned Chap of Part J; or in accordance with Sec MD22 and MD4 and its subdivisions, as the case may be.

LE EDITOR-OF-SERIES ENTRY

LE2 Rendering of Referred-from-Heading

The rendering of the Referred-from-Heading of an Editor-of-Series Entry is to be in accordance with the Sec of the concerned Chap of Part J, with the provision that after the name of the editor, the Descriptive Element '*Ed*' is to be added.

CHAPTER NF

AMENDMENTS TO PART M OF CCC ON SINGLE-VOLUMED SIMPLE BOOK

MD MAIN ENTRY: HEADING

MD3 Joint Authors

MD32 Two Authors

If the title-page contains the names of two and only two Joint Authors, both the names are to be used as the Heading. The names are to be written in the sequence in which they occur in the title-page with the conjunction 'and' connecting them.

MD33 Three or More Authors

If the title-page contains the names of three or more Joint Authors, the name of the first mentioned author alone is to be used as the Heading and the words 'and others' are to be added thereafter.

MD4 Pseudonym

MD422 If the title-page gives the Real Name of the author and adds the Pseudonym in a subordinated manner, the former is to be chosen for the Heading. The latter, preceded by the symbol '*i.e*', is to be added after it and enclosed in circular brackets. The Descriptive Element '*Pseud*' is to be added within the brackets. The bracket is to be preceded by a comma.

MD6 Title of the Document

MD61 If the book is a general biographical dictionary or an encyclopaedia belonging to the class 'Generalia', or 'Science General', or 'Useful Arts', or 'Social Science'; or if the heading cannot be chosen in accordance with any of the other section of this chapter, the Title of the document, excluding the initial article or the initial honorific word(s), if any, is to be used as heading. The Heading Section is to be constructed in accordance with the Sec of Chap ME.

ME MAIN ENTRY: TITLE SECTION

ME1 Title

The first sentence — that is, Title — is to be rendered in accordance with the Sec of Chap JF.

ME2 Edition

ME22 Rendering

ME221 NUMERICALLY DISTINGUISHABLE EDITION

If the Edition is to be described numerically, the appropriate number is to be written after the term 'Ed'.

Example: Ed 3.

ME222 EDITION WITH DESCRIPTIVE NAME

If the Edition has a descriptive name, the initial article and/or honorific word, if any, are to be omitted.

Example : Rev ed. Centenary ed. Library ed.

ME223 EDITION IN SENSE 1 WITHIN EDITION IN SENSE 2

If the Edition in Sense 1 forms a part of Edition in Sense 2, the information regarding Edition is to consist successively of

1 The Name of the Edition in Sense 2 rendered in accordance with Sec ME222;

2 A semicolon; and

3 The information regarding the Edition in Sense 1 rendered in accordance with Sec ME221 or ME222, as the case may be.

Example : New variorum ed; ed 11.

ME3 Collaborator

Subject to the subdivisions of this section, the third sentence is to consist successively of the

1 Term(s) denoting the role(s) of the Collaborator(s);

2 Term 'by'; and

3 The Pure Name(s) of the Collaborator(s).

Note.— If the Collaborator has two or more roles, all the roles should be written in the sequence in which they are mentioned in the title-page and connected in accordance with the rules of grammar.

ME301 TRANSLATION

In the case of a translation, the title, the edition, and other specification of the original, are to be mentioned if found in the title-page.

ME32 Two Collaborators

Subject to Sec ME31, if two names occur under any one kind of Collaborator, the Pure Name of each of the Collaborators is to be written in the sequence in which they occur in the title-page with the conjunction 'and' connecting them.

ME33 Three or More Collaborators

Subject to Sec ME31, if three or more names occur under any kind of Collaborator, the Pure Name of the first mentioned Collaborator alone is to be written followed by the words 'and others'.

ME34 One Collaborator of Each of Two or More Kinds

Subject to Sec ME31, if one name occurs under each of two or more kinds of collaborator, each of those names should be

written in the same sequence as in the title-page denoting their respective roles on the analogy of Rule ME3, in such a way as to form a sentence. The parts of the sentence mentioning the different collaborators should be separated by a semicolon.

ME35 Two Collaborators of Each of Two or More Kinds

Subject to Sec ME31, if two names occur under each of two or more kinds of collaborator, these names should be entered on the analogy of Sec ME32 and ME34.

ME36 Three or More Collaborators of Each of Two or More Kinds

Subject to Sec ME31, if three or more names occur under each of two or more kinds of collaborator, these names should be entered on the analogy of Sec ME33 and ME34.

MF MAIN ENTRY: NOTE

MF0 Choice

The following is a list of the kinds of Note likely to be available for choice:

1 Series Note
11 Single Series Note
12 Multiple Series Note
121 Independent Series Note
122 Note for Series with Alternative Names
123 Dependent Series Note
2 Pseudo Series Note
21 Pseudo Series Note of Kind 1
22 Pseudo Series Note of Kind 2
23 Pseudo Series Note of Kind 3
3 Thesis-Series Note
4 Extract Note
5 Extraction Note
6 Change-of-Title Note

MF01 Sequence

If two or more kinds of Note are admitted by a document they should be written as separate sections in the sequence given in Sec MF0.

MF02 Style of Writing

The following sections govern the style of writing the Note Section:

Section	Purport
ED21	Writing fluid
ED23	Library hand
ED41	Position (Start on the Second Vertical)

Section	Purport
ED42	Position of other lines (Start on the First Vertical)
ED54	Typography
ED55	Serial Number
ED83	Use of Circular Brackets.
ED84	Use of Inverted Commas

MF1 Series Note

MF10 Name of Series

The Name of a Series is to be rendered in accordance with the Sec of Chap JG.

MF11 Single Series Note

A Single Series Note is to consist successively of

1 The Name of the Series;
2 A full stop;
3 The words 'Ed by' followed by the Pure Name(s) of the Editor(s) of the Series, if the Series has Editor(s);
4 A full stop; and
5 The Serial Number.

MF113 EDITOR

1 If there are two editors, the Pure Names of both are to be written in the sequence in which they occur in the source document with the conjunction 'and' connecting them.

2 If there are three or more Editors, the Pure Name of the first mentioned Editor alone is to be written followed by the words 'and others'.

MF115 SERIAL NUMBER

1 The Serial Number is to be the number indicating the position of the book in the Series as given by the publisher.

2 If the publisher has not assigned Serial Numbers, the books are to be given Serial Numbers in the sequence of the accession in the library or in any other convenient sequence.

3 If more appropriate, the Serial Number may be replaced by a year or a year and a number or any other similar entity appropriate to the book.

MF12 Multiple Series

MF120 KIND

A book may belong to two or more Series. A Multiple Series is said to be made of

1 Independent Series, if the individualisation of the name of each Series is independent of the names of the other Series;

2 Series with Alternative Names, if the same Series has two or more names and the same Serial Number is mentioned in each for a particular book or volume included in it; and

3 Department Series. if the individualisation of the name of any Series necessarily requires the name of another Series.

MF121 INDEPENDENT SERIES NOTE

The Note for each of the Independent Series forming a Multiple Series is to be constructed in accordance with Sec MF11 and its subdivisions and written in separate Sections.

MF122 NOTE FOR SERIES WITH ALTERNATIVE NAMES

In the Note for a Multiple Series made of a Series with Alternative Names, the names are to be written one after the other in the sequence in which they are mentioned in the source document, with an intervening 'or'. Each alternative name of the Series is to be rendered in accordance with the Sec of Chap JG. A Note for Series with Alternative Names is to be constructed in accordance with Sec MF11 and its subdivisions.

MF123 DEPENDENT SERIES NOTE

In the Note for a Multiple Series made of Dependent Series of Primary Series Note is to be constructed in accordance with Sec MF11 and its subdivisions provided a Serial Number in that Series has been assigned to the book by the Publisher. This Note is to be followed by

1 A semi-colon;

2 The name of the Secondary Series rendered in accordance with the Sec of Chap JG;

3 A full stop;

4 The Serial Number of the book given, if any, by the Publisher in the Secondary Series;

5 A semi-colon;

6 The name of the Ternary Series rendered in accordance with the Sec of Chap JG;

7 A full stop; and

8 The Serial Number of the book in that Series.

Note.— • Cases of Multiple Series made of Dependent Series consisting of two or four or more Series are to be dealt with in an analogous way.

MF1233 SERIAL NUMBER NOT GIVEN IN THE LAST OF THE DEPENDENT SERIES

If the Publisher has not given the Serial Number in the last Series, it is to be constructed by the cataloguer in accordance with Sec MF115(2) and MF115(3).

MF2 Pseudo-Series Note

MF20 Name of Pseudo-Series

The Name of a Pseudo-Series is to be rendered in accordance with the Sec of Chap JH.

MF21 Kind 1

A Pseudo-Series Note of Kind 1 is to be constructed on the analogy of Sec MF11 and its subdivisions.

MF22 Kind 2

A Pseudo-Series Note of Kind 2 is to be constructed on the analogy of Sec MF11 and its subdivisions.

MF23 Kind 3

A Pseudo-Series Note of Kind 3 is to consist successively of

1 The Name of the Pseudo-Series of Kind 3;
2 A full stop; and
3 The Serial Number determined on the analogy of Sec MF115.

MF3 Thesis-Series Note

MF30 Name of Thesis-Series

Thesis submitted to a university or any other body are to be deemed to belong to a Series. The Name of a Thesis-Series is to consist successively of

1 The Name of the University or Body, rendered in accordance with the Sec of Chap JD.
2 A comma; and
3 The word 'thesis'.

MF31 Rendering

A Thesis-Series Note is to be constructed on the analogy of Sec MF11 and its subdivisions.

Note.— It is to be remembered that a Thesis-Series Note is to be enclosed in circular brackets.

MF4 Extract Note

An Extract Note is to be added in the Main Entry of an Extract if and only if the library has a copy of the Host Document from which it has been extracted.

An Extract Note is to have successively the sections consisting respectively of the

1 Descriptive words '*Extract from*' or '*Supplement to*' as the case may be, or other appropriate ones; and
2 Specification of the work in the Extracted-from-Document.

Note.— It is to be remembered that an Extract Note is to be enclosed within inverted commas.

MF42 Specification of the Work in the Extracted-from-Document

MF421 PERIODICAL PUBLICATION

If the extract is from a Periodical Publication, the specification of the work in the Extracted-from-Document is to have successively the sections consisting respectively of the

1 Call Number of the volume of the Periodical Publication from which it has been extracted; and

21 Name of the Periodical Publication from which it has been extracted, rendered in accordance with Sec PB12 and its subdivisions, followed successively by

22 A full stop, and

23 The specification of the place of extraction consisting either successively of the Volume Number, or Year Number, or both, and Inclusive Pagination, each being separated from the other by a semi-colon; or of any other appropriate form of specification.

MF422 BOOK

If the extract is from a book, the specification of the work in the Extracted-from-Document is to have successively the sections consisting respectively of the

1 Call Number of the book from which it has been extracted, as given in its Main Entry;

2 Heading for the book from which it has been extracted, as given in its Main Entry, along with the Descriptive Element, if any, with the provision that, in the case of a name-of-person, it is sufficient if the Entry Element alone is used;

31 Short Title of that book, followed successively by

32 A full stop,

33 The information about the edition, if any, as given in its Main Entry; and

34 The specification of the place of extraction in the form of 'P' followed by the pages of reference, or 'Sec', or 'Chap', or 'Part', or any other appropriate term followed by the number(s) concerned.

Note.— Only category 1 and 31 to 34 will be operative if the Heading for the Extracted-from-Document is its Title.

MF5 Extraction Note

An Extraction Note is to be added in the Main Entry of a Host Document, if and only if the library has a copy of an Extract from it.

An Extraction Note is to have successively the sections consisting respectively of the

1 Directing words '*For extract(s) see*'; and

2 Specification of the Extract.

Note.— It is to be remembered that an Extraction Note is to be enclosed within inverted commas.

MF52 Specification of Extract

The specification of the Extract is to have successively the sections consisting respectively of the

1 Call Number of the Extract as given in its Main Entry;

2 Heading for the Extract as given in its Main Entry, along with the Descriptive Element, if any, with the provision that in the case of a name-of-person, it is sufficient if the Entry Element alone is used;

31 Short Title of the Extract, followed successively by

32 A full stop, and

33 The information about the edition, if any, as given in its Main Entry.

MF521 More than One Specification

The specification for each extract is to be given separately. If the number of Extracts to be specified in the Extraction Note is too many, and the helpfulness to readers calls for a classified sequence of their specification, the entry is to be rewritten accordingly.

MF6 Change-of-Title Note

A Change-of-Title Note is to have successively the sections consisting of

1 The descriptive words, such as '*Published previously as*' or '*Published later as*' or '*Published in USA as*', as the case may be; and

2 Each of the titles under which it has appeared, rendered in accordance with the concerned section of Chap JF.

Note.— It is to be remembered that Change-of-Title Note is to be enclosed within inverted commas.

MF62 Different Earlier and Later Names

If the book has different earlier as well as different later names, the Change-of-Title Note is to consist of two notes — one for the earlier name(s) and another for the later name(s).

MH MAIN ENTRY: TRACING SECTION

MH4 Cross Reference Entry

One line of the Left Half is to be devoted to each Cross Reference Entry (*See* Chap MJ). It is to contain successively the

1 Class Number or the Number made of the Class Number and some part of the Book Number of a document, which forms the Leading Section of the Cross Reference Entry; and if necessary,

2 Term 'P' followed by the pages of reference, or the term 'Sec' or 'Chap' or 'Part' or any other appropriate term followed by the number(s) concerned.

The Class Numbers and the Numbers made of the Class Number and some part of the Book Number of a document are to be arranged in accordance with the Sec of Chap EG.

MH91 Style of Writing

All the words should be in ordinary hand subject to the rules of grammar on the use of capitals, except that

1 In the name of a subject the first letter of the Main Heading and of each Sub-Heading should be in capitals and the successive Headings should be separated from each other by a comma; and

2 In a Descriptive Element the first letter should be in capital and the element is to be underlined.

MJ CROSS REFERENCE ENTRY

MJ0 Sections and Their Sequence

A Cross Reference Entry of a Simple Document is to consist successively of the

1 Leading Section;
2 Directing Section; and
3 Locus Statement.

MJ03 Sections of a Locus Statement

The Locus Statement is to have successively the sections consisting respectively of the

1 Call Number of the Referred-to-Document;
2 Heading for the Referred-to-Document; and
3 Title of the Referred-to-Document along with the information about edition, if any, and the specification of the place of occurrence of the Referred-from-Document in the Referred-to-Document.

MJ1 Leading Section

MJ11 Choice

The Leading Section is to consist of the Class Number or the Number made of the Class Number and some part of the Book Number of the Referred-from-Document.

MJ12 Source

The Number from which the document is cross-referred is to be furnished by the classifier.

MJ2 Directing Section

The Directing Section is to consist of the Directing Element '*See also*'.

MJ3 Locus Statement

MJ31 Call Number of the Referred-to-Document

The Call Number of the Referred-to-Document is to be the same as given in its Main Entry.

MJ32 Heading for the Referred-to-Document

The Heading for the Referred-to-Document is to be the same as given in its Main Entry, omitting the Secondary and other Individualising Elements in the case of the name of a person.

Note.— It may be remembered that the Heading for the Referred-to-Document is to be written in ordinary hand. (*See* Sec ED54).

MJ33/34 Title, etc of the Referred-to-Document

MJ33 Title

The Title is to be the Short Title of the Referred-to-Document.

MJ34 Edition

The information about edition, if any, is to be the same as given in its Main Entry. It is to be preceded by a full stop.

MJ35/36 Place of Occurrence

MJ35 Whole Document

If the reference is to the whole document, the specification of the place of occurrence of the Referred-from-Document in the Referred-to-Document is not to be given.

MJ36 Part of the Document

If the reference is not to the whole document, the Short Title or the information about edition, as the case may be, of the Referred-to-Document is to be followed successively by

1 A full stop; and

2 The specification of the place of occurrence of the Referred-from-Document in the Referred-to-Document in the form of 'P' followed by the pages of reference or 'Sec' or 'Chap' or 'Part' or any other appropriate term, followed by the number(s) concerned.

MJ37 Reference to Two or More Editions

If the Cross Reference is to two or more Editions of the Document, after the Short Title, there is to be a separate

sentence-pair denoting the Edition and the place of occurrence respectively for each edition.

MK BOOK INDEX ENTRY

MK0 Sections and Their Sequence

A Book Index Entry is to consist successively of the following sections:—

1 Leading Section;
2 Second Section;
3 Index Number Section; and
4 Note Section, if any.

MK1 Leading Section

A Book Index Entry is to be given using as Heading each of such of the following as the Main Entry of the book admits of:

MK11 Derived from Heading Section.

MK111 Heading of the Main Entry, provided it is not, as such, eligible to be used as the Heading of a Class Index Entry appropriate to the book.

MK112 In the case of two Joint Personal Authors, the permutation of the names in the Heading of the Main Entry.

MK113 In the case of two Joint Corporate Authors, the permutation of the names in the Heading of the Main Entry.

MK114 In the case of Two Joint Authors, one being Personal and the other Corporate, the permutation of their names.

MK115 In the case of a Joint Organ or Conference of two Corporate Bodies, the permutation of the two Corporate Bodies as the Main Heading and the name of the organ or the conference as the Second Heading.

MK116 In the case of two Joint Collaborators of the same kind, the permutation of their names.

MK117 In the case of the Name of the Chairman of a Commission, occurring in the Heading of the Main Entry, the Entry Element in the Name of the Chairman, followed by the term 'Commission' or its equivalent, as appropriate.

MK118 In the case of the Title as the Heading of the Main Entry, the Short Title, followed by the information about the edition as given in the Main Entry with a full stop preceding it.

MK12 Derived from Title Section

MK121 In case there is only one Collaborator of any kind, the name of the Collaborator rendered in accordance with the Sec of the concerned Chap of Part J.

MK122 In case there are only two Joint Collaborators of any kind, each of the two permutations of their names rendered in accordance with the Sec of the concerned Chap of Part J.

MK123 In case there are three or more Collaborators of any kind, the name of the first mentioned Collaborator rendered in accordance with the Sec of the concerned Chap of Part J, followed by the term 'and others'.

MK124 In the case of a Bill or an Act, the name of the Sponsor rendered in accordance with the Sec of the concerned Chap of Part J, and on the analogy of Sec MK122 and MK123.

MK125 Short Title of the book:
1 If it is fanciful; or
2 If it contains a proper noun; or
3 If it is treated in usage as a proper noun; provided that
31 It has not been used as the Heading of the Main Entry; or
32 It is not, as such, eligible to be used as the Main Heading of a Class Index Entry appropriate to the book.

MK13 Derived from Series Note

MK131 In the case of a single series, the name of the Series as it occurs in the Single Series Note.

MK132 In the case of the multiplicity of series with Independent Series, the name of each of the Independent Series as it occurs in the Independent Series Note.

MK133 In the case of a Series having two or more names, the name of each of the Series as it occurs in the Note for Series with Alternative Names.

MK134 In the case of the multiplicity of Series with Dependent Series, the name of each of the Series — that is, Primary Series

and each of the Secondary Series — as it occurs in the Dependent Series Notes.

Note.— The name of a Secondary Series, as such, is not individualised. It is to be taken along with the name of the Primary Series, while used as a Heading.

MK14 Derived from Pseudo-Series Note

MK141 In the case of a Pseudo-Series of Kind 1, its name as it occurs in the Pseudo-Series Note of Kind 1.

MK142 In the case of a Pseudo-Series of Kind 2, its name as it occurs in the Pseudo-Series Note of Kind 2.

MK143 In the case of a Pseudo-Series of Kind 3, its name as it occurs in the Pseudo-Series Note of Kind 3.

MK15 Derived from Thesis-Series Note

MK151 In the case of a Thesis, its name as it occurs in the Thesis-Series Note.

MK18 Derived from Change-of-Title Note

MK181 In the case of a work with Change-of-Title, the Heading for each of the Titles mentioned in the Change-of-Title Note — that is, Heading of the Main Entry.

MK191 Heading of a Collaborator Index Entry

The Heading of a Collaborator Index Entry is to be rendered on the analogy of the rendering of the Author Heading with the provision that after the name of the Collaborator(s) the appropriate Descriptive Element is to be added.

MK2 Second Section

The Second Section of a Book Index Entry is to depend on the nature of the Heading, as prescribed by the succeeding Rules.

MK20 Edition

The Second Section is to specify the Edition, as given in the Main Entry, after the Short Title. The information about the Edition is to be preceded by a full stop.

MK211 HEADING DERIVED FROM THE HEADING OF THE MAIN ENTRY

If the Heading is of Kind 111 or 112 or 113 or 114 or 115

or 116 or 117 enumerated in Sec MK1, the Second Section is to consist of the Short Title of the document.

MK2111 TITLE AS HEADING OF THE MAIN ENTRY

If the Heading of the Main Entry consists of the Title of the document, there will be no Second Section in the Book Index Entry.

MK212 NAME OF COLLABORATOR AS HEADING

If the Heading is of Kind 121, or 122, or 123, or 124 enumerated in Sec MK1, the Second Section is to consist successively of

1 The Heading of the Main Entry of the book, along with the Descriptive Element, if any, with the provision that, in the case of a Name-of-Person, it is sufficient if the Entry Element alone is used;

2 A colon; and

3 The Short Title of the book, with the initial letter in capital.

MK2125 TITLE AS HEADING

If the Heading is of Kind 125 enumerated in Sec MK1, the Second Section is to consist successively of the

1 Connecting word 'By' or other similar suitable term; and

2 Heading of the Main Entry of the book along with the Descriptive Element, if any, with the provision that, in the case of a Name-of-Person, it is sufficient if the Entry Element alone is used.

MK213 NAME-OF-SERIES AS HEADING

If the Heading is of Kind 131 or 132 or 133 or 134 enumerated in Sec MK1, the Second Section is to consist successively of

1 The Serial Number of the book, or the entity by which it is replaced, as it occurs in the Main Entry;

2 The Heading of the Main Entry of the book, along with the Descriptive Element, if any, with the provision that in the case of a Name-of-Person it is sufficient if the Entry Element alone is used;

3 A colon; and

4 The Short Title of the book, with the initial letter in capital, provided that, if the Heading is the Title, categories 2 and 3 are to be omitted.

Note.— It is to be remembered that the Second Section in a Series Index Entry is to be commenced at the First Vertical.

MK2131 If the entity used for individualising a Series is the author of the book, the Second Section is to consist of

1. The Serial Number of the book, or the entity by which it is replaced as given in the Main Entry; and
2. The Short Title of the book, with the initial letter in capital.

MK214 NAME OF PSEUDO-SERIES AS HEADING

MK2141 KIND 1

If the Heading is of Kind 141 enumerated in Sec MK1, the Second Section is to consist successively of

1 The Serial Number of the book, or the entity by which it is replaced as given in the Main Entry;
2 The Short Title of the book, with the initial letter in capital;
3 A full stop; and
4 Information regarding the Edition in Sense 1 only, if any, as given in the Main Entry.

MK2142 KIND 2

If the Heading is of Kind 142 enumerated in Sec MK1, the Second Section is to consist successively of the

1 Serial Number of the book, or the entity by which it is replaced, as given in the Main Entry; and
2 Short Title of the book with the initial letter in capital.

MK2143 KIND 3

If the Heading is of Kind 143 enumerated in Sec MK1, the Second Section is to be constructed on the analogy of Sec MK213.

MK215 Name of Thesis-Series as Heading

If the Heading is of Kind 151 enumerated in Sec MK1, the Second Section is to be constructed on the analogy of Sec MK213.

MK217 HEADING FOR THE WORK MENTIONED IN THE CHANGE-OF-TITLE NOTE AS HEADING

If the Heading is of Kind 171 enumerated in Sec MK1, the Second Section is to consist of each of the titles under which it has appeared as given in the Change-of-Title Note in the Main Entry.

Note.— The number of the Author Index Entries for a Work with change-of-title will be as many as the number of the titles under which it has appeared. In each case, the Heading of the Author Index Entry will be the same as that for the Main Entry for the Work concerned. The Second Section being consisted of each of the Titles under which it has appeared, will be different in each case.

MK3 Index Number Section

The Index Number Section in a Book Index Entry is to consist of the Call Number of the document as given in the Main Entry.

Note.— It is to be remembered that the Index Number is to be written as far to the right as possible in the Section preceding it, leaving at least four spaces in between two sections, or in case there is not sufficient space left in it, as far to the right as possible on the first line after the said last line.

MK4 Note Section

MK416 AUTHOR INDEX ENTRY FOR AN EXTRACT

An Extract Note is to be added in the Author Index Entry for an Extract, provided the Extract Note occurs in its Main Entry. The Extract Note is to be constructed on the analogy of Sec MF4, and MF421 or MF422, as the case may be. The Call Number of the Host Document is to give place to the Heading of the Host Document. The last section in the Extract Note is to consist of the Call Number of the Host Document used as the Index Number in its specification.

Note.— It is to be remembered that a Note of this kind is to be enclosed in inverted commas.

MK417 AUTHOR INDEX ENTRY FOR A DOCUMENT WARRANTING EXTRACTION NOTE

An Extraction Note is to be added in the Author Index Entry for a document warranting an Extraction Note in its Main Entry. The Extraction Note is to be constructed on the analogy of Sec MF5, MF52, and MF521, as the case may be. The Call Number of the Extract is to give place to the Heading for the Extract. The last section in the Extraction Note is to consist of the Call Number of the Extract used as the Index Number Section in the specification of the Extract.

Note.— It is to be remembered that a Note of this kind is to be enclosed in inverted commas.

MK418 AUTHOR INDEX ENTRY FOR A WORK WITH CHANGE-OF-TITLE

A Change-of-Title Note is to be added in an Author Index Entry for a Work with Change-of-Title. The Heading of such an Author Index Entry may either be derived from the Heading Section or from the Change-of-Title Note Section of the Main Entry. The Note is to be constructed in accordance with Sec MF6 and its subdivisions.

MK5 Consolidation

If two or more Book Index Entries are alike in the Heading and the Second Section and differ only in the Index Number, they may be consolidated into one entry, the different Call Numbers being added in succession, one below the other in one or more columns.

MK513 SERIES INDEX ENTRIES

All Entries with the same Heading of Kind 131 or 132 or 133 or 134 enumerated in Sec MK1, are to be consolidated into a single entry, the different Second Sections being written in separate paragraphs in their serial sequence; sufficient space is to be left for gaps, if any, in the Serial Numbers.

MK514 PSEUDO-SERIES INDEX ENTRIES

All Entries with the same Heading of Kind 141 or 142 or 143 enumerated in Sec MK1, are to be consolidated in a single entry on the analogy of Sec MK513.

MK515 THESIS-SERIES INDEX ENTRIES

All Entries with the same Heading of Kind 151, enumerated in Sec MK1, are to be consolidated in a single entry on the analogy of Sec MK513.

MZD DICTIONARY CATALOGUE

MZD1 Main Entry

MZD14 Non-Series Note

A Non-Series Note Section — that is, a Section consisting of an Extract Note, or an Extraction Note, or a Change-of-Title Note, or any other Related Book Note — in the Main Entry of a document in the Dictionary Catalogue is to follow the Index Number Section and precede the Accession Number Section. In such a Non-Series Note, the Call Number is to give place to the Heading (omitting the provision of using the Entry Element alone in the case of name(s)-of-person), wherever Call Number is prescribed in the Rules for the Classified Catalogue. The last section in an Extract Note or an Extraction Note is to consist of the Call Number of the Host Document or of the Extract, as the case may be, used as the Index Number in their respective specifications.

Note.— It is to be remembered that a Note of this kind is to be enclosed in inverted commas.

MZD2 Specific Subject Entry and Subject Analytical

MZD23 Second Section of a Specific Subject Entry

The Second Section of a Specific Subject Entry is to have successively the Sections consisting respectively of the

1 Heading of the Main Entry of the document; and
2 Short Title of the document followed by the information about edition, if any, as given in the Main Entry with a full stop preceding it.

MZD24 Locus Section of a Subject Analytical

The Locus Section of a Subject Analytical is to have successively the Sections consisting respectively of the

1 Heading of the Main Entry of the Referred-to-Document; and
21 Short Title of the Referred-to-Document, followed successively by
22 A full stop;
23 The information about edition, if any, as given in the Main Entry;
24 A full stop; and
25 The specification of the place of occurrence of the analysed document in the Referred-to-Document in the form of 'P' followed by the pages of reference, or 'Sec', or 'Chap', or 'Part', or any other appropriate term, followed by the number(s) concerned.

MZD25 Index Number Section

The Index Number Section in a Specific Subject Entry and a Subject Analytical is to consist of the Call Number of the document as given in the Main Entry.

MZD30 Other Book Index Entry

Subject to Sec MZD31, MZD311, and MZD32, all the Rules for the Book Index Entry for a Classified Catalogue are applicable to that for a Dictionary Catalogue.

MZD311 LEADING SECTION

For a Dictionary Catalogue, a Book Index Entry is to be given using as Heading each of those prescribed in Sec MK1 and its subdivisions except for that in Sec MK111 and MK118.

MZD4 Cross Reference Index Entry

A Cross Reference Index Entry in a Dictionary Catalogue is to be the same as that in a Classified Catalogue.

CHAPTER NG

AMENDMENTS TO PART N OF CCC ON COMPOSITE BOOK AND MULTI-VOLUMED BOOK

NA ORDINARY COMPOSITE BOOK

NA2 Cross Reference Entry

NA21 Special Cross Reference Entry

A Special Cross Reference Entry is to have successively the sections consisting respectively of the

1 Class Number of the Referred-from-Document (Leading Section);

2 Heading for the Referred-from-Document omitting the Secondary Element and the Individualising Element, if any, in the case of the name of a person.

3 Short Title of the Referred-from-Document;

4 Directing Element '*See*';

5 Call Number of the Referred-to-Document as given in its Main Entry;

6 Heading for the Referred-to-Document as given in its Main Entry, omitting the Secondary Element and the Individualising Element, if any, in the case of the name of a person;

71 Short Title of the Referred-to-Document, followed successively by

72 A full stop,

73 The information about edition as given in the Main Entry, and

74 The specification of the place of occurrence of the Referred-from-Document in the Referred-to-Document in the form of 'P' followed by the pages of reference, or 'Sec', or 'Chap', or 'Part', or any other appropriate term followed by the number(s) concerned.

NA22 Chain Cross Reference Entry

For convenience,

1 The Referred-from-Document may be called the Document of Remove 2; and

2 The Contribution in the Host Document containing the Document of Remove 2 may be called Document of Remove 1.

A Chain Cross Reference Entry is to have successively the sections consisting respectively of the

1 Class Number of the Document of Remove 2 (Leading Section);

2 Directing Element '*See also*';

3 Heading for the Document of Remove 1;
41 Title of the Document of Remove 1, followed successively by
42 A full stop, and
43 The specification of the place of occurrence of the Document of Remove 2 within the Document of Remove 1 in the form of 'P' followed by the pages of reference, or 'Sec', or 'Chap', or 'Part', or any other appropriate term followed by the number(s) concerned;
51 The descriptive term '*Forming*', followed successively by
52 The specification of the place of occurrence of the Document of Remove 1 in the Host Document in the form of 'P' followed by the pages of reference, or 'Sec', or 'Chap', or 'Part', or any other appropriate term, followed by the number(s) concerned;
53 The term '*of*' with no full stop after it;
6 Call Number of the Host Document as given in its Main Entry;
7 Heading for the Host Document as given in its Main Entry, omitting the Secondary Element and the Individualising Element, if any, in the case of the name of a person; and
81 Short Title of the Host Document, followed successively by
82 A full stop, and
83 The information about edition, if any, as given in its Main Entry.

NA62 Contributor Index Entry

A Contributor Index Entry for an Ordinary Composite Book is to have successively the sections consisting respectively of the

1 Heading for the contribution determined on the analogy of Sect MK11 and its subdivisions; and rendered in accordance with he Sec of the concerned Chap of Part J; and on the analogy of the Sec dealing with the rendering of the Heading in Chap MD (Leading Section);
2 Short Title of the Contribution;
3 The descriptive term '*Forming part of*', if the reference is to the whole document, otherwise, the descriptive term '*Forming*', followed successively by the specification of the place of occurrence of the Contribution in the Host Document in the form of 'P' followed by the pages of reference, or 'Sec', or 'Chap', or 'Part', or any other term followed by the number(s) concerned; and the term '*of*' with no full stop after it;
4 Heading for the Host Document as given in its Main Entry, omitting the Secondary Element and the Individualising Element, if any, in the case of the name of a person;

5 Short Title of the Host Document, followed successively by a full stop and the information about the edition, if any, as given in its Main Entry; and

6 Call Number of the Host Document as given in its Main Entry used as the Index Number.

NA63 Collaborator-to-Contributor Index Entry

The Collaborator-to-Contributor Index Entry for an ordinary Composite Book is to have successively the sections consisting respectively of the

1 Heading made of the name(s) of the Collaborator(s) of the Contribution determined on the analogy of Sec MK121 to Sec MK124 and rendered in accordance with the Sec of the concerned Chap of Part J and Sec MK18, (Leading Section);

21 Heading for the Contribution as given in the Contributor Index Entry, omitting the Secondary Element and the Individualising Element, if any, in the case of the name of a person, followed successively by

22 A colon, and

23 The Short Title of the Contribution;

3 Descriptive term '*Forming*' followed by the specification of the place of occurrence of the Contribution in the Host Document in the form of 'P' followed by the pages of reference, or 'Sec', or 'Chap', or 'Part', or any other appropriate term, followed by the number(s) concerned;

4 Heading for the Host Document as given in its Main Entry omitting the Secondary Element and the Individualising Element, if any, in the case of the name of a person;

51 Short Title of the Host Document, followed successively by

52 A full stop, and

53 The information about edition, if any, as given in its Main Entry; and

6 Call Number of the Host Document as given in its Main Entry used as the Index Number.

NB ARTIFICIAL COMPOSITE BOOK

NB2 Cross Reference Entry

tNB21 Special Cross Reference Entry

A Special Cross Reference Entry is to have successively the sections consisting respectively of the

1 Call Number of the Referred-from-Document (Leading Section);

2 Heading for the Referred-from-Document as given in the Main Entry, omitting the Secondary Element and the Individualising Element, if any, in the case of the name of a person;

3 Title of the Referred-from-Document, followed by the information about edition, if any, with a full stop preceding it, as given in the Main Entry;
4 Descriptive term, such as '*Bound as* Part 2 *with*' or '*Printed as* Part 2 *with*', as the case may be;
5 Call Number of the First Constituent Work as given in the Leading Section of the Main Entry;
6 Heading for the First Constituent Work as given in the Main Entry, omitting the Secondary and other Individualising Elements, if any, in the case of the name of a person; and
7 Short Title of the First Constituent Work, followed by the information about edition, if any, with a full stop preceding it as given in the Main Entry.

NB22 Ordinary Cross Reference Entry

An Ordinary Cross Reference Entry is to be given from every topic in each of the Constituent Works, which may call for it.

For convenience, the Constituent Works may be called the Constituent Work 1, the Constituent Work 2, the Constituent Work 3, and so on.

NB221 Document Forming a Part of the Constituent Work 1

The Ordinary Cross Reference Entry for a document forming a part of the Constituent Work 1, is to have successively the sections consisting respectively of the
1 Class Number of the Referred-from-Document forming a part of the Constituent Work 1 (Leading Section);
2 Directing Element "*See also*";
3 Call Number of the Constituent Work 1 as given in the Leading Section of the Main Entry;
4 Heading for the Constituent Work 1 as given in the Main Entry, omitting the Secondary Element and other Individualising Elements, if any, in the case of a name-of-person;
51 Short Title of the Constituent Work 1, followed successively by
52 A full stop,
53 The information about edition, if any, as given in the Main Entry; and
54 The specification of the place of occurrence of the Referred-from-Document in the Constituent Work 1 written on the analogy of Rule MJ35/36 in a style most appropriate to the situation.

NB222 Document Forming a Part of the Constituent Work 2

The Ordinary Cross Reference Entry for a document forming

a part of the Constituent Work 2, is to have successively the sections consisting respectively of the

1 Class Number of the Referred-from-Document forming a part of the Constituent Work 2 (Leading Section);

2 Directing Element "*See also*";

3 Heading for the Constituent Work 2, as given in the Main Entry;

41 Title of the Constituent Work 2, as given in the Main Entry, followed successively by

42 A full stop,

43 The information about edition, if any, as given in the Main Entry, and

44 The specification of the place of occurrence of the Referred-from-Document in the Constituent Work 2, written on the analogy of Rule MJ35/36, in a style most appropriate to the situation;

5 Descriptive term, such as '*Bound as* Part 2 *with*' or '*Printed as* Part 2 *with*' as the case may be, with no full stop after it;

6 Call Number of the Constituent Work 1, as given in the Leading Section of the Main Entry followed by the descriptive term '*Composite book*';

7 Heading for the Constituent Work 1, as given in the Main Entry, omitting the Secondary and other Individualising Elements, if any, in the case of a name-of-person; and

81 Short Title of the Constituent Work 1, followed successively by

82 A full stop, and

83 The information about edition, if any, as given in the Main Entry.

NB223 Document Forming a Part of Any One of the Other Constituent Works

The Ordinary Cross Reference Entry for a document forming a part of any one of the other Constituent Works, is to be prepared on the analogy of Rule NB222.

NB5 Book Index Entry

All the Book Index Entries appropriate to each Constituent Work are to be given as prescribed in Chap MK, with the modification that, for the second and later constituent works, a Book Index Entry is to have successively, after its Second Section, the sections consisting respectively of the

1 Descriptive term, such as '*Bound as* Part 2 *with*' or '*Printed as* Part 2 *with*', as the case may be;

2 Heading for the First Constituent Work as given in the Main Entry, omitting the Secondary and other Individualising Elements, if any, in the case of the name of a person;

3 Short Title of the First Constituent Work, followed by the information about edition, if any, with a full stop preceding it, as given in the Main Entry; and

4 Call Number of the First Constituent Work as given in the Main Entry used as the Index Number.

NC MULTIVOLUMED BOOK

NC1 Type 1

NC15 Book Index Entry

In the Book Index Entries, the additional sentence(s) prescribed in Sec 13 and its subdivisions is to be repeated with the short title used in such entries.

NC3 Call Number

The Call Number of the volumes of a Multivolumed Simple book are to consist of their common Class Number followed by their successive Book Numbers. Wherever possible, Inclusive Notation is to be used for writing the Book Numbers. The '—' (dash) in the Inclusive Notation is to be replaced by the term 'to'. If the publication is in progress the last Book Number is to be followed by '—' (dash).

PART P

PROBLEMS FOR PURSUIT

CHAPTER PA

PROBLEM FOR PURSUIT IN CCC

1 Casual Factor

As stated in Sec AF1, changes will occur continuously in the attributes of books and periodical publications, affecting the work of cataloguing them. New kinds of documents will also arise. Already, we have micro cards, micro fische, micro film, reprograph of other kinds, documents non-mediated by the intellect of man, and other kinds of non-conventional documents (31); there are also other non-book materials, communicating ideas. These too have to be catalogued. Some of the new problems may be met by applying the Rules of Interpretation to the Rules already prescribed in CCC. But, if the Rules of Interpretation cannot give sufficient help, the Rules of CCC must be amended and added to. Growing experience in cataloguing work will also call for the refinement of some of the Rules by slight amendments. Thus the Rules of CCC will need vigilant watching and some change from time so time.

2 Outstanding Problems for Pursuit

The following problems have been already waiting for solution:—

1 Homonyms arising in Subject Headings;
2 Standard Terminology for use in Subject Headings;
3 Alternative methods of Chain Procedure to produce any specified result in the catalogue;
4 Names-of-Person in some of the cultural groups;
5 Standardisation of names of Corporate Bodies, particularly of Governmental Bodies;
6 Some kinds of Pseudo-Series;
7 Alphabetisation: Finding the helpful midway method between the All-Through and the Gestalt Methods (18).
8 Some Non-Conventional kinds of documents.

CHAPTER PB

PROBLEMS IN RESPECT OF INDIAN DOCUMENTS

1 Absence of Books for Guidance

We need the publication of materials for help in respect of author headings and subject headings. We also need the help in regard to the difficulties in alphabetical arrangement, caused by the inflectional and coalescence quality of the Indian languages.

2 Outstanding Problems for Pursuit

1 Preparation of a dictionary of anonyms and pseudonyms for Indian publications.

2 Preparation of a dictionary of authorial polyonymy and homonymy for the classics in Sanskrit and in the other languages of India, as suggested by the late Professor S Kuppuswami Sastri (40).

3 Preparation of a dictionary of surnames in the linguistic areas of India, where they are in vogue. Some work has been done for Bengali Surnames (14).

4 Preparation of a dictionary of the honorific, community, and other kinds of removable and irremovable prefixes and suffixes found in names (24).

5 Preparation of a dictionary of the *laquabs*, *isms*, *kunyahs*, *nisbahs*, *takhallus*, and the familiar names occurring in the names of Muslims belonging to different regions and times.

6 Authoritative list of the place-names in India.

7 Chronological list of names of governmental bodies;

8 Preparation of a handbook of learned societies, and other similar institutions, conferences, and periodical publications, showing place, year of foundation or commencement, as the case may be, changes in names, volume-periodicities, years of suspension, amalgamation, splitting up partially or totally, and every other vagary.

9 The extent to which words coalesced by *Samasa* or *Sandhi* should be separated out for use of words in subject headings and standard technical glossaries in different languages for diverse subject fields.

CHAPTER PC

NATIONAL ECONOMY AND UNIFORMITY IN CATALOGUING

1 Centralised Cataloguing

As stated in Sec BF1, there will be a national saving of 79 per cent in the cataloguing cost of the books published in a country, if cataloguing is done centrally and printed catalogue cards are supplied to the libraries (34). If a country is unilingual, one national centre for cataloguing will be sufficient. If it is multilingual such as India, there should be a Linguistic Centre for each of the languages. In addition to national economy, centralised cataloguing will automatically ensure uniformity.

2 Pre-Natal Cataloguing

In my address at the Library of Congress, on 12 August 1948, I developed the idea of "Pre-natal Cataloguing". It means, cataloguing a book at the proof stage — that is, before its publication — and publishing its catalogue card simultaneously with the book (37).

3 Post-Natal Cataloguing

In the practice of the British National Bibliography (= BNB), the master-stencil for the catalogue card of a book is produced at the same time as it is listed in the *British national bibliography*. With the aid of this stencil, the BNB Office supplies the printed cards so as to reach the library concerned not later than the arrival of the book itself. The ordering of a new book by a library is generally based on the weekly issue of the *British national bibliography*. Therefore, the post-natal cataloguing by BNB is virtually equivalent to pre-natal cataloguing (38).

4 Cataloguing at Source

In 1958, the Council of Library Resources Inc of USA tried out a pilot project for real pre-natal cataloguing and for printing the catalogue entry in a standard place in the book itself. But the publishing world was not whole-heartedly for this project. In other countries too, it may take time to get full cooperation from the publishers to carry out pre-natal cataloguing. Thus, the reaching of the ideal of national saving in cataloguing cost through pre-natal cataloguing may have to wait for some time.

5 At Least Uniformity in Cataloguing

But at least, uniformity can be secured in cataloguing in spite of each library doing its own cataloguing. In this, the

Canon of Ascertainability can play a large part. To exploit this Canon, the book should indicate all the necessary data on the back of the title-page. This means that the publishers should conform to a standard for the back of the title-page to be agreed upon at the national and international levels. During my period (1947–1967) of Chairmanship of the Documentation (Sectional) Committee of the Indian Standards Institution, a standard was established by a Committee consisting of the representatives of the library profession, the publishing industry, and the printing trade (12, 13).

6 Outstanding Problems for Pursuit

1 Establishment of a standard in each country for the cataloguing information to be given on the title-page of a book and its overflow on the lines of the Indian Standard on it;

2 Establishment of an international standard for the cataloguing information to be given on the title-page and its overflow, jointly by the International Federation of Library Associations, the International Publishers' Association, and the International Standards Organisation; and

3 Persistent persuasion of publishers and printers to implement the standard.

7 Points to be Covered by the Standard

1 The title of the book to be framed crisply and printed on the title-page;

2 The following information to be included on the back of the title-page in the sequence given and to the extent applicable:

21 Personal Author

211 The full name of the author with the entry word printed in distinctive type face, such as black face, and his year of birth inserted after the name, within circular brackets;

212 Similarly for the name of each collaborator; and

213 Alternative names, if any, used by the author in earlier books;

22 Governmental Auhtor

221 Standard name of the territory of the Government for use as first heading printed in distinctive type face, such as black face;

222 The name of the subordinate body of the government, responsible for the book, with the entry word in it printed in distinctive type face, such as black face; and

223 In case the name of the subordinate body mentioned in the preceding category is a homonym, insertion of the names, between the first and the last heading, of the necessary and

sufficient number of intermediate bodies, with the entry word in each printed in distinctive type face, such as black face;

23 Institutional Author

231 The name of the institution to be used as the first heading in distinctive type face, such as black face; and

232 The names of the necessary and sufficient number of subordinate bodies in the same way as for governmental authors;

24 Pseudonymous Author

241 In the case of a pseudonym, additional information within brackets, about the real name, if the author allows it;

25 The specification of the successive editions and their respective years; and

26 The call number, if practicable; and

3 The following information to be included on the half title-page:

31 The name of the publisher series, if the book belongs to such a series, and the serial number of the book;

32 Similar information about any kind of pseudo-series to which the book may belong; and

33 Short title of the book.

The furnishing of all these pieces of cataloguing information in order to exploit the Canon of Ascertainability, will not be difficult at the time of publication. If it is furnished, time need not be wasted by each cataloguer in getting the information. There will also be a high probability for uniformity in cataloguing of books.

8 Standard Rules for Cataloguing

The furnishing of cataloguing information, as mentioned in the above section, is equivalent to making some important cataloguing decisions at the pre-natal stage of the book. To make these decisions consistent and uniform, the corresponding rules of cataloguing should themselves be standardised. Further, this standardisation, will have to forget some of the past practices. It is improper to perpetuate the past practices simply because the old books have been catalogued according to them. The standard to be established should look to the needs of the future. This is not easy. For, the conservative quality in man does not give way easily to new ideas (30). Therefore, a basic problem for pursuit in cataloguing is for the library profession to educate itself in establishing a bold, forward looking, international, national, and linguistic standard for the rules of cataloguing.

BIBLIOGRAPHICAL REFERENCES

Compiled by

M A GOPINATH and A K GUPTA

Note.—

1 The entries in this list should be taken as supplement to those in the succeeding index.

2 Whenever the same document is cited more than once, the reference is made "expressive" with the help of the abbreviations

qirt = quoted in relation to; and
rirt = referred in relation to.

3 This bibliography lists only the documents used by the author of this book.

4 Column 1 gives the serial number by which the document is indicated in the text.

5 Column 2 gives the number of the section in the text, where the reference to the document is made.

1 Sec AG1 AFROZE FATHIMA and SUGRA BEGUM (R). Information to be given at the top and bottom of an open double page of an article. (Indian Standards Convention. Standards for technical editors and publishers. 10;1966; Ernakulum; Paper S-7/B:4).

2 Sec MG4 AMERICAN LIBRARY ASSOCIATION. List of subject headings for use in dictionary catalogs. 1911. P *viii.*

3 Sec MG2 CUTTER (C A). Rules for a dictionary catalog. Ed 4. 1904. P 11. *rirt* 'Medium' and 'Short' Catalogues.

4 Sec BA22 ——. ——. ——. P 12. *rirt* Purpose of a library catalogue.

5 Sec MF1 P 79. *rirt See also* Subject Entry and Class Index Entry.

Sec MF2 do. *qirt* Cross references in dictionary catalogue.

6 Sec MJ1 ——. ——. ——. Rule 187. *qirt* Collateral link entries.

7 Sec MG3 Rule 187, 188. *rirt* Syndetic *See also* Subject Entry.

8 Sec MH5 ——. ——. ——. Rule 188. *rirt* Number of lower link entries.

9 Sec AG1 GOPINATH (M A). Preparation of an index to a book. (Lib sc. 4; 1967; Paper E).

10 Sec BG1 INDIAN STANDARDS INSTITUTION. Glossary of cataloguing terms. IS: 796-1959 (Revised).

11 Sec AG1 ——. Guiding principles for the preparation of the text of a book and of an article in a learned periodical (in wide circulation in 1966).

12 Sec PC5 ——. Specification for half title-leaf of a book. IS: 791-1956.

13 Sec PC5 ——. Specification for title-page and back of title-page of a book. IS: 792-1956. Revised in 1964.

14 Sec PB2 MOOKERJEE (S). Bengalee surnames. (An lib sc. 6;1959; 81-91).

15 Sec AG1 NEELAMEGHAN (A) and BHATTACHARYYA (G). Article in a periodical: Prelims. (Indian Standards Convention. Standards for technical editors and publishers. 10;1966; Ernakulum; Paper S-7/B:2).

16 Sec AG1 —— and ——. Choice of principle of helpful sequence. (Paper S-7/A:2).

17 Sec MF3 QUINN (J Henry). Library cataloguing. 1913. P 24.

18 Sec PA2 RANGANATHAN (S R). Arrangement of entries in alphabetical part. (*In* Author's Classified catalogue code. Ed 5.——.1964 Chap EH).

19 Sec BC6 ——. Canon of Ascertainability. (*In*——.Chap BB). *rirt* Series Index Entry.

Sec BC92 do. *rirt* Name of specific subject in title-leaf.

20 Sec MH6 ——. Canon of Consistence. (*In*——.Chap BJ).

21 Sec MB5 ——. Canon of Permanence. (*In*——.Chap BG).

22 Sec MA2 ——. Canon of Prepotence. (*In*——.Chap BC).

23 Sec BG1 ——. Classified catalogue code with additional rules for dictionary catalogue code. Ed 5. 1964. *rirt* Cataloguing rules.

24 Sec PB2 ——. ——. ——. ——. Sec HB33, HB34, and HB35. *rirt* Dictionary of honorific, community, suffixes.

25 Sec MB1 ——. Complexities [of periodical publications]. (*In* Author's Classified catalogue code Ed 5. 1964. Chap PA).

26 Sec MH3 ——. Continuous infinite universe. (*In* Author's Prolegomena to library classification. Ed 3. 1967. Chap CN).

27 Sec MB3 ——. Dictionary catalogue [rules for periodical publications]. (*In* Author's Classified catalogue code. Ed 5. 1964. Chap PZD).

28 Sec BE1 RANGANATHAN (S R). Fifth law. (*In* Author's Five laws of library science. Ed 2. 1957. Chap 7).

29 Sec NA21 ——. Five laws of library science. Ed 2. 1957 (Reprinted in 1963). Sec 478, 53 to 534, and 64 to 645.

30 Sec PC8 — International conference on cataloguing principles, Paris 9–18 October 1961 and its findings. (An lib sc. 9;1962; Paper B, Sec L73 to M).

31 Sec PA1 Kinds of document for consideration. (*In* Author's Classified catalogue code. Ed 5. 1964. Chap VA).

32 Sec BF1 ——. Law of parsimony. (*In*——Chap CE). *rirt* Centralised cataloguing.

Sec MH5 do. *rirt* Cutter's Rules.

33 Sec MH6 ——. Modifications [of rules of chain procedure] for dictionary catalogue. (*In*——Chap KZD).

34 Sec BF1 ——. National economy. (*In* Author's Heading and canons: Comparative study of five catalogue codes. 1955. Sec 93 to 931). *rirt* Unit card system.

Sec PC1 do. *rirt* Uniformity in cataloguing.

35 Sec BC2 ——. Over-flow of title-page. (*In* Author's Classified catalogue code. Ed 5. 1964. Sec FG2).

36 Sec MB3 ——. Periodical publications. (*In* Author's Theory of library catalogue. 1938. Part 4).

37 Sec FC1 ——. Pre-natal classification and cataloguing on its way. (An lib sc. 6; 1959; Paper R, Sec 1). *rirt* Definition of pre-natal cataloguing.

38 Sec PC3 ——. ——. (——, Sec 32 to 324). *rirt* Post-natal cataloguing by BNB.

39 Sec AG1 Technical report writing. (ISI bulletin. 18;1966; 271–4).

40 Sec PB2 ——. Theory of library catalogue. 1938. P 296.

41 Sec BC1 ——. Title-page. (*In* Author's Classified catalogue code. Ed 5. 1964. Sec FG1).

42 Sec MH6 ——. What is a library catalogue. (*In* Author's Theory of library catalogue. 1938. Chap 01).

43 Sec BG2 and BHATTACHARYYA (G). Names of the places of a periodical conference. (Lib sc. 4; 1967; Paper J).

INDEX

by

M. A. GOPINATH

Note:—

1 The Index number is the number of the Part, Chapter, or Section of the occurrence of the item indexed.

2 For example, the index number MH7 means Sec 7 of Chap MH in Part M.

3 The following abbreviations are used:

def = Definition
desc = Described

irt in relation to
qirt = quoted in relation to
rirt = referred in relation to

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2	Preparation of slips (Individual entries 620)	32
3	Verification with the text	6
4	Alphabetisation	3
5	Consolidation of entires (to 507)	6
6	Final verification	5
	Total	64